



Parks and Recreation Advisory Committee Meeting Minutes April 17, 2019

Meeting Summary

Agenda Attached

Roll Call

The meeting of the Parks and Recreation Advisory Committee (PRAC) was called to order by Doug Errett at 6:05 p.m. on Wednesday, April 17, 2019, in the Aspen Conference Room at the Paul Derda Recreation Center (PDRC).

Present: Doug Errett, Judy Shuster, Rochele Remaly, Dave McMahon, Mike Schrad, Stacey Klemp, Jason Anderson

Absent: Kevin Skattum, Councilmember Deven Shaff

Others in Attendance: Councilmember Liz Law-Evans

Clay Shuck, Recreation and Senior Services Director
Pat Chatterton, Recording Secretary

Guests: None

Minutes

Public Comment

None.

Approval of Minutes

A motion was made by Judy Shuster to approve the minutes of the March 20, 2019 meeting, seconded by Stacey Klemp, all agreed and the minutes were unanimously approved.

New Business

Boards and Commissions Dinner. Scheduled for Thursday, May 30, 2019, at the Chateaux.

Staff Reports

Recreation and Senior Services Updates. Recreation is working very hard on their budget requests and programming. BVSD is changing their start and end times; they will be starting later and ending later. This will impact our fall programming. Much of our staff come from the high schools. There is the potential that other districts may follow suit soon after which could bring an even greater impact. A new Youth and Teen Specialist was hired.

Senior Services has hired a new Program Coordinator. The front desk staff person transitioned to the full time meals on wheels position so we are going through some transition at the front desk right now. Staff is working on sourcing a new software to manage meals on wheels. We are looking at our processes in preparation for the new building.

Working on 2020 Budget - Decision Package. We are working on the budget for BCC. This will impact staff requirements because of the staged opening of one side of the building and then the other. Recreation is projecting an 83% cost recovery. We are working with a consultant to help us.

Doug - will we see any efficiencies with the new building?

Clay - we should see some but it is a larger building; 97,000 square feet.

Jason - is there any unique green strategy used in this building?

Clay - there are items for the future.

Update CIP List - Looking Forward Beyond 2020. We had the annual CIP meeting this week. We didn't change much on the list. Clay showed an electronic list. The pump track was added for 2020. This year, Clay is requesting to move the Anthem Community Park up to 2021? The Bay will need a replacement to the body slide which will be an amendment to 2019. Clay went line by line to explain what the requests and changes were. Some funds that have been shifted from one project to another based on priority and need. Clay would like to see an adaptive playground possibly at Conoco Park.

Doug - do we have any kind of survey of where the handicap population is?

Clay - we do not. We do have a therapeutic program so we can find that out for the people that utilize our programs currently.

We added a new project - the gymnastics floor needs to be replaced. We did an indoor security camera project last year. We would like to install four additional cameras on the outside in the parking lot. We have put in a request to remove the climbing wall because of declining usage and interest. We are having conversations about what to do with the space gained from this. We are looking at something multi-purpose where we can move things in and out as needed.

We may utilize the old gaming space that is now part of the preschool until BCC reopens, as a dedicated cycling space.

Old Business

Memorial Request Updates. The request for Rosann Doran is moving forward. Clay will meet with Parks to come up with the design and bring it before Council. The family will need to fund the request. The bench request for Vaughn _____ we are working on getting the concrete bench. We are waiting for the family to come up with the wording for the plaque for the rock that is in place already.

McKay Park was on the cover of the [CPRA magazine](#).

Projects, Concept Reviews, Planned Developments

Anthem Community Park - Phase One. Clay has some maps available for the Committee to look at. Much of what changed to this current state is due to the pump track. We are asking for additional parking, as close to 350 as possible. The land across from it for the North Park PLD adds a park so the parking will support that as well.

There is also a specific map for the pump track.

Phase One does not relieve the developer of their responsibilities. The plan and hope is that we will complete Phase One by the end of 2019.

Stacey - are there going to be opportunities for volunteers on the pump track?

Clay - does not know. The crew takes care of this and it takes about a month.

Mike - will there be lights on the fields?

Clay - this was discussed as a part of the design so the designer will add them back in. There will not be lights on the pump track.

Jason - what kind of playground equipment is planned?

Clay - we don't have anything planned right now but we want a mixture for younger and older children.

Doug - questioned options for additional parking.

Stacey - will there be a dog park?

Clay - no.

OSPRT Master Plan Update. There is a lot of crossover in the libraries strategic plan and the consultant will utilize this plan when working on the OSPRT plan.

BCC Construction Update. Thank you for those that were able to go on the tour. Clay showed a visual of the inside of the BCC. They met with the design team to go over the conceptual vs. what we will actually choose. The signage for the BCC will be on the front of the building itself.

Stacey - would it make sense to left justify the text so the BCC is lined up?

Liz - how will the theme for the room names be established?

Clay - using the trains and stagecoaches.

- Bay Parking Lot - the first lift is down. There are a few items that will need to be redone. If the temperatures are high enough, they will do the second lift down, hopefully this weekend.

- Timeline - the community side may open as soon as May 2020.

Committee and Public Comments

None.

Next regular scheduled meeting: Date/Agenda Items

Wednesday, May 15, 2019, 6 p.m., at the Paul Derda Recreation Center

Doug will be out.

Adjournment

With no other matters to come before the committee, a motion to adjourn was made by Stacey Klemp and was seconded by Rochele Remaly, the meeting was adjourned at 7:43 p.m.