



Health and Human Services Advisory Committee - Minutes January 18, 2018

Roll Call

- Present:** Jeff Burke, Bob Davis, Brooke Forland, Brooke Hirsch, Deb Federspiel, Jeff Near, Councilmember Guyleen Castriotta,
- Absent:** Councilmember Bette Erickson
- Staff:** Jennifer Hoffman, Assistant City and County Manager
Erica Hamilton, Senior Services Manager
Vanessa Oldham-Barton, Deputy Director
Frank Schoengarth, Self Sufficiency Manager
Jason Vahling, Public Health Director
Venita Dye, Operations Manager
Bonnie Steele, Interim Family, Child & Adult Services Manager
Stacey Stroh, Office Manager
Linda Anderson, Admin Tech
Alison Long, PH Nutrition Administrator
Marie Grucelski, Public Health Educator
Karin Anastos, Self-Sufficiency Case Manager Supervisor
Ronna Powers, Child Care Case Manager (CCAP)
- Guests:** CDR Associates
- Citizens:** Melissa Bittner, Tim Foster

Agenda Minutes

Call to Order and Introductions

Bob Davis, Committee Chair, called the meeting to order at 5:38 p.m.

HHSAC Business Items

November Minutes - Minutes from the Nov. 2, 2017 meeting were approved.

Additional item: Bob Davis suggested a glossary of acronyms be adopted.

There are four members whose terms are up in March 2018 and one member who has resigned. There will be five openings on the board this year. Anyone interested in reapplying is urged to do so. Applications are due by Friday, February 2nd.

HHS Updates

- Jennifer Hoffman introduced Vanessa Oldham-Barton as the new Deputy Director
- The Workforce Center has been restructured and will no longer be under Self Sufficiency. It is now its own division under HHS. This position has been reclassified from a Supervisor position to a Manager position and will be a part of the management team. The position will be posted in the near future.
- Director Position Update. The applicants have been through various interview panels and it has been narrowed down to three candidates. There will be a Community Forum to meet the prospective candidates on January 30th at 6:00 p.m. All are encouraged to attend.

- Erica Hamilton (Sr. Services) will be reclassified from a Supervisor to a Manager and will join the management team.
- Jason Vahling will take the lead in HHSAC.

Role of HHSAC in 2018

"It's a new day." is the new theme for Health & Human Services and it only seems fitting to carry that on with the HHSAC Committee. There will be changes for the committee this coming year, one will be having HHSAC serving more in a decision making capacity versus receiving updates from staff. There was a SWOT analysis done at the last management team meeting regarding the requirements of HHSAC. This initiated the discussion regarding transition for the group. There will be a calendar of topics used as a guideline for future HHSAC meetings with an understanding that things may change. Another change will be that the HHSAC meetings will go from quarterly to monthly and remain on the third Thursday of the month.

Public Health Community Health Needs Assessment

The Public Health and Environment Division is launching their next community health assessment that will help identify Broomfield's top health priorities for the next five-year Public Health Improvement Plan, 2020-2024. Jason Vahling and CDR Associates presented the community engagement strategy to HHSAC and sought input on the best avenues to gather input from the public, please see the enclosed presentation. Starting in March, Public Health and CDR Associates will gather community input through focus groups, key informant interviews, and online and print surveys. HHSAC will then provide input in defining the top 2-3 health priorities for the Public Health Improvement Plan.

Childcare Waitlist

CCCAP (Colorado Child Care Assistance Program) is currently going to be overspent by about \$400,000. Last year we were able to recover some of the loss through TANF funds. For this year, funds have been budgeted through the County budget to compensate for the overage, however, this will be an ongoing budget need and we might need to implement a waitlist. We are currently serving 111 kids, which averages out to about \$625 being paid out per child per month. If we implement a waitlist we must create a policy and procedure and then submit it to the State for approval. Creating a waitlist will allow us to continue to serve our existing clients but would limit our ability to take on any new clients. There are currently 83 providers signed up in Colorado. There are levels ranging from 1-5 and in Broomfield, 60% of our families fall into level 4 or higher. Broomfield adds around 2-5 cases per month and removes maybe 1 per month. Redetermination for families is once a year. In July 2016 a new law went into effect and the handouts provided indicates how it impacted the program. We should begin to see some stabilization this June.

Mental Health Partners and Imagine! Funding Alternatives - Venita

Broomfield would like to keep the process for funding MHP and Imagine! the same for 2018. There is a little more funding available this year. HHS would like HHSAC to give input for 2019 and support to determine methodology and priorities for funding.

Private Non-Profit Discussion

Venita discussed the process for reviewing the applications received for funding for the various nonprofit groups. She discussed that the task group would like to change the process for reviewing and funding the nonprofits.

BCC Redevelopment Update - Erica

The BCC remodel plans are underway. A contractor was chosen and will be taken to Council on January 23rd for approval. Construction will begin near the end of August and there will be continual updates on how the project is progressing. Only half of the building will be demoed at a time with the recreation side being first. At some point, the entire building will be closed to the public for safety.

Adjourned at 8:05 p.m.

Approval

Minutes prepared by Stacey Strohm and Linda Anderson

Approved by HHSAC on February 15, 2018