



PARKS, RECREATION AND SENIOR SERVICES

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Parks, Recreation and Senior Services Advisory Committee DRAFT Meeting Minutes May 18, 2022

Meeting Summary

[Agenda May 18, 2022](#)

New Business

[Financial Sustainability Presentation](#) - Consultant 110%, Farrell Buller

- Financial Sustainability Continuum - Beneficiary of Service Activity:

Jessica - It was difficult to rank in the middle

Rochelle - It was easy to break it down into four sub-groupings, but then how do you force rank? I looked at 'Must have' vs 'nice to have' and transitions from common good to individual

Farrell - Did anyone have difficulty setting aside the dollar figure? Yes

- Was there anything that felt fuzzy and unclear?
 - Drop-in and open access were similar
 - Facility reservations - Gray within the category. certain reservations more for the common good where others are more individualized.
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Roll Call

The meeting of the Parks, Recreation and Senior Services Advisory Committee (PRSSAC) was called to order by Doug Errett on Wednesday, May 18 at 7:07pm. The meeting took place in person.

Present: Stacey Klemp, Rochelle Remaly, Mike Schrad,
Yolanda Youts, Jessica Millhiser, Roxie Juul, Doug Errett

Absent: James Marsh-Holschen, Todd Cohen

Others in Attendance: Clay Shuck, Director, Parks, Recreation, & Senior Services
Matt Gulley, Recreation Superintendent

Ryan Jensen, Parks Superintendent
Nikki Crouse, Senior Services Manager
Kathryn Courchene, Recording Secretary
Nathan Kelbe, Open Space and Noxious Weed Coordinator

Guests: Michael, Farrell Buller

Minutes

Public Comment

N/A

Approval of Minutes

Doug asked if there were any changes to the April 20, 2022 PRSSAC meeting minutes. Stacey motioned to approve, it was seconded by Yolanda, all agreed and the minutes were unanimously approved.

Old Business

- Vote for Chair and Vice Chair
 - Doug explained the roles of the Chair and Vice Chair.
 - Stacey nominated Doug for Chair, it was seconded by Mike, all unanimously agreed and approved.
 - Doug nominated Stacey for Vice Chair, it was seconded by Rochelle, all unanimously agreed and approved.

Adjournment

A motion was made to adjourn by Doug, it was seconded by Stacey and the PRSSAC meeting was adjourned at 7:11pm.

Roll Call

The meeting of the Noxious Weed Advisory Board was called to order by Doug Errett on Wednesday, May 18 at 7:12pm. The meeting took place in person.

Noxious Weed Advisory Board Business

- [Noxious Weed Management](#) - Nathan Kelbe
- Noxious Weed Management Policy

Jessica - Why are lists different across States? Nathan explained that there are multiple reasons, including different climates and different soils.

Jessica - If you find it on private properties, how are people responding? Nathan - One property was responsive and complied. If a property is seen to have it, an inspection needs to happen. It varies from site to site how much is involved.

Roxie - People rent, do you still try to send a notice to the owner of the property? Nathan - Yes.

Rochelle - Are you ready to go once Council approves? Nathan - Yes, we have a plan in place, but it will be a while before going to Council. Most people are responsive when approached in this way. Education is happening.

Rochelle - Before doing door hangings, are you doing some Community outreach? Nathan - Yes, it will be in B In the Loop, the Enterprise, and other events offering places to dump and replace with a native plant. The door hanger has alternative plants listed on it.

Clay - We would like to focus on Education before Enforcement. The State statute gives a little more flexibility in enforcement.

Jessica - Offering a class would be helpful. Nathan - We usually do a native planting talk each year and talk about noxious weeds.

Roxie - In 2013, Home Depot sold it, so quite a few homes have it.

How often does each list change or has it been stable? Nathan - It's been pretty stable, but there is some movement from list to list. The State reviews it yearly and sometimes they make changes. Sometimes there are just amendments on how they approach things on the list.

- Vote - Move Noxious Weed Management Plan to Council

Doug asked for motion, Stacey motioned to move to Council, it was seconded by Jessica, all unanimously approved.

Adjournment

A motion was made to adjourn by Rochelle, it was seconded by Yolanda and the Noxious Weed Advisory Board meeting was adjourned at 7:48pm.

The meeting of the Parks, Recreation and Senior Services Advisory Committee (PRSSAC) was called to order by Doug Errett on Wednesday, May 18 at 7:49pm. The meeting took place in person.

Staff Reports

Parks, Recreation, and Senior Services Updates

Senior Services - Nikki Crouse provided an update.

- State Unit on Aging is complete - this includes a yearly audit on the transportation program and Broomfield had some complimentary accolades. It was recognized that

Broomfield is very involved.

- Hiring for drivers.
- Finishing up Grant year in June.
- Seeing a major increase in people utilizing FISH - we are working on getting people there
- The Community Resources Coordinator retired - start date of June 1 for new hire.
- Nutrition - working on Special Events - Military Appreciation Lunch, Spring Fling
- Working on the Lakeshore Rocks program - teens working in the kitchen over the summer.
- Contract with Sysco starts July 1. Will be going to Council mid-June.

Stacey - For the summer program, do you advertise at Legacy or Broomfield in the culinary classes? Or through the BVSD Tech school? Nikki - We don't but that's a great idea, thank you

Matt - What is the age requirement? Nikki - 14-18 years old.

Parks Services - Ryan Jensen provided an update.

- Currently working on Landscaping and Irrigation maintenance. Higher winds than usual this spring which means that watering is up. Working through efficiency, adjusting to Mother Nature.
- Hiring vacancies - we have a new Irrigation Technician, but also some departures
- Planting flowers, annual beds - we are starting to place them on curbsides and streetsides (hopefully snow/freeze won't be too much damage).
- There have been 100 reports of graffiti since May 1st. Unfortunately, it is trending up (prioritize vulgarity, location).
- Concrete contractor is focusing on sidewalk replacement, seam sealing.

Leave No Trace - National Program addressing the urban setting through CPRA. Traveling around Colorado to help educate around graffiti.

Recreation Services - Matt Gulley provided an update.

- Lower numbers in camp to address staff issues, but camp is full.
- Athletics programs are filling up. We have had to reduce numbers based on the low number of coaches.
- Aquatics - we are hiring lifeguards and on track to open the Bay on May 28. There will be a reduction in PDRC hours in order to staff the Bay. As we are able to increase staff, hours will be added back in.
- Patio replacement at PDRC is underway - they are currently demolishing existing concrete and in about 2 weeks concrete will be back in. The sprayground will have a different surface replaced to mitigate slipping.
- Skatepark refresh will go into effect next year, we are going through a design process now.
- Netting on Hosey Field will be extended mid-June.
- During the PDRC maintenance closure, the track is being replaced and the climbing wall space is finishing up.
- We have 4300 active passes which is about back to where we were pre-Covid. Rentals

in all Facilities are up.

- Upcoming Special Events - Brewhaha on June 18, July 4 Picnic, two different Memorial Day events - flags and event at the Commons.

Cemetery Update - Matt Gulley provided an update.

- Sales are up as of the end of April (74% of projected revised budget)
- A lot of people are planning ahead.

Doug - What's the headcount that we are down for staffing? - 8 full time positions, 200-300 part time/seasonal (we are maybe at 50% hiring). It's a nationwide issue.

Rochelle - Kudos to Aquatics staff. The meets are run so well at BCC. Staff is tremendous. All teams and visiting teams see how well events are managed.

Broadlands Golf Course Update - No update

- Hopefully they will be in person in the June meeting.

Projects, Concept Reviews, Planned Developments

N/A

Committee and Public Comment

N/A

Next regular scheduled meeting: June 15, 2022

Adjournment

A motion was made to adjourn by Yolanda, it was seconded by Stacey and the meeting was adjourned at 8:16pm.