



## CIP Advisory Committee

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*Minutes*  
*April 19, 2010*

### Meeting Summary

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The meeting was called to order at 6:30 p.m. The primary items on the agenda for this meeting are to elect officers for the new term and review three CIP Citizen Requests.

### Roll Call

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Present: Tom Courant, Jeu Garnand, V.K. Gupta, Barbara Kelly, Jennifer Krieger, and Don Poulter. Ethan Chambers was unable to attend.

Others in attendance: Staff members present were Katie Allen, CIP Division Manager, and Eileen Albrecht, CIP Administrative Assistant.

### Election of CIP Program Advisory Committee Chair and Co-Chair

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Barbara nominated Jennifer Krieger to serve as chair person. Jeu seconded the nomination. Jennifer accepted and was elected by consent.

Don offered to serve as co-chair. Barbara seconded his nomination. Don accepted and was elected by consent of the committee.

### Minutes

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The June 1, 2009, meeting minutes were approved without change.

### Committee History and Member Introduction

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Katie gave a brief history of the committee. The committee was formed by City Council in 1995 as an independent committee to review projects and bring their recommendations back to Council. Over time, additional committees were formed to focus on specific needs, i.e. Parks and Recreation Advisory Committee, Traffic Advisory Committee, etc. The new committees were charged with reviewing and ranking projects within their scope. This reduced the number of requests that the CIP Advisory Committee reviewed.

In 2002, the Mayor created the Neighborhood Grant Program (C.A.S.H.H.). This program provides funding for small neighborhood improvement projects in Broomfield. The neighborhood has to provide volunteer labor in order to qualify. The CIP Advisory Committee reviews the applications and works with the applicants to ensure the project is successfully completed.

In 2009, City Council approved the Broomfield Sound Wall Program. Applications are due by May 15<sup>th</sup> each year and the CIP Advisory Committee reviews and ranks the new requests as needed.

The CIP Committee is not expected to evaluate the CIP budget, or determine a schedule or priority for funding of any projects. City Council approves the budget each year and works with the City Manager to determine which items are funded in the near term (5-year Capital Improvement Plan).

### CIP Request Discussion and Review

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The following three CIP Citizen Project Requests were received by staff for the committee to review.

**1. West 149<sup>th</sup> Court – Request to pave cul-de-sac**

A resident submitted a request to have the cul-de-sac paved. The request was received by a staff member at the Broomfield Days booth. The citizen stated that it would help reduce the dust in his neighborhood.

Don asked if we paved this cul-de-sac, would it set a precedent for the surrounding streets. The entire subdivision is very rural, with dirt roads. Once we approve one, would we have to approve all future requests?

Katie stated that the Wilcox subdivision was constructed when the area was still in Adams County. Broomfield annexed it in 2001, and brought waterlines into the area. It is zoned A-1. At the time of the annexation, the majority of the residents wanted it to remain rural. There is no record of any maintenance issues for the area. The Streets Division does maintain dirt roads on a regular basis. All new subdivisions must have paved roads.

V.K. agreed with Don that this could cause the neighboring streets to submit requests, but questioned whether that is a legitimate reason to disapprove this request.

Jeau questioned whether paving the streets increases property values. Staff was unsure.

Jennifer stated that she thinks paving the street will have a limited benefit as we have not received requests or complaints from any other homeowners. The owners bought these homes on dirt roads in a rural neighborhood. The whole neighborhood is similar in character.

Barbara made a motion to disapprove the request, Tom seconded the motion.

**The committee disapproved the request unanimously.**

Staff will send a letter to the resident.

## **2. Arlington Avenue – Request to convert cul-de-sac into a greenbelt**

This is a request to convert an unused paved cul-de-sac into a greenbelt. The sidewalks of the cul-de-sac are unusable in the winter as there are no owners to shovel the walks. The cul-de-sac was originally designed as a drop off zone for students. The school, however, is no longer allowing kids to be dropped off in this area.

Katie opened the discussion stating that staff discussed this request at a weekly review meeting. The school supports this option.

Jennifer questioned how the process will work if we vacate the right-of-way and transfer ownership back to the City. Katie will look into this process.

Jeau stated that he felt it would certainly improve the aesthetics of the area.

Don asked if closing off the street would create a safety concern or if this area needs to remain for emergency access to the school.

Tom stated that the area in front of the school is very congested in the mornings when parents are dropping off their kids. He also stated his concern regarding safety and the need for an additional access point.

Jennifer asked if staff could get North Metro Fire's opinion of the request and approval from the school. Staff will gather the information and report back to the committee.

Jeau made a motion to table the request until the requested information is available. Barbara seconded the motion.

**The motion to table the request passed unanimously.**

## **3. Snowberry Lane Pedestrian Bridge**

This request would add a pedestrian bridge over the Community Ditch behind the houses at approximately West 11<sup>th</sup> Court and Snowberry Lane. Currently, pedestrians have to walk north to Kohl Street or south to West 10<sup>th</sup> Avenue to cross the ditch.

Katie explained that there were 2 developers in the area; one for the Miramonte Farms Subdivision, and the second for the Miramonte Ranch Condominiums. One developer showed the trail on one side of the ditch, the other developer had the trail on the other side. The bridge should have been built as a connection but was overlooked. The ditch is owned by FRICO (Farmers Reservoir and Irrigation Company.)

Don stated that if this was a forgotten connection, it would seem that this is a logical project. It could bring more pedestrians out to the area.

Jennifer asked if there are any other outlots. Katie stated that there may be one, but she isn't sure.

Tom likes the idea. He thinks it is good to get people out walking. This would also create quicker pedestrian access to the shopping area for the residents of the Miramonte Farms community.

Barbara stated that she had no opinion of the project and didn't feel it should be approved due to limited funds.

Don restated that he felt this would finish an unfinished project.

V.K. explained that City Council prioritizes funding. This project wouldn't be completed if the funds weren't available. City Council would not bump a more important project for this type of project.

Jeau stated that he lives in this area, and when he walks, he doesn't see many other pedestrians. He isn't sure if this would attract more pedestrians.

Jennifer asked staff if this is considered a trail connection, and if so, should the Open Space and Trails Advisory Committee (OSTAC) review this project?

Katie agreed that OSTAC would probably like to see this project as it would connect to the North Community Trail. If the project is re-assigned to OSTAC, the CIP Advisory committee will not see it back again.

Barbara spoke against the project, stating again that she did not feel it should go forward.

Jennifer stated that since OSTAC is more familiar with the Open Space and Trails Master Plan, it seems logical that they should have the final word on whether or not this is a valid trail connection, and therefore a suitable project.

Jeau made a motion to re-assign the project to OSTAC for review, V.K. seconded the motion.

**The motion passed with 5 votes in favor, Barbara abstained from voting.**

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#### **Other committee business**

#### **Schedule next meeting date**

Staff will contact committee members to schedule a meeting once the requested information has been gathered. Tom is unavailable most Mondays due to other commitments.

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#### **Adjournment**

The meeting was adjourned at 8:00 p.m.

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#### **Approval**

Minutes Prepared by Eileen Albrecht

Approved by: Committee 6/17/10