



ARTS, HISTORY AND CULTURAL COUNCIL

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Arts, History and Cultural Council | Meeting Minutes

Monday, August 1, 2022

Location: Eisenhower Room, Broomfield Library & Auditorium

MEETING SUMMARY

The Arts, History and Cultural Council (AHCC) discussed SCFD eligibility requirements for General Operating Support, finalized the Art In Public Places (AIPP) guidelines, and briefly reviewed the updates to the Arts, Culture and Science Grant.

ROLL CALL

Present: Min Cho, Vice Chair; David Feineman; Chris Floyd; Julie Fuller; Kenny Nguyen, Chair; Madelynn Karimi; Barry Snyder

Absent: Sara Skerpan; Todd Cohen, Council Members Liaison

Staff: Kathryn Lynip, Director of Library, Arts, Science and History; Megan Gilby, Manager of Arts & History; Cheryl German, Arts & History Operations Coordinator; Dana Manyothane, SCFD Program Officer

Item	Person Responsible	Minutes
Call to Order	Kenny Nguyen, Chair	6:30 p.m.
Public Comment on Non-Agenda Items		No comment. No public in attendance.
Approval of Minutes and Agenda <ul style="list-style-type: none"> 07/01/22 	Kenny Nguyen, Chair	David made a motion to approve the minutes and agenda, Barry seconded. Motion passed.
SCFD Report	Dana Manyothane, SCFD Program Officer	<p>SCFD Revenue Report: The May 2022 SCFD sales and use tax revenue was \$7,293,347.45. The 2022 year-to-date (YTD) sales and use tax revenue is \$33,087,367.23. This compares to YTD 2021 sales and use tax revenue of \$28,451,051.73. The variance is \$4,636,315.50, a 16.30% increase in YTD 2022 over YTD 2021.</p> <p>SCFD Board Meeting: Last Meeting: July 28, 2022</p> <ul style="list-style-type: none"> Reviewed 2021 audit and passed Resolution 22-05: Accepting and Approval Fiscal Year Audit 2021 Heard presentations from half of the Tier II organizations. Second half will present at the August meeting <p>Next Meeting: Thursday, August 25, 2022</p> <p>Chair and Liaisons Meeting: In late June, SCFD hosted a district-wide meeting for cultural council chairs and county liaisons to discuss the 2022 grant review season. All counties were represented. Council Chairs and Council Chairs and County Liaisons agreed</p>

		<p>that one evaluation criteria document for all counties would be beneficial for grantees and agreed to develop a subcommittee to explore the possibilities. This subcommittee will include one representative from each county and will begin meeting in the fall to make recommendations to SCFD by summer 2023 for the 2024 funding cycle. More information will be available soon.</p> <ul style="list-style-type: none"> AHCC will need a volunteer to be on the subcommittee. (Volunteer was elected during Staff Report, outlined below in Special SCFD Subcommittee.)
<p>New Business:</p> <ul style="list-style-type: none"> SCFD Annual Review Session <ul style="list-style-type: none"> Process Guidelines AIPP Guidelines Finalization 	<p>Kenny Nguyen, Chair</p>	<p>In discussing the SCFD process, David made a motion to change residency designation to offices listed by the Colorado Secretary of State to be in line with the other counties. Min seconded. Motion passed.</p> <p>AHCC discussed whether to require a percent of Broomfield residents in attendance or a percent of activities located in Broomfield to meet General Operating Support (GOS) eligibility. Council discussed this topic, but no consensus. Min made a Motion to table this discussion until Summer 2023. Barry seconded. Motion passed. Motion Tabled until 2023. We will look at the data after our 2023 grant cycle to see how our current GOS orgs would be affected by this change.</p> <p>David made a motion to table discussing Discretionary funds until our September meeting. Chris seconded. Motion passed.</p> <p>SCFD guidelines discussion postponed until September.</p> <p>AHCC reviewed comments compiled from AHCC members. Chris made a motion to move forward with the incorporated suggestions from the AHCC committee. David seconded. Motion passed.</p>
<p>Staff Report:</p> <ul style="list-style-type: none"> AIPP 2023 Project Finalization Arts, Culture and Science Grants Update Special SCFD committee 	<p>Megan Gilby, Arts & History Manager</p>	<p>Staff will be working on the AIPP Project Finalization in the next few months.</p> <p>ACS Grants Update</p> <ul style="list-style-type: none"> \$1,500 Maximum Request Rolling Deadlines Teachers Application <ul style="list-style-type: none"> Use for Bus Expenditures, Bringing Educators into Classroom, Other Projects Reimbursement for expenses or pay invoices Principal to Sign Grant Agreement Character limits <p>Special SCFD Subcommittee</p> <ul style="list-style-type: none"> Chris made a motion to nominate Kenny to represent Broomfield at the SCFD subcommittee. David seconded. Motion passed

Updates (time permitting):	Megan Gilby, Arts & History Manager	<ul style="list-style-type: none"> ● Compass is the new scheduling software replacing B-REx for Auditorium Rentals ● Invite AHCC members to upcoming PULSE meeting ● Auditorium Rental Process Reevaluation and Software. Staff will be meeting with Renter’s Forum on August 25. ● Invite AHCC members to Looking Back for a Vision Forward: Stories of Resilience, August 20, 3 p.m. Auditorium
Council and Public Comment	Kenny Nguyen, Chair	David brought up a concern he had about a 2022 SCFD grant. He asked the committee to consider the project topics and how they might be perceived by the public.
Review Agenda for Next Meeting		AHCC will continue our discussion of SCFD grants process and guidelines at the Sept 12 th meeting
Adjourn	Kenny Nguyen, Chair	Meeting adjourned at 8:34.

