City and County of Broomfield

Sales Tax Administration

P.O. BOX 407 BROOMFIELD, CO 80038-0407

303-464-5811
303-410-3802 (fax)
Email: salestax@broomfield.org
Web: www.broomfield.org/salestax/

SPECIAL EVENT SALES TAX RETURN

Taxable sales in the *City and County of Broomfield*, must have a sales tax **ADDED** to the product price. Please select the appropriate taxing district and remit to the jurisdiction accordingly.

	Check the Appropriate Box Below			
	☐ Arista District	☐ Flatiron District	☐ All Other	Send to :
State	2.90%	2.90%	2.90%	State of Colorado. Dept of Rev
RTD/CD	1.10%	1.10%	1.10%	State of Colorado. Dept of Rev
Broomfield	4.15%	4.15%	4.15%	**Remit to Broomfield**
Special District	0.20%	0.20%	NA	**Remit to Broomfield**
Total Rate	8.35%	8.35%	8.15%	

Event Name:___Broomstock_____ Date of Event: May 24, 2012_____

Individual or Group Name:_____

Mailing Address:_____

City, State, Zip: _____

Broomfield Retail License # (if applicable) _____ (See Note 3 below)

Representative Signature:_____ Date:_____

1) Total Amount of Sales: (Before sales tax)		$_____
2) Broomfield Sales Tax: (Line 1 X 4.15%) (.0415)	$___	_____
3) Special District Sales Tax (Line 1 X .2%) (.002)		$_____
4) Total Sales Tax Due (Line 2 + Line 3)		$_____
5) Deduct Vendor Fee: (Line 4 X 3%) (.03), Maximum $200		$(_____)
6) Net sales tax due to Broomfield (Line 4 minus Line 5)		$_____

1) Within 10 days of the event, mail to the address shown above, with check payable to *City and County of Broomfield*. (**Do not mail cash**)

2) Bring return, with check or cash, to Broomfield Municipal Building (Central Records), One DesCombes Dr. (3 blocks North of 120th Ave and Lamar Street---seven blocks west of 120th and Sheridan)

NOTES:

1) Remember to add the full tax rate **(8.15% or 8.35% for special districts location)** to the price of each item, or food/drink sold.

2) **Do not include State taxes on this return.** Mail State and RTD taxes to the *Colorado Department of Revenue*. For license and forms: Phone: 303-238-7378 Web: www.taxcolorado.com

3) Vendors holding an active *Broomfield Sales Tax License* may choose to remit on their regular monthly return. If this method is chosen, indicate the valid license number on this return in the box above.