



LIBRARY BOARD

Minutes
June 10, 2010

Meeting Summary

- Reviewed and passed bylaw changes
- Reviewed and approved library policies (ILL, Computer Use, FDLP)
- Reviewed proposed 2011 Decision Package items

Roll Call

Present: Bob Juszynski, Laurie Huff, Kerry Pettis, Betty Calvin, Linda Kennedy, Tom Reid, Geoff Urand

Also attending: Roberta Depp, Linda Reynolds.

Minutes

Call to Order:

The meeting was called to order at 6:34.

Reports:

Friends of the Library – Laurie Huff

The used book sale will be on Saturday, June 19th from 9 to 2. The friends would like help setting up at 7:00am on the morning of the sale and at 2:00 to clean up.

One Book One Broomfield– Kerry Pettis

A graphics concept for advertising will be available at the next meeting of the committee on June 16th,

Sustainable Broomfield - Geoff Urand

The final draft will be presented to the City Council at the study session June 29th. Everyone is invited to come to the session. The public meeting had about 25 to 30 attendees.

Director's Report Highlights

The decrease in internet usage was probably due to a mix of external factors in May (including phones down, street flooding, electrical failures, and Comcast going down).

Summer Reading Program registration is strong, and volunteers were a big help in dealing with the first day's huge circulation activity.

Two MDEPL young adult librarians published an article in *Voya* magazine.

Old Business

Review of Policy Handbook

II.E, II.F/A, II.F/B

Policy II.E (Interlibrary loan) was examined in a second reading and was approved unanimously.

Policy II.F/A (Public Use of Library Computer Stations) was examined in a first reading, some wording changes were recommended, and the revisions and policy were approved unanimously.

Policy II.F/B (Federal Depository Library Services) was examined in a first reading, one clarification was added regarding the availability of the FDLP collection in the library's collection, and the revision and policy were approved unanimously.

Policies to be covered next month will include facility use.

New Business

Review of Bylaws

Revisions to sections 4.05 (explicitly including Annual meeting) and 5.04 (duties of secretary- removing requirement for Secretary to keep a record of the minutes) were reviewed. In addition new changes proposed were removing the final section and section 4.06 and 5.06 (regarding compensation for expenses) were proposed for amendment to include the phrases "consistent with city policies." The bylaws were approved unanimously by the board (for revision 3.2) including all revisions proposed above.

Library Advocacy

Citizen advocate Colleen Sawyer presented several impactful stories at the last city council meeting. She is participating in the statewide advocacy coalition and will aim to make at least five presentations. The focus of the advocacy campaign is to tell the stories of the library instead of focusing on statistics; the stories used by Colleen will be from true experiences of the Broomfield Library. Follow up advocacy will involve explaining the specific impact on the library and the Broomfield community of several new ballot propositions and amendments.

2011 Budget

We are trying to keep the ultimate bottom line for 2011 the same as it was for 2010. There are no major changes to the budget. Several databases and reference sources are being examined closely for viable (web) alternatives to allow for additional money in the circulating collection.

Decision packages for review included an increase in budgeted hours for substitutes (since more substitute hours are being consistently used for short term disability, pregnancies, etc.), credit card readers for the self check systems, and a built in sound & projection system for the Eisenhower Room. Decision packages were approved unanimously in the above priority order.

Meeting Date and Time

Although there were problems recognized with the first Thursday meeting date, there were no other days that were consistently good for the entire board so the date and time will stay the same.

Adjournment

The meeting adjourned at 8:42 p.m.

Approval

Minutes Prepared by Geoffrey Urland—Library Board Secretary

Approved by _____ Chair