



CIP Advisory Committee

Minutes
March 3, 2008

Meeting Summary

The meeting was called to order at 6:17 p.m. The primary item on the agenda for this meeting is to review a recently received CASHH grant application and final review of the CIP Citizen Project Requests.

Roll Call

Present: Fern Smith, Bill Bates, Marge Mason, Leo Miller, and Sam Taylor. Dea McCart and Brian Wermeyer were absent.

Others in attendance: Staff members present were Katie Allen and Eileen Albrecht.

Minutes

The December 3, 2007, meeting minutes were approved with the following changes noted:

The date in the heading was corrected.

The meeting tentatively scheduled for February 4, 2008, was postponed and held on March 3, 2008, due to poor weather.

Discussion of CASHH Grant Application

An application for a CASHH grant was received from a resident in the Aspen Creek East subdivision. The request is for playground enhancements to a small park within the subdivision at the corner of Sagar Drive and Aspen Creek Drive. The HOA is adding playground equipment and the grant monies would be used to enhance the area and would include landscaping improvements adjacent to the playground.

Committee members were in favor of the grant with the following conditions:

1. Leo Miller wanted to be sure that the neighborhood would be able to request a crosswalk if traffic in the area increased. Staff confirmed that the traffic engineer would be able to determine whether one was warranted.
2. Sam Taylor and Katie Allen wanted to relay to the neighborhood that they needed to use the correct plant material for the irrigation.
3. Katie Allen also wants a copy of the ASTM standards for playground safety be sent to the group so they know what kind of surfacing material they can use.

Discussion and Ranking of the CIP Citizen Project Requests

Staff discussed the CIP Citizen Project Request ranking procedure with the committee. In the past a scoring system was used in order to rank the projects. The scoring system has served little purpose in the last couple years due to fewer citizen requests. Sam stated that if the committee voted and approved or disapproved a project unanimously that would be sufficient. If there is a mixed vote, the committee could discuss further. If the vote is still mixed, the ranking procedure can be used on the project.

Three CIP Citizen Project Requests have been received this year. Copies of the requests were handed out to committee members at the December meeting so that they had time to visit the sites and were able to give their recommendations.

Greenway Park HOA – Golf Course Walking Path

This request is for a sidewalk along Greenway Drive around the golf course. This would connect to the existing sidewalks at the two ends of Cypress Circle.

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Katie briefly explained staff's evaluation of the project. The project will have to be coordinated with the golf course and a tree planting project (CASHH grant) that is underway.

The committee felt that this was a good request as it would promote a more pedestrian friendly feeling to the neighborhood. **The committee APPROVED this project unanimously.**

Crofton Park resident – Public Works Facility Fence

A resident of Crofton Park is requesting an eight-foot wooden fence to block the view of the Public Works Service Center on 124th Avenue from the backyards of the Crofton Park homes. The resident would also like to see some type of plant coverage of the chain link fence.

Katie discussed staff's concerns of this project. The project would only benefit seven homes that back up to the west side of the Service Center. The homes were built in 2006 and the Service Center has been there since 1995. The cost to add the fence would also be exaggerated by irrigation changes to the existing system.

Committee members felt that since the houses were built long after the Service Center, the project was not a worthwhile use of funds. The committee asked staff to discuss other possibilities with the resident, such as landscaping or trees, instead of the eight-foot fence. (This would also reduce the amount of adjustments to the irrigation system.) If in agreement, the resident can resubmit his request. **The committee DISAPPROVED this project unanimously.**

Miramonte (Filing 1) resident – Playground and Shelter

A resident of the Miramonte subdivision requested a new playground and shelter be installed in the Miramonte Park (west of Daphne Street). The playground is currently on the list to be replaced in the near future, so the committee will just need to review the need for a shelter.

Katie covered staff's evaluation of the project. The project would serve a large number of families that live near the park. A shelter would improve the livability of the area and would bring more people outside to the park.

The committee members all felt that this was a worthwhile project. There was some discussion as to whether or not a smaller covered table would work, instead of a shelter. With strollers and multiple families visiting the park, a shelter would serve more people. **The committee APPROVED this project unanimously.**

Other Committee Business

- Sam discussed a possible change in the structure of the CASHH grant system. He wondered if it would help bring in more applications if we increased the amount of funding available per grant. There was some discussion as to whether that would bring in more "contribution" requests, rather than the smaller neighborhood requests that the program is currently used for. Sam left it up in the air for the committee to think about. We will discuss new ideas at our future meetings.
- Bill inquired about the status of the sound wall study. Katie explained that a memo will be presented to City Council sometime this year with staff's recommendations. At this point, we do have a consultant available to do sound a reading analysis when we get a request from a resident. Staff will report back to the committee once City Council has had time to respond to the memo.
- The next meeting has not been scheduled. Staff will contact the committee when a meeting needs to be scheduled.

Adjournment

The meeting was adjourned at 7:22 p.m.

Approval

Minutes Prepared by Eileen Albrecht

Approved unanimously by Committee 5/5/08