



PARKS, RECREATION AND SENIOR SERVICES

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Parks, Recreation and Senior Services Advisory Committee Meeting Minutes January 19, 2022

Meeting Summary

[Agenda January 19, 2022](#)

Roll Call

The meeting of the Parks, Recreation and Senior Services Advisory Committee (PRSSAC) was called to order by Doug Errett on Wednesday, January 19 at 6:03pm. The meeting took place virtually.

Present: Anjali Dev, Claire Hendershot, David McMahon, Doug Errett, Judy Shuster, Jason Anderson, Mike Schrad, Stacey Klemp, Rochelle Remaly, Todd Cohen, James Marsh-Holschen

Absent: Christine Bondi

Others in Attendance: Clay Shuck, Director, Parks, Recreation, & Senior Services
Ryan Jensen, Parks Superintendent
Matt Gulley, Superintendent Parks, Recreation, & Sr Services
Nikki Crouse, Senior Services Manager
Angela Kochevar, Administrative Supervisor, Parks, Recreation, & Senior Services
Kathryn Courchene, Recording Secretary
Roxie Juul, Broomfield citizen

Guests: Courtney Thiemann, City and County Senior Attorney

Minutes

Public Comment

N/A

Approval of Minutes

Doug asked if there were any changes to the November 17th, 2021 meeting minutes. Judy motioned to approve, it was seconded by Rochelle, all agreed and the minutes were unanimously approved.

New Business

Noxious Weed Management Plan - Revised Committee Assignment

The Noxious Weed Advisory Board will fall under this committee. Courtney Thiemann presented information.

- The Advisory Board will review strategies and policies which Broomfield will have on both public and private property.
- Committee will invite Nathan Kelbe, CCOB Open Space and Noxious Weed Coordinator, to the February meeting.
- Committee will look at adjacent agencies to see how they are doing it
- This item will be brought back in March to define the role.
- A check-in will occur each meeting before moving on with the Agenda.

No questions for Courtney.

Staff Reports

Parks, Recreation, and Senior Services Update

Clay provided an update.

- Budget was approved.
- Marshall Fire -
 - Staff came to BCC to set up shelter just in case. BCC was built to be an emergency shelter with a large generator on the back. A 24 hour rotation was prepared.
 - Senior Services staff staged buses at Good Samaritan in case of evacuation.
 - Additionally, one bus was sent to pick up an individual from a Nursing Home and set her up at a hotel.
 - Staff helped gather food/gatorade for evacuation and incident command center.
 - Additional transportation needs for evacuees to hotels was provided. Everyone jumped in to help.
 - Within 24 hours there was snow.
 - Clay is proud of the Department for stepping up.
- 2022 - Mask order currently (through Feb 3). PRSS will continue to follow the direction of Public Health.

Recreation

Matt Gulley provided an update.

- Mask mandate has been a challenge with people not agreeing.
- We are doing our best to make sure staff are feeling supported. Hoping that the mandate expires on Feb 3, but understand if it doesn't.

- Dealing with positive Covid cases in various programs and staff. Notifications and changes made daily.
- Programming - Youth Basketball kicked off, numbers reduced.
- 2021 budget - came within \$100,000 of revised budget. Great year considering challenges and continuous changes.
- Drop in usage - 255,000 (down from 2018 450,000). Overall numbers trending in the right direction for 2022.

-Jason Anderson- Empathize with staff for difficult positions they are in. What is the policy for staff when they see someone not complying? Matt - we begin with education, kindly advise of policy, hand out masks. Most people comply, but some don't. We gently enforce policy. If need be, remove from the situation and contact PD. Our focus is on making staff feel safe and that they aren't put in any position that they don't need to be.

-Clay- we follow our code of conduct for patrons, only call PD when the situation escalates, not just because someone isn't wearing a mask.

Parks Services

Ryan Jensen provided an update.

- What does Parks do in the winter?
- Still wrapping up holiday light removal, hopefully the end of this week.
- In house staff and contractors working on winterization of garden beds.
- Hiring - 5 vacancies in full time staff. Kick off for summer hiring - around 80 people.
- Westlake subdivision - Bronco Park project is underway.
- Ran out of dog bags for dog waste removal. There has been a crunch on getting supplies and they will enter large orders to make up for lack of bags.
- Athletic field - top dressing application (sand/organics mix).
- Clearance of snow routes and line of site.
- GIS work - updating and changing maps, working with locators.
- Norm Smith Service Center - redesign in 2022, Consultants working on use of space.
- ARTery program - creative corridor. Seeking a grant for blacktop art - parks and greenbelts. Were not awarded the grant, so will move forward with a different project - 2-3 projects awarded to an artist (from a subcommittee - possibly a representative from PRSSAC) Coordinate with many departments for installations. Looking for 1-2 year life, with city staff maintaining over that time.

-Doug Errett- Was the art going to be similar to Westminster overpasses? No, more street intersections or level ground sidewalks. Not on walls, overpasses.

Senior Services

Nikki Crouse provided an update.

- Left reports and numbers on her desk so doesn't have specifics tonight.
- Proud of the team, echo Matt's words about programs.
- Resumed lunch last June and was happy to see participation in all programs.
- Easy Ride - submitted DRCOG, in good shape
- Submit Caregiver/Respite RFP in February
- WorkForce grant - will allow Senior Services to bring on an employee for a short amount of time.
- AARP Tax Program - free support for seniors

- 5280 Chorale - senior singers - new program
- Marshall Fire - reflect on how to be more proactive in the future, have a plan in place for Broomfield seniors.

Cemetery

Matt Gulley provided an update.

- It has actually quieted down in the last few weeks. Haven't finalized December reports, but had about 180 plots sold last year not including December. (60-65 last year)
- Working on a public facing site to search for anyone buried in the cemeteries as well as how to reach out and get information. (Shared the pending website, working out a couple of bugs but excited to get it out to the public)

-Rochelle- Can you opt out of the identity? Do we have any concern with Identity theft? No, not worried about it; already filed and public record.

Broadlands Golf Course Update

- PUD Language Removed at LURC 1/10/22
- Removal of Committee and duties absorbed by PRSSAC.
- Confusion about the postcards sent out. People thought they were selling the golf Course, but it was really just to remove the name.
- Any impact to the lease agreement? No, got support from Landscapes Unlimited (current management) 22 years out from contract expiring with lease management

-Judy- Saw a postcard and wondered if it means that CCOB is taking over all maintenance of the golf course? Not changing anything with the lease management agreement.

- What would you all like to see with the golf course management staff? (March - October) They will still have to do a yearly report to PRSSAC.
- Committee members asked to take the time to think about it, item will be brought back in February.

Old Business

Parks Naming Palisade Park North - Approved by City Council

-Clay- Appreciate everyone's diligence. Feels like the committee came up with four good names: Eagle Point, Prairie Falcon, Red Tail, Two Owls.

Projects, Concept Reviews, Planned Developments

Council members can stay, nothing in development review.

- 800 Hoyt Street
 - Industrial area, changed ownership but moving forward.
 - To handle flow of water, realigning the ditch area, they need to build a detention pond on Parks property (collect water and send it through the community ditch). To do that, will impede about 25 feet into eastern edge of the playground area. Both areas are irrigated turf which will probably go away.
 - If we are not seeing a flood event, the area would be a usable park and native

area.

- Not taking over the property, just have to build a detention pond and make sure there is a usable park area.
- Concerned about an 8-10 foot drop into the detention pond on the south side so they need to look into what they can do to deter people from the area.

-Doug Errett- Will they take out the trees? Some will be removed where the detention pond is going.

-Doug Errett- Realigned FRICO ditch? Clay - yes, working with the developer and is a part of this project.

-Ryan Jensen- extended property line on north side will be Broomfield, FRICO to the east.

- OSPRT Master Plan

- Approved by the City Council and will move forward.
- Possibly need a couple of representatives from PRSSAC to sit in meetings and provide input.
 - Expressed concern with determining reps at this point because 7 people are leaving the committee in March.
 - This item will be brought back after March with new committee members. Not a lot of work, but it is a year or two project.

-David McMahon- Who is Consultant? DTJ

- Midway Master Plan

- Clay and Matt sat in on kickoff today. It will be a 6-8 month aggressive plan.
- Consultant will help us look at a holistic approach to the park and lay out a long-term CIP plan.
- Will have a couple of public meetings and a PRSSAC meeting in between. No need for representatives to sit on the Master Plan committee.

- Cost Allocation Review

- Contract with 110% to look at long term maintenance cost of the project.
- Matt will be lead. All will fold back into OSPRT Master Plan.
- This item will be brought back to the committee in March.

- Anthem Park Phase 3(a)

- Going to Council next week. If approved, will actively engage with construction. Hopefully start in the Spring and finish late Summer, early Fall.
- Includes all the infrastructure, parking lot to support pump track, sidewalks, pedestrian bridge to connect east and west parks, completion of trail from Sheridan to underpass area, shelter.

-David McMahon- Does this conclude developer's part in this area? Yes, for the park it does.

Where is the money in the rest of the CIP? Two years out

What's the tab on the build out? Around 5 million.

-Doug Errett- Two high school sized baseball fields? Yes, identified need in study.

-David McMahon- What are the Lighting considerations? Lighting has been approved. Studies show bleed won't cross Sheridan Parkway.

- Funding, scope, development will need to be approved by Council.
- There is also a proposal for tennis and pickleball courts that they will try to get

in the phase 3(b) part of the project.

Committee and Public Comment

N/A

Next regular scheduled meeting: February 16, 2022

Adjournment

A motion was made to adjourn by David, it was seconded by Stacey and the meeting was adjourned at 7:30 p.m.