



## BRUNNER FARMHOUSE CITIZEN ADVISORY COMMITTEE

*Minutes*  
*3<sup>rd</sup> of June, 2019*

### Meeting Summary

Routine Farmhouse business was discussed.

### Roll Call

Present: Shari Burton, Chair, Sherill Bunetta, Gary Klotz, Diana Hastings, Tom Eudaley, (new member), Susan Proudfoot (new member and acting secretary) and Roxi Juul, guest

Absent: Mark Brunner, Diana Hastings, Kevin Standbridge (staff)

### Agenda

The meeting was called to order by Shari Burton at 6:35 pm at the Brunner Farmhouse. The minutes from the April 2019 meeting were approved as presented. The agenda for tonight's meeting was reviewed, amended, and approved.

**OLD BUSINESS.** At this point we expect the sign to follow City standards and to say: "Brunner Farmhouse and Gardens". The proper address for the Farmhouse will also be on the sign. The following 5 symbols should appear on the new sign:

Dog on a leash, Picnic Table, Hiking, Parking "P", Bicycle.

\*As of this date the sign has not been installed. Kevin will be back in town tomorrow and Shari will check on the status of the sign being put in place.

1. **VIDEO:** Due to difficulty in timing to get a video done, we will do "single shots" of the garden, per Tom, for now. Mark and Kelly Brunner and Susan Proudfoot will discuss story board for the history portion of the video, to be ready in September.

### MONTHLY BUSINESS

#### 1. HOUSE REQUESTS:

No new Requests.

#### 2. GROUNDS AND GARDENS:

- a. Spring Cleaning: 12 volunteers, representing 7 organizations cleaned the farmhouse. They also replaced the batteries in the smoke alarms. All did a great job!!
- b. Upcoming events at Brunner Farmhouse and Gardens: June, 7<sup>th</sup>, 2019 "Little Noon Music" concert and the evening of June 9<sup>th</sup>, 2019, an evening concert 6:00-9:00pm.
- c. Irrigation of Gardens: This has been difficult due to needed repairs to the watering system. Tom asked if we can adjust sprinkler schedule if rain is predicted.
- d. Mowing :Suggested to mow in one mower width to keep natural grasses from invading the gardens.
- e. Volunteers Meetings: Have been successful. Need to keep recruiting volunteers. ACA has not responding to our request for volunteers.

#### 3. ACTION LIST: \* Create Signage for flowers.

\* Volunteers need to give phone# or tax exempt # at Home Depot.

\*The volunteer's name, address and garden name would be very helpful in refunding them the amount they spent.

\*Shari proposed making a new form for expenses next year.

\*Fix back door to farmhouse. The latch doesn't work.

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## NEW BUSINESS

1. Shari proposed a thank-you party for volunteers and their families at the end of the growing season, early October. Perhaps on a Saturday or Sunday.
2. Brunner Farmhouse T-Shirts: Gary will check with his cousin about cost and possible color (gold with purple lettering/outline of the farmhouse?). He will check with Kevin about the design on the shirt.
3. Social Media: B.F. and G. on Facebook to increase visibility ? Open house on Sundays in 2019.
4. Fall Fest at Brunner Farmhouse and Gardens on Sept. 2, 2019 (Labor Day) Vendors/ Food trucks are needed for this event. Story time and face painting possible activities to augment the event.
5. For major clean-up of the gardens, the city of Broomfield will provide help.

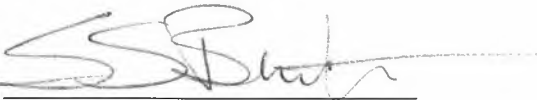
## Adjournment

The meeting was adjourned 7:35 PM

## Approval

Minutes Prepared by Susan Proudfoot

Approved by \_\_\_\_\_



Chair