



Parks and Recreation Advisory Committee Meeting Minutes May 15, 2019

Meeting Summary

Agenda Attached

Roll Call

The meeting of the Parks and Recreation Advisory Committee (PRAC) was called to order by Judy Shuster at 6:01 p.m. on Wednesday, May 15, 2019, in the Aspen Conference Room at the Paul Derda Recreation Center (PDRC).

Present: Judy Shuster, Jason Anderson, Mike Schrad, Stacey Klemp, Rochele Remaly, Dave McMahon, Kevin Skattum

Absent: Doug Errett, Councilmember Liz Law-Evans, Councilmember Deven Shaff

Others in Attendance: Clay Shuck, Recreation and Senior Services Director
Pat Chatterton, Recording Secretary

Guests: None

Minutes

Public Comment

- **Batting Cages Closed** - Clay provided an update. There was a lengthy power outage and when they came back up, the batting cages were not working properly. They were down for about three weeks. There are still some issues but they are open.
- **Saturday Hours for Lap Swimmers** - Clay provided an update. We have condensed so much programming into Paul Derda with the BCC pool closed. We have been getting requests to open the facility earlier on Saturdays. We will do this until the BCC pool is open.

Approval of Minutes

A motion was made by Dave McMahon to approve the minutes of the April 17, 2019 meeting, seconded by Stacey Klemp, all agreed and the minutes were unanimously approved.

New Business

Boards and Commissions Dinner. Thursday, May 30, 2019, 6 - 9 p.m., RSVP by May 17.

Staff Reports

Recreation and Senior Services Updates.

- Broomfield Community Resource Guide. Clay provided an update and showed the electronic document. [Community Resource Guide](#).
- Vape Trade-in - Clay provided an update. Recreation will be providing a three-month recreation pass for those that trade in their vape (for those under 18 years of age), on Monday, June 3 from 6-9 p.m.
- Recreation Services - Clay provided an update. Very busy with budget right now. We are also working performance evaluations, approximately 400 total evaluations including temporary and seasonal staff.

Rochelle - Are the fitness instructors evaluated based on their participant surveys from fitness classes?

Clay - No, they are City staff and we sit in and do evaluations of the classes.

- Senior Services - Clay provided an update. We are requesting some additional hours for drivers for Easy Ride. We are currently at capacity and turning down trips. We are working with other vendors to try to meet the needs we are not able to take care of. Meals on Wheels are going pretty well. There is an annual MOW conference in August. We are looking to have a consultant come in to help with efficiencies with that program. We are also looking at a better software to manage Meals on Wheels. Michael Navarro started with Senior Services to fill the vacancy that Meghan left.

Bay Parking Lot - Clay provided an update. It is almost done. They will need to come back and complete some things in the fall after the Bay closes for the season. The Bay opens on May 25. There is a small issue in the baby pool but it is being addressed. We have had a lot of weather rescheduling.

BrewHaHa is June 8, followed by the Fourth of July, and then Broomfield Days in September.

Old Business

Memorial Request Updates. Clay provided an update. Clay provided the requesters with information but has not heard back from them yet. Clay is working with Ryan Jensen with Parks to talk about what the costs might be for the request for Rosann Doran. This is necessary prior to taking this before Council.

Projects, Concept Reviews, Planned Developments

- Anthem Community Park. Clay provided an update. Clay showed an electronic layout of the plans. Councilmember Shaff requested a smaller track. The bridge isn't showing but needs to be put back in. There were three items we needed addressed: FRICO ditch, removal of the big dirt hill, and sanitary/sewer. Clay has been requesting additional parking so this plan is showing additional spaces. It's back up to about 456 spaces currently. We don't know if all of it will be done or monies put into cash in lieu. We are trying to do an administrative amendment rather than a PUD amendment. The plan is to get the park done before the end of 2019.
- North Park PUD. Clay provided an update. Updated open lands shown electronically. The acreage has increased a bit out there. There are no parks to do practices. Central (Linear) Park which is publicly dedicated open lands and other publicly dedicated open lands. We want to be able to see how things get dedicated as we move forward. There are two areas we are looking at for possible athletic fields. We had a PLD meeting and asked them to come back with additional information.
- North Park Filing No. 6. Already covered with Anthem Comm. Park. The PLD is really trail connections. There is no real park PLD in this segment. There was some prior concern with how close the dog park would be to the street but there really is quite a bit of space in between the two.
- Wadsworth Station Housing. Clay provided an update. An electronic plan was shown. We are having a PLD meeting next week on this. This is the project that they are proposing but there is a PLD in question/discussion within (future public park). Clay would like to see park/playground and trail connections in that area.
- Emerald Park Update. Clay provided an update. We are moving forward. We held the first meeting about a week ago. The consultant is looking into how and if the flood plain has changed since Emerald built out. If it has moved, the field may have to move. There will likely be a public

meeting held once the proposed plan is in place. We are also still looking at an overall master plan for Midway Park (between Emerald and Blue Star).

- BCC Construction Update
 - Art Project - This dropped off for a period of time. Some is due to staff changes at the Library and several new people joined the committee. There are three Recreation staff members on this committee. Clay will be setting up a meeting with the committee. He will be meeting with Tara Templeman at the museum regarding the railroad side of things.
 - Bay Parking Lot - Talked about above. There was an increase of about 40-50 spaces added in this lot.
 - Timeline - We are about a year out from opening the Community side of the new building and the plan is to open that side in June. We will have 30-days to move in. All of the office space will be new. There will be a larger set up for the kitchen over the last weekend prior to opening. The hope is to have the existing BCC close on Friday and the new Community side open on Monday.

- Proposed joint meeting with OSTAC - Thursday, July 25 - this date will be confirmed later.

Committee and Public Comments

None.

Next regular scheduled meeting: Date/Agenda Items

Wednesday, June 19, 2019, 6 p.m., at the Paul Derda Recreation Center

Adjournment

With no other matters to come before the committee, a motion to adjourn was made by Rochele Remaly and was seconded by Mike Schrad, the meeting was adjourned at 7:24 p.m.

We may take a site visit to Anthem, Palisade Park, North Park - Pat will check with Jennifer about borrowing the ER.