



LIBRARY BOARD

Minutes
March 4, 2010

Meeting Summary

- Received update on Sustainable Broomfield
- Discussed revisions to library policies

Roll Call

Present: Tom Reid, Kerry Pettis, Deb Simpson, Bob Juszynski, Geoff Urland, Colleen Sawyer, Roberta Depp

Absent: Michelle Pearson, Linda Reynolds

Agenda Minutes

Call to Order:

The meeting was called to order at 6:30 p.m.

Reports:

Friends of the Library—Deborah Simpson

The next meeting of the Friends will be held Tuesday, March 9, 2010, from 7:00-8:00. Deb asked for a volunteer to attend.

One Book, One Broomfield—Kerry Pettis

Kerry reported that the committee considered three books for selection, and that a book has been chosen. The author has accepted to speak in November. The committee will partner with the Asian community on this project. Our former bookseller partner, Old Possum, is currently out of business. The next meeting is April 14.

Sustainable Broomfield—Geoff Urland

Geoff reported that all the subcommittees gave their reports and that the final draft of the report will be presented at a public open house for comment and review on March 15, at the Municipal Building, from 7:00-9:00 p.m. The committee will then revise the report and submit it to the city council for approval. It will then become part of the Comprehensive Master Plan.

Director's Report—Roberta Depp

Some of the highlights of Roberta's report: circulation has an 8% year-to-date increase; Broomfield Night at the play *Eventide* was a success; the FLC library catalog and library web page can now be accessed by mobile phone devices; the city budget met its revenue projections, so there are no budget adjustments at this time; the library will implement an automated cash receipt system for fines; and the library doors will be rekeyed.

Old Business:

1. Expiring Board Terms

The city council will select the new board members in March. The Library Board has three openings.

2. Review of Library Policies

A. Patron Privacy

There are no recommended changes to the policy. The policy for requests for patron information from law enforcement officials is based on Colorado law. A form for receiving a request for patron information will be added to the Appendix with these changes: remove the asterisk in the second column and add “beyond these exceptions” after “Disclosure by a library official” in the second column.

B. Section II. D. Circulation Policies

Discussed changes in the Loan Periods and Overdue Fines. Staff recommended the following changes: New Fiction, 10 items; Book Group in a Bag, 6 weeks, no renewal, \$1.00 per day fine; “Lucky Day” Books, 21 days, no renewal, \$1.00 per day fine; Audio Books, 15 items; Music CD’s, 10 items (was 5); Periodicals, \$.10 fine per day (is \$.25 in city code - Roberta will discuss this with Charles Osaki.); change all use of term “Juvenile” to “Children’s.” This item was tabled until the next meeting. The recommended changes to the wording for the Renewals, Holds or Requests, and Lost or Damaged Items sections were approved.

3. Library Advocacy

There is a Library Trustees meeting on Friday, March 19, in Greeley.

4. The Superintendent of Adams County Five Star Schools has not confirmed a date yet in regards to his library visit. The staff has put together a power point presentation on the Science Task Force and other science programs at the library.

New Business:

1. Superior

There will be a ballot issue in April to vote for support of library funding by Superior residents. The mail-in ballots will be sent out next week. There has been little publicity regarding the ballot issue. If it does not pass, discussion will begin again on strategies to address Superior residents in the FLC. Superior residents are not in any taxing district that supports public libraries.

2. Access Policy

Geoff will e-mail Roberta with the changes to the General section of the Access Policy that were determined at the last meeting. Still under discussion is what other residents of Colorado would be considered “eligible users” (i.e., those who attend school in Broomfield, those who work in Broomfield, those who own property in Broomfield). Added: “Note: Broomfield residents may be given priority for program participation and other services with limited capacity.” The Access Policy was tabled until the next meeting.

3. Policy handbook

Sections 2E and 2F (three sections) will be discussed at the next meeting.

Adjournment

The meeting adjourned at 7:59 p.m.

Approval

Minutes Prepared by Colleen Sawyer—Library Board Secretary

Approved by _____ Chair