



## Joint Open Space and Trails Open Advisory Committee & Parks, Recreation, and Senior Services Advisory Committee Meeting

*Minutes  
July 20, 2022*

### **Meeting Summary**

The committees were given an overview of the Phase 1 Community Outreach and the Phase 2 Scope of Work for the Open Space, Parks, Recreation and Trails Master Plan Refresh. Initial results from the Master Plan Refresh survey were presented.

### **OSTAC (Open Space and Trails Advisory Committee)**

Present:

Michael McLane, Chair  
Renaë Stavros, Vice-Chair  
Teng Keng (TK) Vang  
Alexis Sweet  
Scott Whitmore  
Patrick Tennyson  
Councilmember Todd Cohen  
Mayor Pro-tem Stan Jezierski

### **PRSSAC (Parks, Recreation and Senior Services Advisory Committee)**

Doug Errett (Chair)  
Stacey Klemp  
Mike Schrad  
Jason Anderson  
Rochelle Remaly  
Councilmember Todd Cohen (Ex-Officio Member)  
Roxie Juul (Alternate)

Absent:

Yolanda Youts  
Jessica Millhiser  
Chris Petrizzo  
Dave Holmstrom  
Councilmember James Marsh-Holschen (Alternate)

Interested Citizens:

Katie Langford

Other staff, presenters, and consultants in attendance:

Kristan Pritz, Open Space and Trails Director  
Jack Pritchard, Open Space and Trails Specialist  
Peter Dunleavy, Open Space and Trails Manager  
Beverly Burbach, Open Space and Trails Administrative Analyst  
Lexi Brewer, Open Space and Trails Technician  
Clay Shuck, Director of Recreation, Parks and Senior Services  
Matt Gulley, Superintendent (Recreation)

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Nikki Crouse, Senior Services Manager  
Angela Kochevar, Administrative Supervisor - Recreation Division  
Michelle Regan, Project Manager, DTJ Design  
Sara Buckallev, Associate, GBSM

### Agenda Minutes

#### 1. Call to Order by Doug Errett, 6:06 p.m.

Doug called the meeting to order and welcomed any members from the public. Doug started the meeting with a land acknowledgement.

#### 2. Public Comment on Items Not on Agenda

None.

#### 3. Presentation Providing an Overview of the Phase 1 Community Outreach and the Phase 2 Scope of Work for the Open Space, Parks, Recreation and Trails Master Plan Refresh

Michelle Regan introduced herself, gave an overview of the project and introduced her team.

- Welcome and Introduction of Consultant Teams
  - i. Sara Buckallev, GBSM
  - ii. Michele Regan, DTJ
  - iii. Hispanidad
  - iv. BBC Research
  - v. ERO Resources
  - vi. ALTA Planning
- Purpose of the Project
  - i. 5 main goals:
    - 1. Create Connected Public Spaces
    - 2. Establish a Strong Community Image and Identity
    - 3. Maintain Sound Stewardship of Open Lands
    - 4. Develop a Proactive Approach to Meeting Future Needs
    - 5. Ensure Equitable Distribution
- Overview of the Community Engagement Plan
  - i. Phase 1. Listen and Learn
    - 1. Survey, Develop Messaging, Focus Group Discussions, and Open House Pop-Up Events
  - ii. Phase 2. Vetting Core Values
    - 1. Evaluate survey and events, reassess comprehensive plan and facilitate council study session
  - iii. Phase 3. Master Plan Adoption
    - 1. Focus Group Discussions #2, share input with the committees and council, refresh master plan and inform residents
- Projected Timeline
  - i. Phase 1: Listen and Learn- Current
  - ii. Phase 2. Vetting Core Values- July 2022-End of 2023
  - iii. Phase 3. Master Plan Adoption- End of 2023
- Phase 1 Review:
  - i. Information Gathering done by:
    - 1. Target groups- seniors, business owners, developers, limited English proficiency populations etc.
    - 2. Focus Groups topics- public land dedications, use of open lands, level of service standards etc.

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3. Group events- information tables, Senior Lunches, digital signage, newsletters etc.
  4. Focus Groups- Spanish Speaking, Athletics, Active Recreation and School Groups, and Non-Profit Advocacy, Volunteer and Youth Groups
  5. "Pop-up" Events
  6. [Community Survey- Total number of surveys received 819.](#)
    - a. Sara Buckallew gave an overview of the surveys received with detail on demographic information, and responses given to each question.
- Phase 2 Process:
    - i. Community Input Review
    - ii. Goal Refinement
    - iii. Performance Measures
    - iv. Recommendations
  - Phase 2 Tasks:
    1. Community Comments Summary
    2. OSPRT Master Plan Chapter Updates
    3. Focus on Topics and Themes
    4. Public Engagement Meetings
  - Phase 2 Timeline:
    - i. Community Input Review July 2022-January 2023
    - ii. Goal Refinement September 2022-December 2022
    - iii. Performance Measures July 2022 -April 2023
    - iv. Recommendations February 2023-July 2023
  - Next Steps
    - i. Additional Focus Groups
      1. Spanish Speaking Aug 11, 2022
    - ii. Next Joint Meetings:
      1. October 27
      2. January 18, 2023
      3. April 27, 2023

Rochelle, could you tell us a little bit more about Phase 2 Performance measures?

Michelle, these consist of looking at the key components of the OSPRT Master Plan- technical components including the PLD Ordinance, design standards for parks and trails, land acquisition criteria and other topics such as this will be reevaluated as the performance measures. This takes a lot more time given the many different people that we need to engage for this to happen.

Stan, for the survey results do you have them broken down into ethnicity and income groups?

Sara, yes. Our survey raw data results were summarized here, but from this point forward we will be pulling the data sets apart to analyze them further.

Renaee, are you planning at looking on survey data from the last Master Plan Update to compare?

Michelle, we are looking at the previous goals and vision of the 2005 Master Plan, what was accomplished and what has not been achieved.

Kristan, two analyses that will be helpful is looking at the trails built in 2005 and what is still missing. As well as the Open Space and Parks acquisition map from 2005 as well as updating it for 2022. This information can help us see where progress has been made.

Todd, in terms of representation did you weigh them based on demographics?

Sara, the results from tonight are raw- but we will be breaking those out upon further analysis.

Todd, it looks like there was one ward that did not have any events in it (Ward 5). We would appreciate it if you could create a map where the respondents lived as well.

Sara, we will do that.

Lexi, this map is the events, but there were QR codes placed all over the city- 32 locations including parks, open space, trails and playgrounds.

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Sara, to add to that as well we also had a blurb on the Utility bill as well as 3,000 postcards that were mailed out to residents. (Staff clarification after the meeting-This mailing list was developed using a statistical analysis).

Mike, could the data also be broken down based on where the feedback was collected?

Sara, part of the next phase will narrow down what demographics we want to view the data with.

TK, will the raw data be made available to the public?

Michelle, the original intent was to provide a summary of the raw data, but we have not discussed that as an option.

Stacey, I know there is another focus group for August, but have you looked at doing something for Broomfield Days?

Michelle, we could consider incorporating that event, originally that was something we discussed, but that did not fit with our timeline for Phase 1.

Kristan, the staff will be there and we can share a progress report on the project. Staff from both Open Space/Trails and Parks/Recreation/Senior Services attend this event and participate in the City and County information tent.

Lexi, when they indicated that the facilities were not in use was there any reason why they did not use them?

Sara, we saw a lot of lack of public transportation, proximity, high fees to enter- nothing specifically on why not. We can look through the comments from people that do not use certain amenities to find out if there are additional reasons.

Clay, (in closing) I think that is a big question, how do we engage the Northeast area of Broomfield. How do we make them feel like they are Broomfield? Perhaps we can do some event(s) in the new Spano Park or perhaps in a new park venue being created in the Palisade Park neighborhood. As more infrastructure is created in this part of Broomfield, we hope to have more community events. Thank you for your time tonight.

Doug asks for a motion to adjourn; Stacey motions, Rochelle seconds.

**The meeting was adjourned at 7:12 p.m. Minutes were prepared by Beverly Burbach.**



## Open Space and Trails Advisory Committee

*Minutes  
July 20, 2022*

### Meeting Summary

OSTAC members received information about five current development review projects, the ARTery walk, and upcoming events.

### OSTAC (Open Space and Trails Advisory Committee)

Present:

Michael McLane, Chair  
Renaë Stavros, Vice-Chair  
Teng Keng (TK) Vang  
Alexis Sweet  
Scott Whitmore  
Patrick Tennyson  
Councilmember Todd Cohen  
Mayor Pro-tem Stan Jezierski

Absent:

Chris Petrizzo  
Dave Holmstrom

Interested Citizens:

Other staff, presenters, and consultants in attendance:

Kristan Pritz, Open Space and Trails Director  
Peter Dunlaevy, Open Space and Trails Manager  
Jack Pritchard, Open Space and Trails Specialist  
Lexi Brewer, Open Space and Trails Technician  
Beverly Burbach, Open Space and Trails Administrative Analyst

### Agenda Minutes

**1. Call to Order by Michael McLane at 7:32 p.m. for the meeting.**

Michael called the meeting to order and welcomed any members from the public.

**2. Public Comment on Items Not on the Agenda**

None

**3. Review and Approval of the June 23, 2022 OSTAC Meeting Minutes**

TK motioned to approve the OSTAC June 23, 2022 minutes; Scott seconds; Minutes were approved unanimously.

**4. OSTAC Updates**

Erie and City and County of Broomfield Intergovernmental Agreement July 26, 6:00 p.m., Tuesday, City Council Meeting

Kristan gave an update on the Erie and City and County of Broomfield Intergovernmental Agreement (IGA). This IGA was presented to OSTAC including a site visit at the Jun 23, 2022 OSTAC meeting. OSTAC voted in

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support of that agreement at that time. This IGA will now be presented at the July 26, 2022 City Council meeting.

### Development Review Update

Pete and Kristan provided an overview on the initial site plans for the following development reviews:

- Mountain Terrace, 12780 Julian Place, SE corner of Lowell and Midway Blvd.
- Harvest Station, 11795 Colmans Way, SW corner of Colmans Way and Highway 128.
- Norwest Ave Concept Review, North of W. 120th Avenue and East of Perry St.
- Wadsworth Junction, 11495 Wadsworth Blvd, SE of Highway-36 and 116th Ave.
- Lapour Property, 11111 Wadsworth Parkway North, SE corner of Wadsworth Parkway and Parkland St.

### ARTery Update, Trail Artwork

Pete gave the committee an update on the ARTery Trail. The art should be installed within the next few weeks. The art installations will include three sidewalk murals. Pete reviewed the sites in the field, and the locations were shifted slightly away from major intersections so as to not be a distraction and potential congestion and safety concern for trail users.

Stan, how long will the murals last?

Pete, the paint is a temporary paint that should not last longer than 6 months.

### Events

- National Night Out, August 2, Tuesday, 5-8:30 pm, Broomfield County Commons
- Indigenous Mural Event in Louisville, July 23, 4-7 pm, Infinite Pi in Louisville Saturday
- An Inspired Life, The John Metzger Story, August 13, Saturday, 10:00 a.m.-noon, Metzger Farm 12080 Lowell Boulevard
- BOSF Brewfest 2022, August 27, Saturday, 5-8pm

### Other topics as requested by Citizens

None.

## 5. Other Topics as Desired by OSTAC

### **Closing with July Quotation and Photograph**

**The meeting was adjourned at 8:27 p.m. Minutes were prepared by Beverly Burbach.**