Meeting Summary

Agenda April 19, 2023

Roll Call

The meeting of the Parks, Recreation and Senior Services Advisory Committee (PRSSAC) was called to order by Doug Erret on Wednesday, April 19th at 6:01 pm. The meeting took place at The Broomfield Community Center.

Present:  
Doug Errett, Roxie Juul, Yolanda Youts, Stacey Klemp  
Mike Schrad, Rochelle Remaly  
Jessica Millhiser, Jason Anderson, Ava Fahlsing, Daniel Kral

Absent:  
Councilmember Todd Cohen  
Councilmember James Marsh-Holschen  
Ryan Jensen

Others in Attendance:  
Clay Shuck, Director of Operations  
Kevin Ewerks, Parks Operations Supervisor  
Nicole Crouse, Manager, Senior Services  
Lynn Merwin, Principal Planner, Community Development  
Matthew Gulley, Recreation Superintendent  
Don Davis, Deputy City & County Manager  
Angela Kochevar, Office Manager

Guests:  
McWhinney Project Manager and Landscape Architect for Baseline Development

Minutes

Public Comment
Tree Removal Concerns by neighbors 800 Hoyt Street/ Richard Steele Park
Clay Shuck and Don Davis explained concerns and shared information about the project

- 800 Hoyt Street Project - Urban Renewal Project for improvement of FRICO Ditch near Richard Steele Park. Because it was part of Urban Renewal, it did not go through public planning process.
- Forester has been working on the project and confirmed trees being removed are dead.
- 9 trees to be removed, over 60 new trees being planted along with over 100 shrubs.
- Additional green areas being planted with native seed.
- Detention pond will be added with a green area around it providing more green space since the pond will not be filled.
- FRICO Ditch drainage will be improved.
- Lighting of a walking corridor will be added, however not to reflect into the neighboring homes.
- Current above ground power lines will be buried.
- Overall project will provide improvements to the park area.

Repetitive Vandalism to Fields
Several incidents of driver(s) performing “donut’s” on the turf causing extensive damage. Damage at one park was repaired and the next day, it was damaged again. Several fields were affected. PD is involved and looking for a specific vehicle identified in one of the instances, a Black Chevy Truck without front license plate with rack on back to hold motorcycle.
Mike Schrad - Westminster had the same thing happen.
Clay - I’ll reach out to have our PD work with theirs.

Approval of Minutes
Doug Errett called the meeting to order and asked if there were any changes to the March 15th 2023 PRSSAC (Parks, Recreation and Senior Services Advisory Committee) meeting minutes.

Rochelle mentioned a spelling error, it was corrected. A motion was made by Doug to approve the minutes. It was seconded by Mike, all agreed and the minutes were unanimously approved.

New Business
Baseline Development - Lynn Merwin - City and County of Broomfield Principal Planner

Lynn introduced McWhinney Project Manager and Landscape Architect for Baseline Development who presented an overview of open space plans and phasing for the project.
Baseline Map
Baseline Trail Phasing
Baseline Public Dedication Tracking Diagram
Baseline Trails Diagram
- Progressive development with healthy living concept
Use of heavy pollinator plantings, natural, native grasses, crusher fines and large sidewalks.
Trail system to provide connections throughout and to Broomfield Regional Trail
Development will be completely walkable
Development will consist of three phases triggered by growth/sales of residential lots
Area south of 160th has dedicated parcels to City and County of Broomfield
160th will be widened

More information can be found through the Broomfield Voice

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Staff Reports

Parks, Recreation, and Senior Services Updates

Recreation Services - Matt Gulley provided an update.

Aquatics
- Hiring going well this year, hired about 42 Lifeguards which is about 60% of what is needed but better than usual.
- Long wait lists for swim lessons.
- Family Hot Tub at PDRC has been down due to leaking about a foot of water per day. Has taken some time and different vendors to help locate the leak which has been found and will be fixed by next week. Area of leak is the same place that was fixed 10 years ago.
- Periodic closure of PDRC pool due to scheduling and staffing.
- Working to get Spray Ground at PDRC up and running after being resurfaced last year.
- Seasonal preparations will begin soon for The BAY.
- Rock replacement in the slide area of PDRC is being planned.

Athletics
- Down 3 FT staff members over the last several months.
- Luckily, other staff stepped in to help, however there was a reduction in service levels as a result.
- Some programs are running at reduced numbers, some not running at all.
- Two new staff were hired and began today.
- Replacing crusher fines on edge to finish up.
- Gymnastics numbers are high with about 800 participants.

Batting cages opening, working through some IT issues to get it ready.
Skate Park reopened on Saturday, positive feedback received.

Buildings are historically busy.
- Through the end of March we had 110,000 paid visits which is more than we’ve ever had.
- Summer Program Registration started on April 6th.

Special Events
- Spring Spectacular Easter event with craft fair went very well
• Brewhaha coming up on June 17th
• 20% increase in cost for fireworks, doubled since 2019
• Broomfield Days- 4th Saturday of September this year due to the Jewish Holiday
• Next year, it will be back to being scheduled the third Saturday again
• Currently accepting vendor applications

Youth and Teen
• Programs filled up to maximum capacities with Residents
• Pre-K program received a 5 star rating through Colorado Shines
• School’s Out programming increasing due to school schedules

Working on Budget
• Working on minimizing challenging behaviors of patrons

Clay- Phase 4 of Bay renovations increased from $5 million to $10 million. We won’t be able to get $10 million
Rochelle - with numbers higher in the buildings, is attendance at the Bay expected to be high too?

Matt - Last year was exceptionally high, if this is the same, will operate again with a capacity limit. When we reach capacity, we stop entrants, put a sign up and wait for guests to leave the park before admitting others.
Rochelle- Does the Bay still offer a later close time on a specific day for kids whose parents work during the day and can’t bring them until later. Would it be justified to stay open later?

Matt - Attendance typically drops significantly after 3pm so we haven’t stayed open past 6pm but we can look at some opportunity. We offer After Hours parties to groups on certain days after 6pm.

Stacey - Would it be more economical to offer a reduced rate during a certain time of day when attendance drops?
Matt - We haven’t but we can look at that as well.

Senior Services - Nikki Crouse provided an update.
• Easter lunch served about 160 people, the largest group since the building opened.
• Nutrition team opened the cafe during the Spring Craft Fair, and raised over $1,000 for MOW.
• Volunteer Appreciation Lunch on April 20th for about 100 volunteers.
• Bridge Tournament coming up on Friday April 21st.
• AARP tax service finished, they prepared over 500 taxes for Seniors.
• Outreach-Met with Avista Adventist about grants, met with Innovage and visited Front Range Mobile Home Park with a Spanish speaking translator.
• ASCENT- Adventure, Support, Connect, Education, Nutrition, Transport- new acronym for?
• Director on Aging - DRCOG - will share Broomfield specific results of Survey on 5/3 at 11am
• Celebrated a patron’s 102nd birthday this month.
• Nutrition Services now offering some meatless meals, positive feedback received.
• Added another route to MOW.
- Jennifer Hussey was accepted to leadership academy for transportation, a big honor for her.
  - Clay- The Colorado Association of Transit Agencies (CASTA) leadership academy that Jennifer Hussey has been accepted into says a lot of the expertise of our staff and that they are leaders within the fields they work in.
- Audit for DRCOG earlier this year went well.
- EV motors toured. Vehicles ordered in 2022 haven’t even begun being built so looking at other options.
- Dr Cog not offering grant money for electric vehicles.
  - Don- Council requested electric vehicles, however it’s not cost effective and infrastructure is not available to support. We’re making sure our existing facilities meet needs before we offer those things.
- North Broomfield Flex Ride route coming to the north area of Broomfield. Easy ride can get people signed up.
- RTD offering zero fare for Summer.
- County Council on Aging - The Senior Resource Board (SRB) served that role in past so we asked if they would continue as County Council on Aging again since it’s part of the mission they already serve.
  - Rochelle- How will the County Council on Aging change the composition of SRB?
  - Nikki- It won’t change what they are doing now, one person in the group will attend the Council on Aging meetings each month. Having a voice in the group will be very helpful to us.

Parks Services - Kevin Ewerks gave an update.
- New Maintenance contractor, Brightview Landscape, started.
- Getting irrigation systems started up again.
- Extended the Tree sale for another week, trees can be purchased on B-REx, trees are 7 gallon trees.
- Mowers converted from snow removal to mowers.
- Challenge this time of year hoping no snow removal will be needed

CLAY- a new weed added to A list for noxious weeds. Nathan will come back to provide information about adding the weed to the list and the group will be asked to adopt the ordinance change.

Cemetery Update - Matt Gulley provided an update.
- The new coordinator is doing a great job.
- Additional projects requested for CIP, not sure if funds will be available.
- Additional veteran spaces may be added, currently only 20 full casket spaces remaining in the veteran area.
- Niche walls have no place for flower placement, most are placed on the ground. Presenting maintenance issues so working to find ways to accommodate flowers.
- Lakeview undergoing a fence refurbishment.
- Additional walls may be added pending 2025 budget.
- Revising 2023 revenues up due to high volume of sales.
Stacey- Are sales still mix of pre need and at need?
Matt- More pre-need than at need, interesting trend since covid, more people are planning ahead.

Old Business

- Follow up - Final Midway Master Plan
  - Rochelle motioned to approve the Midway Master Plan to move forward. Mike seconded, all agreed and the final Midway Master Plan was unanimously approved to move forward.
- Follow up - Recreation Fees
  - Mike motioned to approve fees to go to Council, Jessica seconded, all agreed and Recreation Fees were unanimously approved to move forward to Council.

Noxious Weed Advisory Board Business
No Committee Business

Projects, Concept Reviews, Planned Developments
N/A

Committee and Public Comment
N/A

Next regular scheduled meeting:
- May 4, 202-Joint OSTAC/PRSSAC Meeting - No PRSSAC meeting afterwards
- No Meeting on May 17th
- June Meeting changed to the 14th from 21st

Future Agenda Items:
- Artery project with updates - Library
- Public Land Dedication (PLD) - Future Meeting on OSPRT Master Planning Process
- Noxious Weed addition

Adjournment
A motion was made by Doug to adjourn, it was seconded by Stacey and the meeting adjourned at 7:53pm.