



City and County of Broomfield Lakeshore Event Center

- Room fits up to 200 people maximum
- Room rates start at \$90.00/hour for Broomfield residents and \$180/hour for non-residents (Please inquire for business/organization rates)
- Lakeshore can break into three separate rooms for smaller groups and settings. Each section rents out for \$30.00/hour for Broomfield residents and \$60.00/hour for non-residents (Please inquire for business/organization rates)
- Any rentals that are after-hours, have alcohol, and/or have 50 or more people will be assigned a building supervisor for a fee of \$25.00/hour (\$50/hour for holidays)
- Rentals of 150 people or more that will be serving alcohol will be assigned two building supervisors at a rate of \$25/hour each. (\$50/hour each for holidays)
- You can have up to one hour of decorating time and one hour of clean-up time at the rate of the building supervisor of \$25.00/hour (\$50/hour for holidays)
- If you decide to have alcohol, a permit is required. The permit is \$10.00 and it allows beer, wine and champagne only. An off-duty police officer from Broomfield is required for any event serving alcohol – the cost of an officer is \$40.00/hour and must be paid through the police station. You cannot have alcohol before 10:00 a.m. or after 11:00 p.m.
- We do have a kitchen attached to the room that may be rented out for an additional fee – please see kitchen option listing.
- We provide tables and chairs; however, we do not provide any linen, utensils, or the like. There are 10 round tables that are standard to the room that are included in every set-up. Rectangular tables will be added to provide the desired amount of seating/food tables.
- Round tables are 5' in diameter. Rectangular tables are 72" by 30"
- The outdoor area of Lakeshore may be used for a ceremony – there is a set-up fee of \$50.00 and we will set up to 75 chairs on the lawn.
- The Lakeshore patio is available with the rental at no additional fee, if weather permits. There are four round tables with chairs that seat up to 16 under the covered area of the patio.
- PA system, DLP projector, and/or piano are available for an additional fee. For music, bring your own cords.
- Silver 2 may be rented out for a dressing room – full length mirror available. Fees start at \$15/hour for residents and \$30.00/hour for non-residents.
- If the room is rented out on a holiday, holiday fees apply.

Congratulations on your event!