



## Parks and Recreation Advisory Committee Meeting Minutes March 20, 2019

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### Meeting Summary

Agenda Attached

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### Roll Call

The meeting of the Parks and Recreation Advisory Committee (PRAC) was called to order by Doug Errett at 6:00 p.m. on Wednesday, March 20, 2019, in the Aspen Conference Room at the Paul Derda Recreation Center (PDRC).

**Present:** Doug Errett, Judy Shuster, Rochele Remaly, Mike Schrad, Kevin Skattum, Stacey Klemp, Jason Anderson

**Absent:** Dave McMahon

**Others in Attendance:** Councilmember Liz Law-Evans  
Councilmember Deven Shaff  
Clay Shuck, Recreation and Senior Services Director  
Pat Chatterton, Recording Secretary

**Guests:** Jean Paxton, resident  
Wendy Fiedler, resident  
Roxy Juul, resident

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### Minutes

#### Public Comment

None.

#### Approval of Minutes

A motion was made by Judy Shuster to approve the minutes of the February 20, 2019 meeting, seconded by Rochelle Remaly, all agreed and the minutes were unanimously approved.

## New Business

Tour of the New BCC. The proposed date is Friday, April 5, 2019. The tour will be at 2 p.m. and will take approximately 1.5 hrs. There is a safety training you will need to go through prior to going through the tour. Let Clay or Pat know if you plan to attend. Arrive at 1:45 p.m. for the safety training, at the Senior Center.

## Staff Reports

Recreation and Senior Services Updates. Clay provided an update. Working on summer staffing and schedules.

Working on 2020 Budget. CIP projects are due April 1, 2019. At the April meeting, Clay plans to share what projects we are planning to submit. Some items include an increase to the rolling stock of Senior Services vehicles; and climbing wall at PDRC. Last year, staff time was spent putting the seasonal staff hours into the correct pots of money. This is important to reflect the BCC budget as a stand alone from The Bay, and PDRC. We are working with a consultant on this. Once we finish that process, we will take it to the CMO and then to Council. Minimum wage is going to \$12/hr which is a large impact to Recreation's budget. Fees are being looked at again this year but will not include the pass fees because BCC is not available for usage. We will likely look at this for 2021. We try to do some fee increases each year so we stay current with the market.

Doug - do you give the summer staff a raise if they return?

Clay - yes, there is usually an opportunity to increase their wages.

United Healthcare - Silver Sneakers. Clay provided an update. At the end of 2019, United Healthcare is doing their own version of a program similar to Silver Sneakers. There are 3,000 potential eligible members in this area that could potentially utilize PDRC for their fitness needs through this program.

Clay - we try very hard to have programs that are all inclusive, not peice-mealed.

Judy - will you still accept Silver Sneakers?

Clay - yes, we will still accept Silver Sneakers.

Judy - why is United Healthcare doing this?

Clay - does not know.

Clay - are also concerned about the reporting features which would be a requirement for them to have specific functionality.

Judy - do you think because there are other programs available that this will change the reimbursement?

Clay - good question.

We are paid for only a certain number of visits per month, even if the member comes daily.

## Old Business

### Memorial Requests.

- Applicant's Response to Suggested Changes - Rosann Doran - Clay provided an update. Clay provided a visual - this is off of Iris Circle. Jean and Wendy provided an update. They went out and took a look at the suggested location. They sent a letter to Dan (requestor and son of Rosann); he is fully supportive of the suggestion. They appreciate the thoughtfulness and time that you have put into this. Thank you for your consideration. We are excited. Dan would love to help with the story walk if that comes together. Wendy - they dug up rose bushes that can be transplanted. They don't know when to put the rose bushes into the ground.  
Clay will check into this with the staff.  
Liz - assume this will take longer than the rose bushes can last out of the ground.  
Then goes to City Council for the naming of this site, sign, flower bed, bench.  
Clay needs a recommendation from this committee regarding the naming of this site. The committee voted yes and it was unanimous.  
Judy - who is going to name it?  
Clay - will connect with the son regarding this. Once the name is decided upon, it will come back before this committee prior to going to City Council. It would be like the other park signs.
- Park Naming; Park Naming Guidelines - Clay reminded everyone of the guidelines. City Council gets the final decision as to whether to move forward with this.

## Projects, Concept Reviews, Planned Developments

### Anthem Community Park.

- Pump Track - Clay provided an update. We had talked about doing a Red Bull event in 2019 but that is not possible and will be pushed out to 2020. We will still build the track in 2019.  
Overall, with Anthem - we are making headway with the developer. Clay wants more parking and has sent it back to them for additional revisions. We had originally talked about having a vehicle drive through between the two parks but that will likely not happen. We need to narrow down the design and put dollars to that for our CIP five-year plan.  
Doug - will they start it this year?  
Liz - are they working on their last filing?  
Clay - yes. When we bring the pump track to City Council, we want to be able to show what is coming and/or what is committed by the developer. This will be continued for the April meeting.

Emerald Park Concept. Clay provided an update. We have design and development money this year. There is focus on the baseball area first and then a multi-purpose field. The plan is to get the concept and design complete by mid-summer and move forward with construction, taking into consideration Broomfield Days.

OSPRT Master Plan Update. Clay provided an update. Clay, and Kristan met with Kevin. Kristan is going to write the RFP. There will be a sub-committee meeting a couple of times to update the OSPRT plan. We have a lot of the foundation needed for this already. We want a consultant to take our existing plan and using the Comp Plan, get it updated.

BCC Construction Update. Clay provided an update. He showed the live view of the BCC. Clay will be doing a walk through tomorrow. They are a little behind due to weather. They can regain their schedule as the weather improves. We are still on budget. Some of the landscaping has already been put in on the north side in an effort to reopen the sidewalk.

Liz - post renderings along the fenceline?

The Bay Parking Lot - We have had a lot of problems with getting this finished up because of all of the weather. We are looking at the end of April. The parking lot of the existing BCC will need to be closed in May for water and sewer lines to be installed in that parking lot. We are looking at transportation options for patrons. Parking will be tighter over the summer because of the construction.

Timeline - they are about two months behind right now. We are intending to open fall of 2020. As the weather improves, we should be able to gain that delay back.

Deven - we had some concerns from the residents on the east side of the building. Have we heard anything from them with the building in construction?

Clay - no, I haven't heard anything.

## **Committee and Public Comments**

No additional comments.

### **Next regular scheduled meeting: Date/Agenda Items**

Friday, April 5, 2019 - Special Meeting - Tour of BCC, 2 p.m.

Wednesday, April 17, 2019, 6 p.m., at the Paul Derda Recreation Center

## **Adjournment**

With no other matters to come before the committee, a motion was made to adjourn by Mike Schrad and was seconded by Jason Anderson, the meeting was adjourned at 7:00 p.m.