

Sustainable Broomfield Project

Meeting 7
Work Session
November 16, 2009

Outcomes

- Receive information on the Materials and Waste Matrix
- Ensure overlap and gaps are clarified and covered by work teams
- Continue work on topic areas

Agenda

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| 6:30 | Welcome |
| 6:35 | Agenda/Process Review |
| 6:40 | Approve Minutes |
| 6:45 | Overlap Coverage, Gaps and Targets |
| 6:55 | Materials and Waste Matrix |
| 7:15 | Work Session |
| 9:30 | Adjourn |

Meeting Schedule

August 17	Work Session (focus on Assessment, Mini-Vision)
October 8	Report Out (Assessment and Mini-Visions, <i>Goals</i>)
November 16	Work Session (Goals, Policies, <i>Action Steps</i>)
December 10	Report (Goals, Policies, <i>Action Steps</i>)
January 14	Report/Prep for Open House
February 24	Open House
March 15	Final Changes – Finalize Update

Work Team Tasks

- 1. Review the work to date:**
- 2. Develop (if necessary) a mini-vision for your topic (END TARGET)**
- 3. Assess the current situation of your topic (where we are NOW)**
- 4. Identify the Goals within your Topic (WHAT):**
- 5. Develop a rationale statement (WHY):**
- 6. Recommend the policies to address the priority issue (HOW):**
- 7. Develop action steps for each policy (the specifics of the How):**
- 8. Prioritize the policies and the action steps**