



## Mamie Doud Eisenhower Public Library Policy Manual

# Court-Ordered Community Service Policy

### **Purpose:**

As part of its community outreach service to benefit the Broomfield community, the MDE Public Library supervises court-ordered community service workers.

### **Who may qualify for community service?**

- Broomfield residents
- Minimum age of 12 years old.
- English language fluency
- Offenses which are non-threatening, non-violent, not drug-related, not theft-related, and not sex-related.

### **What time is available?**

2-4 hour blocks, once a week. Scheduling is variable depending upon the librarian's schedule. Day and evening hours are available. Weekend hours are not available.

### **What are the conditions?**

- CS workers must be scheduled according to librarian availability.
- CS workers must call 24 hours in advance to re-schedule appointments.
- CS workers who do not show up and do not call in advance will not be able to complete their service at the library.
- CS workers who are unable to follow directions and perform tasks adequately will not be able to complete their service at the library.
- CS workers must wear an identification badge at all times.

### **Who are the community service supervisors at the library?**

Professional Reference Librarians

### **How do I schedule my community service?**

Contact the Manager of Reference Services at 720-887-2367.