



BRUNNER FARMHOUSE CITIZEN ADVISORY COMMITTEE

Minutes
9 SEP 2019

Meeting Summary

Routine Farmhouse business was discussed.

Roll Call

Present: Shari Burton, Chair, Sherill Bunetta, Gary Klotz, Susan Proudfoot, Tom Eudaley, and Diana Hastings

Absent: Mark Brunner & Kevin Standbridge (staff)

Guest: Roxie Juul

Agenda

The meeting was called to order by Shari Burton at 6:31 pm at the Brunner Farmhouse. The minutes from the August 2019 meeting were approved as presented. The agenda for tonight's meeting was reviewed, amended, and approved.

OLD BUSINESS

1. **Garden Video is Complete:** We reviewed the completed 90 second video. The consensus of this committee was that the video was excellent. The City will put the video on the City website and social media. A suggestion was made to ask Channel 8 to run it as well as the Library. Diana said she would post it on Next Door.
2. **T-Shirts:** The T-Shirts are in and very nicely done. They are yellow with a sketch of the farmhouse on the front. The original order was for 2 dozen large, 2 dozen medium and 1 dozen X-large. A free dozen X-large were provided by the manufacturer for a total of 6 dozen shirts. The plan is to give one shirt to each garden volunteer and each member of this committee. The rest of the shirts will be sold for \$20 each at the upcoming Broomfield Days. If the sales are good, we may consider doing this again.
3. **Sign Update:** We have no new information at this time, as Kevin was not able to be with us tonight.

MONTHLY BUSINESS

1. **HOUSE REQUESTS:** We have no new requests at this time. Sherill pointed out that one of the floor lamps is damaged and needs some electrical repair. It was suggested that the Cities Facilities Division should be able to re-wire the lamp. The phone is 303.438.6400.
2. **GROUNDS AND GARDENS:**
 - a. **Garden Updates:** The consensus was that all the gardens are looking very nice; are weed free, and the volunteers are working well as a team with the Master Gardeners.
 - b. **Garden Books:** The updated books for each garden are almost complete. The Master Gardeners have purchased software to "map" the gardens.
 - c. **Monthly Volunteer Meeting:** The last Volunteer Meeting was held on 27 August - The Volunteers received Yellow T-Shirts as a Thank You gift and as recognition of our appreciation for their hard work. The volunteers very much appreciated having mentors and being recognized for their hard work.
 - d. **Expenses:** Diana expressed concern for the amount of money spent on eight gardens this season. Over \$2,200.00 was spent on plants alone. She provided a breakdown of which gardens spent how much, then provided photographs of each garden to see how those gardens looked today. In some cases, Diana felt it was very difficult to see how \$200.00 or \$300.00 or \$800.00 was spent on a single

garden bed. As Stewards of the Farmhouse Diana questioned if we should be spending this much money on the gardens when the money was donated to the Farmhouse for the use and maintenance of the Farmhouse. Shari reassured the committee that this was a catch-up year; next year we should need substantially less to fund the gardens. Further, going forward we will develop a way to budget each garden for next year. Diana suggested the process for buying new plants and being reimbursed for same, needs to be added to the Garden Books.

3. **ACTION LIST:** Item 59 should be corrected to change the year to "Potential Spring 2020 project."

NEW BUSINESS

1. **Garden Volunteer Thank You Event:** Shari said the event is scheduled for 1 October at 6 pm. The invitation will be sent out via e-mail ASAP, with RSVP expected no later than 27 September. The Budget is set at \$200. The guest list is expected to cover approximately 30 people, to include this committee, garden volunteers, Master Gardeners and family members.
2. **Education Planning for Fall:** Susan has taken the lead on a plan to execute an out-reach program with local elementary schools to publicize the history of the Brunner Farmhouse. Susan told us CO history is still taught in our schools and has offered to go into the schools to talk about the Farmhouse and Gardens. Sherill reminded the committee that children from Emerald and Kohl already come to the Farmhouse in the Spring. Additional discussion will be held at future meetings.
3. **History Video:** Susan reported that work is still underway on this project. Mark has done quite a bit of work on this project. Carolyn Ramirez, the Director of Communications for Broomfield has also assisted Susan and Mark on this project. This video will be 90 seconds long. The City will be covering the cost. The video should be completed in November 2019. Susan also told us she has acquired several aerial maps of Broomfield from 1937, 1944, 1955, and 1963, from Mark Brunner's mother, a former schoolteacher. She said they are interesting and show the many changes to the area. Of course, the Farmhouse does not show on these maps, but many other changes are evident. Shari expressed interest in finding a place to display these maps.

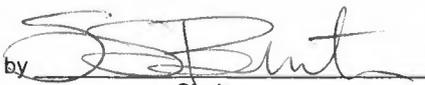
The next meeting of this committee will be on Monday, 7 October 2019.

Adjournment

The meeting was adjourned 7:37 PM

Approval

Minutes Prepared by Diana Hastings

Approved by 
Chair