



*Health and Human Services Department
6 Garden Center
Broomfield, CO 80020
720-887-2200*

December 14, 2009

Potential Applicants:

The City and County of Broomfield Health and Human Services (HHS) Department is accepting applications for grant awards to private, non-profit agencies providing services to Broomfield residents. Please visit www.broomfield.org/hhs/Operations to download the 2010 application and obtain other pertinent information about eligibility and contract requirements for these grants.

The available grant funds are designated for the provision of local services that benefit City and County of Broomfield residents. Funds will be targeted to agencies that provide services that address health and human service needs or service gaps within the Broomfield community. Broomfield HHS desires to use these funds to create partnerships with community agencies that share the HHS mission:

“We exist in partnership with the community, to recognize, develop and promote opportunities that encourage personal, social and environmental responsibility. We value the health and safety of our citizens and are dedicated to serve Broomfield with integrity, creativity, dignity and respect.”

These grant funds are designated for the provision of services that directly or indirectly benefit Broomfield residents and/or the community of Broomfield. Agencies that serve areas beyond the City and County of Broomfield will be considered; however, proposals must demonstrate that the agency directly serves a relevant number of Broomfield residents and/or that the services provided by the agency benefit Broomfield residents and/or the community of Broomfield. A committee of HHS staff and key community representatives will evaluate proposals based on the following criteria:

- Services to individuals are provided in cost effective and efficacious manner.
- Services are unique and distinct, specifically addressing a gap or need within the community.
- Agency has demonstrated that they have a quality assurance component and a plan to evaluate outcomes of the services provided.
- Agency has a history of quality service provision and maintains a strong foundation for providing services in the future.

Submit completed applications to Julie Jary at jjary@broomfield.org or to HHS at 6 Garden Center, First Floor Reception Area, Broomfield, CO 80020 no later than Friday, January 15, 2010 at 5 p.m.

Available funding is limited and HHS anticipates a very competitive process for 2010 funds. Not all applications will be funded and many applications will be funded at less than the amount requested. Please review the eligibility criteria and all supporting documentation for the application to ensure that your agency is eligible for funding prior to submitting a completed application. Grant funds are anticipated to be awarded to selected agencies in February, 2010 and must be expended by December 31, 2010.

Please call Julie Jary, Operations Manager, at (720) 887-2250 or Jan Hamilton, Contracts Monitor, at (720) 887-2279 if you have questions and/or require additional information.