



PARKS, RECREATION AND SENIOR SERVICES

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Parks, Recreation and Senior Services Advisory Committee Meeting Minutes July 20, 2022

Meeting Summary

[Agenda July 20, 2022](#)

Roll Call

The meeting of the Parks, Recreation and Senior Services Advisory Committee (PRSSAC) was called to order by Doug Errett on Wednesday, July 20th at 7:25pm. The meeting took place in person and after a joint meeting with OSTAC (Open Space Trails Advisory Committee).

Present: Stacey Klemp, Rochelle Remaly,
Roxie Juul, Doug Errett, Jason Anderson, Councilmember Todd
Cohen, Mike Schrad

Absent: Yolanda Youts, Jessica Millhiser,
Councilmember James Marsh-Holschen,

Others in Attendance: Clay Shuck, Director of Operations, City & County of Broomfield
Matt Gulley, Recreation Superintendent
Nikki Crouse, Senior Services Manager
Angela Kochevar, Recording Secretary

Guests: N/A

Minutes

Public Comment

N/A

Approval of Minutes

Doug asked if there were any changes to the June 15, 2022 PRSSAC (Parks, Recreation and Senior Services Advisory Committee) meeting minutes. There were none.

A motion was made by Doug Errett to approve the minutes. It was seconded by Rochelle, all agreed and the minutes were unanimously approved.

New Business

Director of Operations - Clay Shuck announced to the group that his title recently changed to Director of Operations for the City and County. He will continue to oversee Parks, Recreation and Senior Services and has taken on the addition of Emergency Management.

Staff Reports

Parks, Recreation, and Senior Services Updates

Senior Services - Nikki Crouse provided an update.

- We are currently 3 weeks into the new grants
- New Coordinator, Dinah Pollard has begun, it's nice to have fresh eyes looking at processes
- Attended a contractor meeting with DRCOG (Denver Regional Council of Governments)
 - Broomfield's programs mentioned
- Currently working on the transportation survey to learn about the needs of Broomfield residents.
 - Large response from Anthem Ranch and needs for transportation
 - Many of the Anthem Ranch homeowners weren't interested when they originally moved in, however, their needs have changed.
- Looking into more outreach to get information out about services we offer.
- Projections show that over the next 8 years Broomfield will be growing immensely, hoping to plan ahead to serve the needs of the growing population.
- Working with the museum to represent historic Broomfield with Artwork to be hung in the Community side of BCC.

Parks Services No update provided.

Recreation Services - Matt Gulley provided an update.

- 4th of July event was successful
- Moving onto Broomfield Days
- Summer Camp ending soon
- The Bay is very busy. Staff have done an excellent job handling a recent emergency issue.
- Training of staff has been a high priority.

Cemetery Update - Matt Gulley provided an update.

- Cemetery is busy.
- After a few years of working on the Cemetery website, it is close to finalizing and launching to the public.
- Matt presented the site to the group
 - The site will allow visitors to look for available spaces and locate specific spaces of those who are buried or interred.
 - The map becomes interactive and allows for filtering to locate spaces
 - Pictures of headstones will be added eventually. Scouts will be enlisted to help with the compilation of the pictures.
 - Burials are public information. Names, date of birth, date of passing will be shown
- Water table issues required that a drain be installed
- 78 sales this year
- 7-8 years before the next phase will be open
- 19 spaces in Lakeview available
- More niche walls to be added in the future
- Fee study has been done and findings show that our fees are very low compared to other cemeteries, fees have not changed since 2012.
- We plan to propose new fees to Council in the Fall along with other increases being proposed
- Fee increases would be reasonable, not a means to make money. The cemeteries are a service to our community
- Lakeview may go up minimally, keeping it as the more affordable option

Clay- we have resources through HHS to help those who cannot afford to pay under certain circumstances.

Doug- It seems fair to increase the fees.

Broadlands Golf Course Update - Clay Shuck provided an update

- Resident mowing area behind home, Code Enforcement issued a code violation.
 - Property is not within the homeowner's legal right to mow.

Old Business

- Lighting Between Westlake Townhomes and Princess Circle - Update
 - HOA contacted about the Committee's direction, they did not support adding lighting at this time.
 - Total cost could be \$60,000-80,000.
 - If HOA does nothing, it will become a non-issue for the Committee and for Broomfield.

Noxious Weed Advisory Board Business

No Committee Business

- Final Ordinance will go to Council August 9th for a fully adopted plan.

Projects, Concept Reviews, Planned Developments

- Harvest Station Filing No. 3 - Development Review
 - Cash in lieu
 - PLD 6.51 acres
 - 10% or .58 acre to include trail connection addition.
- North Park Filing No. 2 Replat D - Development Review
 - Pld privately owned maintained
 - Possible GOCO - project with Butterfly Pavilion, Stem School and Library.

Committee and Public Comment

N/A

Next regular scheduled meeting: August 17, 2022
Stacey will be absent

The September 21st meeting date will be changed to September 28th, 2022

Adjournment

A motion was made by Doug to adjourn, it was seconded by Mike and the meeting adjourned at 8:16pm.