2014 Santa Cellar Space Application

www.BroomfieldRecreation.com

- **Fee must accompany your application.**
- **Applications accepted until November 6 or until the event is full**
- **Craft Fair is on Saturday, November 22**
- **Friday set up is available on November 21 from 4:30-7 p.m. or Saturday November 22 from 7-8 a.m.**
- **You will be provided one table (two tables in a double space) and two chairs. One space is approximately 8'x8'. Maximum space allotment is 2 tables per person. Tables are 6ft long.**

BUSINESS NAME: _____

BUSINESS E-MAIL: _____

Preferred method of communication: E-MAIL _____ or MAIL/PHONE _____

CONTACT PERSON 1: _____

ADDRESS: _____CITY_____

ZIP: _____PHONE (W): _____ (H): _____

CONTACT PERSON 2(OPTIONAL):_____

ADDRESS: _____CITY_____

ZIP: _____PHONE (W): _____ (H): _____

Describe the contents of your booth. Please include a complete list of items to be sold.

_____

_____

WILL YOU SET UP ON FRIDAY? _____ WHAT TIME? _____

WILL YOU SET UP ON SATURDAY (BETWEEN- 7–8 a.m.)? _____

ARE YOU A RETURNING VENDOR? _____ WOULD YOU LIKE THE SAME SPACE?_____

APPLICATION FEES: (please check desired space)

- ☐ Lakeshore room single: $40.00
- ☐ Lakeshore room double: $60.00
- ☐ Silver room single: $30.00
- ☐ Silver room double: $40.00
- ☐ Gold room single : $30.00
- ☐ Gold room double: $40.00
- ☐ Lobby room double: $60.00

Do you need electricity (there is a $5.00 fee)?_____

PAYMENT OPTIONS: Application will not be processed until payment is received.

1. **MC/ DISC/AEX/VISA #:_____Exp. Date: _____**

2. **CHECK (Make checks payable to: City and County of Broomfield)**
   MAIL TO: SANTA CELLAR
   DROP OFF AT: BROOMFIELD COMMUNITY CENTER
   280 Spader Way
   Broomfield, CO 80020

3. **CASH - Drop off only; Do not send cash through the mail! (Money Orders will be accepted)**

DID YOU REMEMBER TO:

- **DOWNLOAD AND READ SANTA CELLAR INFORMATION**
- **SEND VENDOR APPLICATION AND PAYMENT**
- **DOWNLOAD AND READ SALES TAX INFORMATION**

RELEASE: As a participant in the Santa Cellar Fair, I fully understand and agree to the following: I recognize and acknowledge that I assume full risk of any injuries, property damage or loss which I may sustain as a result of my participating in any and all activities connected with or associated with my participation in the Fair. Further, I understand I store my products overnight and during the festival at my own risk. agree to waive and relinquish all claims I may have against the City and County of Broomfield, Broomfield Recreation Services, all associated fair sponsors and any agents thereof, as a result of my participation in the Fair and that I share my products and services at my own risk. **Contractor** expressly agrees to indemnify and hold harmless the City and County of Broomfield or any of its officers, employees, elected official or insurance carriers from any and all claims, damages, liability, or court awards, including costs and attorney's fees, that are or may be awarded as a result of any loss, injury, or damage sustained or claimed to have been sustained by anyone, including but not limited to, any person, firm, partnership, or corporation, in connection with or arising out of any omission or act of commission by Contractor or any of its employees or agents in performing work pursuant to this Agreement or **arising out of, connected with, or in any way associated with the activities of the Festival.** I agree that all demonstration and exhibits may be photographed for publicity purposes. I agree to abide by all rules set forth in this application:

_____ _____ _____

Applicant's Name (print) Applicant's Signature Date

OFFICE USE ONLY:

$ PAID: _____ $ OWE: _____ DATE/TIME RCD: _____

OF SPACES: _____ SPACE: _____ ELEC: _____