



## **Health & Human Services Advisory Committee**

### ***HHSAC Minutes***

***May 20, 2010***

#### **Roll Call**

Present: Betty Calvin, Tom Coogan, Bob Davis, Wendy Fiedler, Sheryl Gross, Pat Springer, Lynn Wixted-Holland, Tom Parsons, Thomas Reid, and Councilmember Martha Derda.

Absent: Felix Flechas, Norma Linderholm, Hal Lunka, William MacPherson, Madhav Narayan, Anita Roberts, Jean Wilke and Councilmember Sam Taylor.

Staff: Debbie Oldenettel, Connie Linn, Julie Jary, and Jeff Stoll.

#### **Agenda Minutes**

The HHSAC meeting began at 5:40 p.m.

##### **HHSAC Business Items**

###### *March Minutes*

Minutes from the March 18, 2010 retreat were approved with one amendment to show Sheryl Gross as absent for the meeting (Attachment 1).

##### **Departmental Updates**

###### *Workload Update*

Debbie Oldenettel, HHS Director, provided updated statistics on workload for the department. For the first quarter of 2010 compared to the first quarter of 2009, the largest increases in households and individuals served have been in the Child Care Assistance Program, Public Assistance programs, Workforce Center, Reproductive Health and Immunizations, and Easy Ride. The handout is attached for reference (Attachment 2).

###### *Budget Preparation*

Debbie provided a brief update about the preparation for the 2011 proposed budget. The good news is that departments are not being asked for any specific reductions, but rather have been directed to keep expenditures flat. This does mean that cuts made in 2010 must be sustained, including no holiday party, no food for meetings, and merit increases will be held centrally in the event that the economy improves. In addition, the hiring freeze is anticipated to continue through 2011. HHS is evaluating current workload and determining what, if any, decision packages to submit to mitigate the impact of increased demand for services as well as State policy and funding changes.

HHS also has a number of programs for which grant funds are reducing or expiring, including the Broomfield Substance and Alcohol Free Environment for Teens (BSAFE) program, Fall Prevention for Seniors program, and LiveWell. The department has been actively seeking grant funds to sustain these programs.

###### *Workforce Center Renovations*

The Workforce Center (WFC) has seen tremendous increase in clients seeking services, which has created a need for additional space to accommodate so many clients. There are also safety concerns due to the fact that there is currently not a secure staff area. Using some incentive funds that the WFC received from the State, HHS is working with Facilities to renovate the WFC to enhance the safety of staff and improve the flow and space available for clients. In addition, CSU Extension will be moving to another location to provide additional space for the WFC. These renovations will also help offset the anticipated increase in clients that may occur when Adams County moves its Workforce Center from Thornton to Brighton. The WFC can not refuse service on the basis of residency due to federal funds that support the program.

### Colorado PEAK I and II

The State has designed a new system, called Colorado PEAK, which is being implemented to allow potential and existing clients to check for eligibility and apply for cash, food or medical assistance online. PEAK, which stands for Program Eligibility and Application Kit, is a Web-based portal designed to provide clients and community partners with a modern and easily accessible tool to apply for public assistance benefits. PEAK Phase 1, that allows people in Colorado to screen or check if they may be eligible for benefits and also check the status of their public assistance benefits, is available now. PEAK Phase 2, which is anticipated to be rolled out this summer, will allow clients to actually apply for public assistance benefits online.

Broomfield is currently evaluating the situation to determine what new business processes need to be implemented to manage this new system. Counties will each have an inbox where applications submitted by clients online will be received. We have not yet received training or demonstrations of the new inbox, but Boulder is a pilot County, and we are planning a site visit to learn more about how the new system will work so that we can develop our new business process for managing this inbox.

### **Broomfield Community Health Assessment Update**

Jeff Stoll, Public Health Officer, provided an update on the Broomfield Community Health Assessment, which is required to be conducted by local public health agencies as part of the Public Health Reauthorization Act. HHSAC subcommittee members reviewed and provided feedback on the Community Indicator Report to help identify gaps in data and areas for further exploration.

Public Health set up focus groups and phone interviews with the assistance of the Colorado School of Public Health to seek feedback about what people believe to be the top health issues facing Broomfield. Approximately 15 individuals attended the focus group session and many more participated in phone interviews conducted by the volunteer college students. The key health-related concerns in Broomfield as identified by these participants/stakeholders were:

1. Access to mental health facilities
2. Overall obesity
3. Coordinated whole health care within the community
4. Radon in homes and indoor air quality
5. 5-way tie
  - a. Childhood obesity
  - b. Vaccine education
  - c. Lack of preventive care
  - d. Lack of health education
  - e. Drug and alcohol services

In addition, participants were asked to rank factors that the Department should consider while engaging in this community assessment process. Participants identified the following as the top factors to consider:

1. Increasing unemployment and underemployment
2. Population growth and planning
3. Limited/ nonexistent low income housing options
4. Use of services outside of Broomfield
5. Health concerns of the aging population

### **HHSAC Retreat**

The committee decided that they will not have a special retreat this year.

### **Task Force Updates**

- Local Coordinating Council for Human Services Transportation – Tom Coogan provided an update on the work of this council, which has met several times, including immediately preceding the HHSAC meeting. The council is operating under a small grant that was obtained to coordinate transportation services in Broomfield. Kari Grant is the facilitator for the Council. He explained that the meeting today focused on identifying potential funding streams, both non-traditional (for capital, technological, and other such costs) and traditional (for operating costs to sustain transportation services). Rob Andreeson from First Transit was present to provide an overview of the Americans with Disabilities Act (ADA) requirements with regard to Access A Ride and how the program works. In addition, a survey on the Easy Ride program was distributed. The response rate for the survey was 72%, and most of the feedback was very positive. The only negative comments related to the lack of services outside of Broomfield, but respondents were very pleased with the services within Broomfield and the drivers.
- Grant Review Committee – Julie Jary thanked committee members, Betty Calvin, Bob Davis, and Anita Roberts for the significant time and effort they put into reviewing the 23 grant proposals received. Agency requests totaled approximately \$380,000, and the committee recommended awarding \$220,675 in grants, the total amount appropriated by City Council for non-profit grants in 2010. The grant awards were approved by City Management and presented to Council last week, and the Department is currently working on the service agreements with these agencies to award them their funds. A list of the grantees and their awards is attached (Attachment 3). Tom Coogan asked HHSAC members who participated if the process was a good one. Bob Davis said that he felt it was a very equitable and fair process. Julie explained the grant criteria, which were agency capacity, proposed services, planning and evaluation, demonstrated need, and budget. Each member evaluated the proposals individually, submitted their scores, and then met to determine specific award amounts. The committee decided on a formula to assist with determining fair grant amounts. This involved averaging each agency's award amounts for the last five years (including the 2010 request) and multiplying the result by the agency's average application score (out of a possible 100). Members then discussed each award in depth and adjusted amounts as they deemed necessary.
- Sustainability – Hal Lunka and Felix Flechas were not present at the meeting because of a Sustainable Broomfield Task Force meeting, therefore no update was provided.

- Broomfield Days Committee— This committee works to make HHS' involvement in Broomfield Days more interactive. Tom Coogan, Sheryl Gross and Wendy Fiedler agreed to participate in the 2010 Broomfield Days Committee.
- CSU Extension Advisory Committee—This committee serves as an advisory group to CSU Extension in Broomfield and will be involved in trying to expand the 4-H program in Broomfield. Pat Springer and Tom Coogan agreed to participate on this committee.

### **Committee Member Involvement**

A list of Task Force Assignments which was updated after the meeting with the names of new task group members is attached (Attachment 4).

#### Ongoing Task Groups with No Updates

- Community Indicator Report
- Community Outreach and Education-This committee is utilized as needed to review materials.
- CSBG Tripartite Board – Work will begin in the Fall.
- Senior Services Strategic Planning for Community Services- Scheduled to meet next week.

#### Liaisons to Community Groups

A list of HHSAC members serving as liaisons to the following community groups is also provided in Attachment 4. If anyone wishes to no longer participate on a particular community group, please notify Julie Jary.

- Child Protection Team
- Citizen Review Panel
- Community Health Information Network (This community group is no longer active.)
- CSU Extension Advisory Group (NEW)
- Healthy Broomfield Community Coalition
- Local Coordinating Council on Human Services Transportation
- Sustainable Broomfield Task Force

### **Upcoming Events**

A list of upcoming events is also provided in Attachment 4. If any member is interested in participating or volunteering for one of these events, please contact Julie Jary.

- Foster Parent Appreciation Month – Connie Linn, Manager of Family and Children's Services stated that there will be a Foster/Adoptive Parent Appreciation event at the Bay on June 19<sup>th</sup> to celebrate Foster Parent Appreciation Month.
- Follow the Trail to Family Wellness is an event sponsored by Healthy Learning Paths and the City and County of Broomfield. This is the second year that the two events, Trails Day and Children's Wellness Event, are being scheduled together. It will be held at Anthem Highlands Parkside Community Center at 3624 Parkside Center Drive in Broomfield from 7:30 a.m. to 12 p.m. The event will include a 5K walk/bike/run and a number of educational programs focusing on family and children's health. For more information, you may visit the Healthy Learning Paths website at [www.healthylearningpaths.org](http://www.healthylearningpaths.org).

- Built Environmental Policy Blueprint, Community Forums – LiveWell Colorado is hosting forums around the State to gather information for the Built Environment Policy Blueprint, which will be used to ensure healthy and active community growth throughout the State of Colorado. Meetings will be scheduled from June 2-June 11. Visit the LiveWell Colorado website at <http://www.livewellcolorado.org/> for further details.
- National Night Out, an annual event to promote public health and safety, will be held on Tuesday, August 3, 2010 from 6 to 9 p.m. at the County Commons Park. HHS will have a booth and provide information to the public similar to what is done at Broomfield Days. Wendy Fiedler, Bob Davis, Tom Coogan and Pat Springer volunteered to assist if they can. Julie will send out more details as the event approaches.

### Other Items

- Jeff Stoll also provided information about an opportunity for HHSAC as a group to join the National Association of Local Boards of Health and Advisory Boards of Health. Jeff asked members to consider.
- Betty Calvin stated that the Meals on Wheels Basket Auction was held on Friday, May 7 at the Senior Center. The event raised almost \$7,000 for Meals on Wheels.
- Sheryl Gross asked that we keep in mind the importance of making information available in a variety of mediums for seniors as there are many folks who do not access computer technology.
- Council Member Martha Derda gave a Council update:
  - New Taco Bell and Jack in the Box establishments have both been approved and are expected to open in the Fall near Legacy High School.
  - A new retail center is opening on Highway 7.
  - Legislation at the State left most of the medical marijuana issues to be worked out at the local level. The bill should be posted to the website soon and is approximately 78 pages.
  - Council Member Derda urged members to thoroughly review and educate their friends about Proposition 101 and Amendments 60 and 61, which will be on a ballot in the fall and which would have crippling financial impacts on local and State government.

### Next Meeting

The next HHSAC meeting is scheduled for July 15, 2010.

### Adjournment

The meeting was adjourned at 7:25 p.m.

### Approval

Minutes Prepared by Julie Jary

Approved by HHSAC on \_\_\_\_\_



## **Health & Human Services Advisory Committee**

### ***HHSAC Minutes***

***March 18, 2010***

#### **Roll Call**

Present: Betty Calvin, Bob Davis, Wendy Fiedler, Hal Lunka, Pat Springer, Lynn Wixted-Holland, Thomas Reid, and Councilmember Sam Taylor.

Absent: Tom Coogan, Felix Flechas, Sheryl Gross, Norma Linderholm, William MacPherson, Madhav Narayan, Tom Parsons, Anita Roberts, and Councilmember Martha Derda.

Staff: Debbie Oldenettel, Frank Schoengarth, Connie Linn, Julie Jary, and Jeff Stoll.

#### **Agenda Minutes**

The HHSAC meeting began at 5:35 p.m.

#### **HHSAC Business Items**

##### *January Minutes*

Minutes from the January 21, 2010 retreat were approved.

##### *Nametaqs*

If any member does not have an official HHSAC nametag, please notify Stacey Stroh and she will order one.

#### **Departmental Updates**

##### *Staffing Update*

The Family and Children's Division hired a new Intake Caseworker, David Zickefoose.

##### *Early Childhood Council Update*

Connie Linn, Family and Children's Services Manager, provided an update on the Broomfield Early Childhood Council. The council incorporates a wide range of stakeholders in fields related to early childhood as well as staff from HHS. The primary focus is to integrate services to enhance efforts around early childhood and prevent gaps in any of the major domains of early childhood, which are defined as:

- ◆ Social
- ◆ Emotional
- ◆ Mental Health
- ◆ Early Education
- ◆ Physical/Medical
- ◆ Parent Education
- ◆ Family Support

The council is being coordinated by a contract facilitator and HHS is using grant funds from the Department of Education to cover the cost of this facilitation. The grant is the result of a state initiative to enhance early childhood in the domains listed above. As part of this program, HHS has received funds to provide training and education to child care providers, which is called Expanding Quality for Infants and Toddlers (EQIT).

#### Child Abuse Prevention Month is April

Connie reminded members that Child Abuse Prevention month is in April. In 1982 the President enacted Child Abuse Prevention Month. This year's symbol is a flag with an outline of a missing child to memorialize children dying as a result of abuse and neglect. Family and Children's has ordered copies of the memorial flag for staff and foster parents. Any HHSAC members who would also like one may contact Connie. There are no formal proceedings planned.

#### Metropolitan Mayors and Commissioners Youth Awards

Broomfield had 5 nominees for the Metropolitan Mayors and Commissioners Youth Award this year. The awards recognize teenagers between the ages of 13 and 19 who have overcome personal adversity and created positive change in their lives. Due to budget shortfalls, this is the last year that this effort will be done by the nine counties that have been participating. HHS is hopeful that Broomfield will be able to continue the program next year on its own.

This year, counties will each send four youth to the regional event on April 17<sup>th</sup> where award winners will receive scholarships to area community colleges.

#### Youth Job Fair

Frank Schoengarth, Self-Sufficiency, Employment and Public Assistance Manager, reported on the 2010 Youth Job Fair, which was held on March 8<sup>th</sup> at the 1stBank Center. There were 312 youth and approximately 43 vendors. The number of youth was significantly lower this year (typical numbers are closer to 800). Frank offered a special thanks to Wendy Fiedler, Bob Davis, Pat Springer, and Sheryl Gross for volunteering for the event. The feedback from employers was very positive and the Event Center managers were wonderful.

#### Hire Colorado

Frank provided information about the new Hire Colorado program. Hire Colorado is a state initiative to increase employment. TANF Reserve funds were made available by the State to subsidize employment for individuals that meet the following TANF requirements: less than \$75,000 annual income, over the age of 18 years, and parent of minor child(ren). Frank has held orientations with clients interested in participants, but we have had trouble identifying employers to participate. Employers receive the benefit of a free worker for a limited time (the employee's wages may be 100% subsidized) and the employee receives the experience and training associated with that employment. The employer is under no obligation to retain the employee after the specified period of subsidized employment has ended. If anyone knows of a business that may be interested, please contact Frank.

#### What's Next

Frank thanked Hal Lunka for his work with the Workforce Center to provide training to clients about transitioning to new careers. The two-day training meets three hours per day and helps people to let go of old ways and embrace the future.

Hal Lunka provided a brief speech about his experiences with pre-Diabetes and what he has done to improve his health and avoid having to take medications for Diabetes.

### Task Force Updates

- Sustainability – Hal Lunka provided an update about the Open House that was held. The committee is upgrading the Environmental section of the Comprehensive Plan.
- Easy Ride Task Group – Easy Ride is dealing with growth in demand and prioritizing their services. They received a grant for a facilitator to coordinate a local coordinating council. The facilitator has been hired and the committee had its first meeting on March 18<sup>th</sup>. Bob Davis, a member of the Coordinating Council, explained that the council brings other people to the table to discuss transportation needs in the community and brainstorm ways to leverage resources to enhance those services. The next meeting will be on April 15<sup>th</sup>.
- Grant Review Committee – Julie Jary thanked committee members, Betty Calvin, Bob Davis, and Anita Roberts for the significant time and effort they put into reviewing the 23 grant proposals received. Agency requests totaled approximately \$380,000, and the committee recommended awarding \$220,000 in grants, the total amount appropriated by City Council for non-profit grants in 2010. Debbie will present the recommendations to the City Manager's Office for approval and grants should be awarded in April.
- Community Indicators Report— Jeff Stoll explained that HHS is required to do a community assessment under SB194, the Public Health Reauthorization Act. He provided copies of the Community Indicators Report and supplemental tables to the subcommittee members and requested that they review and make suggestions with regard to what additional information we should seek. Following that review, there will be a survey of key informants in the community around public health issues to help identify public health issues/needs in the community. Once that is complete, the information will be reviewed and a planning process will be implemented to tackle the issues.

### Upcoming Events

The Meals on Wheels Basket Auction will be held on Friday, May 7 at 6 p.m. at the Senior Center.

### Next Meeting

The next HHSAC meeting is scheduled for May 20, 2010.

### Adjournment

The meeting was adjourned at 7:00 p.m.

### Approval

Minutes Prepared by Julie Jary

Approved by HHSAC on May 20, 2010

**Health and Human Services  
Service Efforts and Accomplishments**

Attachment 2

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>1st Qtr 2009</b>	<b>1st Qtr 2010</b>	<b>YTD % Change</b>
<b>ADMINISTRATION AND OPERATIONS</b>						
Human Service Benefit Programs - Households Served	3,322	3,643	3,930	2,489	2,971	19%
Human Service Benefit Programs - Individuals Served	8,715	9,864	10,994	6,617	8,058	22%
<b>FAMILY AND CHILDREN'S SERVICES</b>						
<b>Child Welfare</b>						
Number of Calls Regarding Abuse/Neglect	800	780	775	213	199	-7%
Number of Calls Investigated	467	432	421	128	115	-10%
% of Calls Investigated	58%	55%	54%	60%	58%	-4%
Number of Cases Opened - Households	106	124	119	91	91	0%
Number of Out of Home Placements	67	83	68	51	50	-2%
<b>Adult Protection</b>						
Adult Protection-Investigations and Case Contacts	60	69	58	11	10	-9%
<b>Child Care Assistance</b>						
Number of Children Served	182	181	206	81	92	14%
<b>SELF SUFFICIENCY, EMPLOYMENT AND PUBLIC ASSISTANCE</b>						
<b>Public Assistance Programs</b>						
Aid to Needy Disabled	42	50	52	31	34	10%
Food Stamps	791	930	1,150	539	857	59%
Medicaid	1,523	1,857	2,108	1,309	1,625	24%
LEAP	701	686	764	610	713	17%
<b>Child Support Enforcement</b>						
Number of Cases	883	1,050	1,093	895	945	6%
Child Support Collected	\$2,160,066	\$ 2,551,518	\$ 2,813,086	\$ 698,420	\$ 729,109	4%
<b>Temporary Aide to Needy Families (TANF)</b>						
Colorado Works - Households Served	70	96	117	57	59	4%
<b>Workforce Center</b>						
Workforce Center - Client Contacts	16,328	17,381	28,726	7,154	7,791	9%
Number of Job Searches Conducted	12,627	15,097	25,447	6,070	6,960	15%
Number of Job Openings Posted	13,920	7,986	5,995	1,950	2,477	27%
<b>PUBLIC HEALTH</b>						
<b>Nursing Programs</b>						
Reproductive Health - Individuals Served	314	400	750	174	203	17%
Immunizations Dispensed-Immunization Clinic	1,743	1,942	3,831	325	439	35%
<b>Environmental Health</b>						
Number of Disease Investigations	75	62	40	11	13	18%
Number of Food Protection Inspections	351	407	241	96	192	100%
Number of Child Care Inspections	14	25	8	3	4	33%
Number of Air Quality Inspections	20	27	34	9	12	33%
Number of Swimming Pool Inspections	23	16	29	0	1	#DIV/0!
Sewage Disposal System Permits Issued	25	14	7	4	7	75%
Number of Hazardous Materials Responses	2	16	12	2	1	-50%
Number of Vector Investigations	31	6	22	1	1	0%
Number of Land Use Reviews	58	29	18	8	9	13%

**Health and Human Services  
Service Efforts and Accomplishments**

Attachment 2

	<b>Actual 2007</b>	<b>Actual 2008</b>	<b>Actual 2009</b>	<b>1st Qtr 2009</b>	<b>1st Qtr 2010</b>	<b>YTD % Change</b>
<b>Health Promotions</b>						
Number of Fall Prevention Assessments	80	65	65	21	3	-86%
Number of Car Seat Safety Inspections	194	108	145	13	7	-46%
Number of Wellness Presentations/Events	122	65	58	18	12	-33%
Women, Infants, and Children (WIC)-Avg Monthly Participants	580	641	548	580	550	-5%
<b>Vital Statistics</b>						
Number of Birth Certificates Issued	7,532	6,657	6,228	1,746	1,773	2%
Number of Death Certificates Issued	1,114	1,144	1,484	292	427	46%
<b>CSU Extension</b>						
CSU Extension - Client Contacts	3,566	3,419	6,002	1,635	7,086	333%
Number of Events	97	107	105	16	18	13%
Number of Volunteers Trained/Certified	49	46	52	44	52	18%
<b>Coroner Services</b>						
Number of Deaths Investigated	151	165	198	41	46	12%
Number of Autopsies Conducted	20	26	18	5	3	-40%
<b>SENIOR SERVICES</b>						
<b>Community Services</b>						
Client Contacts	2,690	4,867	6,358	1,616	1,676	4%
<b>Easy Ride Transportation</b>						
Number of Passengers	5,804	7,016	10,217	2,246	2,562	14%
Number of Trips Conducted	11,385	12,829	19,562	4,282	4,985	16%
<b>Senior Nutrition</b>						
Meals on Wheels Delivered	14,096	19,001	19,706	4,986	5,148	3%
Lakeshore Congregate Lunches Served	9,873	9,893	10,715	2,907	2,786	-4%
Total Meals Served	23,969	28,894	30,421	7,893	7,934	1%

## 2010 Health and Human Service Non-Profit Grant Awards

	2009 Award	2010 Request	2010 Award
A Precious Child	\$ -	\$ 15,500	\$ 4,000
Access Counseling	\$ 2,500	N/A	N/A
Adult Day Care Program at Broomfield Presbyterian	\$ -	\$ 15,144	\$ 4,000
Arapahoe House	\$ 1,500	\$ 10,000	\$ 1,000
Audio Information Network	\$ 500	\$ 3,000	\$ -
Bal Swan Children's Center	\$ 25,000	\$ 50,000	\$ 25,000
Birch Elementary	\$ -	\$ 10,000	\$ -
Boulder County AIDS Project	\$ 4,000	\$ 5,000	\$ 3,000
Boulder Shelter for the Homeless	\$ 3,000	\$ 5,000	\$ 1,500
Broomfield Community Foundation	\$ 10,000	\$ 14,500	\$ 10,000
CASA of Broomfield and Adams Counties	\$ 10,000	\$ 10,000	\$ 10,000
Center for People with Disabilities	\$ 1,000	\$ 15,000	\$ -
Clinica Campesina	\$ 21,500	\$ 45,000	\$ 25,000
Dental Aid	\$ 7,000	\$ 10,000	\$ 8,000
Emergency Family Assistance Association (EFAA)	\$ 4,500	\$ 15,000	\$ 9,000
FISH, Inc. (Broomfield Community Services)	\$ 12,000	\$ 15,000	\$ 12,175
F.R.I.E.N.D.S.	\$ 103,000	\$ 103,000	\$ 87,000
Growing Home	\$ -	\$ 3,000	\$ 1,000
Healthy Learning Paths	\$ 7,000	\$ 7,000	\$ 3,000
North Metro Children's Advocacy Center	\$ 5,000	\$ 10,000	\$ 3,000
Parenting Place, Inc.	\$ -	\$ 1,000	\$ 1,000
Partners Mentoring of Boulder County	\$ -	\$ 5,000	\$ 1,000
Safehouse Progressive Alliance for Nonviolence (SPAN)	\$ 5,000	\$ 9,500	\$ 7,000
Special Transit	\$ 5,000	N/A	N/A
Women's Health (Boulder Valley Women's Health Center)	\$ -	\$ 5,000	\$ 5,000
<b>Total</b>	<b>\$ 227,500</b>	<b>\$ 381,644</b>	<b>\$ 220,675</b>

### 2010 HHSAC Liaisons to Community Groups and Councils

Name of Group	Description	Members
Child Protection Team	The purpose of the CPT is to review the investigatory responses to ensure they were timely, adequate, and in compliance with the law. The team is composed of a group of community members and is coordinated by the Director of Social Services or his/her designee.	Lynn Wixted-Holland
Citizen Review Panel	There are specific guidelines related to grievances regarding child dependency and neglect cases. Section 19-3-211 of the Colorado Revised Statutes (C.R.S.), requires each county to establish a process to review grievances against county personnel in child dependency and neglect cases. This statute requires the county to convene a panel of citizens if the County Director cannot satisfactorily resolve the grievance.	Bob Davis Pat Springer
CSU Extension Advisory Group	This group will provide feedback to CSU Extension, particularly with regard to the expansion of the Broomfield 4-H program.	Bob Davis Pat Springer
Healthy Broomfield Community Coalition	HBCC is a community based coalition whose core purpose is to increase the capacity to engage, influence and create sustainable change towards healthy eating and active living programs, policies and environmental change. HBCC plays a key role in identifying community needs and assets to assist in the development of a yearly community-wide healthy eating/active living plan.	Bob Davis Tom Parsons Martha Derda Sam Taylor
Local Coordinating Council on Human Services Transportation	The Council is developing a multi-agency regional partnership to work collaboratively to leverage resources, build capacity and identify sustainable funding sources for the coordination of human services related transit. We will identify and implement long range plans and policies that will ensure seamless, intra-county, affordable and accessible human services transportation services in an efficient and effective manner.	Bob Davis Tom Coogan
Sustainable Broomfield Task Force	Broomfield Council appointed a 30-member community task force involved in the development of Broomfield's Sustainable Community Plan.	Felix Flechas Hal Lunka

### 2010 Task Force Assignments

Name of Task Force	Description	Current Members
2010 Community Grants Review Committee	This task force is a short-term group that convenes for a specified amount of time to review and make recommendations on grants to HHS organizations in the community.	Anita Roberts Bob Davis Betty Calvin
Community Indicator Report Task Force	Review the Community Indicator Report conducted in 2009 and identify and provide feedback about gaps and areas for further exploration.	Anita Roberts Bill MacPherson Wendy Fiedler Lynn Wixted-Holland
Community Services Block Grant Tripartite Board	Serves on the larger Tripartite Board that is required for the Community Services Block Grant. The board develops and approves the plan for utilizing those grant funds which are distributed to counties and/or other eligible entities based on poverty levels. To be eligible, an individual must be at or below 125% of the federal poverty level..	Sheryl Gross Tom Parsons Pat Springer
Community Outreach/Education Task Force	This task force provides feedback on a variety of publications and other outreach materials designed to educate the public. The committee agreed to continue the task force as needed in a virtual capacity.	Norma Linderholm Anita Roberts Lynn Wixted-Holland
Senior Services Strategic Planning for Community Services	This task force focuses on strategic planning for community service needs within Senior Services.	Lynn Wixted-Holland Pat Springer Betty Calvin Bob Davis
Interactive Broomfield Days	This task force works to make HHS' involvement in Broomfield Days more interactive.	Tom Coogan Wendy Fiedler Sheryl Gross
Public Health Reauthorization Act	The Act was intended to standardize public health services across the State and requires that local public health agencies meet minimum health services established by the State Board of Health, conduct a local community health assessment and develop a local health plan.	Hal Lunka

### Special Events for Committee Member Participation

<b>Event</b>	<b>Date (Month) of Event</b>	<b>Interested Members</b>
Trails Day & Children's Wellness Event at Anthem Ranch	June 5, 2010 8 a.m. to 1 p.m.	Wendy Fiedler Lynn Wixted Holland
Foster Care/Adoption Appreciation Event at the Bay	June 19, 2010 Noon	
National Night Out at Broomfield Commons	August 3, 2010 6 p.m. to 9 p.m.	Tom Coogan (maybe) Bob Davis Wendy Fiedler Pat Springer
Back to School Immunization Clinic at Emerald Elementary	August 13, 2010 10 a.m. to 4 p.m.	
Broomfield Days at Midway Park	September 18, 2010	
International Walk to School Day	October 6, 2010	
Child Care Summit	October	
Annual Flu Shot Day for Seniors	Fall	
Annual Senior Resource Fair	Fall	
Workforce Center Youth Job Fair	Spring	