

# CITY AND COUNTY OF BROOMFIELD CIVIL FEE SCHEDULE



As adopted by RESOLUTION NO. 2009-36



Listed below is the Fee Structure for Civil Process Fees pursuant to C.R.S. 30-1-104

**Pursuant to C.R.S. 30-1-116, the Civil Unit is required to collect fees in ADVANCE.**

DOCUMENT/SERVICE	SERVICE FEE All Fees will be actual expenses <sup>(1)</sup> but not to exceed the dollar amount listed, plus mileage	DEPOSIT REQUIRED - Service will be actual expenses which could be more or less than the deposit. If less than deposit, refunds will follow department policy (See Note Below) <sup>(2)</sup>	NON-SERVICE
<b>CIVIL</b>			
(a.5) Summons and Complaint			(b.5) **
- Civil	\$35.00		\$16.00 **
- Delinquency (Juvenile)	\$35.00		\$16.00 **
- Dependency & Neglect	\$35.00		\$16.00 **
- Dissolution of Marriage	\$35.00		\$16.00 **
- Unlawful Detainer (FED)	\$35.00		\$16.00 **
(a.5) Citation - Contempt	\$35.00		\$16.00 **
(a.5) Citation - Other	\$35.00		\$16.00 **
(a.5) Demand for Possession	\$35.00		\$16.00 **
(a.5) Dstraint Warrant	\$35.00		\$16.00 **
(a.5) Interrogatories (Service)	\$35.00		\$16.00 **
(a.5) Injunction	\$35.00		\$16.00 **
(a.5) Judgment and Decree (Service)	\$35.00		\$16.00 **
(a.5) Notice and Summons to Appear	\$35.00		\$16.00 **
(a.5) Notice of Hearing	\$35.00		\$16.00 **
(a.5) Notice of Levy	\$35.00		\$16.00 **
(a.5) Notice of Sheriff's Sale	\$35.00		\$16.00 **
(a.5) Notice to Quit	\$35.00		\$16.00 **
(a.5) Notice to Vacate	\$35.00		\$16.00 **
(a.5) Notice - Other	\$35.00		\$16.00 **
(a.5) Order to Show Cause (contempt)	\$35.00		\$16.00 **
(a.5) Order to Show Cause (other)	\$35.00		\$16.00 **
(a.5) Protection Order - Domestic	No Fee		
(a.5) Protection Order - Other	\$35.00		\$16.00 **
(a.5) Release of Levy / Attachment	\$35.00		\$16.00 **
(h) Mileage	0.53 / mile		
(c.5) Subpoena	\$60.00		(d.5) \$16.00 **
(g) Writ of Continuing Garnishment	\$20.00		
(g) Writ of Garnishment for Child Support	\$20.00		
(g) Writ of Garnishment in Aid of Writ of Attachment	\$20.00		
(g) Writ of Garnishment Other Than Natural Person	\$20.00		
(g) Writ of Garnishment - Notice of Exemption / Levy	\$20.00		
(e) Juror Service	\$10.00		
(o) Posse Comitatus			
- Serve writ with aid	\$60.00		
- Serve writ without aid	\$4.00		
Civil Standby (2 Officers Required - 2 hour minimum)	\$66.00/hr.		
<b>CRIMINAL</b>			
(a) Summons and Complaint	\$15.00		\$5.00 **
(c) Subpoena	\$7.00		(d) \$5.00 **
(a) Other Writs of Process	\$15.00		\$5.00 **
(h.5) Mileage	0.36 / mile		
<b>EXECUTIONS</b>			
Shares of Stock			
(cc) - Execution and Levying	\$60.00		
(dd) - Issue Certificate of Levy	\$30.00		
(f) Writ of Attachment - Service / Return		Actual Expenses (\$75.00 Deposit)	
(j) - Execution		Actual Expenses (\$200.00 deposit required)	
Writ of Execution - Service Only	\$35.00		

(j) - Execution		Actual Expenses (\$200 deposit required)	
(ee) - Return	\$60.00		
(bb) Writ of Ne Exeat	\$20.00		
(f) Writ of Replevin - Service / Return		Actual Expenses (\$75.00 deposit required)	
(k) - Levying Writ of Replevin		Actual Expenses (\$200 deposit required)	
(gg) Writ of Restitution - Service & Execution		Actual Expenses (\$200 deposit required - not to exceed \$200 unless the work exceeds 2 hours in duration)	
(gg) Order for Possession - Service & Execution		Actual Expenses (\$200 deposit required - not to exceed \$200 unless the work exceeds 2 hours in duration)	
Decree of Foreclosure (See C.R.S. 38-38-107[2])		Actual Expenses (\$300.00 Deposit)	
(r) Advertising Property for Sale (not publication)	\$30.00		
(u) Bond taking, Approving Returning	\$10.00		
(m) Certificate of Levy	\$30.00		
Certificate of Purchase (issuing only)	\$30.00		
(ff) Certificate of Redemption (issuing only)	\$30.00		
(s) Certificate of Sale	\$30.00		
(t) Deed (issuing only)	\$40.00		
(i) Demand for Payment	\$1.00		
(x) <b>Services in sales</b> of real estate, besides actual expenses. (No commission to exceed \$100) \$20 on all bids under \$3,000			
(y) <b>Commission in sales</b> of personal property, besides actual expenses. (No commission to exceed \$100) 5% on sum of all bids under \$500 6% on sum of all bids over \$500 and under \$1,000 7% on sum of all bids over \$1,000			
(z) <b>For money collected</b> or settlements made without sale. (No commission to exceed \$150) 3% On all amounts under \$500 2% On all amounts over \$500 and under \$1,000 1.5% On all amounts over \$1,000			
<b>DETENTION/PRISONER</b>			
(n) Committing and Discharging Convicted Prisoners	\$30.00		
(v) Executing Capias or Warrant - Criminal	\$2.00		
(aa) Pursue / Capture Felon		\$12 per diem 12 hours, plus necessary expenses	
(w) Transporting Prisoners		\$.28 / mile (vehicle) \$.32 mile (4-wheel drive) \$.40 Nautical mile (aircraft), plus actual expenses	
(p) Writ of Habeas Corpus		\$12.00 Deposit Based on 12 hour day **	
Detention Center Booking Fee	\$30.00		

(1) "Actual Expenses" means those personnel and processing costs incurred in typing, processing, filing, and serving said process papers but does not include mileage.

(2) NOTE - When actual costs for any service provided are less than the service fee or deposit provided, a refund will only be issued if the difference is greater than \$25.00. Anything less than \$25.00 will be applied to administrative costs.

\*\* Refund required by statute.

Adopted on:

November 13, 2001, by Resolution 2001-325

October 22, 2002, by Resolution 2002-228

November 15, 2005, by Resolution 2005-130

March 24, 2009, by Resolution 2009-36