2019

Annual Budget

City and County of *Broomfield*

Colorado

Photographs throughout the document follow a theme of "Engaged and Fiscally Responsible," the City and County of Broomfield's seventh strategic outcome. This strategic outcome is one that assists in guiding Broomfield's budget process in order to sustain a local government that is innovative, responsive, efficient and fiscally responsible.

***ON THE COVER** are photographs of the new Broomfield Bike Park at McKay Lake. This project was funded through various revenue sources including developer contributions, a GOCO grant and multiple private donations.*

THE CITY AND COUNTY OF BROOMFIELD

The City and County of Broomfield Logo represents a combination of meanings within one symbol.

First is the stylized “B” in the core of the Logo representing the Citizens of Broomfield.

Next is the inverted ribbon, which forms a triangular shape around the core,

supporting the ideals of Health, Safety, and Welfare for its Citizens.

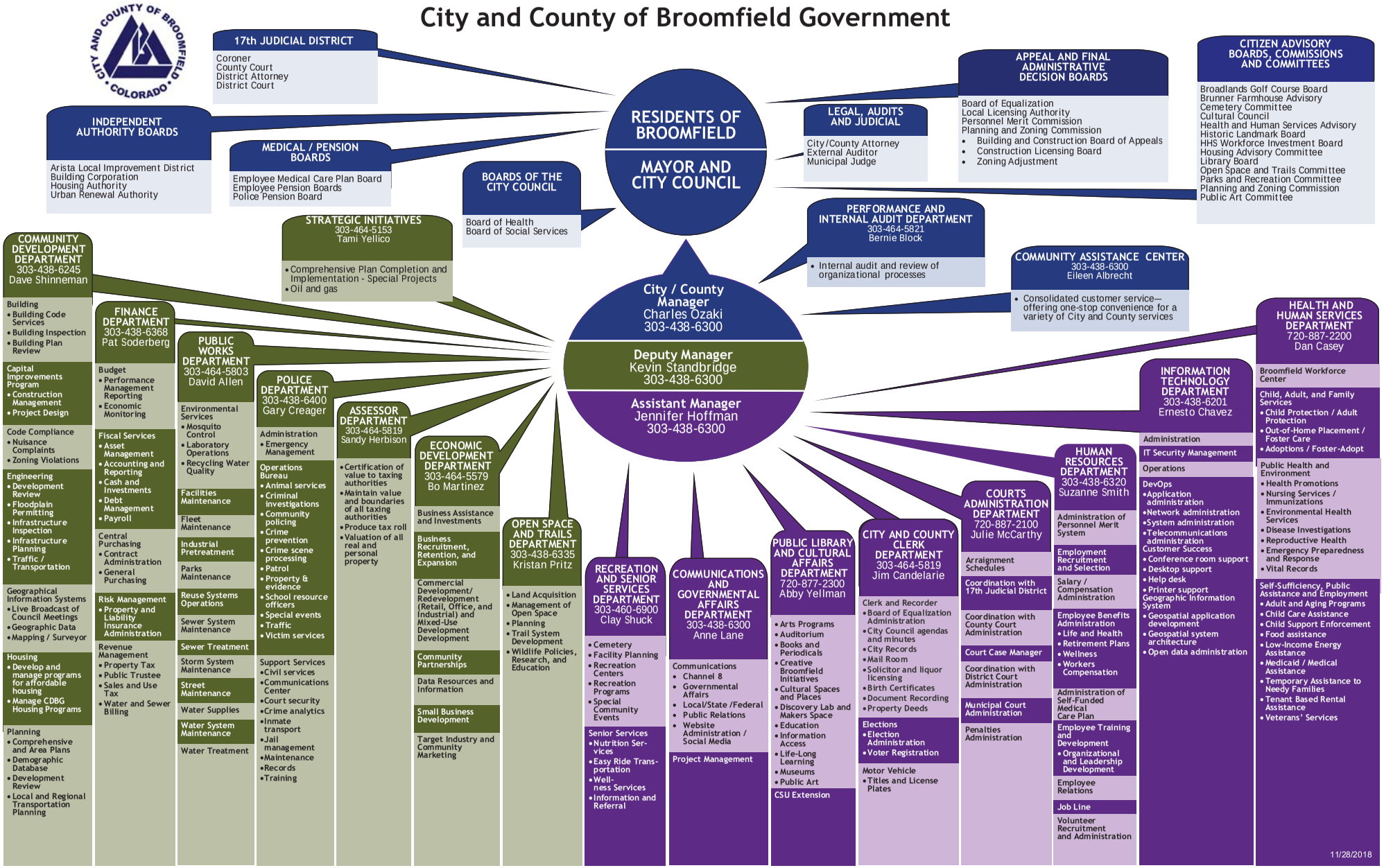
Last is the ring of text denoting the City and County,

the State, and the Unity of Broomfield as a

Single Community with Common

Goals and Accomplishments.

City and County of Broomfield Government



MISSION STATEMENT

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

GUIDING VALUES

- *We are here to serve our citizens as advocates and problem solvers.*
- *We always treat our citizens and employees with dignity, respect, and equity.*
- *We are fiscally responsible.*
- *We are here to help Broomfield be a safe and enjoyable community filled with opportunity for citizens and employees.*
- *We care and we show it through our positive manner.*
- *We respond quickly and we follow-up.*
- *We value vision, diversity and progressive thinking.*
- *We encourage new ideas and suggestions.*
- *We maximize opportunities to advance the interests of the community as a whole.*

Municipal Election Map of The City and County of Broomfield

Randy Ahrens
MAYOR

Kevin Kreeger

Kimberly Groom

Bette Erickson
Mayor Pro-Tem

Sharon Tessier

Deven Shaff

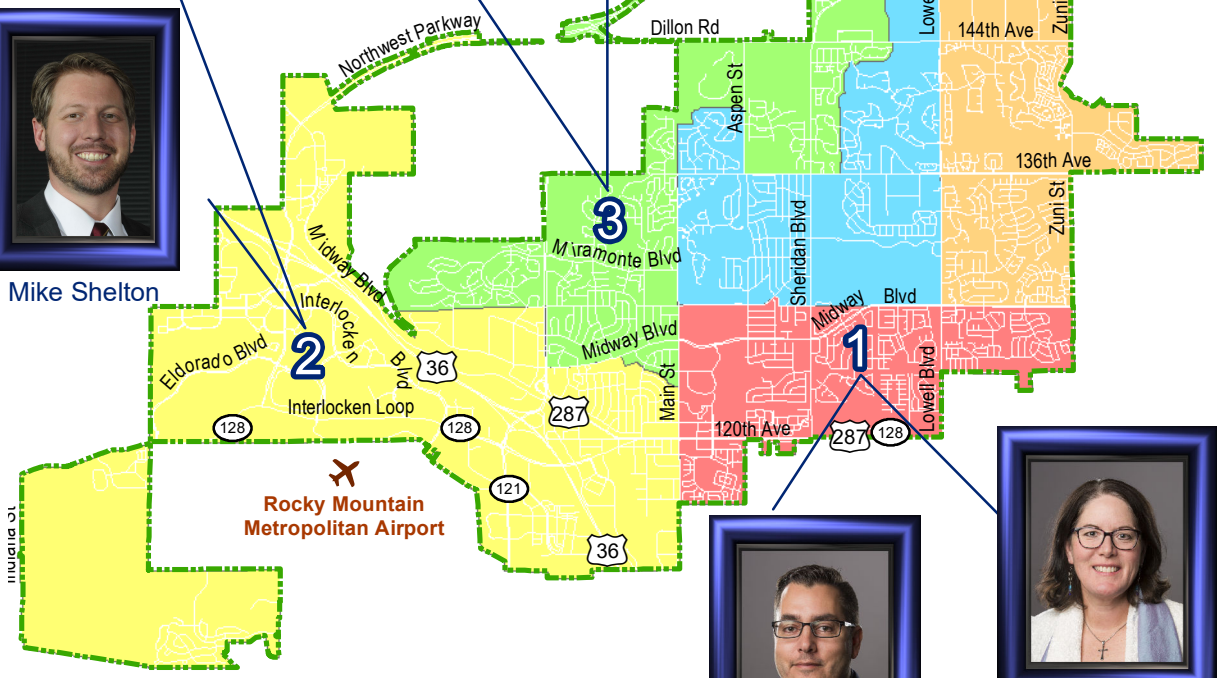
Guyleen Castriotta

Mike Shelton

David Beacom

Elizabeth Law-Evans

Stan Jezierski



November 2017

MAYOR AND CITY COUNCIL

MAYOR	**Randy Ahrens**
WARD 1	**Liz Law-Evans** **Stan Jezierski**
WARD 2	**Mike Shelton** **Sharon Tessier**
WARD 3	**Bette Erickson** **Deven Shaff**
WARD 4	**Kevin Kreeger** **Kimberly Groom**
WARD 5	**David Beacom** **Guyleen Castriotta**

CITY & COUNTY MANAGER	**Charles Ozaki**
DEPUTY CITY & COUNTY MANAGER	**Kevin Standbridge**
ASSISTANT CITY & COUNTY MANAGER	**Jennifer Hoffman**

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City and County of Broomfield

Colorado

For the Fiscal Year Beginning

January 1, 2018

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City and County of Broomfield for its annual budget for the fiscal year beginning January 1, 2018.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, as we are submitting it to GFOA to determine its eligibility for another award.

READER'S GUIDE

The budget is intended to address many different audiences, both internally and externally. It serves as a policy document, financial plan, operational guide, and a communications device. It has been formatted to enhance readability and provide users with extractable sections that can stand on their own. The document is intended to reflect the emphasis that the City and County of Broomfield places on excellent services delivered in an efficient, respectful, and courteous manner. These services are intended to enhance and protect the quality of life that Broomfield citizens have enjoyed and have come to expect.

Changes from the Previous Year

Changes continue to be made to the document as the organization further incorporates performance management data and responds to a changing business climate. This organization is in partnership with the community to reinvent government for the delivery of excellent and efficient service with less bureaucracy. It is challenging to reflect these changes in a multi-year format that is meaningful to readers. We have attempted to mold our document to reflect changes appropriately and to display the pride with which Broomfield charges into the future, using innovation to meet the needs of our citizens.

Budget Document Organization

The City and County Manager has written a **Budget Message** that provides an excellent overview of the 2019 Budget. The budget message includes information about the issues for the upcoming year and short-term factors that influence the decisions made in the development of the budget.

The **Broomfield at a Glance Section** provides background and historical information about Broomfield. It also provides statistical community information, such as population, top ten employers, and economic indicators.

This budget has been developed based on strategic directives and guidance from City Council, which have been consolidated into seven citywide Strategic Outcomes. They are described in the **Strategic Outcomes Section**, highlighting key departmental goals and benchmarks related to each one.

The **Fiscal Policies/Overview Section** explains financial policies, Council priorities, the budget process, and debt related issues. It provides detailed information on the economic outlook, major revenue sources, and the large expenditure components. It also explains the policies regarding the operating and debt service reserves, as well as the trends seen in each accounting fund.

The **Fund Summaries Section** provides information on the appropriated funds. This section describes the purpose of each fund, along with a financial summary with beginning and ending balances.

The **Tables Section** includes summary financial data with sources and uses of funds for three budget periods: prior year actual, current year, and budget year. This section also includes a full-time personnel component. Each of the tables is color coded to assist with clarification regarding the organizational segment: City in blue, County in orange, and Total City and County in yellow.

The **Department Details Section** includes detailed sheets for each department and division. While the Tables Section provides information arranged by fund, this section is arranged by function and is intended to provide users with accessible operating information for each department and its respective divisions, regardless of the fund in which they are budgeted.

READER'S GUIDE continued

Each department summary includes its mission statement, a description and list of services, its location, and contact information. This is followed by a financial summary by account type and division. The Personnel expenditure line includes the cost of salaries, payroll taxes, and benefits for full-time, part-time, and temporary or seasonal positions in the division. Supplies are defined as consumables and small equipment (unit cost of less than $5,000). Services include travel and training, utilities, repair and maintenance costs, professional organization dues, printing, and postage. Capital outlay includes equipment purchases in excess of $5,000 per unit. Generally, new equipment purchases are found within division budgets and replacement equipment is found within the Asset Replacement Fund. All capital equipment to be purchased for the year, whether new or replacement is listed in Appendix B of the budget document.

Following the financial table is a position summary table, stating the full-time equivalent (FTE) count for full-time and part-time positions. An FTE is a unit of measure of Broomfield employees. It refers to the equivalent of one person working full-time for one year and is calculated by dividing the number of hours budgeted by the total hours for a regular full-time employee (2,080). FTE counts include all part-time regular positions, but exclude temporary or seasonal positions. Significant changes in the budget are described next, as a tool for the reader to understand why a department's needs may vary from year to year. Additions, reductions, or shifts in allocations between divisions are identified here.

The **Capital Improvements Projects Section** is provided to describe projects included in the budget. The project sheets include a project description, five-year expenditure plan, and the impact projects may have on the operating budget.

The Broomfield Urban Renewal Authority (BURA), Broomfield Building Corporation, Broomfield Housing Authority, and Arista Local Improvement District are separate entities. The boards of directors for these organizations are composed of City Council members. City and County employees serve as staff for these organizations, and the same policies apply to their separate budgets. They are presented in this document as a matter of convenience.

The **Appendices** are a collection of schedules and topic-specific information. Included in the appendices is information regarding internal service charges, equipment purchases, intergovernmental and community outlays, explanation of interfund activity, City and County Strategic Outcomes with City Council Priorities, Comprehensive Plan goals, a summary of the 2013 Long Range Financial Plan, a summary of the 2018 Citizen Survey, an FTE summary, and a glossary of terms and acronyms.

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CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2019 Budget for the City and County of Broomfield

DATE: January 1, 2019

INTRODUCTION

I am pleased to submit to you the 2019 Budget for the City and County of Broomfield. It continues Broomfield's tradition of fiscal responsibility and sustainability. The budget is balanced, continues high-quality services to Broomfield citizens, and maintains operating reserves slightly above the target of 16.67% of budgeted operating expenditures. The 2019 Revenue Budget, including transfers from reserves, is $299.7 million. Overall, total uses of funds for 2019 are projected at $319.1 million. This is a 38.81% decrease from the 2018 Revised Budget of $521.5 million. The chart below provides additional information regarding the change from the 2018 Revised Budget to the 2019 Budget.

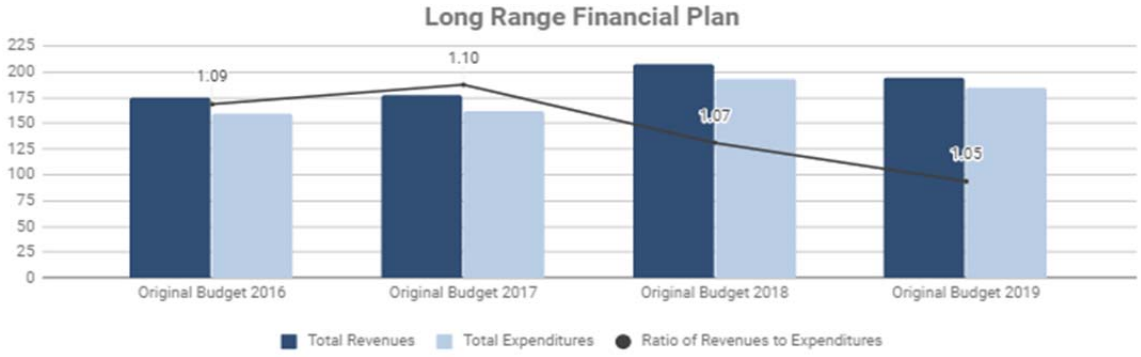
Sources and Uses of Funds	Revised Budget 2018	Budget 2019	% Change 2018 to 2019
Sources of Funds			
Revenue and Transfers In			
Governmental Operating Funds	$ 131,951,575	$ 130,530,034	-1.08%
Governmental Capital Funds	83,843,541	56,137,999	-33.04%
Debt Service Funds	14,035,402	13,888,774	-1.04%
Utilities Operating	28,774,076	30,277,474	5.22%
Utilities Capital	39,191,327	46,229,667	17.96%
Employee Benefit Funds	26,426,948	22,642,249	-14.32%
Total City and County Revenue	324,222,869	299,706,197	-7.56%
Roll Forward of CIP Project funding and Planned use of (addition to) Fund Balance	197,305,677	19,404,940	-90.17%
Total City and County Revenue	**$ 521,528,546**	**$ 319,111,137**	**-38.81%**
Uses of Funds			
Expenditures and Transfers Out			
Governmental Operating Funds	$ 132,686,927	$ 134,738,642	1.55%
Governmental Capital Funds	189,892,840	56,573,062	-70.21%
Debt Service Funds	13,882,203	13,888,475	0.05%
Utilities Operating	25,207,663	27,183,969	7.84%
Utilities Capital	91,233,151	69,173,281	-24.18%
Employee Benefit Funds	68,625,762	17,553,708	-74.42%
Total City and County Expenditures	**$ 521,528,546**	**$ 319,111,137**	**-38.81%**

2019 KEY FINANCIAL STRATEGIES

Key financial strategies accomplished with the 2019 Budget are listed below, many of which are described in greater detail subsequently in this message:

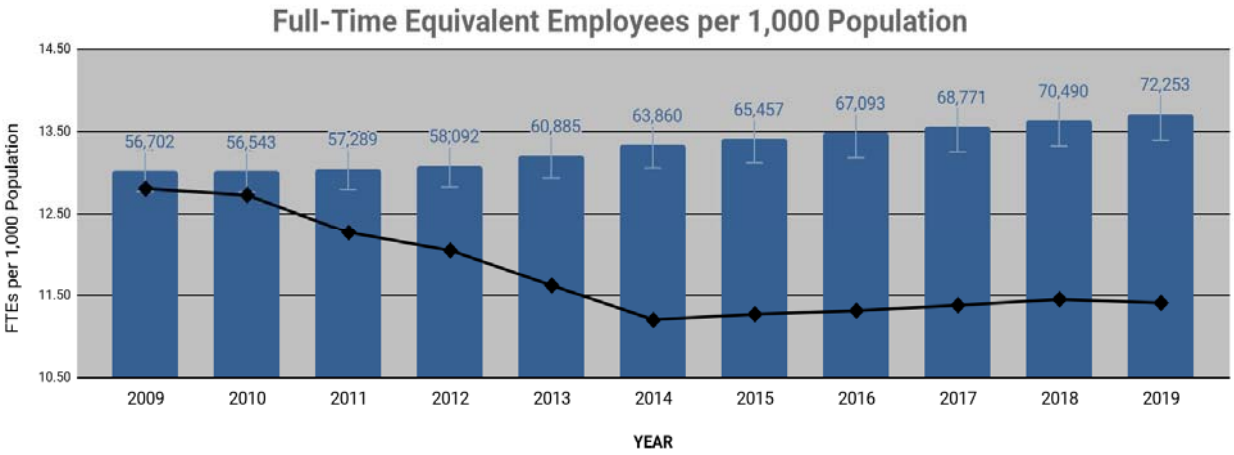
1. **The Five-Year Forecast for General Governmental Operating Funds indicates service and staffing levels are affordable over the five-year forecast period.** The forecast draws on our most current understanding of economic trends and long-term costs to yield an indication of relative budget health on a five-year timeframe. Based on current economic projections and operating costs, Broomfield can live within its means, with revenues exceeding expenditures in each year of the forecast.

2. **The 2019 Budget reflects a positive Long Range Financial Plan (LRFP) ratio of revenues to expenditures.** As noted in the chart below, the ratio of revenues to expenditures for General Governmental Funds for the 2019 Budget is 1.05. This ratio indicates that recurring operating expenditures (net of one-time transfers and costs) are covered by recurring operating revenues, which means that carry-forward fund balances are not required to support ongoing operations. In the updated 2013 LRFP, the projected ratio at build-out remained at 1.08. The 2018 Revised Budget includes funding for the next LRFP update, which is expected to be completed in 2019.



3. **The 2019 Budget and 2018 Revised Budget allocate funds for capital improvements as identified in the capital improvements project plan.** The Capital Improvement Project (CIP) Plan includes funding for improvements to 144th Ave/Dillon Road, construction for the new Service Center, reconstruction of the Broomfield Community Center, IT Fiber Infrastructure transition and replacement, phased funding to purchase land for a park in North Broomfield, plus many more capital improvement projects. Please see the *2019 5–Year Capital Improvement Project Plan* for additional details about each project.

4. **The 2019 Budget and 2018 Revised Budget provides funding for an additional 29.18 Full Time Equivalent positions (FTEs).** During the recession, close to 26 positions were eliminated. Since that time, positions have been slowly added back as needed to maintain the current service levels as population increases. The budget documents include 12.16 additional positions in 2018 and 17.02 positions in 2019, including 10 Police positions. With the requested 29.18 additional positions the aggregate number of FTEs per 1,000 residents has decreased from 12.80 in 2009 to 11.40 in 2019; this ratio is a good comparative tool with other communities for the departments that provide direct service to the public. The chart below shows the FTE per 1,000 population.



5. **The 2019 Budget continues to include funding to pay down liabilities for the closed General Employee Defined Benefit Pension plan.** The 2018 actuarial report indicated the unfunded actuarial liability for this plan is $7.6 million and calculated a 10-year amortization schedule for funding of this liability. While this amount changes year to year, based on the market value of the plan investments, the 2019 Budget includes a $1,183,932 payment into the plan, which is equal to the actuarial estimate of the annual amount required to retire this liability over a 10-year period. This estimate is updated each year to respond to market conditions (e.g. reflects lower estimates of returns on investments) and activity within the plan (e.g. benefit withdrawals).

6. **Bond Funding large projects.** In 2017, Broomfield secured bond fund proceeds for capital projects in the amount of $80 million. Approximately $40 million of the proceeds will be used to fund the design and construction of Dillon Road/144th Ave from Zuni Street to Highway 287. Approximately $40 million in proceeds will be used to renovate the Broomfield Community Center, which was originally built in 1974. The total budget for the Community Center is $47.8 million; the remaining funding will come from transfers from the General Fund, the Facilities Reserve, and re-prioritization of other CIP projects.

COMMUNITY OUTCOMES AND KEY INITIATIVES FOR 2019

Budget goals and initiatives funded in the budget are based on City Council direction received at Council meetings and other planning documents including City Council priorities (as established at Council's annual focus session), the Comprehensive Plan, and statement of mission and values. Taken together, these documents contain more than 90 goals, many of which are overlapping in purpose or closely related. To facilitate clearer budget communication, staff has distilled the numerous goals from the range of plans into seven "outcomes," which communicate the basic purposes of City and County government in simple and clear terms that are meaningful to Broomfield residents. These outcomes are:

- Safe community
- Economic vitality
- Health, leisure, and educational opportunities
- Facilities and effective transportation infrastructure
- Self sufficiency
- Environmental stewardship
- Responsive and fiscally responsible government

Each of these outcomes is described below, along with key work plan initiatives for 2019.

Safe Community: ***Safety for residents, businesses, and visitors***. In support of the safe community outcome the Police Staffing Plan is requesting a total of 20 positions over a two year period. In the 2019 Budget, the Police Department is requesting to hire a total of 10.0 FTEs (8.0 FTE Patrol/School Resource Officers and 2.0 FTE Detectives) plus the purchase of five police vehicles. The remaining 10 positions will be considered in the 2020 Budget. These additional officers will allow the Police Department to provide coverage that meets the needs of Broomfield's growing population and expanding development.

In the 2018 Revised Budget the Police Department has requested the purchase of eight Star Chaser GPS trackers to aid officers in locating vehicles involved in failure-to-yield or high-risk flight situations. The 2019 Budget includes funding for the Police Department to purchase additional safety equipment including ballistic helmets, rifle armor, and ballistic rifle shields to improve officer safety in high-threat situations with an active shooter. It also includes the funds to purchase a stationary license plate reader that will provide valuable information to the police and activate stolen vehicle alarms. This device can be moved to different locations with high vehicle concentrations to cover areas targeted by offenders.

Public Works is also essential to providing safe services to the citizens of Broomfield by providing safe streets and reliable utilities. The budget includes funding for an additional Utilities Technician to provide maintenance on sewer and collection lines so that the City and County can maintain services to growing households and business in North Broomfield. The Water and Sewer CIP budgets include funding for service line expansions, completion of plant expansions, booster stations, stormwater improvements, and sewer lift stations.

Oil and gas continues to play an important role in Broomfield's safe community efforts. The 2018 Revised Budget includes funding to add 2.0 additional FTEs for the inspection program to aid in protecting the public health. Additionally, the 2018 Revised Budget includes more than $825,000 for air, water, and soil testing, a figure that rises to $1.17 million in 2019. The City and County Manager's Office and City and County Attorney's Office have a combined total of $200,000 in each year for outside professional/legal fees associated with Oil and Gas matters.

In support of this outcome, the CIP budget also includes historic building rehabilitation at Broomfield Depot Museum, parking lot lighting upgrades, fencing at the Courthouse parking lot, as well as funding for school safety enhancements, intersection improvements, bike lanes, trails, and sidewalk completions.

Economic Vitality: ***A balanced and sustainable economy with housing, employment, and shopping opportunities***. The 2019 Budget includes a request from the Economic Development department to continue support for business partnership programs with the Broomfield Chamber of Commerce to provide workshops, seminars, and one-on-one consulting on special projects to local businesses. Additionally, the 2018 Revised Budget includes funding for enhanced marketing and event support services including upgrading the InvestBroomfield.com website, launching the Interlocken.com website, social media marketing, branding for the Interstate 25 and Highway 7 corridor, and supporting events to promote Broomfield. All of these initiatives are aimed at helping grow Broomfield business development.

Based on projections made in June 2018, staff expects single and multi-family housing development to continue to show growth, indicating continuation of the steady economic recovery. The revised projections for 2018 show 556 single-family housing starts and 502 multi-family housing starts for a total of 1,058, as compared to 662 housing starts in 2017. The projection for 2019 is 469 single-family housing starts and 933 multi-family housing starts for a total of 1,402. Broomfield can expect commercial growth in 2019, and projects an additional 888,179 square feet of commercial space. Due to this growth, and the associated

increased workload, the Community Development Department is requesting to add 1.25 FTEs in the 2018 Revised Budget and 2.0 FTEs in the 2019 Budget. Another 2019 request is to add $30,500 for updating land development regulations to be consistent with the 2016 Comprehensive Plan Update.

Health, Leisure, and Educational Opportunities: ***A broad spectrum of opportunities for recreation, culture, education, and entertainment for all residents***. The 2019 Budget continues to fund programs that enhance Broomfield's quality of life including the Mamie Doud Eisenhower Public Library, recreation centers and programs, open space and parks, and the Broomfield Auditorium. The Library 2019 Budget includes increased funding for the Library's summer reading program and the addition of a second *One Book, One Broomfield* event focused on children and families, plus increased staffing to implement additional adult and skills-based programming. Additionally, the Library is adding funding for 1.40 FTE to expand hours and programming for the inventHQ makerspace.

The Parks division has requested funding to add 2.0 FTEs, additional seasonal hours, and additional contractual services of $100,000 for park maintenance to account for added acreage and the new Broomfield Bike Park at McKay Lake Park and Open Lands.

With construction beginning in 2018, Recreation Services will undergo the reconstruction of the Broomfield Community Center. The total budget for this project is $47.8 million which includes $40 million in bond funding. The CIP budget also includes several improvements to parks and trails as well as funding for open space and trail signage and kiosks.

Facilities and Transportation Infrastructure: ***Safe, well-maintained and attractive facilities, streets, and utilities***. Infrastructure maintenance is a fundamental responsibility for City and County Government. The 2019 Budget continues funding for maintenance of all streets, parks, utilities, facilities, traffic signals and signs, and all of the equipment required to deliver these services. Highlights include several large projects started prior to 2019:

- Bond Funding was secured in 2017 in the amount of $40 million for improvements for 144th/Dillon Road from Zuni Street to highway 287
- Completion of design and the start of construction of the Service Center; this project includes a new campus near the Water Plant on 144th and remodel of the existing Service Center building
- Continuation of the pavement preservation program with $4.0 million allocated for street resurfacing work to extend the pavement's useful life
- Replacment of approximately 12,000 feet of aged and deteriorating sewer main lines.
- Continuation of funding for HVAC replacement, carpet replacement, security enhancements, and storm drainage improvements

Additionally, Public Works has requested funding to add 3.0 FTEs for increased custodial supervision, maintenance to City and County buildings and to begin performing more HVAC work in-house.

Self Sufficiency: ***Assistance for individuals and households requiring basic and temporary health and financial assistance***. Housing prices have continued to grow in the Denver metro area, including in Broomfield, affecting rent for those who are near the poverty line. As a result, Human Services has requested a new program with $75,000 in annual funding, beginning with the 2018 Revised Budget, to provide residential assistance with rent so that they can stay in a home. Additionally, Human Services proposes to increase benefit payments by $167,000 to account for an increased number of children served and a greater number of out-of-home placements. The department also requested funding to add 0.37 FTE

to change the part-time Veteran Services Officer dedicated for trainings to offer additional services to veterans to a full-time position.

The 2019 Public Health budget includes continued funding to help promote practices, policies, and programming to support healthy eating, active living, and prevention of chronic diseases. For the 2018 Revised Budget, Public Health requested funding for 1.0 FTE to add a Planning and Communications Administrator to develop public health assessments, and design and implement a five-year public health plan.

Workforce has also requested funding for 0.52 FTEs due to a recent reorganization of the department. This additional staff time will help the Workforce Program to meet its service goals assisting citizens in finding employment.

Environmental Stewardship: ***A regional leader in environmental stewardship, open space preservation, and water resources management***. Planning for future water resource needs is an important part of Broomfield's long-range planning. The Public Works department continues to offer water audits and incentives to citizens to install low-use water appliances. Broomfield is also a participant in the Windy Gap Reservoir project to construct a reservoir that will provide firm yield for the Windy Gap water supplies. Broomfield's share of the project is $155 million, with $30.9 million budgeted in 2019.

The Solid Waste and Recycling division budget includes increased funding in the amount of $54,000 for the Spring Cleanup Program. This program allows citizens to place large and hard to dispose of items on the curb for trash and recycling pickup free of charge.

The Parks department included funding in the 2019 Budget to help battle the Emerald Ash Borer (EAB) infestation that is expected to affect as many as 4,300 trees. The budget includes funds to replace trees less than 8" diameter, as well as increased cost for pruning and trimming, and treatment cost needed to save large trees (over 8"). The 2018 capital budget also includes funding to add a second tree branch recycling center to be located near the Service Center.

The City and County continually works to improve wastewater treatment facilities. The 2018 Revised Budget includes continued funding for process covers and equipment replacements. Additionally, Broomfield is adding a pathogen protection system in an effort to prevent ground contamination and the contraction of disease by workers and the public.

Responsive and Fiscally Responsible Government: ***Innovative, responsive, efficient and fiscally responsible government.*** Broomfield continues to incorporate these values into all services. A number of continuing initiatives for 2019 intend to directly reinforce these values and enhance the City and County's communication with the community. For example, the Communication and Governmental Affairs Department has requested funding to implement a cloud-based civic engagement platform to increase public engagement and gather public feedback. Additionally, the department will add a full-time volunteer coordinator in 2019 to engage volunteers and centralize efforts, eliminating redundant work.

The rapid pace of technology development is requiring the City and County to carefully plan for implementation of new technologies that make the workplace more efficient and effective while improving service quality. Continuing into 2019, the IT department continues to enhance efficiency and improve customer service by moving to a "Software as a Service" (SaaS) model, rather than the traditional approach where software is hosted on-site using hardware owned by Broomfield. This change will continue to shift budgets from capital funding to annual operating funding. In 2018, the IT operating budget is increasing to cover the annual SaaS fees for Google, HR/Payroll Oracle software, Police Software – New World and the purchase of laptop computers for City Council to replace their current devices. In 2019, the

budget includes funding for 1.0 FTE to provide a Business Analyst in IT to assist with major projects. The IT operating budget also includes increased funding for GIS contractual services, Pictometry services, and a record scanning project. The IT capital improvement budget includes funding for the continuation of conference room upgrades, implementation of the "Dig Once" policy, and Broomfield's Smart City initiative.

TOTAL 2019 BUDGET

The 2019 Revenue Budget for the City and County of Broomfield is $299.7 million ($263.5 million when shown net of interfund transfers of $36.2 million). The annual uses of operating funds for 2019 are projected at $139.8 million; capital project costs are projected at $87.9 million. The budget includes planned funding from reserves and fund balance for capital projects.

COMBINED CITY AND COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY, NET OF INTERFUND TRANSFERS

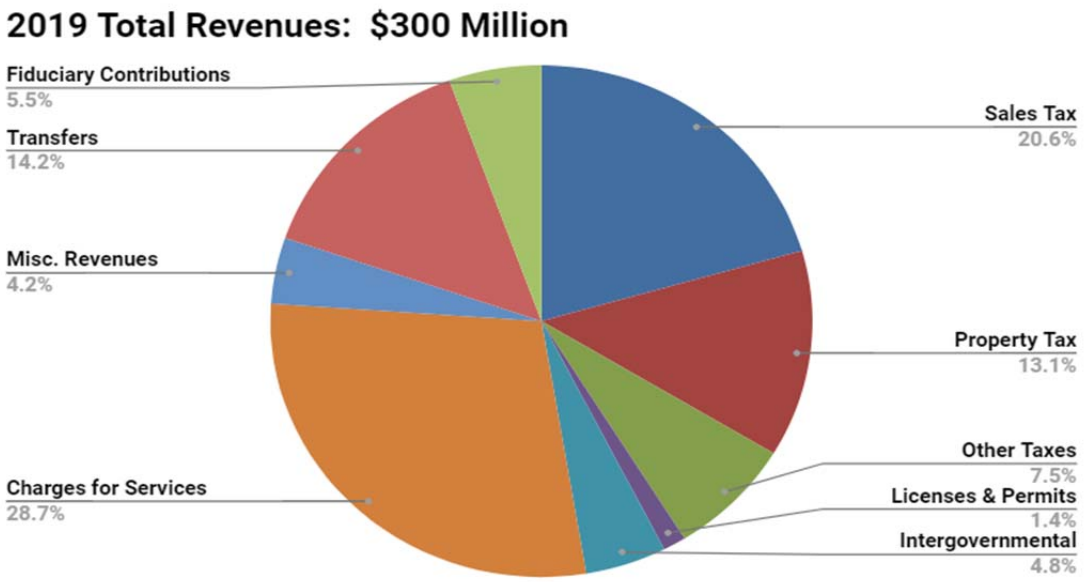
Sources and Uses of Funds	Actual 2017	Revised Budget 2018	Budget 2019	% Change 2018 to 2019
Sources of Funds				
Beginning Balance	**$ 286,347,768**	**$ 367,953,435**	**$ 170,647,758**	**-53.62%**
Revenues				
Annual Revenues	$ 222,469,641	$ 242,336,965	$ 240,720,502	-0.67%
Fiduciary Plan Contributions	16,844,753	18,989,283	16,563,609	-12.77%
Bond proceeds	86,320,000	-	-	NA
Transfer From Fund Reserves	2,023,303	24,956,606	6,202,250	-75.15%
Total Revenues	**$ 327,657,697**	**$ 286,282,854**	**$ 263,486,361**	**-7.96%**
Net Total Sources of Funds	**$ 614,005,465**	**$ 654,236,289**	**$ 434,134,119**	**-33.64%**
Uses of Funds				
Expenditures				
Operating Budget	$ 115,984,975	$ 143,722,013	$ 139,805,620	-2.72%
Capital Improvements	50,938,790	230,099,096	87,919,356	-61.79%
Lease Purchase Payments	7,679,441	7,685,250	7,683,500	-0.02%
Debt Service - Bonds	17,631,075	23,159,966	23,184,038	0.10%
Fiduciary Funds Expenditures	15,887,958	68,625,762	17,553,708	-74.42%
Subtotal	$ 208,122,239	$ 473,292,087	$ 276,146,222	-41.65%
Total Uses of Funds	**$ 208,122,239**	**$ 473,292,087**	**$ 276,146,222**	**-41.65%**
Additions to Reserves	$ 37,929,791	$ 10,296,444	$ 6,745,079	-34.49%
Net Total Uses of Funds	**$ 246,052,030**	**$ 483,588,531**	**$ 282,891,301**	**-41.50%**
Ending Balance	**$ 367,953,435**	**$ 170,647,758**	**$ 151,242,818**	**-11.37%**

Subsequent sections of the budget message provide additional explanation for the funds that support almost all City and County activities: General Governmental Operating Funds, General Governmental Capital Funds, and Utility Funds. These sections contain additional important details, such as the amounts intentionally accumulated in previous years planned for capital projects transfers or expenditures in 2019.

MAJOR REVENUES

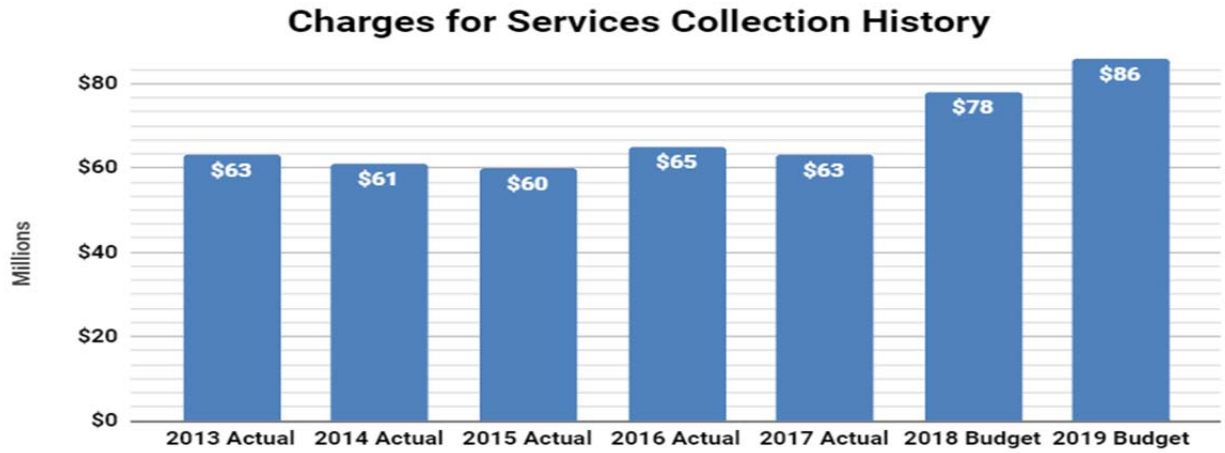
The chart below shows how three sources of revenue account for nearly two-thirds of the total revenues in the 2019 Budget: charges for services (29%), sales taxes (21%) and property taxes (13%). Importantly,

the purposes for these revenues, and their corresponding allocation by fund, are either guided by City Council policy, in the case of property tax and sales tax, or by ordinance or state law, as is the case for utility charges for service.



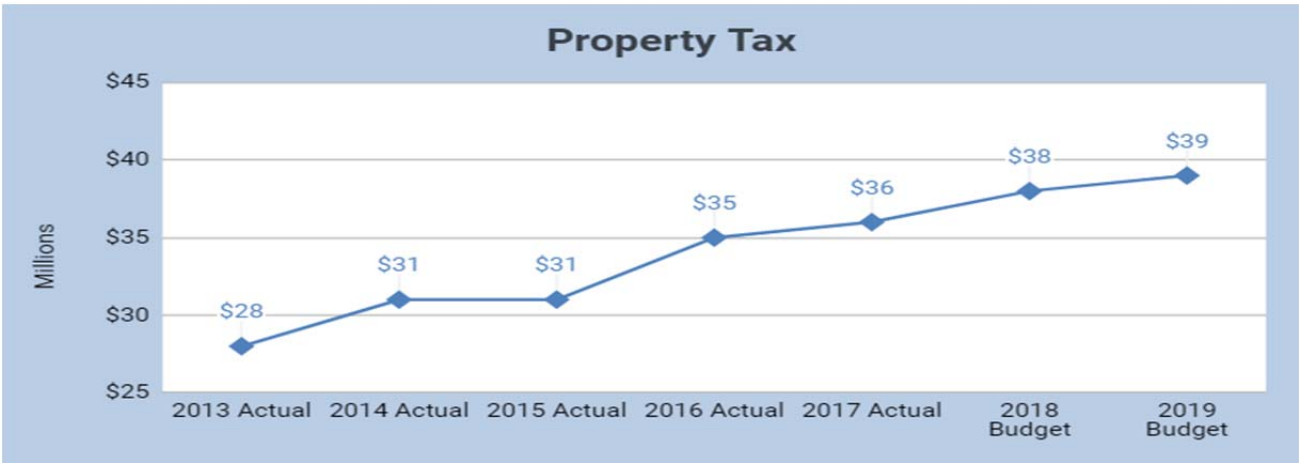
This next section of the budget message describes trends and projections for the largest revenue sources.

Charges for Services Revenues: Charges for Services revenue, comprised mostly of water and wastewater fees, account for approximately 29% of the total revenues expected to be collected in 2019. These revenues are projected to increase by 18.82% when compared to the 2018 Original Budget amount and increase 10.37% over the 2018 Revised Estimates. This is mainly due to Utilities connection license fees which change year-to-year based on the number of housing starts. A 2.0% rate increase for user service charges in 2019 is being for Water and Sewer Service fees. This is consistent with the Utility financial models and was anticipated in the rate analysis performed in 2012 to cover the increase cost of Denver Water, chemicals and electricity/natural gas. The last rate increase was in 2018 and was a 2.0% service fee increase. A 5.0% increase for Utility license fees in 2019 is being for Water and Water Reclamation to continue to fund large water projects such as Windy Gap. This is the first increase in license fees since 2008. A 2019 rate increase for Utility license fee is not being recommended for Sewer. The chart below includes all revenue classified as Charges for Services, which include Recreation fees, Senior program fees, Recording and Treasure fees plus several other fees.



Sales Tax Revenues: Sales tax revenues are projected to total $61.7 million in 2019, representing approximately 21% of the total revenue expected to be collected. This amount is 5.55% higher than the 2018 Original Budget and 4.95% higher than the projected 2018 Revised Budget. For its State Fiscal Year 2018/2019 Budget, the Colorado Office of State Planning and Budgeting estimates a 4.8% sales tax increase statewide over the prior year (*source: June 2018 Colorado Economic Outlook Report*). Broomfield's projection anticipates slight increased revenues from new retail sources and projects 4.95% growth in sales from existing retailers, recognizing continued competition from recent development in surrounding communities and limited new retail. The Flatirons retail area continues to contribute a substantial portion of sales tax revenues to the City and County, equivalent to 30% of Broomfield's total. Sales tax revenue generated from citywide retailers represents 58% of the total, and retailers in other specific development areas represent 12%.

Property Tax Revenues: Property tax revenue is approximately 13% of the total revenues expected to be collected in 2019. Colorado statutes require property reappraisal every two years. The last reappraisal occurred in 2017 for taxes paid in 2018. In Colorado, the assessed value for commercial property is set at 29% of actual value while the residential assessed values are currently set at 7.20% of the market value, a reduction of 0.76% from prior years. The decrease in the residential assessed property tax value from 7.96% is due to the Gallagher Amendment. This is a primary reason why Broomfield's commercial tax base is so critical to the City and County's revenue base. In 2019, the decrease in property tax is due to the decrease in the residential assessed property value. The resulting property tax revenue from residential parcels is projected to decrease $146,000 over the 2018 Original budget.



GENERAL GOVERNMENTAL FUNDS SUMMARY

The chart below shows the revenue and expenses of the General Governmental funds. These funds include the City General Fund, County General Fund, Health and Human Services Fund, and funds for Street Maintenance, Library, Cemetery, Facilities Maintenance and Lodging Tax. These are the funds that provide the most basic governmental services. The Utility funds are not included in these funds. (see comment)

CITY AND COUNTY OF BROOMFIELD 2019 Budget General Governmental Operating Funds				
Sources and Uses of Funds	Actual 2017	Revised Budget 2018	Budget 2019	% Change 2018 to 2019
Beginning Balance, in excess of Reserves	**$ 6,517,309**	**$ 7,516,328**	**$ 6,780,976**	**-9.78%**
Annual Revenues				
Taxes	$ 72,897,219	$ 79,299,280	$ 79,690,571	0.49%
Intergovernmental	14,066,040	15,149,237	13,879,037	-8.38%
Charges for Services	17,014,041	18,155,324	17,821,891	-1.84%
Other (Interest, Contributions, Fees)	5,492,563	7,574,285	6,020,525	-20.51%
Total Annual Revenues	**$ 109,469,863**	**$ 120,178,126**	**$ 117,412,024**	**-2.30%**
Annual Operating Expenditures				
Personnel	$ 64,615,274	$ 70,751,669	$ 75,329,197	6.47%
Supplies	4,348,966	5,216,405	5,603,966	7.43%
Contractual	25,555,873	33,418,883	32,658,943	-2.27%
Lease Payments	3,656,763	3,620,274	3,628,842	0.24%
Total Annual Operating Expenditures	**$ 98,176,876**	**$ 113,007,231**	**$ 117,220,948**	**3.73%**
Net Before Other Sources/(Uses) of Funds	**$ 11,292,987**	**$ 7,170,895**	**$ 191,076**	**-97.34%**
Other Sources/(Uses) of Funds				
Transfers to Reserves	$ (842,199)	$ (1,152,016)	$ (1,116,350)	-3.10%
Transfers from Reserves	80,651	70,000	70,000	0.00%
Interfund Transfers In	9,609,552	11,703,449	13,048,010	11.49%
Interfund Transfers Out	(19,141,972)	(18,527,680)	(16,401,344)	-11.48%
Total Other Sources/(Uses) of Funds	$ (10,293,968)	$ (7,906,247)	$ (4,399,684)	-44.35%
Net Annual Activity	**$ 999,019**	**$ (735,352)**	**$ (4,208,608)**	**472.33%**
Ending Balance, in excess of Reserves	**$ 7,516,328**	**$ 6,780,976**	**$ 2,572,368**	**-62.06%**

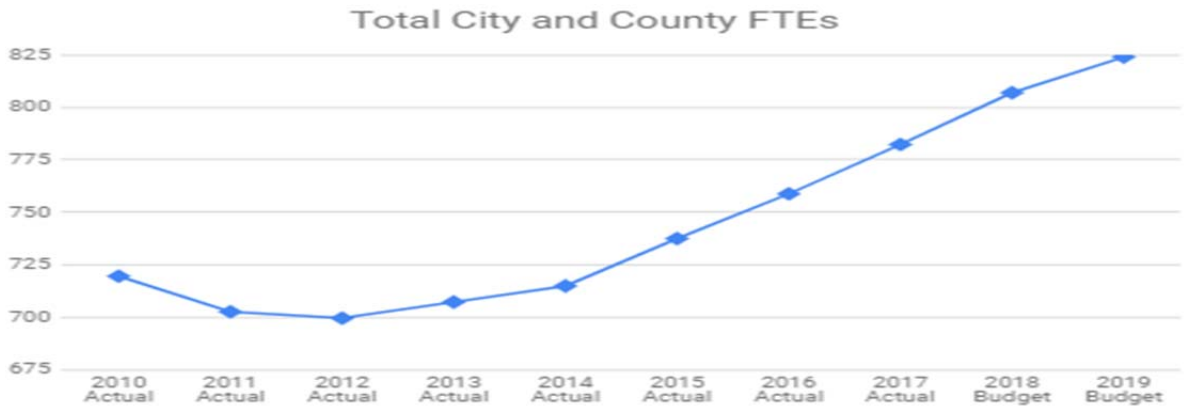
Using the basic elements of zero-based budgeting, where all expenditures must be justified, departments annually examine how they perform their work and consider the most cost effective way to utilize resources needed to provide a high level of service to the City and County of Broomfield citizens. Ongoing operating expenditures are budgeted to remain within expected operating revenues. The row in the chart above labeled “Net before Other Sources/Uses” shows that projected 2019 annual revenue exceeds annual expenditures by $191,000. Transfers to Capital Improvement funds will continue to be used in 2019 to fund a portion of the general governmental capital projects. The Ending Balance of $2.6 million is in excess of the Reserve Balances for these funds.

PERSONNEL BUDGET CHANGES

Personnel costs are the largest single component of budgeted operating expenditures. Active management of these costs is an important component of managing the 2019 Budget. Broomfield’s continuing zero-based budget approach manages total full-time equivalent positions (FTEs) based on workloads and service levels. The 2018 Revised Budget proposes to add 12.16 additional FTEs, while the 2019 Budget proposes an additional 17.02 FTEs due to increased workloads in the Attorney’s Office,

Community Development, Finance, Communications, Library, Information Technology, Public Works, Health and Human Services, and Police departments.

During the recession, nearly 26 authorized FTEs were eliminated to help balance the budget in response to reduced revenues and workloads. Starting in 2013, evaluation of the impact of the recovering economy on workloads and staffing levels resulted in the careful consideration of the need to restore, and in some cases due to growth, increase staffing in key areas. This evaluation continues each year and is reflected in the 2019 Budget for personnel. The chart below shows the staffing trend since 2010.



The table below provides additional detail on staffing trends for each functional area and the changes for 2019 by department.

Total City and County FTE (Including Limited Appointments)							
Department	2014	2015	2016	2017	2018	2019	Chg 2018
General Government	62.32	63.32	64.77	67.12	67.12	72.90	5.78
Finance	32.20	33.20	34.00	33.40	35.41	36.51	1.10
Information Technology	18.50	19.50	24.50	22.50	24.50	25.50	1.00
Community Development	44.70	44.95	47.88	52.08	53.08	56.33	3.25
Public Safety - Police	200.35	201.35	213.35	216.35	218.35	228.35	10.00
Community Resources	110.71	110.91	110.96	0.00	0.00	0.00	0.00
Library & Cultural Affairs	0.00	0.00	0.00	34.24	35.09	36.65	1.56
Open Space & Trails	0.00	0.00	0.00	2.15	3.15	3.15	0.00
Recreation & Senior Services	0.00	0.00	0.00	76.00	76.00	87.28	11.28
Public Works	153.65	156.45	161.15	172.78	175.18	181.18	6.00
Health and Human Services	92.53	94.03	102.19	105.69	106.89	96.10	(10.79)
Total - City and County	**714.96**	**723.71**	**758.80**	**782.31**	**794.77**	**823.95**	**29.18**

The 2018 Revised Budget and 2019 Budget include funding for a recommended increase of 29.18 FTEs.

Department	Description	Net FTE Chg
Communications/Gov. Affairs	1.0 FTE for a Volunteer Coordinator	1.0
Human Resources	Increase in hours to change a part-time Human Resources Tech to full-time	.28
City/County Attorney	1.0 FTE for an Assistant Attorney	1.0
Finance	1.0 FTE for an Accountant position Increase in hours to part-time Acct Tech	1.0 .10
Information Technology	1.0 FTE for a Business Analyst	1.0
Community Development	1.0 FTE for a Combination III Inspector Part-time Permit Technician position to full-time Increase hours to part-time Administrative Tech 1.0 FTE for a Construction Inspector 1.0 FTE for a Senior Transportation Planner	1.0 .25 .20 1.0 1.0
Police	8.0 FTE for additional Police Officers/SRO 2.0 FTE for additional Detective positions	8.0 2.0
Library/Cultural Affairs	1.4 FTE for two part-time Creative Technologist Increase hours to part-time Patron Serv. Assoc. Part-time Librarian I to full-time	1.4 .10 .20
Public Works	1.0 FTE for a Bike Park Technician 1.0 FTE for a Horticulture Technician 1.0 FTE for a Custodian Foreman 1.0 FTE for an HVAC Technician 1.0 FTE for a Building Maintenance Technician 1.0 FTE for a Sewer Utilities Technician	1.0 1.0 1.0 1.0 1.0 1.0
Health and Human Services	Part-time Accounting Technician to full-time 1.0 FTE for Planning and Comm. Administrator Part-time Workforce Specialist to full-time Decrease 1.0 FTE for a Public Health Educator due to the end of grant funding Decrease 0.5 FTE Health Care Coverage Guide due to the end of grant funding 2.0 FTE for Oil and Gas Monitoring Specialists 1.0 FTE for a Health Protection Administrator Part-time Veteran Service Officer to full-time	.30 1.0 .53 (1.00) (0.50) 2.0 1.0 .37

Each year staff conducts surveys of surrounding jurisdictions regarding planned pay and benefit changes. The survey provides a baseline for staff's budget recommendations to the City Council. The 2019 Budget recommends a merit-based salary adjustment pool equivalent to a total of 3.75% of base pay to be allocated in varying amounts to employees based on individual performance, plus an additional pool for increases based on recommendations to the City and County Manager to recognize exceptional employee performance. The combined amount for these adjustments is $1.5 million. The Budget continues an effort begun in 2012 that awards merit-based equity adjustments for employees whose performance is proficient

and who have been in their current position at least seven years to bring the employee closer to the midpoint of their salary range. The budget includes funding for required minimum wage adjustments, increases for employees that are below the minimum of the salary range, and funding for reclassifications and compression issues, if needed. As merit-based adjustments, all increases will be evaluated individually for each employee and based on performance. The 2019 Budget also includes funds for the Police Step Plan and $435,000 for the Police Market Plan increases.

Health insurance costs are forecasted to increase in 2019. Staff recommends that the cost increase for the self-funded health plan be funded by the City and County providing an additional $75 per month per insured, with no additional contributions by employees over the 2018 levels. The premiums for the Kaiser Insurance plan and dental plan costs are also increasing slightly. On average, the City and County pays 79.62% of the health care premium cost for the self-funded plan and employees pay 20.38%, which is comparable to other local municipalities which average 79.97% paid by the municipality and 20.03% paid by the employee for family coverage.

The 2019 Budget continues additional funding for the closed General Employee Defined Benefit Pension plan. In 2018, this plan had 82 participants, 23 active employees making contributions, and 59 retirees (of which 46 people are currently receiving benefits). The 2018 actuarial study for this plan indicated the unfunded actuarial liability is $7.6 million, and assumed a 10-year amortization schedule for the funding of this liability. While this amount changes year to year based on the market value of plan investments, the 2019 Budget includes a $1,183,932 payment into the plan, which is equal to the amount projected to be required to retire this liability over a 10-year period. Staff believes this is prudent, since the plan has been closed to new members for many years and projections suggest that very few active employees will remain on the plan beyond the 10 year horizon.

FIVE-YEAR FORECAST FOR GENERAL GOVERNMENTAL OPERATING FUNDS

In order to illustrate the multi-year implications of policies included in the development of the 2019 Budget, the following five-year forecast for the general governmental operating funds was developed. The forecast is not intended to be a five-year budget, but rather a model to evaluate the financial sustainability of the operating funds based on application of the projections in the 2019 Budget and assumptions regarding future revenues (projected growth in the retail base, building starts, inflation, etc.) Based on the forecast, the continuation of the operating funds' ability for annual on-going revenues to support annual on-going expenditures and meet projected service needs in the future is illustrated.

GENERAL GOVERNMENTAL OPERATING FUNDS
FIVE-YEAR FORECAST

	2018 Revised Budget	2019 Budget	2020 Forecast	2021 Forecast	2022 Forecast	2023 Forecast	2024 Forecast
Beginning Balance, in excess of Reserves	$ 7,516,328	$ 6,780,976	$ 2,572,368	$ 2,493,044	$ 1,209,031	$ 1,754,826	$ 1,862,039
Total Revenues	120,248,954	117,482,024	123,465,677	126,073,555	131,824,406	135,433,867	140,624,513
Operating Expenditures							
Total Operating Expenditures	(109,386,957)	(106,592,862)	(109,966,982)	(113,451,434)	(117,049,880)	(120,766,101)	(124,383,486)
Additional Uses of Funds: Recommended in 2019 Budget	-	(6,999,244)	(5,713,168)	(5,894,912)	(6,082,544)	(6,276,257)	(6,463,134)
Operating Costs for Future New/Expanded Facilities	-	-	(2,501,389)	(2,578,103)	(2,657,172)	(2,738,667)	(2,820,222)
Debt Service/Lease Payments	(3,620,274)	(3,628,842)	(3,628,842)	(3,628,842)	(3,628,842)	(3,628,842)	(3,628,842)
Operating Balance	$ 7,241,723	$ 261,076	$ 1,655,296	$ 520,263	$ 2,405,969	$ 2,024,000	$ 3,328,829
Transfers Out to Capital Funds (1)	(6,825,059)	(3,353,334)	(1,315,907)	(1,370,909)	(1,411,639)	(1,452,553)	(1,504,770)
Transfers Out to Operating Reserves	(1,152,016)	(1,116,350)	(418,712)	(433,367)	(448,535)	(464,234)	(480,482)
Total Other Uses of Funds	$ (7,977,075)	$ (4,469,684)	$ (1,734,619)	$ (1,804,276)	$ (1,860,174)	$ (1,916,787)	$ (1,985,252)
Net Results of All Activity	$ (735,352)	$ (4,208,608)	$ (79,324)	$ (1,284,013)	$ 545,794	$ 107,214	$ 1,343,577
Ending Balance, in excess of Reserves	$ 6,780,976	$ 2,572,368	$ 2,493,044	$ 1,209,031	$ 1,754,826	$ 1,862,039	$ 3,205,616

(1) The transfers out to capital funds support additions to the facilities and transportation reserves

Key forecast assumptions include:

- Revenue assumptions from the long-range financial plan
  - Sales Taxes based on incremental increase in retail square footage
  - Building Use Taxes based on projected housing and commercial building starts
  - Other revenues projected with annual one percent increases
- Current service levels with projected additional staff or resources
- Operating costs projected with an increase of approximately 2.6% and tied to the projected CPI increases
- Personnel costs, including benefit cost, projected with an increase of 3.5% for all years
- All current debt service obligations are met and no additional general fund debt is projected. (For operating funds the debt burden is limited to the payments on Certificates of Participation for new facilities built during county transition. All other general governmental debt is paid through the capital debt service funds.)
- Staffing and operating cost increase for anticipated future facility needs at the Service Center, as well as other future service needs based on growth in city infrastructure (parks, streets, etc.), has been included in the model. These items are shown in the forecast but will be subject to specific City Council discussion and direction before they are budgeted.

The forecast will change based on future City Council policy decisions regarding services, staffing, capital projects, debt, and other policy issues with financial implications.

For budget planning purposes, the row in the summarized Five-Year Forecast showing “Operating Balance” represents the annual difference between the income received and basic operating costs plus debt service. Since this number is positive in each year of the forecast, the model suggests that the budget projection is balanced in each of the years presented. In other words, current service levels and employee costs are sustainable in the five-year time horizon.

The row labeled “Net Results of All Activity” takes into account the city council’s discretionary transfers for capital improvements and any other priorities identified by council. Based on current economic projections and operating costs reflected in the forecast Broomfield can live within its means, with revenues exceeding expenditures and still support the discretionary uses of funds for council priorities.

OPERATING EXPENDITURES - UTILITY FUNDS

The chart on the next page shows the operating expenditures for the Utility Funds (water, sewer and re-use water). The Charges for Services revenue includes a recommended rate increase of 2.0% for the monthly user fees in the water and sewer funds. Total annual revenue is expected to increase 4.74% in 2019 from 2018 Revised Budget.

The total annual operating expenditures for the utility funds show a 63.7% decrease for operating repair and maintenance capital expenditures. This is mostly due to the budget practice of funding the full amount of multi-year capital projects in the first year and rolling forward the unspent funds until the project is completed. Other operating expenditures for 2019 have increased. The following is a listing of the main contributing factors to that operating increase:

- Personnel costs are forecasted to increase due to the addition of one FTE (as noted above in the “Personnel Budget Changes” section above), merit increases and increases to health insurance
- Contractual expenditures show the largest portion of the increase:
  - The cost to purchase and deliver water Denver Water increased $262,000

- The cost and usage of electricity increased $109,800
- The amount transferred for General and Facilities Fund services rendered increased by $506,000

CITY AND COUNTY OF BROOMFIELD 2019 Budget Summary Utility Operating Funds				
Sources and Uses of Funds	Actual 2017	Revised Budget 2018	Budget 2019	% Change 2018 to 2019
Beginning Balance, in excess of Reserves	**$ 29,374,671**	**$ 30,187,680**	**$ 19,488,410**	**-35.44%**
Annual Revenues				
Charges for Services	$ 25,849,544	$ 27,774,539	$ 29,483,810	6.15%
Other (Interest, Contributions, Fees)	1,170,540	567,711	513,664	-9.52%
Total Annual Revenues	**$ 27,021,821**	**$ 28,641,257**	**$ 29,997,474**	**4.74%**
Annual Operating Expenditures				
Personnel	$ 6,000,458	$ 6,624,602	$ 6,828,726	3.08%
Supplies	1,631,703	1,912,835	2,062,848	7.84%
Contractual	14,176,989	15,883,083	16,675,705	4.99%
Operating Capital	3,185,962	13,754,416	4,992,675	-63.70%
Total Annual Operating Expenditures	**$ 24,995,112**	**$ 38,174,936**	**$ 30,559,954**	**-19.95%**
Capital Expenditures				
Debt Service on Bonds	$ 486,921	$ 511,267	$ 514,339	0.60%
Total Capital Expenditures	**$ 486,921**	**$ 511,267**	**$ 514,339**	**0.60%**
Net Before Other Sources/(Uses) of Funds	**$ 1,539,788**	**$ (10,044,946)**	**$ (1,076,819)**	**-89.28%**
Other Sources/(Uses) of Funds				
Transfers to Reserves	$ (742,611)	$ (787,143)	$ (1,616,690)	105.39%
Transfers from Reserves	15,832	132,819	280,000	110.81%
Total Other Sources/(Uses) of Funds	**$ (726,779)**	**$ (654,324)**	**$ (1,336,690)**	**104.29%**
Net Annual Activity	**$ 813,009**	**$ (10,699,270)**	**$ (2,413,509)**	**-77.44%**
Ending Balance, in excess of Reserves	**$ 30,187,680**	**$ 19,488,410**	**$ 17,074,901**	**-12.38%**

Prior to the rate increases approved by the City Council in February of 2013, the utility funds had not had any rate increases since 2008. Before these increases were considered, City Council directed an operations study and a rate study. Both studies were completed in 2012 and resulted in the recommendation to increase rates in 2013. As was anticipated in the rate study, the utility service charge rates have had modest increases each year since 2013. The major cost drivers for these funds are the costs of purchasing treated water from Denver, gas and electric expenses, and the costs of ongoing capital repair and maintenance.

2019 CAPITAL IMPROVEMENTS PROGRAM

The 2019 capital budgets for the General Governmental and Utility Funds are shown below. The five-year Capital Improvement Program (CIP) supports City Council's priorities. The chart below summarizes the requested budget for all capital funds:

CITY AND COUNTY OF BROOMFIELD 2019 Budget Summary General Governmental and Utility Capital Funds			
Sources and Uses of Funds	General Government Funds	Utility Funds	Total Funds
Beginning Balance, in excess of Reserves	**$ 14,544,398**	**$ 42,968,630**	**$ 57,513,028**
Annual Revenues			
Taxes	$ 43,693,415	$ -	$ 43,693,415
Intergovernmental	650,000	-	650,000
Charges for Services	-	43,228,928	43,228,928
Other (Interest, Contributions, Fees)	2,408,900	1,597,561	4,006,461
Total Annual Revenues	**$ 46,752,315**	**$ 44,826,489**	**$ 91,578,804**
Capital Expenditures			
Projects	$ 34,719,291	$ 53,200,065	$ 87,919,356
Lease Payments	4,054,658	-	4,054,658
Debt Service on Bonds	13,606,675	9,063,024	22,669,699
Total Capital Expenditures	**$ 52,380,624**	**$ 62,263,089**	**$ 114,643,713**
Net Before Other Sources/(Uses) of Funds	**$ (5,628,309)**	**$ (17,436,600)**	**$ (23,064,909)**
Other Sources/(Uses) of Funds			
Transfers to Reserves	$ (4,012,039)	$ -	$ (4,012,039)
Transfers from Reserves	5,852,250	-	5,852,250
Interfund Transfers In	17,422,208	1,403,178	18,825,386
Interfund Transfers Out	(14,068,874)	(1,403,178)	(15,472,052)
Total Other Sources/(Uses) of Funds	**$ 5,193,545**	**$ -**	**$ 5,193,545**
Net Annual Activity	**$ (434,764)**	**$ (17,436,600)**	**$ (17,871,364)**
Ending Balance, in excess of Reserves	**$ 14,109,634**	**$ 25,532,030**	**$ 39,641,664**

The following table shows the allocation of the costs of capital improvement projects by project category for the 2019 Budget, as well as the actual capital improvement project spending for 2017 and the original and revised estimate spending for 2018 which include the roll forward balance from 2017 projects still in progress.

TOTAL CAPITAL IMPROVEMENTS PROGRAM EXPENDITURE - SUMMARY BY TYPE OF PROJECTS				
Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Building & Facility Projects	$1,548,983	$17,550,850	$25,144,125	$1,328,230
Drainage & Storm Water Projects	37,950	165,000	165,000	103,500
Information Technology Projects	3,308,542	4,128,100	3,583,759	1,633,400
Landscaping Projects	469,578	827,975	960,968	1,046,240
Open Space Projects	373,184	802,328	1,428,227	853,103
Trail System Projects	759,760	433,900	3,710,598	3,408,906
Parks & Recreation Facility Projects	4,383,508	3,250,000	55,544,278	3,453,962
Transportation System Projects	14,949,980	12,420,895	60,347,697	10,109,409
Vehicles, Other Equipment and Furniture	2,063,618	1,835,378	2,010,666	1,868,150
Community Development Projects	7,378,097	7,906,428	9,320,159	8,151,733
Water Utility Projects	7,556,599	27,012,326	29,285,466	38,809,050
Sewer Utility Projects	6,571,688	30,847,865	36,216,576	12,602,277
Water Reclamation Utility Projects	302,422	260,540	1,021,920	1,788,738
Planning, Administration & Other Expenditures	1,752,635	585,000	859,774	2,685,000
Public Art & Cultural Projects	81,745	245,579	499,883	77,658
Total Capital Improvement Projects	$51,538,289	$108,272,164	$230,099,096	$87,919,356

Budget Table 3E provides detail of the specific capital improvement projects under each of the major project categories shown above. Highlights of the 2018 Revised and 2019 Capital Improvements Budgets are as follows:

Transportation Projects – Dillon/144th: 2018 and 2019 funding for the Transportation System Improvement Program continues to maintain existing roadways. The next major roadway slated for improvement is 144th/Dillon Road. In 2017, Broomfield issued $40 million in bonds for improvements to widen the road from US 287 to Zuni Street. Construction plans are continuing in 2018 with the project being completed in phases.

Pavement Preservation Program: In 2009, the City and County changed the method of street repairs from primarily overlay and reconstruction to a proactive approach of mostly street sealing. The revised program, Pavement Management and Street Sealing, is being funded from the Asset Replacement fund in the amount of $4,000,000 for 2019. This program is being closely monitored and evaluated to ensure that street performance remains at good or excellent levels.

New Facility – Service Center Building: In 2012, a Facilities Needs Assessment was completed. City Council determined replacement of the Service Center building was a priority. The 2018 revised budget includes $29.9 million to begin construction for this project, with the total estimated cost of $30 million. This building project will be cash funded from the Facilities Reserve and Water and Sewer funds.

Replacement of Broomfield Community Center: In 2017, Broomfield issued $40 million in bonds for the reconstruction of the Broomfield Community Center. Construction on this project began in mid-2018 and will continue through 2020.

Trail System Improvements: Several trails and underpasses are planned for construction in 2018 and 2019. The 2018 Revised Budget includes $2.7 million for a railroad crossing from Industrial Lane to Midway Boulevard. This trail connection will connect the US 36 underpass at East Park to residential neighborhoods north of Industrial Lane in the Lac Amora area. The 2019 Budget also includes $1.8 million for the Industrial Lane Bike Lane and Sidewalk to create safe bike and pedestrian access along Industrial Lane.

Water Fund Capital Projects: In 2019, the water fund includes $30.9 million for a portion of Broomfield's share of the Windy Gap Storage Reservoir; Broomfield's share of the total Windy Gap project is estimated to cost $155 million. In 2018, $16.9 million is budgeted for the design and construction of improvements to the Water Treatment Plant.

Sewer Fund Capital Projects: The 2018 revised budget includes several large projects that will likely continue into 2019: a $3.3 million process cover and equipment replacement project at the Wastewater Treatment Facility; several projects to meet future growth needs, totaling $29.9 million in 2018 and 2019, for lift stations and sewer lines in north Broomfield; and $2.7 million for the Rock Creek lift station and force main odor control.

RESERVES

The 2019 Budget reflects a continuation of funding Reserves at levels exceeding policy and goals:

- Broomfield's Reserve Policy sets the minimum reserve at 10% of operating costs.
- For General Government Funds, Broomfield's reserve goal is 16.67% of current year expenditures for operations, debt service, and Certificates of Participation payments (equal to approximately two months of operating expenditures and debt service).
- The 2019 Budget has a combined City and County General Governmental Operating reserve balance of $20.9 million, or 18.13%.
- For Utility Funds, Broomfield's Reserve goal is 16.67% of operating expenditures and a reserve equal to three years' bond principal and interest payments. Each of these goals is met, or exceeded, in the 2019 Budget.
- For 2019, contributions to Capital Improvement Project reserves (Asset Protection and Facilities Improvement reserves) are being recommended.

As shown in the analysis below, the 2019 Budgeted reserves meet or exceed all targets.

2019 COMBINED RESERVE BALANCES						
Budget Funds	Applicable Budget Expenditures 2018	Reserve Balance 2018	Reserve % Of Expend 2018	Applicable Budget Expenditures 2019	Reserve Balance 2019	Reserve % Of Expend 2019
General Government Funds						
City of Broomfield	$ 71,836,301	$ 13,693,711	19.06%	$ 77,041,700	$ 14,417,361	18.71%
County of Broomfield	$ 36,256,725	$ 6,249,128	17.24%	$ 38,771,724	$ 6,581,828	16.98%
Combined City & County Policy: Minimum of 10.00%, Goal of 16.67% of Operations & Operating Certificate of Participation Payments	**$ 108,093,026**	**$ 19,942,839**	**18.45%**	**$ 115,813,424**	**$ 20,999,189**	**18.13%**
Debt Service & Certificate of Participation Payments						
Policy: Minimum of 10.00%, Goal of 16.67% of Capital Debt Service & Certificate of Participation Payments	**11,540,083**	**13,699,770**	**118.71%**	**17,657,961**	**14,221,633**	**80.54%**
Enterprise Funds						
Water Fund						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations	$ 16,715,587	$ 2,774,835	**16.60%**	$ 16,850,847	$ 2,786,488	**16.54%**
Policy: 200.00% of Annual Debt Service - Goal of 300.00%	$ 5,712,150	$ 26,927,744	**471.41%**	$ 5,724,450	$ 26,927,744	**470.40%**
Total Water Fund	**$ 22,427,737**	**$ 29,702,579**		**$ 22,575,297**	**$ 29,714,232**	
Sewer Fund						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations	$ 6,943,769	$ 1,366,360	**19.68%**	$ 7,720,043	$ 1,366,360	**17.70%**
Policy: 200.00% of Annual Debt Service - Goal of 300.00%	$ 2,434,903	$ 7,011,326	**287.95%**	$ 2,449,235	$ 7,011,326	**286.27%**
Total Sewer Fund	**$ 9,378,672**	**$ 8,377,686**		**$ 10,169,278**	**$ 8,377,686**	
Water Reclamation Fund						
Policy: Minimum of 10.00%, Goal of 16.67% of Operations	$ 946,432	$ 188,445	**19.91%**	$ 996,389	$ 188,445	**18.91%**
Policy: 200.00% of Annual Debt Service - Goal of 300.00%	$ 1,402,410	$ 4,213,868	**300.47%**	$ 1,403,178	$ 4,212,868	**300.24%**
Total Water Reclamation Fund	**$ 2,348,842**	**$ 4,402,313**		**$ 2,399,567**	**$ 4,401,313**	
Grand Total		**$ 62,425,417**			**$ 63,492,420**	

CONCLUSION

I am pleased to present to you a budget that continues to provide the quality programs and services our residents have come to expect and enjoy. The 2019 Budget helps to ensure that the City and County of Broomfield continues to be a great place to live and work. Broomfield is, indeed, a quality community.

Broomfield's financial condition remains stable and strong. The 2019 Budget is balanced, meets all statutory requirements, adjusts to the current economy, and advances implementation of Broomfield's Comprehensive and Long-Range Financial Plans and City Council's priorities.

I want to acknowledge all of the staff members who assisted in the preparation of this comprehensive budget document. Their efforts and professionalism are most appreciated. And, I want to thank the Mayor and City Council for its policy leadership and proud commitment to Broomfield.

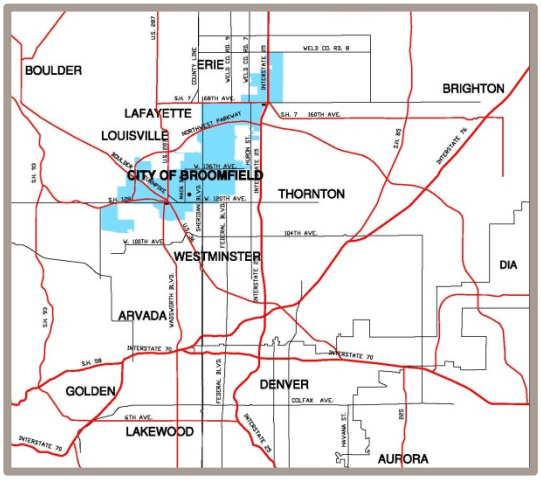
Respectfully Submitted,

Charles Ozaki
City and County Manager

BROOMFIELD AT A GLANCE

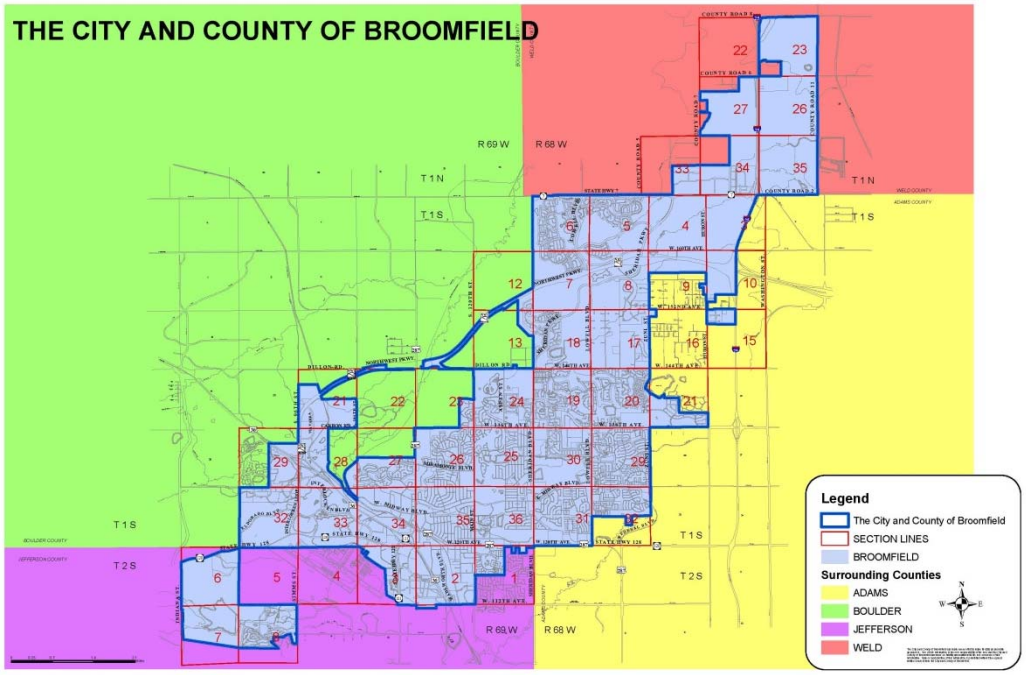
OVERVIEW

Broomfield is a "small town" community located in the foothills of the Rocky Mountains, 17 miles northwest of Denver and nine miles south of Boulder. Several major highways allow easy access from any direction to Broomfield's 33.58 square miles. Broomfield's estimated population for 2019 is 72,253.



At one time, the City of Broomfield spanned portions of four different counties. Problems and confusion in accessing services prompted residents to seek relief in a constitutional amendment creating the City and County of Broomfield.

The amendment passed on Nov. 3, 1998, giving the city a three-year transition period in which to organize to become Colorado's 64th county. The state's newest county, the City and County of Broomfield, was officially added on Nov. 15, 2001.



HISTORY

The area around Broomfield became part of the United States in 1803 as part of the Louisiana Purchase. The area was successively recognized as part of the Missouri Territory, Nebraska, and Kansas until 1861 when the Colorado Territory was created. In 1876, the Broomfield area officially joined the union when Colorado became a state.

In the latter quarter of the Nineteenth Century, Broomfield began as an agrarian community, with hard-working, community-oriented families who located here on the heels of those adventurous gold-seekers seeking their fortunes and hoping to strike gold in Colorado's wilderness.

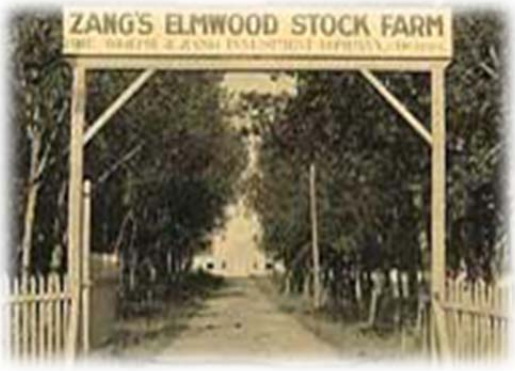
BROOMFIELD AT A GLANCE

The Railroad Arrives

In 1873 the Colorado Central Railroad brought a line north from Golden. This line ran approximately where the south frontage road of U.S. 36 runs, and swerved south toward Golden east of Wadsworth Boulevard. On the north, it connected with the Union Pacific in Cheyenne, Wyo. The arrival of the Colorado Central connected Broomfield to the world via Denver, where trains departed for all points of the country and with connections to every major town in the United States and the territories. The Denver, Marshall and Boulder Railway completed a much more direct line through Broomfield in 1886, replacing the route through Golden. The Denver, Utah and Pacific Railroad first laid down rails in 1881 in the area now in the vicinity of 120th Avenue and Wadsworth Boulevard.

Our Roots Were in Farming

Dryland farms dotted the landscape in the late 1800s, and in 1885 when Adolph Zang bought the area in the vicinity of 120th Avenue and Old Wadsworth Boulevard, the existing train stop became known as Zang's Spur, memorializing the spur off the main railroad line where locally grown grains would be loaded into railroad cars for delivery to the Zang Brewing Co. in Denver.



Ultimately, Zang bought 4,000 acres of land in the area for his Elmwood Stock Farm where he bred Percheron horses and tended fruit orchards. Tenant farmers worked half the land in dryland crops and half in irrigated farming, and there are reports of a large turkey operation on the southwest portion of the property. Broomfield is located on what was once the Zang property.

Turn of the Century

At the turn of the century, Broomfield itself was a little town in the area around 120th Avenue and Wadsworth Boulevard. Grain elevators, a grocery, hotel, bank and other thriving businesses drew the farmers in the area together. Their sense of community resulted in the organization of the Crescent Grange in 1898.

Soon, Broomfield had a garage, then two, and a "filling station." They joined the Grange Hall, a hotel and general store, flour mill, cheese factory, bank, creamery, grain elevator, restaurants, lumber yard, and a barber shop. In the 1920s, the area included a sugar beet dump, a pickle factory, and about a dozen residences. From 1900 to 1957, about 100 people lived on farmland in the area.

Passenger rail service in the area took a major leap in 1904 with the formation of the Denver and Interurban Railway. By 1908, the big cars were serving Broomfield on a regular basis, taking passengers to Denver, Westminster, Marshall, Boulder, Superior, Valmont, and Louisville on its Main Line. By 1909, Broomfield had 19 passenger cars per day coming through town, prompting construction of a new depot, which stood at the corner of present-day 120th Avenue and Old Wadsworth. In 1909, it was possible to board in Broomfield for almost any point in the United States, Canada, or Mexico, but the foray into international travel was short-lived. In 1926, the Interurban ceased operation, and the era of the "horseless carriage" began.

BROOMFIELD AT A GLANCE

A Model City is Born

In 1935, construction began on the Boulder Turnpike, a toll road and one of the first paved roads in the area. Tolls paid for construction of the road, which stretched from Wadsworth to Boulder, with a tollbooth in Broomfield.

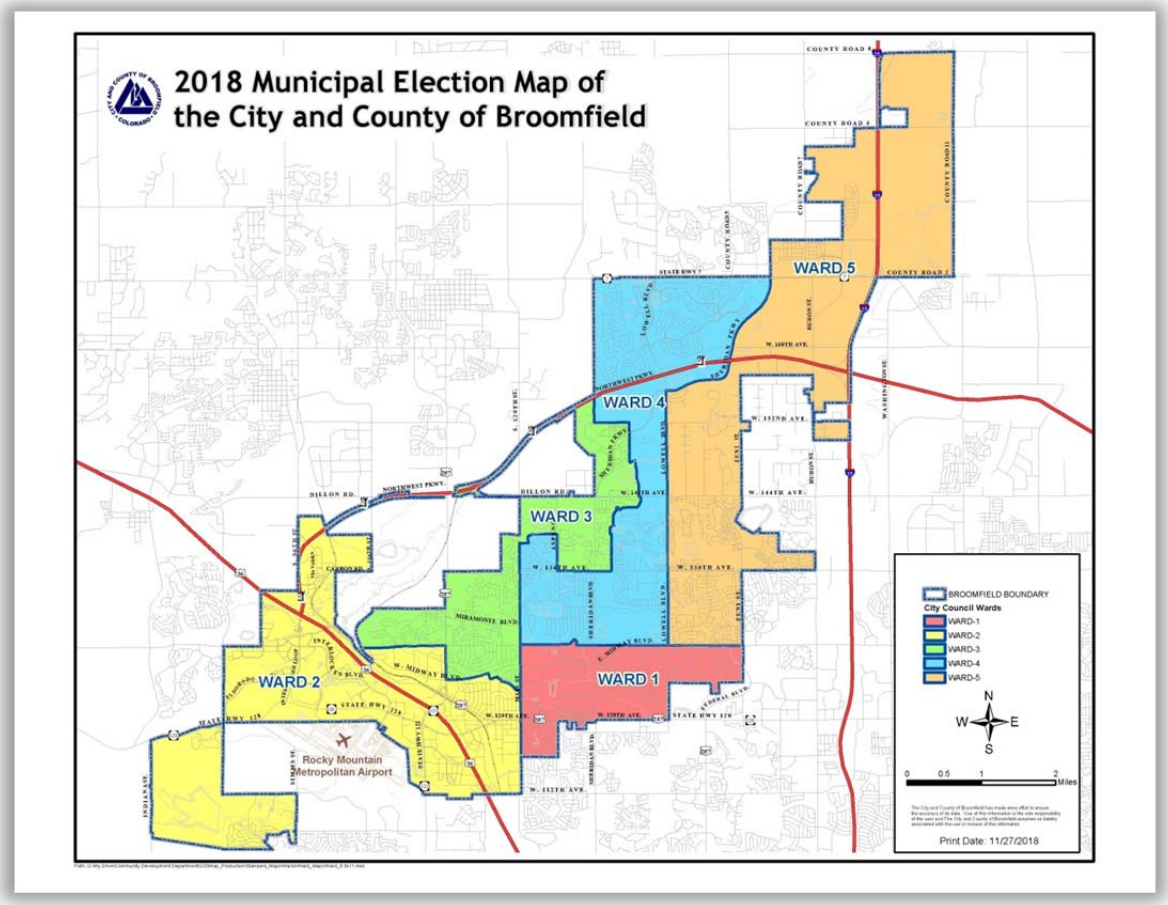
In 1955, the new Broomfield began. Turnpike Land Co. had purchased land in the area, and today's Broomfield was conceived as a master-planned community billed as a model city.

City/County Government

Broomfield was incorporated as a city in 1961 and established as a home-rule, Council-Manager form of government by charter in 1974. At that time, the City boundaries fell within four counties. In November 1998, citizens approved a statewide Colorado constitutional amendment to allow Broomfield to become a City and County, and county operations officially began on Nov. 15, 2001.

City Council

The City Council, which consists of a 10-member board and a mayor, functions as the policy-setting board for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. Broomfield citizens elect two council members for each of the five wards, who serve staggered four-year terms. The Mayor serves as the leader of this board and is elected at-large for a two-year term. City Council and Mayoral elections are held every two years.



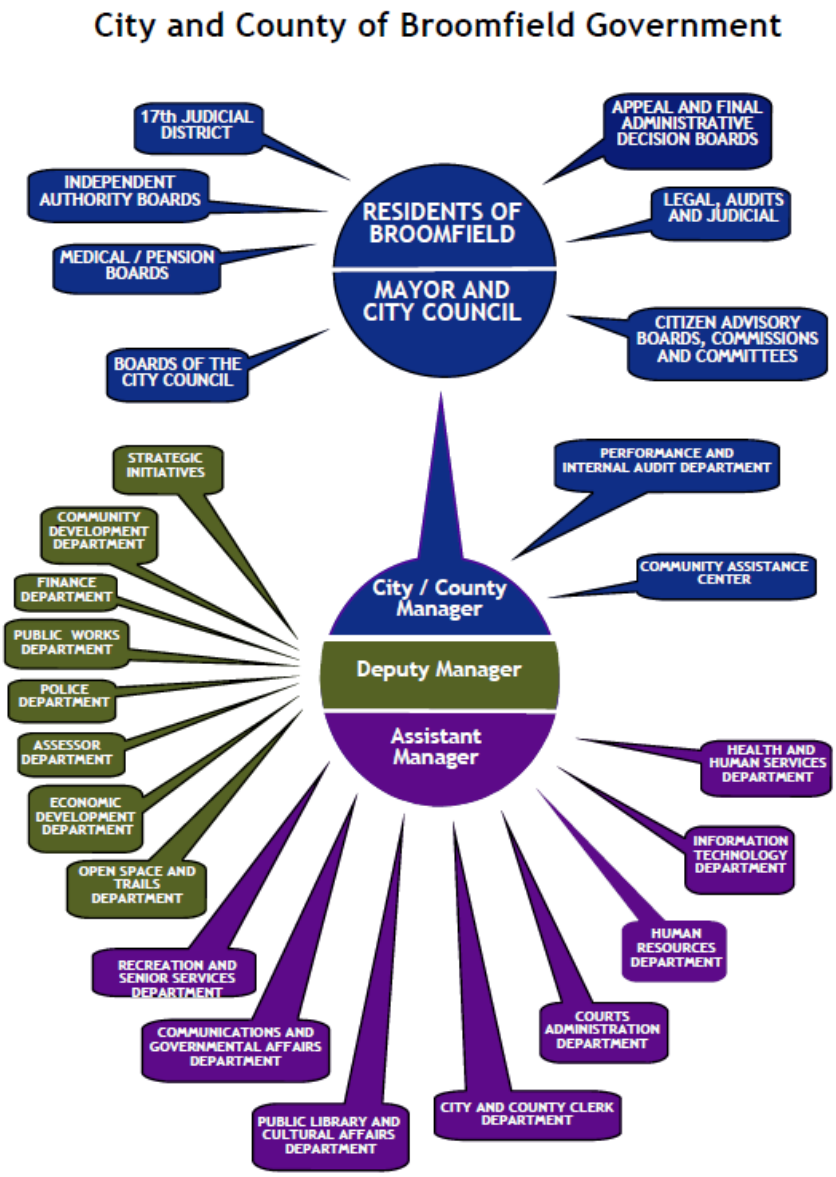
BROOMFIELD AT A GLANCE

City/County Management Structure

The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards all report directly to the City Council. As the chief executive officer of the organization, the Manager is responsible for the implementation of City Council policy direction and the administration of City and County operations.

The Deputy City and County Manager and Assistant City and County Manager report to the Manager and serve in a similar capacity, with a focus on operations. There are 16 operating departments under the administration of the City and County Manager's Office.

The City and County of Broomfield provides a full range of municipal and county services. The only traditional services provided by some local governments, not currently provided by Broomfield are electric, gas, trash, golf, and airport services. They are provided by private organizations or in the case of the airport, Jefferson County. The 2019 Budget includes 823.95 funded, full-time equivalent employees.



BROOMFIELD AT A GLANCE

BROOMFIELD SCHOOLS

Adams 12 Five Star Schools
Centennial Elementary School
Coyote Ridge Elementary School
Meridian Elementary School
Mountain View Elementary School
Thunder Vista P-8
Rocky Top Middle School
Westlake Middle School
Legacy High School

Boulder Valley School District
Aspen Creek K-8
Birch Elementary School
Emerald Elementary School
Kohl Elementary School
Broomfield Heights Middle School
Broomfield High School

Jefferson County School District
Ryan Elementary School
Mandalay Middle School
Stanley Lake High School

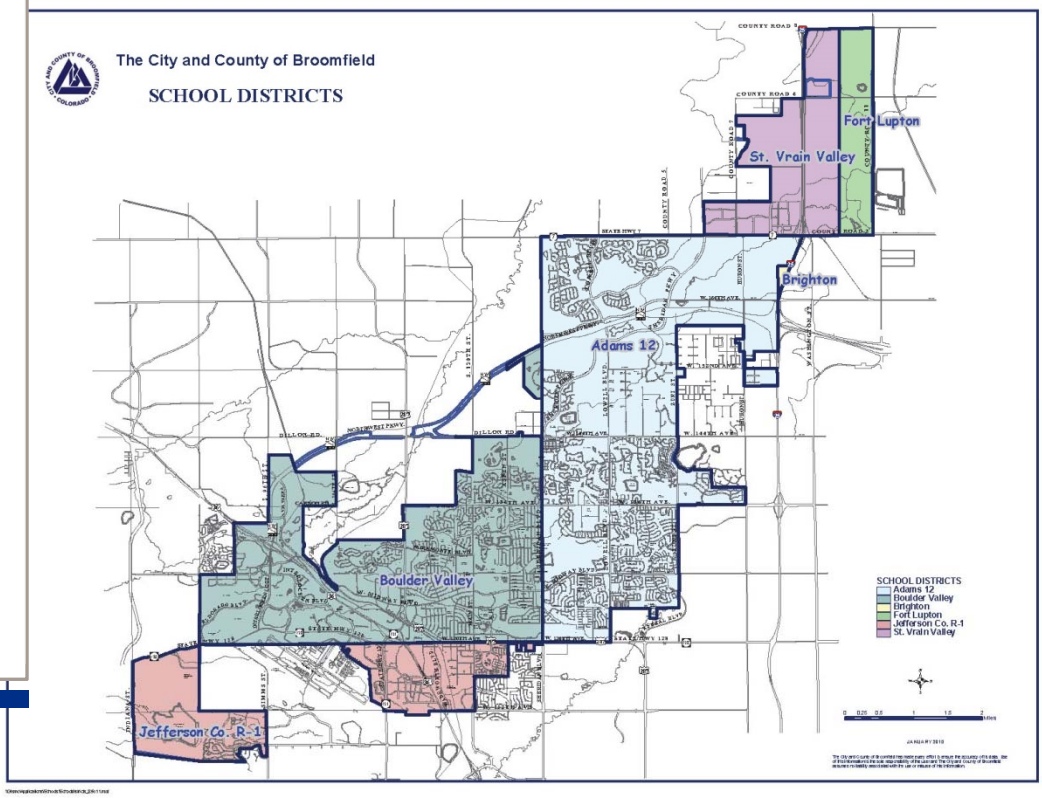
Charter and Private Schools
Beautiful Savior Lutheran School PK-8
Broomfield Academy
Front Range Academy K-12
Holy Family High School
Jefferson Academy
Nativity of Our Lord Parish K-8
Prospect Ridge Academy

Education in the Broomfield Area

Broomfield was once divided among four counties, and it continues to be served by four public school districts: Adams 12 Five Star Schools, Boulder Valley Schools, Jeffco Public Schools, and Saint Vrain Valley School District RE-1J. Broomfield's primary school districts are Adams 12 and Boulder Valley.

Broomfield is home to two large public high schools: Legacy High with an enrollment of 2,303 students, and Broomfield High with 1,595 students. Broomfield students attend Broomfield Heights Middle School, Westlake Middle School, Rocky Top Middle School, and numerous elementary schools.

In addition to traditional schools, several charter and private school options are available in Broomfield.



Higher Education

Broomfield is centrally located in the metro area, with close proximity to many colleges and universities, such as Front Range Community College, University of Colorado, Denver University, Metropolitan State University of Denver, and Regis University.

Education Demographics

According to the U.S. Census Bureau, 96.1% of Broomfield residents age 25 and older have attained a high school degree or higher, compared to 91.0% for Colorado, as a whole. Also, 52.5% of Broomfield residents hold a bachelor's degree or higher, compared to the state average of 38.7%.

BROOMFIELD AT A GLANCE

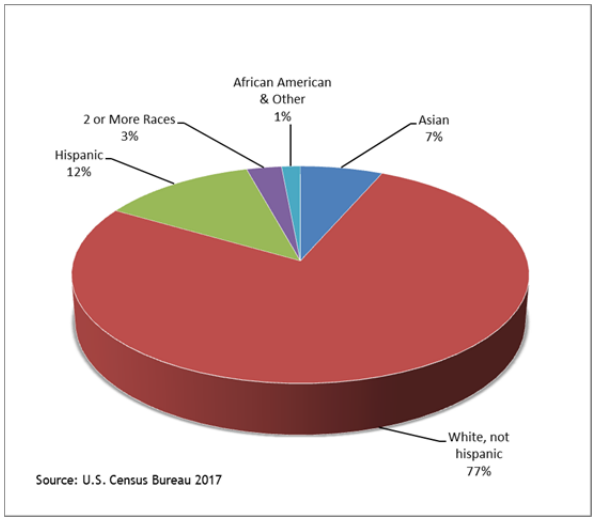
Demographic Information

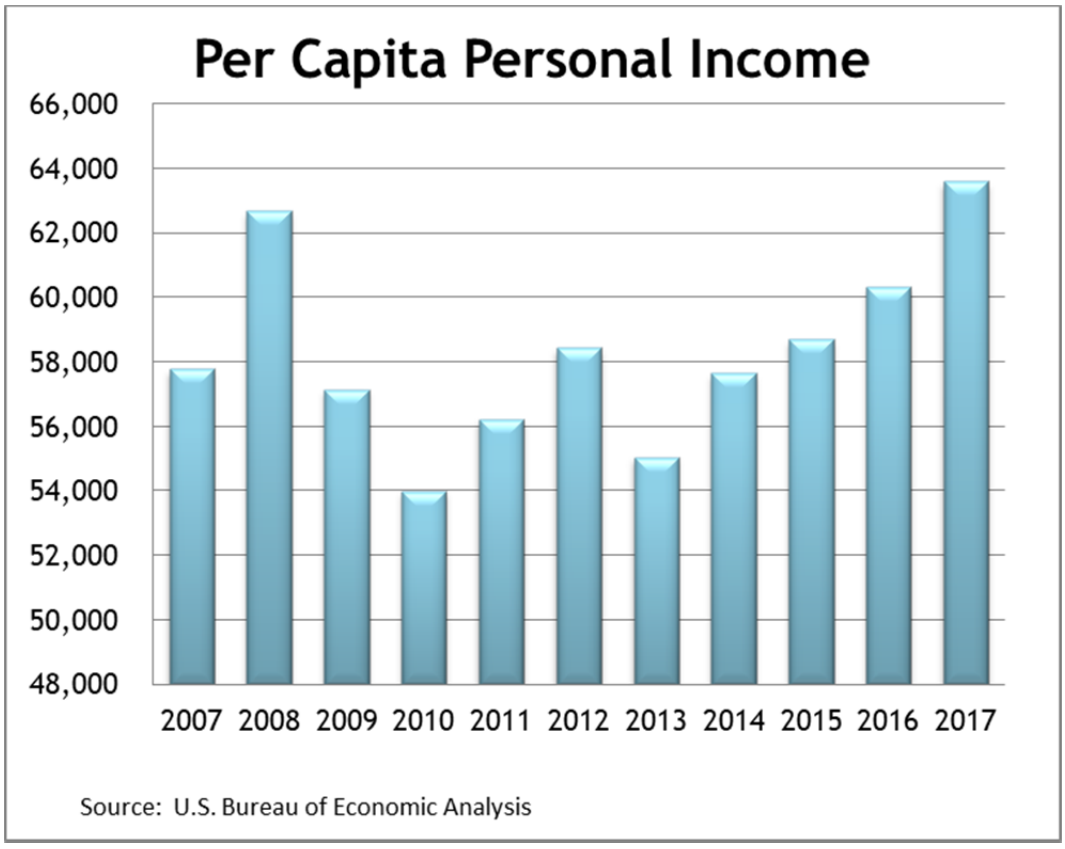
With a prime location between Denver and Boulder, Broomfield is gaining a reputation as a desirable location for both families and businesses, and for many of the same reasons. Broomfield is highly educated and experiencing growth in housing, population, and new job creation.

BROOMFIELD Demographic Snapshot	
Land Area (Square Miles)	33.58
Elevation (Feet)	5,344
Population (2018 Estimate)	70,490
Median Age	37.5
Number of Residential Units (2017)	28,958
Per Capita Personal Income (2017)	$63,596

Sources: U.S. Bureau of Economic Analysis 2017 , CCOB Community Development Department

Broomfield Population by Race/Ethnicity





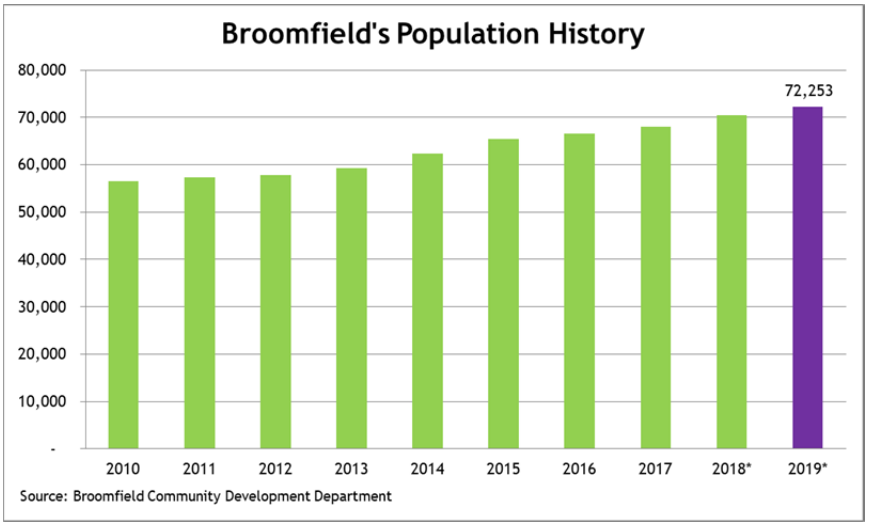
BROOMFIELD AT A GLANCE

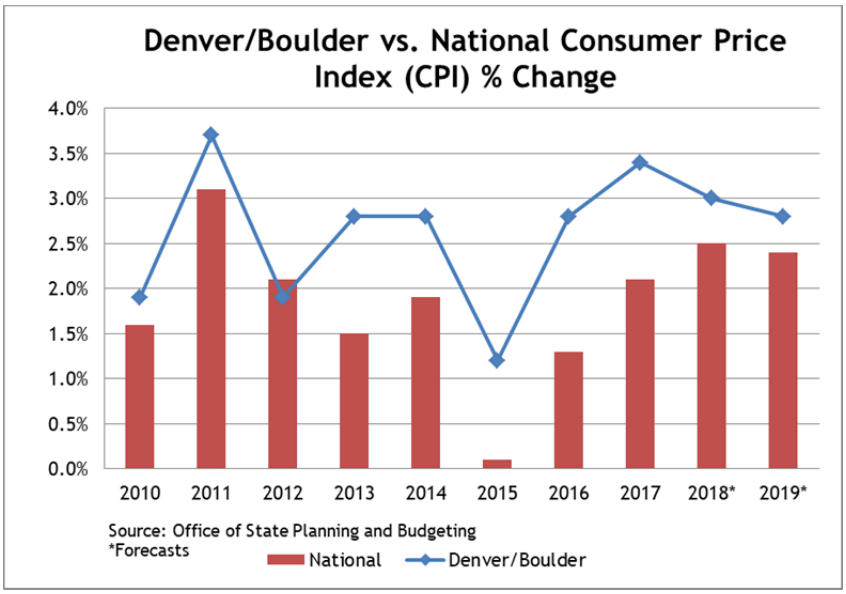
Economic Information

Population Growth Trends

According to the 2010 U.S. Census, Broomfield is the 16th largest city in Colorado. From the 2000 to 2010 Census, Broomfield's population grew 46.03 percent. By build-out, Broomfield's population is estimated to be 95,500.

Population Projection		
Year	**Population**	**% Change**
2017	**68,090**	**2.5%**
2018	**70,490**	**2.5%**
2019	**72,253**	**2.5%**
2025	**84,296**	**16.6%**
2030	**88,825**	**5.4%**
2035	**92,723**	**4.4%**
Build-Out	**95,500**	**3.0%**





Consumer Price Index

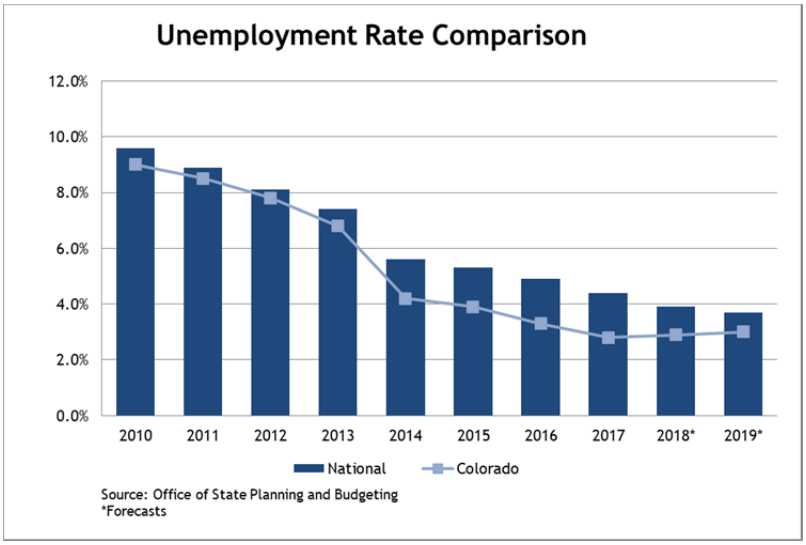
The Consumer Price Index (CPI) is also an important indicator of economic health. The CPI is a measure of the average change, over time, in the prices paid for consumer goods and services. The annual percentage change in CPI is used as a measurement of inflation. The Denver/ Boulder metro area's CPI, over time, has averaged higher than the National CPI average.

BROOMFIELD AT A GLANCE

Unemployment

There are many employment indicators that show the health and strength of a local economy. The unemployment rate is a critical indicator of economic health.

Colorado has been fortunate to have lower unemployment rates than the national averages for the past several years. In 2019, Colorado's unemployment rate is projected to be 3.0%.



Employers

Broomfield has more than 38,000 jobs across all industry sectors. In the last several years, Broomfield has experienced a significant increase in high-tech and Research and Development firms and is home to many corporate, national and regional headquarters. The majority of employment in Broomfield is concentrated in the southwest quadrant of the city in and around the Interlocken Advanced Technology Environment and adjacent to the Rocky Mountain Metropolitan Airport. This area is served by the US 36 Boulder Turnpike, which provides the transportation artery for employees and products.

Broomfield Top 10 Employers

Employer	Type of Business	Number of Employees
CenturyLink	Internet Based Telephonic Communications	2,360
Oracle Corporation	Network Computer Systems	2,000
SLC Health	Healthcare Organization	1,200
Hunter Douglas	Window Coverings	950
City and County of Broomfield	Government	795
Vail Resorts, Inc.	Mountain Resorts Operator	740
TransFirst Holdings, Inc.	Transaction Processing Services	580
DanoneWave Foods	Food Products	570
Sandoz, Inc.	Generic Pharmaceuticals	550
Brocade Communications Systems	Technology-Hardware	500
Source: City and County of Broomfield - 2017 Comprehensive Annual Financial Report		

Property Tax

As one of the slowest areas to recover from a recession, Broomfield's property tax revenue dipped to its lowest point in 2012. Since then, Broomfield has experienced significant increases overall in value for both residential and commercial properties, reflecting the strong economic conditions across the city and county. Property assessed value is projected to increase 2.7% in 2018 and 10% in 2019. Colorado statutes require property reappraisal every two years. The next reappraisal will be conducted in 2019 for taxes to be paid in 2020.

BROOMFIELD AT A GLANCE

In 2017, the State of Colorado reduced the residential assessment rate to 7.2%. This was necessary to comply with the Colorado Constitution as amended by the Gallagher Amendment which mandates that residential property is to contribute no more than 45% of property tax revenue in any year. The persistent increases in single family and multi-family property values in the Colorado Front Range were the primary driver of this change.

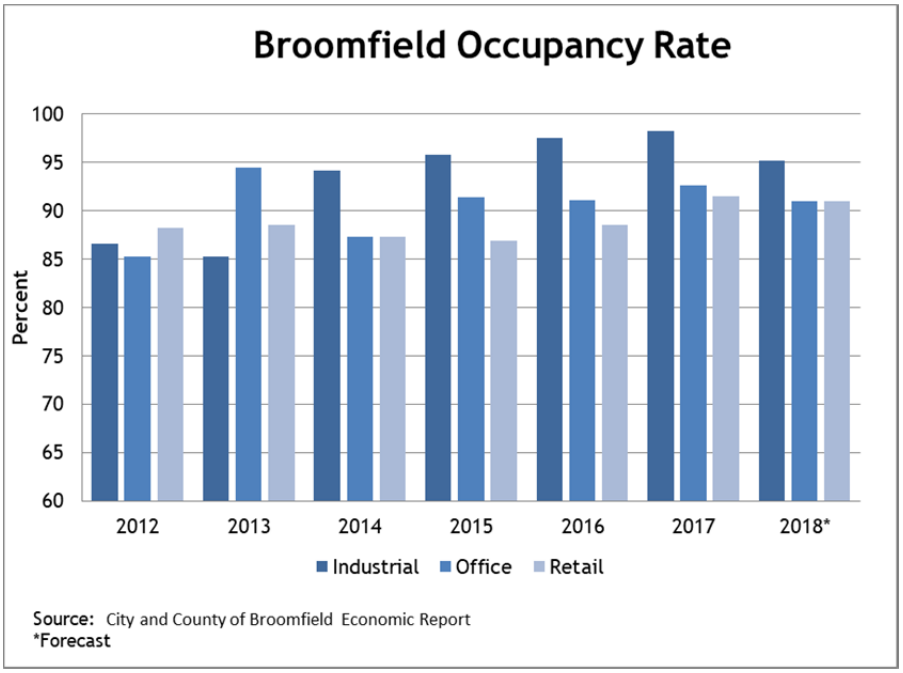
The chart below indicates Broomfield's top ten commercial Property Tax payers.

Broomfield Top 10 Property Tax Payers

Taxpayer	Type of Business	Assessed Valuation	% of Total
Oracle America Inc.	Network Computer Systems	$51,737,030	3.96%
Flatiron Holding, LLC	Regional Retail Center	49,648,070	3.80%
Level 3 Communications	Communications	44,387,400	3.40%
Mountain View Acquisition Group, LLC	Commercial Real Estate	21,218,830	1.62%
GV 385 Interlocken Owner, LLC	Foreign Limited Liability	20,010,000	1.53%
Public Service Co. of Colorado	Energy	18,959,100	1.45%
Sandoz, Inc.	Generic Pharmaceuticals	14,838,620	1.14%
Hunter Douglas, Inc.	Manufacturing	13,292,550	1.02%
M4 Eldorado Ridge LLC	Commercial Real Estate	12,956,580	0.99%
FSP 390 Interlocken Corp	Commercial Real Estate	11,736,730	0.90%
Source: City and County of Broomfield - 2017 Comprehensive Annual Financial Report			

Occupancy Rate

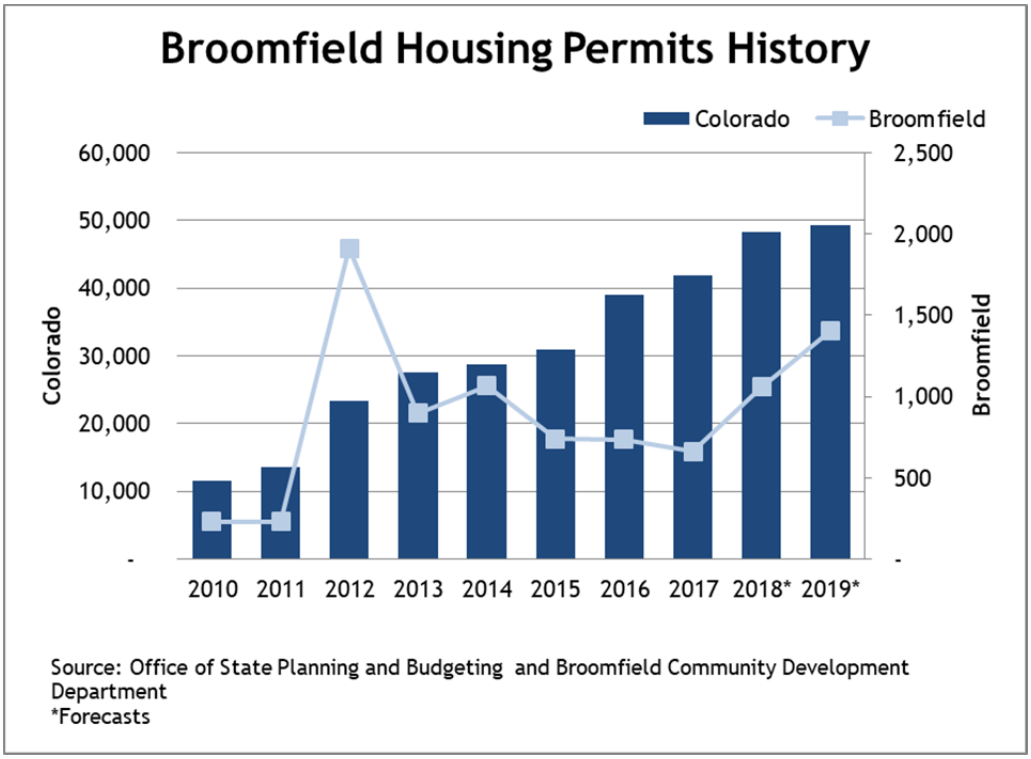
The Occupancy Rate is the percentage of occupied office, industrial, and retail spaces in Broomfield. The forecasted 2018 occupancy rates are 95.2% for industrial space, 91.0% for office space and 91.0% for retail.



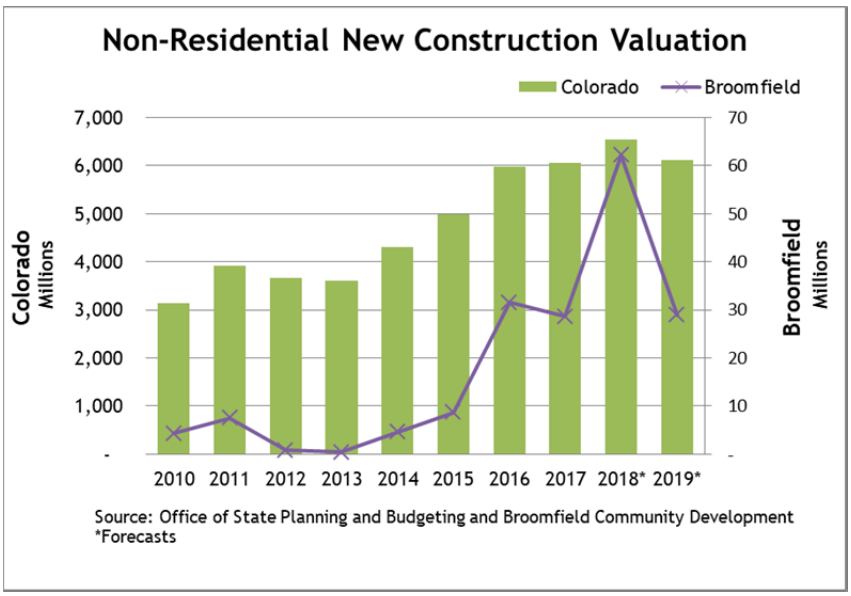
BROOMFIELD AT A GLANCE

Construction Trends

New construction is an indicator of trends in both the construction industry and in the overall local economy. In 2017, Broomfield issued 662 residential building permits; an increase is forecasted in 2018 with 1,058 residential building permits projected to be issued. In 2019, the number of residential building permits to be issued is projected to be 1,402.



In the commercial sector, new construction indicates the economy is continuing to grow. Non-residential new construction is expected to reach an assessed value of $28.9 million in 2019.



STRATEGIC OUTCOMES

THE CORNERSTONE OF BUDGET PLANNING

Every decision in the budgeting process is guided by Broomfield's mission to provide excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

Broomfield's annual budget is also based on other short- and long-term planning tools, including its Guiding Values, Annual Council Priorities, Council Focus Sessions, Citizen Surveys and Feedback, the City and County Comprehensive Plan, the Five-Year Capital Improvements Plan, and the Long-Range Financial Plan.

These resources, which are described in the Financial Policies/Overview section, have been distilled into seven *Strategic Outcomes* that have become the foundation for budget decision-making. These outcomes are intended to be inclusive of all other goals, and communicated in clear and simple terminology.

This section describes the seven citywide Strategic Outcomes, highlighting key departmental goals and benchmarks related to each one.

STRATEGIC OUTCOMES

- Safe Community
- Economic Vitality
- Health, Leisure, and Educational Opportunities
- Facilities and Transportation Infrastructure
- Self Sufficiency
- Environmental Stewardship
- Engaged and Fiscally Responsible Government

Citizen input is solicited and valued at every step of the planning and budgeting process. For more detailed information, please visit the City and County of Broomfield website.

SAFE COMMUNITY

One of the City and County of Broomfield's top priorities is to make sure the residents, businesses, visitors, and workforce feel safe and protected.

PUBLIC SAFETY

In 2018, the Broomfield Police Department purchased Star Chaser GPS Vehicle Trackers for use in failure to yield and high-risk flight situations. The 2019 Budget includes funds to hire an additional 10.0 FTEs: 8.0 for Patrol and School Resource Police Officers and 2.0 for Detectives. Additional funding is included in the 2019 budget to purchase vehicles for these new positions.

OIL & GAS

Oil and Gas continues to play an important role in Broomfield's Safe Community efforts. The 2018 Budget included funds for an additional 2.0 FTEs for Oil and Gas Monitoring Specialists and increases of $824,000 for environmental testing contracts. The 2019 budget will extend these services, including $1.17 million for air, soil, and water testing.

PUBLIC WORKS AND UTILITIES

The adopted budget also includes funding for an additional Utilities Technician to maintain sewer and collection lines to provide consistent service to the increasing number of households and businesses in North Broomfield. The Water and Sewer CIP budgets also include funding to expand service lines, complete plant expansions, and improve booster stations, sewer lift stations, and the stormwater system.

MISCELLANEOUS SAFETY

The Capital Improvement Plan (CIP) includes $241,000 to rehabilitate the outbuildings at the Broomfield Depot Museum to allow for general public use. The CIP budget also includes funding for parking lot lighting upgrades, fencing at the Courthouse parking lot, school safety enhancements, bike lanes, intersection improvements, trails, and sidewalk completions.

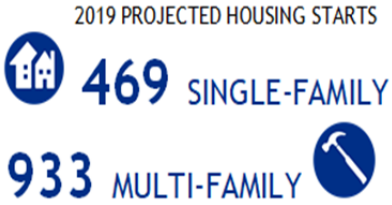
ECONOMIC VITALITY

Broomfield's second strategic outcome is to promote economic vitality by fostering a balanced and sustainable economy that provides quality housing, employment, and shopping opportunities. Efforts are guided by Broomfield's Economic Development Strategic Plan, which is continually updated to meet changing conditions and opportunities.

The 2019 Budget includes a request from the Economic Development department to continue support for business partnership programs with the Broomfield Chamber of Commerce to provide workshops, seminars, and one-on-one consulting on special projects to local businesses.

The 2018 Revised Budget includes funding for enhanced marketing and event support services including upgrading the InvestBroomfield.com website, launching the Interlocken.com website, social media marketing, branding for the Interstate 25 and Highway 7 corridor, and supporting events to promote Broomfield. All of these initiatives are aimed at helping grow Broomfield business development.

GROWTH IN BROOMFIELD



Broomfield continues to be one of the fastest growing counties in the country and is the fasted growing county in the state of Colorado. Due to continued growth, Broomfield expects single-family and multi-family housing developments to increase as well as an increase in commercial growth. In 2019, the projection for single-family housing starts is 469 and 933 for multi-family housing starts for a total of 1,402. Broomfield's Commercial growth in 2019 is projecting an additional 888,179 square feet. Due to the residential and commercial growth, and the associated increased workload, the Community Development Department is adding 1.25 FTEs in the 2018 Revised Budget and 2.0 FTEs in the 2019 Budget.

NEW BUSINESS IN BROOMFIELD

In 2018, 91 companies announced expansion or relocation to Broomfield representing approximately 3,000 new and retained jobs and new capital investment of $14.9 million. This includes 70 businesses locating at Spaces Arista, a 30,000 SF artful contemporary co-working space. Other notable announcements include:

- **SaleScout** Data Solutions moved its headquarters to the Interlocken business park in Broomfield
- **Akitvax** moved its headquarters to Technology Drive in Broomfield
- **Conga** is consolidating its facilities into an 80,000 square foot global headquarters in Broomfield
- **Sunflower Bank** is adding a commercial loan production office in Broomfield

HEALTH, LEISURE AND EDUCATION

Broomfield's third strategic outcome is to offer health, leisure, and educational opportunities, including a broad spectrum of recreation, culture, education, and entertainment for all residents. These are the programs that perhaps most characterize Broomfield's quality of life, including the Mamie Doud Eisenhower Public Library, recreation centers and programs, open space and parks, and the Broomfield Auditorium.

LIBRARY

2019 will expand the hours and programming for the inventHQ makerspace in Broomfield by adding 1.4 FTEs and additional program funding. The makerspace is a vibrant mix of arts, crafts, and technology to provide a community centered alternative for hands-on guided and self-paced independent learning.

Additional funding is also in place for the Summer Reading Program and the addition of a second *One Book, One Broomfield* event.

PARKS

In 2018, the Broomfield Bike Park at McKay Lake Park and Open Lands was opened and the Parks division will add 1.0 FTE and seasonal hours to assist with maintenance and to ensure the safety of the park.

Additional contractual services of $100,000 for park maintenance and continued funding of $230,000 for playground improvements are also included in the 2019 budget.

RECREATION

In 2019, Recreation Services will continue the reconstruction of the Broomfield Community Center, a $47.8 million project which includes $40 million in bond funding.

Various pool improvements and repairs are also expected in 2018 and 2019 at the Paul Derda Recreation Center.

OPEN SPACE AND TRAILS

The CIP budget includes several improvements to parks and trails as well as funding for open space and trail signage and kiosks.

FACILITIES AND TRANSPORTATION

Broomfield's fourth strategic outcome is providing the Facilities and Transportation Infrastructure necessary for safe, well-maintained, and attractive facilities, streets, and utilities. Infrastructure maintenance is a fundamental responsibility for City and County government, and Broomfield recognizes its important contribution to the community's character and quality of life. The 2019 budget continues funding to maintain all streets, parks, utilities, facilities, and traffic signals and signs as well as all the equipment required to deliver these services.

TRANSPORTATION/STREETS

Bond funding in the amount of $40 million was allocated for improvements to 144th/Dillon Road which will continue into 2019.

FACILITIES

Facilities improvements include the design and construction of the new Service Center continuing into 2019.

Public Works will add 3.0 FTEs to increase custodial supervision and maintain City and County buildings and to perform more HVAC work in-house. These additional FTEs will also allow for continuing preventative maintenance of the buildings.

Funding is also included for HVAC replacement, carpet replacement, security enhancements, and storm drainage improvements.

MISCELLANEOUS IMPROVEMENTS

In 2019, the Broomfield Depot Museum outbuildings will undergo rehabilitation in order to stabilize and preserve them for school groups and the general public.

Other infrastructure improvements include continuing the pavement preservation program with $4.0 million allocated for street resurfacing work to extend the pavement's useful life and $438,500 for the replacement of deteriorating sewer lines.

SELF SUFFICIENCY

The City and County of Broomfield's fifth strategic outcome is to promote self-sufficiency by providing assistance to individuals and households requiring basic and temporary health and financial assistance.

Human Services

With the continued growth of housing prices in Broomfield and the Denver metro area, Human Services has requested $75,000 in additional funding to provide rent assistance to residents to ensure they can stay in a home. Human Services will also increase benefit payments by $167,000 to account for increased numbers of children served and a greater number of out-of-home placements.

In addition, Human Services will increase the hours of current positions to better meet citizen needs. By adding 0.375 FTEs, the Veteran Service Officer will have more time to complete training and reach out to veterans, the Senior Center, and local nursing homes.

Public Health Services

The budget includes additional funding for 1.0 FTE to add a Planning and Communications Administrator to develop public health assessments and to design and implement a five-year public health plan.

Workforce

Workforce will add funding for an additional 0.52 FTE due to a recent reorganization of the department. The additional hours will help the program meet its service goals and assist more citizens to find employment.

Senior Services

Senior Services has also experienced an impact as Broomfield's demographic shifts toward a larger senior population. According to the latest U.S. Census, Broomfield's seniors (65 and older) represent 12% of the total population; DRCOG estimates this age group will continue to grow as a percent of the total population at build-out. The 2019 Budget maintains funding for the Senior Workoff Program that allows 80 participants to receive property tax rebates.

Housing Authority

The Broomfield Housing Authority will continue to provide assistance for low- and moderate income families through its Tenant Based Rental Assistance, Housing Weatherization, and Home Repair and Rehabilitation programs. Additionally, the City and County will add an additional 0.2 FTEs to provide the Housing Authority with additional administrative support.

ENVIRONMENTAL STEWARDSHIP

CARING FOR THE COMMUNITY

The City and County of Broomfield has worked hard to position itself as a regional leader in environmental stewardship, open space preservation, and water resources management. This is the combined effort of many different departments and divisions and is a top priority in planning sessions.

Broomfield is committed to upholding high standards in the areas of energy and water conservation, air quality, recycling, open space preservation, green building practices, and natural resource management.

SPRING CLEANUP

The Solid Waste and Recycling division's budget will increase by $54,000 in 2019 for the Spring Cleanup program. In 2018, the curbside Spring Cleanup event collected 901 tons of garbage and recycled 186 tons of large and hard-to-dispose-of items at no charge to citizens.

WATER RESOURCES

Planning for future water resource needs is of paramount importance for Broomfield's future. The Public Works department continues to offer water audits and incentives to citizens to install low-use water appliances. In 2017, 469 water efficiency rebates were given; these programs will continue in 2018 and 2019.

Broomfield is also a participant in the Windy Gap Reservoir project to construct a reservoir that will provide firm yield for the Windy Gap water supplies. Broomfield's share of the project is $155 million.

SAVING THE TREES

A key Parks initiative in 2019 is funding to battle the Emerald Ash Borer (EAB), which is expected to threaten as many as 4,300 trees. The budget includes pruning costs, funds to replace trees less than 8" diameter, and treatment costs needed to save large trees.

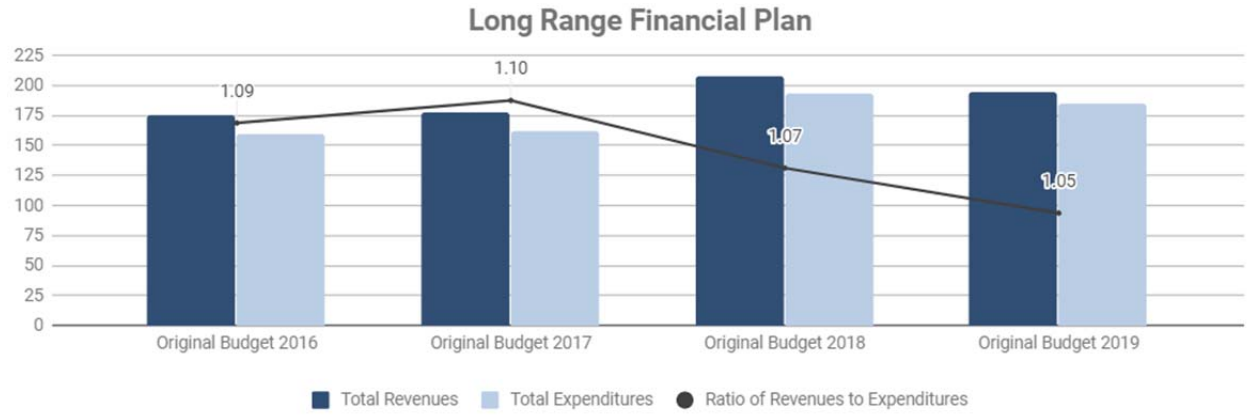
OTHER ENVIRONMENTAL STEWARDSHIP IMPROVEMENTS

- Addition of a second tree branch recycling center near the Service Center on Lowell Boulevard
- Continued improvement of wastewater treatment facilities to meet air and water quality standards
- Addition of a pathogen protection system for wastewater maintenance vehicles in an effort to prevent ground contamination and contraction of disease by workers and the public

FISCALLY RESPONSIBLE GOVERNMENT

MONEY MATTERS

The City and County of Broomfield's seventh strategic outcome is to sustain a local government that is innovative, responsive, efficient, and fiscally responsible. A key example of this commitment is the 2019 annual budget, which is balanced and continues high-quality services to Broomfield citizens.
The 2019 Budget reflects a positive Long Range Financial Plan (LRFP) ratio of revenues to expenditures. The LRFP update will continue into 2019. The plan is generally updated every five years.



While Broomfield strives to incorporate these responsible values into all services, a number of 2019 initiatives are *directly* intended to reinforce and enhance the strategic outcomes in this area.

- Broomfield continues to move to a "Software as a Service" (SaaS) model, rather than the traditional approach where software is hosted on-site using hardware owned by Broomfield. This change will shift the budget from capital funding to annual operating funding. In 2019, the IT operating budget is increasing to cover security enhancements for various software. The operating budget also includes an additional 1.0 FTE for an additional Business Analyst to assist with major IT projects.

- The Communications and Governmental Affairs department is implementing a cloud-based civic engagement platform to increase public engagement and gather public feedback in a centralized environment.
- The Communications and Governmental Affairs department is also adding 1.0 FTE for a full-time volunteer coordinator position to engage volunteers and centralize efforts to help eliminate redundant work.

FISCAL POLICIES/OVERVIEW

This section contains information about Broomfield's planning processes – both long-term strategic goals and short-term factors used in the decision making process when developing the 2019 Budget. It includes an overview of significant budgetary items and issues, including an economic overview, major revenue trends and assumptions, and expenditure trends by function. Also included are financial and non-financial policies, the basis of budgeting, and the budget process.

SHORT-TERM AND LONG-TERM PLANNING PROCESSES

Broomfield's Mission Statement and Guiding Values

Broomfield's Mission Statement and Guiding Values (see page iii) play an important role in the budget process. These values are collectively known as the "The Broomfield Way" and they are one of the driving forces behind the service level the City and County provides for its citizens. The City and County budget supports this expected service level.

Council Focus Session

The City Council holds a Council Focus Session at the beginning of each year to identify both short- and long-term priorities for the current year and the upcoming budget development process. On a monthly basis, City Council reviews a progress report detailing the work completed on the short-term priorities for the current budget year. In addition to the City Council focus session in February, City Council holds Budget Study Sessions in the fall to ensure both short- and long-term goals are being addressed in the budget process.

City and County Comprehensive Plan

Longer-term priorities are driven by the City and County Comprehensive Plan, which was updated in 2016. This dynamic, 20-year policy serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in 10 functional elements. This document is formally revised approximately every 10 years, and it is amended as needed to incorporate changes or updates. On a quarterly basis, City Council reviews the progress of the action steps in the plan and evaluates the progress of the plan implementation. Appendix F summarizes the 10 functional elements of the plan and includes the vision statement, goals, and action plans for each area. See Appendix F for additional details.

Strategic Map

The diagram in Appendix E shows how Broomfield links the Mission Statement, Guiding Values, City Council Priorities and the Comprehensive Plan to the Strategic Outcomes.

Five-Year Capital Improvements Plan

Capital infrastructure needs are projected in a Five-Year Capital Improvements Plan, which is updated each spring. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities, and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs. Projects are added to the plan through Citizen Committees and department staff. Funded capital projects that advance City Council priorities are noted in the Capital Improvements Section of the budget document.

Long-Range Financial Plan

The City and County of Broomfield has also adopted a Long-Range Financial Plan (LRFP). The original plan was adopted in 2004 and will be updated approximately every five years. It was last updated in 2013 and staff will be completing an update in 2019. The LRFP is a comprehensive land-use plan that projects financial sustainability at build-out. When Broomfield became a county in 2001, under state law, it would be very difficult to annex additional land; therefore our borders are set, and we can create an appropriate and sustainable land use pattern that will provide the framework for our strategic planning and economic goals. The LRFP looks at future estimates by five-year increments to estimated build-out. It incorporates the Comprehensive Plan and uses detailed 20-year rolling models to project revenue and expenditures, both

FISCAL POLICIES/OVERVIEW

operating and capital. It is designed to be a dynamic tool to provide the City and County of Broomfield and its employees, at all levels, a clear leadership direction, with focus on the 2019-2023 five-year forecasts when preparing the 2019 Budget. The 2004, 2009, and 2013 updates are available on the City website and a summary of the 2013 Plan is located in Appendix H.

Citizen Survey

Finally, Broomfield also receives information from its citizens in many different ways to help with short and long-term planning. A Citizen Survey is conducted every three to five years and focuses on quality of service and policy direction. Where applicable, survey responses are compared with ratings from other municipalities to provide benchmarking data. Specific policy questions help Council and management guide the budget to meet citizens' concerns and needs. Citizen comments are invited throughout the year at every City Council meeting and, specifically, at two City Council meetings where citizens can make suggestions prior to and after the proposed budget have been submitted in order to suggest changes or additions. Broomfield also has several Citizen Committees and Boards that meet throughout the year and provide a valuable source of planning direction for both short and long-term goals. The most current Citizen Survey was completed in 2018 and summary of the results is located in Appendix G. The full survey and results can be found on the City and County website.

GENERAL BUDGET PROCESS

The fiscal year for Broomfield begins on the first day of January and ends on the last day of December of each year. In the fall, the Manager submits to the City Council (Council) a proposed operating and capital budget for the next fiscal year commencing on January 1. The budget includes proposed expenditures and the means of financing them. Broomfield submits a balanced budget: the total of the proposed expenditures and provisions for contingencies shall not exceed the total of estimated sources of funds. Public hearings are conducted to obtain citizen comments. After the public hearing, Council may adopt the budget with or without amendment. In amending the budget, Council may add or increase programs or amounts and may delete or decrease programs or amounts, except expenditures required by law or for debt service.

Prior to December 14, the budget is legally enacted through the passage of a resolution. The last date to certify tax levies is December 15. A certified copy of the budget must be filed with the State of Colorado Division of Local Government by January 30.

Once the budget has been enacted, the City and County Manager is authorized to transfer budgeted amounts among programs and departments within a fund. However, any revisions that alter the total expenditures of any fund must be approved by Council in the form of a Budget Amendment Resolution. Broomfield maintains an encumbrance accounting system as one technique of accomplishing budgetary control. If, during the fiscal year, the Manager certifies that there are new revenues available for appropriation, Council may pass a resolution to make supplemental appropriations up to the amount of such new revenue, using the same methodology as was used to adopt the original budget.

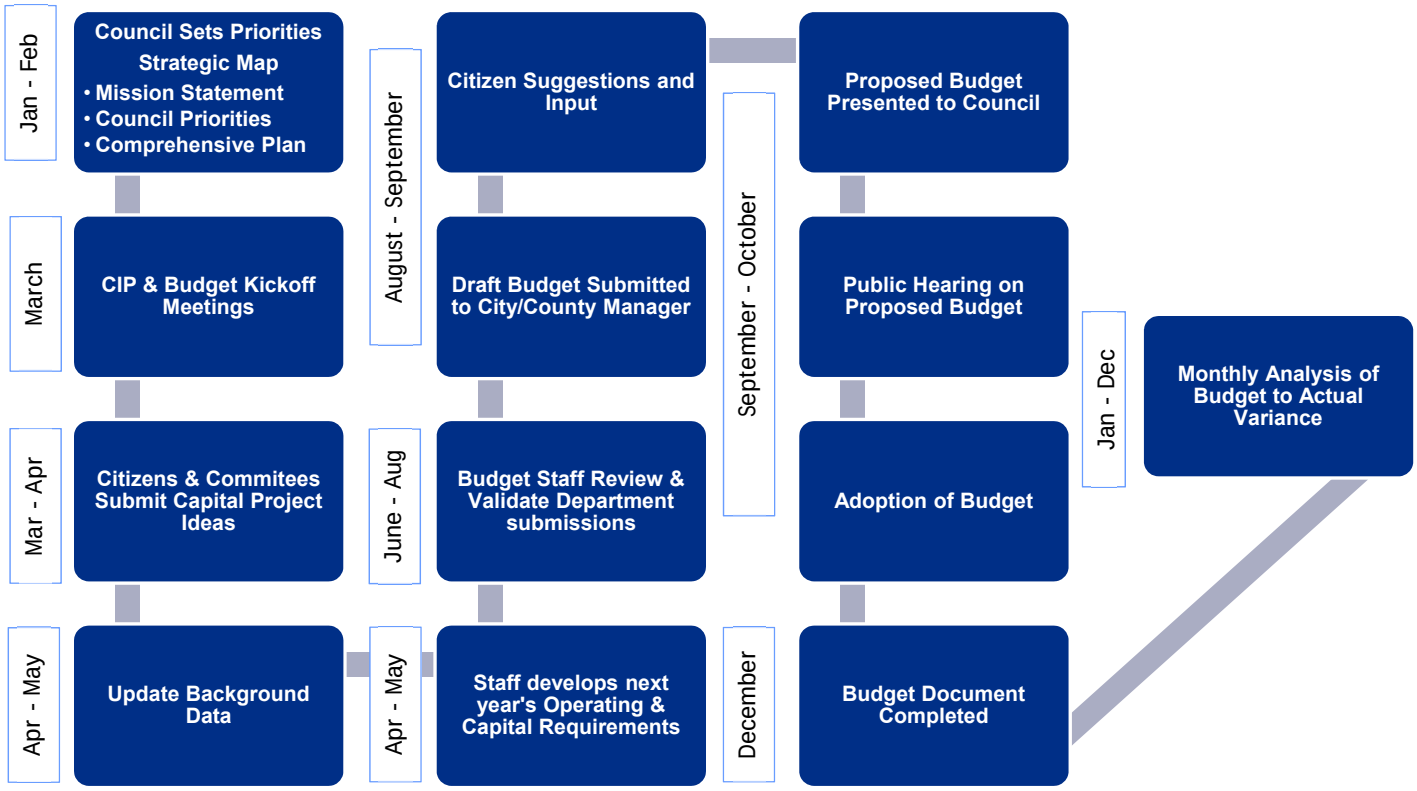
To meet a public emergency affecting life, health, property, or the public peace, Council may make emergency appropriations. Such appropriations may be made by emergency ordinance in accordance with provision of the Broomfield Charter. If revenues are unavailable to meet an emergency appropriation, Council may authorize the issuance of emergency notes, which must be paid no later than the last day of the following fiscal year. All appropriations, except for Capital Expenditures Fund or Special Fund appropriations, shall lapse at year-end, per state statutes.

During the year, City Council reviews financial data at the second City Council session of each month. The Financial Report compares actual data to the budget and prior year actuals for key revenue and expense items. The data is presented in the form of charts and graphs, and is available for citizen review at the Council meeting and on the City and County website.

FISCAL POLICIES/OVERVIEW

Budget Calendar

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and expenditures are closely analyzed to determine if projections are accurate. Important dates for the development of the subsequent budget are listed in the chart below.



FISCAL POLICIES

The City and County of Broomfield uses the following policies in managing its financial and budget processes. The policies represent long-standing principles that have continually guided the City and County to sustain financial stability, even during economy downturns. These policies are reviewed annually and are updated as needed. The policies incorporate Governmental Financial Officers Association (GFOA) best practices. Below is a summary of each policy.

General Financial Policies

- Maintain and enhance the sound fiscal condition of the City and County.
- Maintain a financially viable organization that can provide a desired level of both city and county governmental services.
- Maintain financial flexibility in order to continually adapt to local and regional economic changes and community needs.

Operating Budget Policies

- A preliminary budget calendar will be prepared no later than March 31 of each year.
- An annual operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.
- The City and County will adopt a balanced budget by December 14 of each year.

FISCAL POLICIES/OVERVIEW

- The budget is considered balanced when current operating expenditures (excluding one-time items) are paid for from current operating revenues.

Revenue Policies

- The City and County will develop and maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- The City and County will estimate its annual revenues by an objective, analytical process, utilizing trends, judgmental, and statistical analyses, as appropriate.

Expenditure Policies

- The City and County will maintain a level of expenditures, which will provide for the public well-being and safety of community residents.

Utility Rates and Fees

- The City and County will set fees and user charges for each enterprise fund at a level that supports both direct and indirect costs of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.
- Utility license fees will be set to cover the cost of growth-related expenditures.

Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- The City and County will identify the estimated costs, potential funding sources, and projected annual operating costs for each capital project proposal before it is submitted to Council for approval.
- The City and County will coordinate development of the capital improvement budget with the development of the operating budget. All costs for internal professional services required to implement the CIP will be included in the operating budget for the year in which the CIP is to be implemented.

Short-Term Debt Policies

- The City and County may use short-term debt to satisfy temporary or emergency cash flow needs. All short-term borrowing will be subject to Council approval by ordinance or resolution.

Long-Term Debt Policies

- Long-term borrowing will be used to finance capital improvements that cannot be funded from current revenues.
- Proceeds from long-term debt will not be used for current, ongoing operations.
- Debt limits are set in the City Charter.
- Debt limits shall not exceed 10% of the City's assessed valuation.

Reserve Policies

- The City and County's policy is to maintain operating fund reserves for general government funds at a minimum of 10% of operating expenditures and debt service. The goal is to maintain 16.67% (or two months) of operating expenditures and debt service expenditures.
- Enterprise funds (utility funds) will maintain operating reserves at a minimum of 10% of operating expenditures. The goal is to achieve 16.67% (or two months) of operating expenditures. In addition,

FISCAL POLICIES/OVERVIEW

utility funds (water, sewer, water reclamation) will maintain fund balances equal to three years debt service expenditures. Finally, enterprise funds will maintain a reserve to cover "zero" coupon debt required by the sinking funds.
- The primary purpose of these reserves is to protect the City's essential service programs and funding requirements during periods of economic downturn or other unforeseen catastrophic costs.
- City Council approval is required before expending any reserves.

Investment Policies

- The City and County's available cash will be invested in accordance with applicable laws, adopted investment policies, and with projected cash flow requirements.

Fund Balance

- A fund balance is the difference between a fund's sources and uses of funds.
- Portions of fund balance can be designated for specific purposes.

Accounting, Auditing & Financial Reporting

- The City and County's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and Government Accounting Standards Board (GASB).
- A fixed asset system will be maintained to identify all City and County assets, their condition, historical cost, replacement value, and useful life.
- Monthly financial reports will be submitted to the City Council and made available to the public.
- Full and continuing disclosure will be provided in the general financial statements and bond representations.
- A financial community credit rating of investment grade or higher will be maintained.
- An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.
- Internal audit will be performed regularly throughout the year.

Basis of Budgeting

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on a basis of generally accepted accounting principles (GAAP). Budgets for all governmental funds (e.g., general fund) are adopted on a basis consistent with GAAP. The modified accrual basis is used for these funds and recognizes revenue when susceptible to accrual, i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred.

Budgets for enterprise funds (water, sewer, and water reclamation) and fiduciary funds (medical and pension funds) are adopted on a non-GAAP budgetary basis to fulfill statutory requirements. Principally, budgeting for the enterprise funds provides for a full accrual basis of accounting, capital expenditures and bond principal payments, but does not provide for depreciation or amortization. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Water and Wastewater services furnished to customers are recognized as revenue when provided.

Compliance with Amendment 1 of the Colorado State Constitution

The 2019 Budget is in compliance with Amendment 1 of the state constitution, referred to as the Taxpayers' Bill of Rights (TABOR). Broomfield voters, through a general election, voted to exempt sales and use tax revenues, property tax revenues, services expansion fee revenues, and growth related revenues from Amendment 1. Amendment 1 also requires a reserve of 3% of general government spending. For 2019, this requires a reserve of $4.0 million which is satisfied by the budgeted operating reserves of $20.9 million. The emphasis on building reserves is particularly important to the City and County to protect its financial position

FISCAL POLICIES/OVERVIEW

in a volatile economy that continues to fluctuate due to uncertainty associated with foreign policy, and corporate asset valuation with reporting adjustments.

ECONOMIC OUTLOOK

The growth for the City and County of Broomfield has been steady over the past several years. Broomfield has recovered from the recession and is returning to growth in most areas at the same rate as prior to the recession. The following is a table of indicators that provides a snapshot of this growth.

Description of Indicator	2015	2016	2017	2018 Revised Est.	2019 Estimate	% Change 18 Revised - 19
Square Miles	33.6	33.6	33.6	33.6	33.6	0.0%
Population	65,456	66,516	68,090	70,490	72,253	2.5%
New Commercial Square Feet	247,489	588,248	972,996	1,410,674	888,179	-37.0%
Total Assessed Valuation in millions*	1,082	1,226	1,229	1,325	1,353	2.1%
Retail Sales in millions	1,235	1,313	1,365	1,416	1,486	4.9%
Developed Parks, Recreation & Athletic Fields	801	801	865	888	898	1.2%
Acres of Maintained Native Areas	4,108	4,109	4,109	4,118	4,118	0.0%
Miles of Streets	264	268	270	274	280	2.2%
Total Acre Feet of Water Treated	5,903	6,858	6,561	6,300	6,300	0.0%
City/County Owned Facilities Square Feet**	498,361	532,131	532,131	532,131	532,131	0.0%

* Does not include BURA

**Does not include Safeway Building

Residential Development Activity

Broomfield is projecting a decrease in single family residential growth for 2019 while multi-family housing starts are projected to increase. The following charts itemize annual activity of housing starts.

Single Family Housing Starts -- Five Year		
Year	Number	% Change
2015	382	-12.79%
2016	440	15.18%
2017	328	-25.45%
2018 Rev	556	69.51%
2019 Est	469	-15.65%
Five Year Total	2,175	

Multi Family Housing Starts -- Five Year Summary		
Year	Number	% Change
2015	356	-43.40%
2016	296	-16.85%
2017	334	12.84%
2018 Rev	502	50.30%
2019 Est	933	85.86%
Five Year Total	2,421	

Commercial and Industrial Development

Broomfield is projecting a slight decrease in commercial activity. There are several commercial and retail developments projected for 2019. The chart below summarizes commercial and industrial development activity.

Commercial & Industrial Development Projections					
	2015	2016	2017	2018 Revised	2019 Estimate
New Square Feet	247,489	588,248	972,996	1,410,674	888,179
Est. Valuation	$55,751,073	$108,707,790	$98,506,766	$214,313,020	$99,613,400
Est. Assessed Valuation	$16,167,811	$31,525,259	$28,566,962	$62,150,776	$28,887,886

FISCAL POLICIES/OVERVIEW

Denver - Boulder Consumer Price Index

In September of 2018, the Office of State Planning and Budgeting (OSPB) projected a 3.0% unemployment rate for Colorado in 2019. It is anticipated that Colorado will continue to experience unemployment rates among the lowest in the nation. Overall, Colorado's inflation rate change is projected at 2.8% for 2019, which is higher than the national average of 2.4% for 2019.

Denver - Boulder CPI					
	Actual 2015	Actual 2016	Actual 2017	Projected 2018	Projected 2019
% Change	1.2%	2.8%	3.4%	3.0%	2.8%

MAJOR REVENUES

The City and County's major on-going revenue sources are sales and use tax, property tax, charges for services, and intergovernmental revenues. These revenue sources support the operations, capital improvements, and debt services for the City and County. Sales tax represents 21% of the total revenues expected in 2019, and property tax represents 13% of the total revenues. The 2019 estimates for all revenue sources are summarized below. There is no tax rate increase in 2019. Water and sewer service fees will increase an average of 2.0% in 2019, with no increase to license fees.

2019 Total Revenues by Source		
Taxes	$ 123,383,986	41%
Licenses & Permits	4,096,775	1%
Intergovernmental	14,529,037	5%
Charges for Services	86,188,189	29%
Contributions	38,500	0%
Fines & Forfeits	708,000	0%
Misc. Revenues	11,776,015	4%
Transfers	42,422,086	14%
Fiduciary Contributions	16,563,609	6%
Total	$ 299,706,197	100.0%

Sales Tax

The City and County total sales tax rate is 4.15% allocated as follows: 2.00% for the City General Fund, 1.50% for the Sales and Use Tax Capital Improvements Fund, 0.40% for the County General Fund, and 0.25% for the Open Space and Park Development Fund.

Sales and Use Tax Rates			
	2018	2019	% Chg
City	3.75%	3.75%	0.00%
County	0.40%	0.40%	0.00%
Total	4.15%	4.15%	0.00%

Sales Tax represents 50% of the Tax revenues expected to be collected in 2019. It is a revenue source that is directly impacted by current economic conditions. The Flatiron Crossing Mall and the surrounding retail areas have helped insulate Broomfield from downturns in retail sales. These 2.5 million square feet of retail area

FISCAL POLICIES/OVERVIEW

generate 30% of the sales tax collected. In the 2019 Budget, sales tax is estimated to increase 4.9% as compared to the revised budget projections for 2018. This projection takes into consideration new and existing retail areas as well as retail competition from surrounding communities. In projecting Sales Tax, the prior year actual revenue trend is considered, along with average sales tax per square foot for each type of establishment, and projections for new business expected to open during 2019.

Sales Tax Collection				
Fiscal Year	Retail Sq. Ft.	Sales Tax Rate	Revenue	% Change
2015	4,924,278	4.15%	$ 51,265,263	3.1%
2016	4,952,309	4.15%	$ 54,506,254	6.3%
2017	5,011,009	4.15%	$ 56,642,719	3.9%
2018*	5,391,763	4.15%	$ 58,761,753	3.7%
2019*	5,772,517	4.15%	$ 61,669,397	4.9%

* Projections

Property Tax

Property Tax is approximately 32% of the total tax revenues expected to be collected in 2019 and is expected to slightly increase 1.9% or $746,186 from the 2018 revised budget projection. Property Tax revenue is projected based on the estimated property valuation received from the County Assessor at the estimated mill levy; 2019 will be a reassessment year for property valuation with property tax change to be reflected in the 2020 revenue projection.

Property Tax Mill Levies			
	2018	2019	% Chg
City Mill Levy	11.457	11.457	0.00%
County Mill Levy	15.261	15.261	0.00%
Human Service Mill Levy	2.250	2.250	0.00%
Total	28.968	28.968	0.00%

Other units of government also levy a property tax, including counties, school districts, and special districts. Broomfield's government sets only the City and County mill levy and has no control over mill levies set by other governmental units. The City and County of Broomfield has not increased the mill levy since it was established when the County was formed in 2001. The following charts illustrate the change in property tax revenues.

County Property Tax for 2019 is estimated to be $23.7 million and City Property Tax is estimated to be $15.5 million.

County Property Tax Collection			
Fiscal Year	Mill Levy	Revenue	% Change
2015	17.511	$ 18,847,035	0.97%
2016	17.511	$ 21,049,195	11.68%
2017	17.511	$ 21,504,863	2.16%
2018*	17.511	$ 23,273,100	8.22%
2019*	17.511	$ 23,698,225	1.83%

* Projections

City Property Tax Collection			
Fiscal Year	Mill Levy	Revenue	% Change
2015	11.457	$ 12,378,452	1.23%
2016	11.457	$ 13,828,886	11.72%
2017	11.457	$ 14,123,716	2.13%
2018*	11.457	$ 15,181,907	7.49%
2019*	11.457	$ 15,502,968	2.11%

* Projections

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Use Tax - Building Materials

The City Use Tax on building and construction materials is 4.15% and is also distributed among the various budget funds in the same manner as sales tax revenues. The Use Tax on building and construction materials is a one-time tax and applies to building and construction materials that are purchased outside the City of Broomfield but are used and stored in the City. For example, approximately 50% of the cost of a new home is attributed to building and construction materials, and the use tax applies to that 50%. If building and construction materials total $50,000, the use tax would be $2,075.

No increases in the tax rate are proposed for 2019. This revenue source can vary significantly from year to year depending upon the amount of new construction that occurs in the City in any given year. Revenue is based on the projected total of new commercial square feet and residential units (obtained from the Community Development Department) and includes commercial, office, industrial, and retail activity for each year. The charts below provide additional detail regarding historical and projected building use tax collection.

Building Use Tax Collection		
Fiscal Year	Revenue	% Change
2015	$ 5,566,418	-2.8%
2016	$ 6,726,351	20.8%
2017	$ 6,021,407	-10.5%
2018*	$ 9,610,883	59.6%
2019*	$ 7,051,885	-26.6%

* Projections

Charges for Services

Charges for services is one of the largest sources of revenue, representing 29% of the total revenues expected in 2019. In 2019, total revenue in this category is estimated to be $86 million.

Water & Sewer Charges			
	2018	2019	% Chg
Water Rates Per 1,000 Gallons	$3.16	$3.22	1.90%
Sewer Rates - Monthly Avg Water Consumption	$3.28	$3.35	2.13%
Sewer Rates - Unfunded Mandate Fee Per 1,000 Gallons	$0.52	$0.52	0.00%
Environmental Compliance Fee	$2.00	$2.00	0.00%
Water System Connection Fees (3/4" Tap)	$ 22,454	$ 23,577	5.00%
Sewer System Connection Fees (4" Tap)	$ 12,559	$ 12,559	0.00%

Charges for services consist mainly of charges for water and sewer services, as well as new service connection fees within Broomfield. Water and sewer service fees will increase 2.0% in 2019. Utility license fees will increase 5.0% in 2019 for water and water reclamation to continue to fund large water projects such as Windy Gap. This is the first increase in license fees since 2008. A 2019 rate increase for utility license fees is not being recommended for sewer.

Charges for recreation services are also included in this category and for 2019 are projecting to recover approximately 81% of the costs to provide those services, including center operations, programs, administration, and utility costs.

Intergovernmental Revenues

The largest components of this category are State and Federal revenues for Human Services programs and benefits, such as Child Welfare, Temporary Assistance to Needy Families (TANF), Colorado Works, Child Care,

FISCAL POLICIES/OVERVIEW

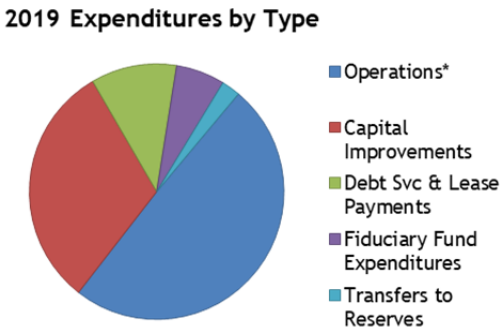
and Food Assistance. Allocations vary from year to year, but the state reimburses Broomfield for approximately 80% of benefits paid to county residents. The County supports approximately 20% of the cost of operations through a dedicated property tax mill levy and transfers from the County General Fund when necessary.

MAJOR EXPENDITURES

The City and County's major expenditures are categorized as operations, capital improvements, debt service and lease payments, and fiduciary fund expenditures related to health insurance and retirements. Operations and debt service tend to be consistent from year to year, while capital improvements and fiduciary fund expenditures will vary depending upon projects being constructed and the number of staff retirements from year to year. Estimates for 2019 expenditures are summarized below.

2019 Expenditures by Type		
Operations*	$ 139,805,620	49%
Capital Improvements	87,919,356	31%
Debt Svc & Lease	30,867,538	11%
Fiduciary Fund	17,553,708	6%
Transfers to Reserves	6,745,079	2%
Total	$ 282,891,301	100%

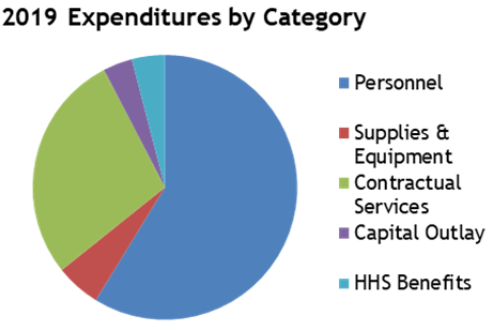
* Includes Interfund Activities



Operating Expenditures

Operations represents the largest part of the total budget in 2019, as shown in the chart above, and consist of personnel, supplies, equipment, services, capital outlay, and Health and Human Services (HHS) benefits. The chart below shows operating expenses, without interfund activities, by expense category.

2019 Expenditures by Category		
Personnel	$ 82,157,923	59%
Supplies & Equipment	7,666,814	5%
Contractual Services	39,322,449	29%
Capital Outlay	4,992,675	4%
HHS Benefits	5,665,759	4%
Total	$ 139,805,620	100%



Personnel

The City and County of Broomfield is a service organization, and as a result, personnel costs have the most significant impact on the operations budget. The total personnel costs in 2019 are about $82.2 million or approximately 59% of the operations budget.

Zero-based budgeting practice requires Broomfield to reevaluate each vacancy on an on-going basis during the year. During budget preparation operating departments were directed by the City and County Manager's Office to be conservative and evaluate FTEs in areas where workload has changed. There was also an emphasis on public safety, upgrading software and replacing obsolete equipment to encourage employee productivity. The net effect of these efforts has resulted in proposed staffing changes in General

FISCAL POLICIES/OVERVIEW

Government, Finance, Information Technology, Community Development, Police, Library, Recreation and Senior Services, Public Works and Health and Human Services departments.

The chart below shows the summary change in FTEs. Full details, listed by each Department and Division, are located in the Tables Section, Tables 5A and 5B; and a list of positions is located in the Department Details Section and Appendix I. The Budget Message also includes information about each FTE change.

Total City and County FTE (Including Limited Appointments)				
Department	2017	2018 Original Budget	2019 Proposed Budget	Chg 2018 to 2019
General Government	67.12	67.12	72.90	5.78
Finance	33.40	35.41	36.51	1.10
Information Technology	22.50	24.50	25.50	1.00
Community Development	52.08	53.08	56.33	3.25
Public Safety - Police	216.35	218.35	228.35	10.00
Library & Cultural Affairs	34.24	35.09	36.65	1.56
Open Space & Trails	2.15	3.15	3.15	0.00
Recreation & Senior Services	76.00	76.00	87.28	11.28
Public Works	172.78	175.18	181.18	6.00
Health and Human Services	105.69	106.89	96.10	(10.79)
Total - City and County	782.31	794.77	823.95	29.18

Limited-appointment positions are those tied to a specific outside funding source, such as a program grant, or a temporary increase in workload, such as inspections related to the north area development. The limited appointment position is eliminated when the funding source or workload in complete.

Merit Costs

The 2019 Budget includes a 3.75% merit pool for General Employees; the merit would be based on performance and be effective midyear. The budget also includes a market increase to bring employees below the minimum salary range up to the minimum; market adjustments for long-term employees below the mid-point of the salary range; and 0.5% to reward top performing employees. The 2019 Budget also includes funds to maintain the Police Step and Market Program.

Benefit Costs

For 2019, Health insurance costs for the self-funded plan are expected to increase by $75 per month due to annual negotiations with providers. This rate increase will be taken on by Broomfield with no increase to the employee contribution. The premiums for the Kaiser Insurance plan are slightly increasing. Dental insurance premiums will be increasing for employee, employee plus one and family while vision insurance premiums will not be increasing. On average, the City and County pays 80% of the health care premium cost for the self-funded plan and employees pay 20%, which is comparable to other local municipalities and counties.

Supplies and Services

The supply and services budgets have shown increases as compared to the prior budgets. Zero-base budgeting methods require each line to be reviewed annually, based on a zero-based budget review; the 2019 Budget for supplies and services has increased 6.2% from the 2018 Original Budget.

FISCAL POLICIES/OVERVIEW

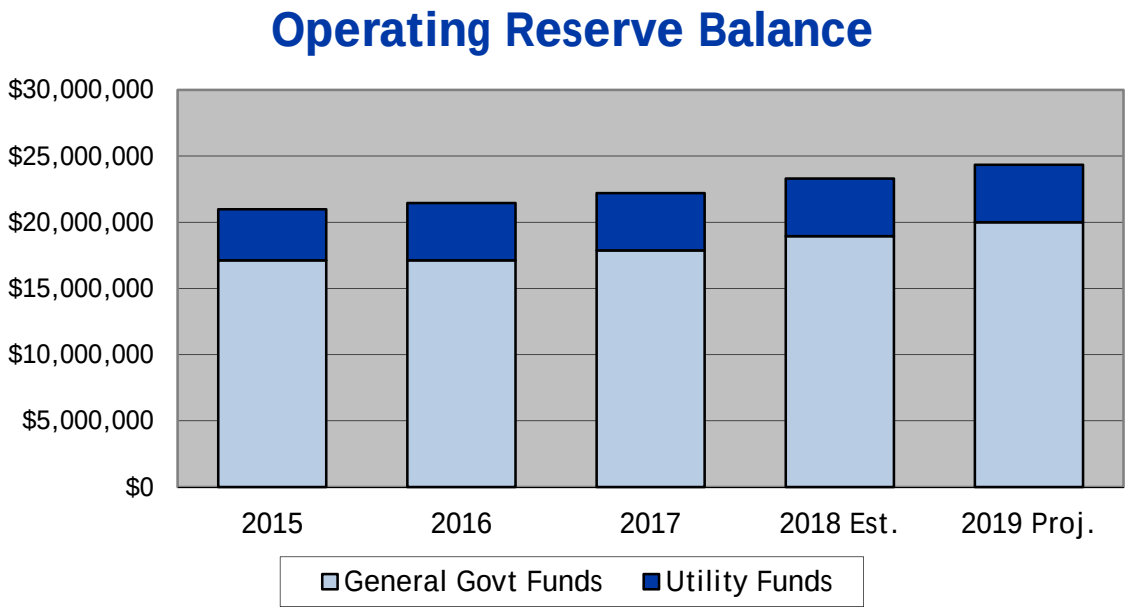
Capital Outlay - Equipment

Most of the Capital Equipment outlays to replace existing items are funded in the Asset Replacement Fund, with the exception of Enterprise Funds (the water, sewer, and water reclamation utilities) purchases, which are budgeted within those specific funds. New equipment is funded within each department's operating budget. A complete list of equipment purchases, both replacement and new, can be seen in Appendix B.

OPERATING AND DEBT SERVICE RESERVES

The City and County of Broomfield maintains an operations reserve in both General Funds. The goal is to maintain 16.67% of operations and debt service expenditures in reserves for emergencies and unforeseen circumstances. Reserves are split between the City and County General Funds and cover all general government funds. In the 2019 budget, the 16.67% goal has been met.

In the Enterprise Funds, the goal is to maintain two separate reserves for each fund. As with the General Funds, the goal is to maintain 16.67% of operations expenditures in reserves. However, the goal for debt service expenditures is to maintain three years' worth of debt service payments in reserves. These goals have been met or exceeded in 2019. City Council's approval is required to spend from any of the reserves.



FUND SUMMARIES

This section provides an overview of the budgetary fund structure. The budget document includes all funds that are appropriated. These are the same funds that are included in Broomfield's audited financial statements. The Comprehensive Annual Financial Report (CAFR) identifies the following funds as Non-major Governmental Funds: Library, Streets, Conservation Trust, Cemetery, Lodging Tax, Debt Service, Open Space and Parks, and Service Expansion Fee.

BUDGET FUND SUMMARIES

Funding for operations for the City and County is spread among "funds" designed to separate dedicated revenue streams, provide cost recovery information, and meet legal requirements. This means that some functions, such as public works and police, may be funded by different funds. The breakdown of operating costs by function, and fund, is illustrated in the chart below:

Accounting Fund Structure												
Operations Accounting Funds												
Department/Division	General City	General County	Human Services	Recreation Fund	Streets Fund	Library Fund	Cemetery Fund	Facility Fund	Water Fund	Sewer Fund	Re-Use Water	Total
Cemetery							232,189					232,189
Community Development	6,264,466											6,264,466
Finance	3,859,787	871,860							541,392	180,404		5,453,443
General Government	7,030,946	5,282,561										12,313,507
Health & Human Services		2,834,897	13,841,642									16,676,539
Information Technology	6,258,244											6,258,244
Library & Cultural Affairs	541,198	85,489				3,056,588						3,683,275
Oil & Gas		1,584,122										1,584,122
Open Space & Trails	434,494											434,494
Public Safety	18,808,730	10,981,351										29,790,081
Public Works	11,255,458				5,378,020			4,616,537	15,737,810	8,731,679	1,022,229	46,741,733
Recreation & Senior Services		1,080,195		5,845,839								6,926,034
Total	54,453,323	22,720,475	13,841,642	5,845,839	5,378,020	3,056,588	232,189	4,616,537	16,279,202	8,912,083	1,022,229	136,358,127

City General Fund (Governmental Fund)

Broomfield became a combined City and County form of government on November 15, 2001. General Fund costs to provide county services are presented separately from those which provide City General Fund operations. Both are called General Funds (see County General Fund summary later in this section). The purpose of two separate General Funds is to illustrate that County services are delivered within the standard county revenue structure. Since the formation of the combined City and County form of government, the standard county revenue structure has been based on a mill levy that is less than the original estimate and less than that of the legacy counties which originally provided these services to the residents of Broomfield.

The City portion of the General Fund supports a significant share of Broomfield operations and services including: City Council, City Manager, Attorney, Clerk, Communications and Government Affairs, Courts, Economic Development, Finance, Information Technology, Human Resources, Cultural Affairs, Open Space & Trails, Planning, Engineering, and Building Inspection functions. The General Fund also provides funding for Public Safety operations and maintenance functions for Parks and Fleet. Transfers to other funds to support operations in Library, Recreation, and Facilities Maintenance are also included as part of the total City General Fund expenditures.

There are a couple of cornerstones for managing City and County of Broomfield resources as the future economy is always changing. These cornerstones are building reserves and managing resources carefully, using a multiple-year approach. The 2019 Budget was built to ensure that operating reserve goals are met, Council priorities are advanced, service needs are fulfilled, and all required debt service is met. It is a City and County priority to run a very lean

FUND SUMMARIES

government from a business perspective. Zero-based budgeting is used to maintain service levels while keeping growth in expenditures to a minimum.

City General Fund Budget Summary Sources and Uses of Funds City Operations						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 2,777,390	$ 2,366,334	$ 4,548,276	$ 4,389,476	85.50%	-3.49%
Revenues	49,950,853	53,447,425	56,964,546	55,505,144	3.85%	-2.56%
Interfund Activity	6,171,137	6,474,711	6,475,539	7,181,296	10.91%	10.90%
Total Sources of Funds	$ 58,899,380	$ 62,288,470	$ 67,988,361	$ 67,075,916	7.69%	-1.34%
Expenditures	$ 47,614,073	$ 54,347,065	$ 55,405,207	$ 58,692,777	8.00%	5.93%
Interfund Activity	6,737,031	7,154,291	8,193,678	6,120,433	-14.45%	-25.30%
Total Uses of Funds	$ 54,351,104	$ 61,501,356	$ 63,598,885	$ 64,813,210	5.39%	1.91%
Ending Balance	$ 4,548,276	$ 787,114	$ 4,389,476	$ 2,262,706	187.47%	-48.45%

City General Fund Reserve						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 11,195,522	$ 11,949,374	$ 11,949,374	$ 12,693,711	6.23%	6.23%
Additions	753,852	744,337	744,337	723,650	-2.78%	-2.78%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 11,949,374	$ 12,693,711	$ 12,693,711	$ 13,417,361	5.70%	5.70%

In all three years shown, operating funds are being transferred to the Capital Fund for the design, completion, and construction of the new Public Works Service Center with a total estimated cost of $30 million. The funding for the Service Center will be paid 60% from General Funds and 40% from the Water and Sewer Funds without incurring debt.

The combined operating reserves for the City and County General Funds equal 16.67% of operating and debt service expenditures, exceeding reserve policy targets.

Recreation Fund (Governmental Fund)

A separate Recreation Service Fund was established in 1995 to more clearly present all operating revenues and costs for Broomfield's Recreation programs.

The Recreation Fund's sources of revenues are generated by user fees for the recreation centers, outdoor aquatics center, recreation programs, and a transfer from the General Fund. For the 2019 Budget, the General Fund transfer is $1,211,289 which means program and center revenues are projected to cover 82% of Recreation Fund expenditures. Recreation Fund expenditures for 2019 are estimated at $6,590,139, which is a decrease of 2.60% from the 2018 Budget. The decrease is mainly attributed to the closing of the Broomfield Community Center for reconstruction.

FUND SUMMARIES

Recreation Fund Budget Summary Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues (less innerfund)	5,979,602	5,443,569	5,438,479	5,378,850	-1.19%	-1.10%
Interfund Activity	361,294	1,322,198	1,322,899	1,211,289	-8.39%	-8.44%
Total Sources of Funds	$ 6,340,896	$ 6,765,767	$ 6,761,378	$ 6,590,139	-2.60%	-2.53%
Expenditures (less innerfund)	$ 5,407,425	$ 5,652,167	$ 5,712,678	$ 5,845,839	3.43%	2.33%
Interfund Activity	933,471	1,113,600	1,048,700	744,300	-33.16%	-29.03%
Total Uses of Funds	$ 6,340,896	$ 6,765,767	$ 6,761,378	$ 6,590,139	-2.60%	-2.53%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

As in previous years, a thorough evaluation was conducted of all recreation program revenues and costs. City Council has reviewed and updated the current cost recovery policy and will establish revised guidelines if necessary.

Street Maintenance Fund (Special Revenue Fund)

The Street Maintenance Fund was established to clearly present how state-shared street maintenance revenues are being used by Broomfield. The largest state-shared revenue source is the Highway Users' Tax Fund, which is composed of gasoline taxes. Distributions are made to cities based on the number of registered vehicles and the number of miles of maintained streets. Broomfield's share of the State's Highway Users' Tax Fund is estimated at $2,115,000 for 2019, or 39% of total fund revenues. Other state-shared revenues collected in this Fund are the annual vehicle registration fees.

Legislation enacted in 1989 required cities to establish a minimum annual contribution for street maintenance to remain eligible for revenues from the Highway Users' Tax Fund. The 2019 Budget includes an amount which exceeds the minimum requirement. The City mill levy distribution records property tax revenues directly in the Street Fund. The property tax allocation for 2019 is $940,570 or 0.695 mills of the total City mill levy (11.457 mills). This represents 17% of the total revenues in this Fund.

Revenues generated for county road and bridge funds are based on specific property tax mill levies set by county governments. Pursuant to Colorado law, county governments must share 50% of their county road and bridge fund revenues with municipalities. Since Broomfield is a combined City and County, the County General Fund will contribute $2,092,450 to the Street Fund from County revenues for the purpose of road and bridge maintenance in 2019. This represents 39% of the total fund revenues.

Services funded by the Street Fund include: Maintenance of Condition, Snow and Ice Control, Traffic Control, Street Cleaning, Street Lighting, and Stormwater Management. It should be noted that these are operating functions, not capital improvements. Street construction, reconstruction projects, and the annual asphalt overlay program are defined as capital improvements and are budgeted in the Capital Improvements Fund.

FUND SUMMARIES

Street Maintenance Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	3,384,079	3,307,571	3,308,851	3,285,570	-0.67%	-0.70%
Interfund Activity	1,579,088	2,044,689	2,243,078	2,092,450	2.34%	-6.72%
Total Sources of Funds	$ 4,963,167	$ 5,352,260	$ 5,551,929	$ 5,378,020	0.48%	-3.13%
Expenditures	$ 4,963,167	$ 5,352,260	$ 5,551,929	$ 5,378,020	0.48%	-3.13%
Interfund Activity	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	$ 4,963,167	$ 5,352,260	$ 5,551,929	$ 5,378,020	0.48%	-3.13%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

Street Fund expenditures for 2019 are estimated at $5,378,020, which is a 3.13% decrease from 2018. This decrease is primarily due to one-time costs incurred in 2018 due to the delayed delivery of two snow plows and the purchase of a bucket truck to maintain current service levels for snow and ice clearance and traffic control.

Library Fund (Special Revenue Fund)

The Library Fund budget covers the operating costs for Broomfield's public library, the Mamie Doud Eisenhower Public Library. The current building was opened in 2001 when the city became a county.

Usage of the facility and circulation is growing year over year. The Library continues to build its eBooks collection and add state of the art on-line learning resources. The Library Fund's major source of revenue is property tax, estimated at $2,626,820, or 1.941 mills, in 2019. In 2019, the General Fund will transfer $385,768 to help fund Library operations. This represents 12.6% of total fund revenues. The increased transfer is necessary due to expanded programs, increased staffing, and salary adjustments.

Library Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	2,474,915	2,706,730	2,671,789	2,670,820	-1.33%	-0.04%
Interfund Activity	35,706	1,130	78,380	385,768	34038.76%	392.18%
Total Sources of Funds	$ 2,510,621	$ 2,707,860	$ 2,750,169	$ 3,056,588	12.88%	11.14%
Expenditures	$ 2,510,621	$ 2,707,860	$ 2,750,169	$ 3,056,588	12.88%	11.14%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 2,510,621	$ 2,707,860	$ 2,750,169	$ 3,056,588	12.88%	11.14%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

The circulation budget (books and periodicals) is designed to add to and replace circulation items. The total value of the library's physical collection is approximately $2.9 million. In 2019, the budget for books and periodicals is $255,550, a 1.3% increase over the 2018 Budget.

FUND SUMMARIES

Facility Maintenance Fund (Governmental Fund)

Facility maintenance costs are shown in a separate fund and charged to "user" funds. Salaries and benefits of staff are allocated on a square footage basis, while supplies and services (fire extinguisher inspection contract, elevator inspection contract, etc.) are budgeted by facility.

Facility Maintenance Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues	35,278	-	-	24,000	NA	NA
Interfund Activity	4,062,168	4,841,504	4,694,930	4,592,537	-5.14%	-2.18%
Total Sources of Funds	$ 4,097,446	$ 4,841,504	$ 4,694,930	$ 4,616,537	-4.65%	-1.67%
Expenditures	$ 4,097,446	$ 4,841,504	$ 4,694,930	$ 4,616,537	-4.65%	-1.67%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 4,097,446	$ 4,841,504	$ 4,694,930	$ 4,616,537	-4.65%	-1.67%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

Cemetery Fund (Special Revenue Fund)

The Cemetery Fund provides for the Lakeview Cemetery and the Broomfield County Commons Cemetery. The Lakeview Cemetery dates back to the late 1800s and was maintained as a historical site until a few years ago when Broomfield's Citizens' Cemetery Committee recommended its re-opening. Focus shifted to development of the Broomfield County Commons Cemetery, which has capacity for 633 full burial plots and 794 cremations. A total of 9.9 acres will be developed, with development occurring in phases. The first phase provided for the development of 3.27 acres and was completed in 2003. Phase two construction was completed in 2018 and added 2.5 acres to the cemetery.

Cemetery Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ -	$ -	$ -	$ -	NA	NA
Revenues (less innerfund)	134,174	128,650	142,450	134,250	4.35%	-5.76%
Interfund Activity	43,332	92,999	82,399	97,939	5.31%	18.86%
Total Sources of Funds	$ 177,506	$ 221,649	$ 224,849	$ 232,189	4.76%	3.26%
Expenditures (less innerfund)	$ 177,506	$ 221,649	$ 224,849	$ 232,189	4.76%	3.26%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 177,506	$ 221,649	$ 224,849	$ 232,189	4.76%	3.26%
Ending Balance	$ -	$ -	$ -	$ -	NA	NA

The Broomfield County Commons Cemetery is a full service cemetery. A perpetual care reserve, with an estimated balance of $335,151, will assist with future maintenance of plots.

Lodging Tax Fund (Special Revenue Fund)

The Lodging Tax Fund was established in 1997. The purpose of this Fund is to provide funds for the maintenance and improvement of the City's gateways and major roadway landscaping. The lodging tax is a 1.60% tax on the price paid

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for the leasing or rental of any lodging located in the City and County of Broomfield. These funds are transferred to the City General Fund, where Parks Maintenance expenditures are recorded. Lodging Tax revenue for 2019 is estimated to be $625,000, which is flat compared to the 2018 Budget.

County General Fund (Governmental Fund)

County General Fund budgets are subject to the same cost management initiatives as in other funds, such as zero-based budgeting.

County General Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 2,825,341	$ 30,557	$ 2,090,809	$ 2,220,029	7165.21%	6.18%
Revenues	30,949,903	32,691,529	34,667,943	33,490,950	2.45%	-3.40%
Interfund Activity	70,000	70,000	70,000	70,000	0.00%	0.00%
Total Sources of Funds	$ 33,845,244	$ 32,792,086	$ 36,828,752	$ 35,780,979	9.11%	-2.84%
Expenditures	$ 21,271,342	$ 23,498,814	$ 26,140,851	$ 26,673,706	13.51%	2.04%
Interfund Activity	10,483,093	8,713,353	8,467,872	8,911,611	2.28%	5.24%
Total Uses of Funds	$ 31,754,435	$ 32,212,167	$ 34,608,723	$ 35,585,317	10.47%	2.82%
Ending Balance	$ 2,090,809	$ 579,919	$ 2,220,029	$ 195,662	-66.26%	-91.19%

County General Fund Reserve						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 5,925,449	$ 6,058,680	$ 5,925,449	$ 6,261,128	3.34%	5.67%
Additions	-	190,448	335,679	320,700	68.39%	-4.46%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 5,925,449	$ 6,249,128	$ 6,261,128	$ 6,581,828	5.32%	5.12%

The County General Fund includes funding for typical county functions such as property assessment, motor vehicle, district attorney, the detention center, and public health. The County General Fund Total Uses of Funds are projected to be $35,585,137, an increase of 10.47% over 2018, in large part due to the transfer of Senior Services from the Human Services Fund. As discussed in the City General Fund, funds are transferred each year to the Capital Fund for the Facilities Reserve. The County Fund also transfers funds to the City General fund to pay for services such as accounting, human resources, and information technology. These shared services are one of the ways the City and County of Broomfield has reduced the cost of government to its citizens over the traditional separate City/County governments.

The combined operating reserves for the City and County General Funds equal 16.67% of operating and debt service expenditures, exceeding reserve policy targets.

Human Services Fund (Special Revenue Fund)

The Human Services Fund includes all revenues and expenditures related to County human services programs. Services can be broken into Human Services and Workforce Center. A large portion of funding for these areas is received from state and federal sources. The state determines both the eligibility criteria and client assistance levels for traditional human service programs and reimburses counties for the approximately 80% state portion of benefits paid to their residents.

FUND SUMMARIES

Human Services Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 914,578	$ 391,429	$ 877,243	$ 171,471	-56.19%	-80.45%
Revenues	12,489,065	13,327,593	12,589,188	12,021,000	-9.80%	-4.51%
Interfund Activity	817,077	1,140,525	576,104	1,763,171	54.59%	206.05%
Total Sources of Funds	$ 14,220,720	$ 14,859,547	$ 14,042,535	$ 13,955,642	-6.08%	-0.62%
Expenditures	$ 12,977,495	$ 14,363,117	$ 13,678,634	$ 13,841,642	-3.63%	1.19%
Interfund Activity	365,982	396,430	192,430	-	-100.00%	-100.00%
Total Uses of Funds	$ 13,343,477	$ 14,759,547	$ 13,871,064	$ 13,841,642	-6.22%	-0.21%
Ending Balance	$ 877,243	$ 100,000	$ 171,471	$ 114,000	14.00%	-33.52%

Allocations of State and Federal funding have decreased approximately 5.23% from 2018 to 2019. The allocations will be closely monitored during the year if State and Federal budgets are further reduced.

In the Workforce Center, expenditures in 2019 will decrease 1.41% from the 2018 Budget. The Workforce Center receives the majority of its funding from State and Federal sources, but a County General Fund transfer of funds is necessary to maintain existing service levels. The projected County General Fund transfer in 2019 is $380,691, which represents 34.8% of total Workforce Center revenues.

In 2018, Senior Services was transferred to the Recreation and Senior Services Department and is now paid out of the County General Fund. This change accounts for the majority of the 6.22% decrease in the total use of funds.

Water Fund (Enterprise Fund)

The Water Enterprise Fund includes all revenues and expenditures for Broomfield's Water Utility. The major sources of revenues are monthly water service charges and connection fees for new taps to the water system. No tax dollars support this Fund. Water service fees will increase an average of 2.0% in 2019, with a 5.0% increase in license fees.

Connection fee revenue increases with the growth in single-family and multi-family residential housing starts. Single-family housing starts are estimated at 469 in 2019, a 15.65% decrease compared to the 2018 revised budget. In 2019, multi-family starts are estimated to increase by 933, an 85.9% increase compared to the 2018 revised budget. In 2019, connection fees are expected to increase 14.82% from revised 2018 budget projections mainly due to projected commercial and retail construction,

Water Enterprise Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 53,963,751	$ 39,078,346	$ 50,233,131	$ 31,164,301	-20.25%	-37.96%
Revenues	31,546,322	36,362,222	39,061,493	42,400,574	16.61%	8.55%
Interfund Activity	1,090,286	-	-	-	NA	NA
Total Sources of Funds	$ 86,600,359	$ 75,440,568	$ 89,294,624	$ 73,564,875	-2.49%	-17.62%
Expenditures	$ 34,359,573	$ 53,191,346	$ 55,945,423	$ 60,812,902	14.33%	8.70%
Interfund Activity	2,007,655	2,182,030	2,184,900	2,471,970	13.29%	13.14%
Total Uses of Funds	$ 36,367,228	$ 55,373,376	$ 58,130,323	$ 63,284,872	14.29%	8.87%
Ending Balance	$ 50,233,131	$ 20,067,192	$ 31,164,301	$ 10,280,003	-48.77%	-67.01%

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Operations reserves are segregated from the working capital balance (governmental fund balance equivalent in an enterprise fund). In 2019, no transfers are necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or $26.9 million, is being set aside in a separate debt service reserve.

Water Enterprise Fund Operations Reserve						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 2,774,835	$ 2,774,835	$ 2,774,835	$ 2,786,488	0.42%	0.42%
Additions	-	11,653	11,653	-	-100.00%	-100.00%
Uses	-	-	-	-	NA	NA
Ending Balance	$ 2,774,835	$ 2,786,488	$ 2,786,488	$ 2,786,488	0.00%	0.00%

Sewer Fund (Enterprise Fund)

The Sewer Enterprise Fund includes all revenues and expenditures for Broomfield's Sewer Utility. The Fund is supported entirely by usage fees and connection fees. No tax dollars support this Fund. Sewer service fees will increase an average of 2.0% in 2019, with no increase to license fees.

In 2019, revenues for license fees are projected to increase 28.59% from the 2018 revised amounts due to the increase in single family residential housing starts and commercial/retail starts. In the five-year forecast, substantial capital costs are expected to comply with new regulations and standards. In 2013, City Council added an additional flat fee of $2 to customer's monthly bill to help fund these new unfunded mandates.

Sewer Enterprise Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 52,228,587	$ 42,116,123	$ 53,952,349	$ 26,071,323	-38.10%	-51.68%
Revenues	19,314,336	22,927,678	24,862,825	30,341,274	32.33%	22.03%
Interfund Activity	1,404,525	1,402,410	1,402,410	1,403,178	0.05%	0.05%
Total Sources of Funds	$ 72,947,448	$ 66,446,211	$ 80,217,584	$ 57,815,775	-12.99%	-27.93%
Expenditures	$ 17,589,234	$ 44,940,657	$ 52,617,501	$ 26,983,763	-39.96%	-48.72%
Interfund Activity	1,405,865	1,528,830	1,528,760	1,731,310	13.24%	13.25%
Total Uses of Funds	$ 18,995,099	$ 46,469,487	$ 54,146,261	$ 28,715,073	-38.21%	-46.97%
Ending Balance	$ 53,952,349	$ 19,976,724	$ 26,071,323	$ 29,100,702	45.67%	11.62%

Operations reserves are segregated from the working capital balance. No transfers are necessary in 2019 to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, three years of debt service, or $7.0 million, is being set aside in a separate debt service reserve.

Sewer Enterprise Fund Operations Reserve						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 1,366,360	$ 1,366,360	$ 1,366,360	$ 1,366,360	0.00%	0.00%
Additions	-	-	-	-	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 1,366,360	$ 1,366,360	$ 1,366,360	$ 1,366,360	0.00%	0.00%

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Water Reclamation Fund (Enterprise Fund)

The Water Reclamation Fund was established in 1995 to begin implementation of the water re-use project. With this project, water from Broomfield's sewer treatment plant is treated and re-used to irrigate parks, golf courses, and landscaped areas. The project also utilizes the Great Western Reservoir. The major sources of revenues are monthly water service charges and connection fees for new taps to the system. No tax dollars support this fund. The current rate for both service charges and tap fees is set at 50% of the potable water rate.

Water Reclamation Fund expenditures for 2019 are estimated at $2,810,967, an 88.83% increase over 2018 due primarily to an increase in infrastructure capital improvements.

Water Reclamation Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 7,310,055	$ 5,096,994	$ 6,746,971	$ 5,221,416	2.44%	-22.61%
Revenues	2,048,601	2,396,440	2,638,675	2,362,115	-1.43%	-10.48%
Total Sources of Funds	$ 9,358,656	$ 7,493,434	$ 9,385,646	$ 7,583,531	1.20%	-19.20%
Expenditures	$ 1,090,430	$ 1,488,652	$ 2,635,600	$ 2,810,967	88.83%	6.65%
Interfund Activity	1,521,255	1,528,630	1,528,630	1,546,338	1.16%	1.16%
Total Uses of Funds	$ 2,611,685	$ 3,017,282	$ 4,164,230	$ 4,357,305	44.41%	4.64%
Ending Balance	$ 6,746,971	$ 4,476,152	$ 5,221,416	$ 3,226,226	-27.92%	-38.21%

Operation reserves have been established in this fund and are segregated from the working capital balance. No additional transfers have been necessary to maintain a balance of 16.67% of operating expenditures, according to reserve policy and goals. In addition, the goal of three years of debt service is being accumulated. Currently, $4.2 million is set aside in a separate debt service reserve.

Water Reclamation Fund Operations Reserve						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 188,445	$ 188,445	$ 188,445	$ 188,445	0.00%	0.00%
Additions	-	-	-	-	NA	NA
Uses	-	-	-	-	NA	NA
Ending Balance	$ 188,445	$ 188,445	$ 188,445	$ 188,445	0.00%	0.00%

Employee Medical Care Fund (Benefit Fund)

The Employee Medical Care Fund includes all revenues and expenditures for Broomfield's partially self-funded health insurance plan. This Fund was established in 1982 to address the increasing health insurance costs Broomfield was experiencing. To date, the self-funded health insurance plan has provided substantial savings for both the City and its employees.

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Employees Medical Care Fund Budget Summary Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 2,957,841	$ 2,804,348	$ 3,716,483	$ 3,249,560	15.88%	-12.56%
Revenues	8,961,371	10,455,263	10,750,162	11,113,391	6.29%	3.38%
Total Sources of Funds	$ 11,919,212	$ 13,259,611	$ 14,466,645	$ 14,362,951	8.32%	-0.72%
Expenditures	$ 8,202,729	$ 11,022,480	$ 11,217,085	$ 12,353,500	12.08%	10.13%
Interfund Activity	-	-	-	-	NA	NA
Total Uses of Funds	$ 8,202,729	$ 11,022,480	$ 11,217,085	$ 12,353,500	12.08%	10.13%
Ending Balance	$ 3,716,483	$ 2,237,131	$ 3,249,560	$ 2,009,451	-10.18%	-38.16%

In 2019, the City and County of Broomfield's contribution to the plan will increase by $75 per month to $1,025 per month per employee. The employee contribution will remain flat for all 3 tiers. An employee who chooses family coverage will contribute $380 per month, employees who choose the employee plus one dependent will contribute $275 per month, and employees who choose single coverage will contribute $80 per month. Employees in this health plan have the opportunity to participate in a wellness program to reduce their monthly premium. In 2018, the City and County began offering health coverage to all benefited part-time employees.

Employee Retirement Funds (Fiduciary Funds)

There are currently four retirement plans for City and County employees. Each is accounted for in a separate fund. Revenues and expenditures are projected based on the number of participants in each plan, and the expected number of retirements for the coming year.

The Employee Money Purchase Retirement Plan is the main retirement program for general employees. Full time general employees who are not participants in the Employee Defined Benefit Plan are required to contribute to the Employee Money Purchase Retirement Plan. The Plan has two levels of contributions based upon the employee's hire date and election of contribution. Employees hired before January 8, 2003, were given the option of remaining at a higher level of contribution, contributing 10.50% of their base salary and receiving a City contribution of 6.46%, or reducing their contribution to 6.00% and receiving a City contribution of 6.00%. New employees hired on or after January 8, 2003, contribute 6.00% of their base salary and receive a City contribution of 6.00%.

Retirement Funds Budget Summary General Employees Defined Benefit Plan						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 9,126,365	$ 10,062,938	$ 10,330,889	$ 10,794,495	7.27%	4.49%
Revenues	2,824,802	1,957,340	1,928,034	1,930,624	-1.36%	0.13%
Total Sources of Funds	$ 11,951,167	$ 12,020,278	$ 12,258,923	$ 12,725,119	5.86%	3.80%
Expenditures	$ 1,620,278	$ 1,324,640	$ 1,464,428	$ 1,526,021	15.20%	4.21%
Total Uses of Funds	$ 1,620,278	$ 1,324,640	$ 1,464,428	$ 1,526,021	15.20%	4.21%
Ending Balance	$ 10,330,889	$ 10,695,638	$ 10,794,495	$ 11,199,098	4.71%	3.75%

The Employee Defined Benefit Plan was closed to new enrollments May 31, 2000. Since then, new employees must participate solely in the Employee Money Purchase Plan. Existing participants in the Defined Benefit Plan, as of May 31, 2000, were given the option to remain in the Defined Benefit Plan or to transfer the actuarial cash equivalent value of their benefit in the Employee Defined Benefit Plan to the Employee Money Purchase Plan. This decision is irrevocable. Those employees remaining in the Employee Defined Benefit Plan participate at the same contribution

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levels (City and employee) that were in effect as of the conversion date. They also participate in the Employee Money Purchase Plan, with the employee contributing 4.00% and the City contributing 2.00%.

Retirement Funds Budget Summary General Employees Money Purchase Plan						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 54,234,976	$ 60,039,635	$ 63,926,080	$ 69,705,591	16.10%	9.04%
Revenues	14,153,195	8,665,266	9,366,203	9,002,034	3.89%	-3.89%
Total Sources of Funds	$ 68,388,171	$ 68,704,901	$ 73,292,283	$ 78,707,625	14.56%	7.39%
Expenditures	$ 4,462,091	$ 3,088,346	$ 3,586,692	$ 3,587,120	16.15%	0.01%
Total Uses of Funds	$ 4,462,091	$ 3,088,346	$ 3,586,692	$ 3,587,120	16.15%	0.01%
Ending Balance	$ 63,926,080	$ 65,616,555	$ 69,705,591	$ 75,120,505	14.48%	7.77%

The Police Defined Benefit Plan covers police officers hired prior to April 8, 1978. Uses of funds for 2019 are based on estimated benefit payments and plan costs. All active members were transferred to the Police Money Purchase Plan; only annuitants remain in the Plan.

Retirement Funds Budget Summary Police Officers Defined Benefit Plan						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 36,318	$ 37,344	$ 39,989	$ 62,391	67.07%	56.02%
Revenues	51,631	31,200	31,200	1,200	-96.15%	-96.15%
Total Sources of Funds	$ 87,949	$ 68,544	$ 71,189	$ 63,591	-7.23%	-10.67%
Expenditures	$ 47,960	$ 48,870	$ 8,798	$ 5,567	-88.61%	-36.72%
Ending Balance	$ 39,989	$ 19,674	$ 62,391	$ 58,024	194.93%	-7.00%

The Police Money Purchase Retirement Plan covers all police officers hired on or after April 8, 1978. Each police officer contributes 10.00% of their base salary and the City matches their contribution. In 2018, the City and County will transfer management of the retirement plan to a third party, accounting for the significant decrease. A few officers elected to continue having plans managed by the City and County.

Retirement Funds Budget Summary Police Officers Money Purchase Plan						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 40,571,078	$ 45,833,816	$ 48,947,085	$ 464,765	-98.99%	-99.05%
Revenues	9,867,695	5,918,440	3,792,939	49,726	-99.16%	-98.69%
Total Sources of Funds	$ 50,438,773	$ 51,752,256	$ 52,740,024	$ 514,491	-99.01%	-99.02%
Expenditures	$ 1,491,688	$ 1,076,373	$ 52,275,259	$ 5,500	-99.49%	-99.99%
Ending Balance	$ 48,947,085	$ 50,675,883	$ 464,765	$ 508,991	-99.00%	9.52%

Employee Retiree Health Insurance Funds (Benefit Funds)

In 2013, the Retiree Medical Insurance Reimbursement (RMIR) program was closed to retirees after 2013. A new Retiree Health Savings (RHS) plan was created. The RHS Plan is an employer-funded program that provides eligible full-time employees with the ability to accumulate funds to pay for qualified medical expenses on a tax-free basis once employees leave full-time Broomfield service. Vesting for the plan is 20 years of Broomfield service. Employees who

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leave prior to 20 years of Broomfield service will forfeit all contributions. Forfeitures will be used to fund future employer contributions. Broomfield service includes verified full-time and part-time service. Service in a temporary position is not included in the calculation of Broomfield service.

Retirement Funds Budget Summary Retiree Health Insurance Plan						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 1,428,048	$ 1,964,896	$ 2,103,632	$ 2,588,542	31.74%	23.05%
Revenues	738,796	585,243	558,410	545,274	-6.83%	-2.35%
Total Sources of Funds	$ 2,166,844	$ 2,550,139	$ 2,662,042	$ 3,133,816	22.89%	17.72%
Expenditures	$ 63,212	$ 65,525	$ 73,500	$ 76,000	15.99%	3.40%
Total Uses of Funds	$ 63,212	$ 65,525	$ 73,500	$ 76,000	15.99%	3.40%
Ending Balance	$ 2,103,632	$ 2,484,614	$ 2,588,542	$ 3,057,816	23.07%	18.13%

Capital Improvement Program (Capital Funds)

The Capital Improvements Program is summarized in the following chart. As can be seen, substantial projects have been completed in the last five years. Details regarding individual capital projects are presented in the Tables Section and in the Capital Improvements Section of the 2019 Budget. There is a substantial decrease in capital spending in 2019 from 2018 levels due to the Broomfield Community Center reconstruction, 144th/Dillon Road improvements and new Service Center construction projects, which are all multi-year projects.

CAPITAL IMPROVEMENTS PROGRAM SUMMARY						
Capital Improvement Projects By Category	Actual 2015	Actual 2016	Actual 2017	Estimate 2018	Budget 2019	Total 2015-2019
Building & Facility Projects	$ 11,602,802	$ 4,502,616	$ 1,548,983	$ 25,144,125	$ 1,328,230	$ 44,126,756
Drainage & Storm Water Projects	158,588	62,214	37,950	165,000	103,500	527,252
Information Technology Projects	1,742,904	1,950,907	3,308,542	3,583,759	1,633,400	12,219,512
Landscaping Projects	493,256	664,963	469,578	960,968	1,046,240	3,635,005
Open Space and Trails Projects	4,051,784	3,280,579	1,132,944	5,138,825	4,262,009	17,866,141
Parks & Rec Facility Projects	2,187,977	6,567,177	4,383,508	55,544,278	3,453,962	72,136,902
Transportation System Projects	11,797,263	9,414,506	14,949,980	60,347,697	10,109,409	106,618,855
Vehicles, Other Equipment and Furniture	2,959,743	2,187,988	2,063,618	2,010,666	1,868,150	11,090,165
Community Development Projects*	7,948,728	8,240,545	7,378,097	9,320,159	8,151,733	41,039,262
Water Utility Projects	5,488,968	25,697,525	7,556,599	29,285,466	38,809,050	106,837,608
Sewer Utility Projects	2,317,822	2,024,522	6,571,688	36,216,576	12,602,277	59,732,885
Water Reclamation Utility Projects	119,334	242,017	302,422	1,021,920	1,788,738	3,474,431
Planning, Admin & Other Exp	4,111,317	644,094	1,752,635	859,774	2,685,000	10,052,820
Public Art & Cultural Projects	124,895	101,394	81,745	499,883	77,658	885,575
Total Capital Improvement Projects	$ 55,105,381	$ 65,581,047	$ 51,538,289	$ 230,099,096	$ 87,919,356	$ 490,243,169

Debt Service (Debt Funds)

Broomfield borrows money to finance capital improvements that cannot be funded from current revenues, such as construction of buildings, infrastructure projects, etc. Annual payments for principal and interest on the City and County's indebtedness are budgeted within the Debt Service Fund and Enterprise Funds. In 2017, $86 million of

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additional debt was issued for two large capital projects, the Broomfield Community Center reconstruction and Dillon Road improvements.

Per the City Charter, the City Council may issue general obligation debt which shall not exceed 10.00% of the assessed valuation of taxable property within Broomfield. The City and County does not currently have any general obligation debt outstanding at the end of 2019. Tables 4A to 4D in the Tables Section contain additional information regarding the City's debt position. Table 4A also describes the use of each debt obligation.

The City's bond rating by Moody's Investment Service is Aa3. The continued high rating is evidence that Broomfield is viewed as a good investment by the investment community. This rating not only helps the City sell its bond issues, but also helps obtain the lowest possible interest rates.

Existing revenues support all current debt and obligations. Most debt instruments issued to date are revenue bonds. The 2019 Budget includes $36.7 million in debt service and lease purchase payments, including nearly $5.9 million in Urban Renewal Authority debt. Each of these obligations has a specific source or sources of revenue from which annual principal and interest payments are made. The amount of debt and certificates of participation supported by each fund are summarized below.

PRINCIPAL AND INTEREST TO TERM - BONDS, NOTES & CERTIFICATES OF PARTICIPATION SUMMARY BY BUDGET FUND - ESTIMATED AS OF DECEMBER 31, 2019					
	Bonds & Notes	Certificates of Participation	Estimated at the end of 2019 Total		
City & County	Principal & Interest	Principal & Interest	Principal & Interest	% Total	2019 Debt Service
General Governmental Type Funds					
City General Fund	$ -	$ 3,028,174	$ 3,028,174	1%	$ 349,434
County General Fund	-	28,628,145	28,628,145	8%	3,277,755
Capital Improvements Fund	198,074,476	4,054,180	202,128,656	58%	16,466,344
Open Space & Parks Fund	-	-	-	0%	1,193,143
Total General Government Type Funds	$ 198,074,476	$ 35,710,499	$ 233,784,975	67%	$ 21,286,676
Utility/Enterprise Funds					
Water Fund	$ 17,170,000	$ -	$ 17,170,000	5%	$ 5,724,450
Sewer Fund	29,575,889	-	29,575,889	8%	2,449,235
Water Reclamation Fund	2,813,599	-	2,813,599	1%	1,403,177
Total Utility/Enterprise Funds	$ 49,559,488	$ -	$ 49,559,488	14%	$ 9,576,862
Total City & County	$ 247,633,964	$ 35,710,499	$ 283,344,463	81%	$ 30,863,538
Urban Renewal Authority	$ 65,499,759	$ -	$ 65,499,759	19%	$ 5,879,184
Total - All	$ 313,133,723	$ 35,710,499	$ 348,844,222	100%	$ 36,742,722
Total City and County Annual Debt Service					$ 30,863,538
Total City and County Annual Revenues					$ 299,706,197
Ratio Debt Service to Revenues					10.30%

CLOSING

Substantial growth that has been nurtured within the community generates more revenue, but also increases service delivery costs. Revenue from the growth in the tax base has allowed the City and County to build substantial infrastructure, maintain fund reserves to meet financial policy goals, and provide excellent services to enhance the quality of life in Broomfield. Conservative spending and careful planning have allowed Broomfield to weather economic downturn while maintaining a consistent level of service.

The budget development process is a comprehensive project. It requires the input of staff members at every level of the organization and within every department. It is the culmination of several valuable planning processes that generate strategic vision through a partnership of citizen boards and City and County staff. The Budget is the tool that shapes our vision into reality.

The City and County of Broomfield would like to extend sincere appreciation to all those who contributed. There are several people in both the Manager and Finance Departments that deserve special recognition for their hard work: Kevin Standbridge, Deputy City and County Manager; Jennifer Hoffman, Assistant City and County Manager; Pat Soderberg, Finance Director; Joyce Alberts, Budget Manager; Cassandra Eyestone, Budget Officer; Pam Young, Senior Budget and Financial Analyst; Brian Curran, Budget and Financial Analyst; and Kathy Schaefer, Administrative Analyst. In fact, many individuals have devoted time and talent to the effort - an effort that serves as an example of the cooperation that makes the City and County of Broomfield a fantastic place to live and work.

TABLE 1A
CITY AND COUNTY OF BROOMFIELD
OVERALL SUMMARY - TOTAL BUDGET

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
City of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 282,607,849	$ 226,337,648	$ 364,985,385	$ 168,256,260	-25.66%	-53.90%
Revenues	322,287,851	256,400,584	276,319,634	252,361,076	-1.58%	-8.67%
Total Sources of Funds	**$ 604,895,700**	**$ 482,738,232**	**$ 641,305,019**	**$ 420,617,336**	**-12.87%**	**-34.41%**
Uses of Funds						
Expenditures	$ 202,740,553	$ 283,426,031	$ 463,099,994	$ 263,271,799	-7.11%	-43.15%
Additions to Reserves	37,169,764	9,520,355	9,948,765	6,412,379	-32.65%	-35.55%
Total Uses of Funds	**$ 239,910,317**	**$ 292,946,386**	**$ 473,048,759**	**$ 269,684,178**	**-7.94%**	**-42.99%**
Ending Balance	**$ 364,985,383**	**$ 189,791,846**	**$ 168,256,260**	**$ 150,933,158**	**-20.47%**	**-10.30%**
County of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 3,739,919	$ 421,986	$ 2,968,052	$ 2,391,500	466.72%	-19.43%
Revenues	44,326,045	47,229,647	47,903,235	47,345,121	0.24%	-1.17%
Total Sources of Funds	**$ 48,065,964**	**$ 47,651,633**	**$ 50,871,287**	**$ 49,736,621**	**4.38%**	**-2.23%**
Uses of Funds						
Expenditures	$ 45,076,787	$ 46,769,266	$ 48,132,108	$ 49,094,259	4.97%	2.00%
Additions to Reserves	21,125	202,448	347,679	332,700	64.34%	-4.31%
Total Uses of Funds	**$ 45,097,912**	**$ 46,971,714**	**$ 48,479,787**	**$ 49,426,959**	**5.23%**	**1.95%**
Ending Balance	**$ 2,968,052**	**$ 679,919**	**$ 2,391,500**	**$ 309,662**	**-54.46%**	**-87.05%**
Combined City & County of Broomfield Budget						
Sources of Funds						
Beginning Balance	$ 286,347,768	$ 226,759,634	$ 367,953,437	$ 170,647,760	-24.75%	-53.62%
Revenues	366,613,896	303,630,231	324,222,869	299,706,197	-1.29%	-7.56%
Total Sources of Funds	**$ 652,961,664**	**$ 530,389,865**	**$ 692,176,306**	**$ 470,353,957**	**-11.32%**	**-32.05%**
Less Interfund Activities	$ 38,956,199	$ 37,229,982	$ 37,940,015	$ 36,219,836	-2.71%	-4.53%
Net Total Sources of Funds	**$ 614,005,465**	**$ 493,159,883**	**$ 654,236,291**	**$ 434,134,121**	**-11.97%**	**-33.64%**
Uses of Funds						
Expenditures	$ 247,817,340	$ 330,195,297	$ 511,232,102	$ 312,366,058	-5.40%	-38.90%
Less Interfund Activities	38,956,199	37,229,982	37,940,015	36,219,836	-2.71%	-4.53%
Total Uses of Funds	**$ 208,861,141**	**$ 292,965,315**	**$ 473,292,087**	**$ 276,146,222**	**-5.74%**	**-41.65%**
Additions to Reserves	$ 37,190,889	$ 9,722,803	$ 10,296,444	$ 6,745,079	-30.63%	-34.49%
Net Total Uses of Funds	**$ 246,052,030**	**$ 302,688,118**	**$ 483,588,531**	**$ 282,891,301**	**-6.54%**	**-41.50%**
Ending Balance	**$ 367,953,435**	**$ 190,471,765**	**$ 170,647,760**	**$ 151,242,820**	**-20.60%**	**-11.37%**

TABLE 1B - PAGE 1
CITY AND COUNTY OF BROOMFIELD
TOTAL RESERVES AND ALLOCATIONS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
City of Broomfield Budget						
Beginning Reserve and Allocations Balance						
General Fund Operation	$ 11,195,522	$ 11,949,374	$ 11,949,374	$ 12,693,711	6.23%	6.23%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	375,153	390,153	361,724	351,724	-9.85%	-2.76%
Capital Improvement Projects	12,747,180	32,440,651	33,466,553	16,795,451	-48.23%	-49.81%
General Governmental Funds Debt Services	7,865,489	13,659,670	13,665,233	13,939,833	2.05%	2.01%
Water Operations	2,774,835	2,774,835	2,774,835	2,786,488	0.42%	0.42%
Water Debt Services	19,767,602	26,927,744	26,927,744	26,927,744	0.00%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	500,681	1,086,680	1,227,460	1,870,131	72.10%	52.36%
Sewer Debt Services	7,011,326	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
Total Beginning Balance	**$ 69,005,461**	**$ 103,008,106**	**$ 104,151,922**	**$ 89,144,081**	**-13.46%**	**-14.41%**
Additions to Reserves and Allocations						
General Fund Operation	$ 753,852	$ 744,337	$ 744,337	$ 723,650	-2.78%	-2.78%
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	67,222	85,000	60,000	60,000	-29.41%	0.00%
Capital Improvement Projects	22,646,193	7,881,445	8,082,685	3,730,239	-52.67%	-53.85%
General Governmental Funds Debt Services	5,799,744	40,100	274,600	281,800	602.74%	2.62%
Water Operations	-	11,653	11,653	-	-100.00%	-100.00%
Water Debt Services	7,160,142	-	-	-	NA	NA
Sewer Operations	-	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	742,611	757,820	775,490	1,616,690	113.33%	108.47%
Sewer Debt Services	-	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
Total Additions to Reserves and Allocations	**$ 37,169,764**	**$ 9,520,355**	**$ 9,948,765**	**$ 6,412,379**	**-32.65%**	**-35.55%**
Uses of Reserves and Allocations						
General Fund Operation	$ -	$ -	$ -	$ -	NA	NA
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	$ 80,651	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
Capital Improvement Projects	1,926,820	22,101,683	24,753,787	5,852,250	-73.52%	-76.36%
General Governmental Funds Debt Services	-	-	-	-	NA	NA
Water Operations	-	-	-	-	NA	NA
Water Debt Services	-	-	-	-	NA	NA
Sewer Operations	-	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	15,832	980,000	132,819	280,000	-71.43%	110.81%
Sewer Debt Services	-	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
Total Uses of Reserves and Allocations	**$ 2,023,303**	**$ 23,151,683**	**$ 24,956,606**	**$ 6,202,250**	**-73.21%**	**-75.15%**
Ending Balance						
General Fund Operation	$ 11,949,374	$ 12,693,711	$ 12,693,711	$ 13,417,361	5.70%	5.70%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	361,724	405,153	351,724	341,724	-15.66%	-2.84%
Capital Improvement Projects	33,466,553	18,220,413	16,795,451	14,673,440	-19.47%	-12.63%
General Governmental Funds Debt Services	13,665,233	13,699,770	13,939,833	14,221,633	3.81%	2.02%
Water Operations	2,774,835	2,786,488	2,786,488	2,786,488	0.00%	0.00%
Water Debt Services	26,927,744	26,927,744	26,927,744	26,927,744	0.00%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	1,227,460	864,500	1,870,131	3,206,821	270.95%	71.48%
Sewer Debt Services	7,011,326	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
Total Ending Balance	**$ 104,151,922**	**$ 89,376,778**	**$ 89,144,081**	**$ 89,354,210**	**-0.03%**	**0.24%**
County of Broomfield Budget						
Beginning Reserve and Allocations Balance						
County General Fund	$ 5,925,449	$ 6,058,680	$ 5,925,449	$ 6,261,128	3.34%	5.67%
County General Fund - Misc.	113,927	125,927	135,052	147,052	16.78%	8.89%
Total Beginning Balance	**$ 6,039,376**	**$ 6,184,607**	**$ 6,060,501**	**$ 6,408,180**	**3.61%**	**5.74%**
Additions to Reserves and Allocations						
County General Fund	$ -	$ 190,448	$ 335,679	$ 320,700	68.39%	-4.46%
County General Fund - Misc.	21,125	12,000	12,000	12,000	0.00%	0.00%
Total Additions to Reserves and Allocations	**$ 21,125**	**$ 202,448**	**$ 347,679**	**$ 332,700**	**64.34%**	**-4.31%**
Uses of Reserves and Allocations						
County General Fund	$ -	$ -	$ -	$ -	NA	NA
County General Fund - Misc.	-	-	-	-	NA	NA
Total Uses of Reserves and Allocations	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance						
County General Fund	$ 5,925,449	$ 6,249,128	$ 6,261,128	$ 6,581,828	5.32%	5.12%
County General Fund - Misc.	135,052	137,927	147,052	159,052	15.32%	8.16%
Total Ending Balance	**$ 6,060,501**	**$ 6,387,055**	**$ 6,408,180**	**$ 6,740,880**	**5.54%**	**5.19%**

Table 1B is continued on the next page

TABLE 1B - PAGE 2
CITY AND COUNTY OF BROOMFIELD
TOTAL RESERVES AND ALLOCATIONS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Combined City & County of Broomfield Budget						
Sources of Reserves						
Beginning Reserve and Allocations Balance						
General Fund Operation	$ 11,195,522	$ 11,949,374	$ 11,949,374	$ 12,693,711	6.23%	6.23%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	375,153	390,153	361,724	351,724	-9.85%	-2.76%
Capital Improvement Projects	12,747,180	32,440,651	33,466,553	16,795,451	-48.23%	-49.81%
General Governmental Funds Debt Services	7,865,489	13,659,670	13,665,233	13,939,833	2.05%	2.01%
Water Operations	2,774,835	2,774,835	2,774,835	2,786,488	0.42%	0.42%
Water Debt Services	19,767,602	26,927,744	26,927,744	26,927,744	0.00%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	500,681	1,086,680	1,227,460	1,870,131	72.10%	52.36%
Sewer Debt Services	7,011,326	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
County General Fund	5,925,449	6,058,680	5,925,449	6,261,128	3.34%	5.67%
County General Fund - Misc.	113,927	125,927	135,052	147,052	16.78%	8.89%
Total Beginning Balance	**75,044,837**	**109,192,713**	**110,212,423**	**95,552,261**	**-12.49%**	**-13.30%**
Additions to Reserves and Allocations						
General Fund Operation	$ 753,852	$ 744,337	$ 744,337	$ 723,650	-2.78%	-2.78%
General Fund Reserves - Misc.	67,222	85,000	60,000	60,000	-29.41%	0.00%
Capital Improvement Projects	22,646,193	7,881,445	8,082,685	3,730,239	-52.67%	-53.85%
General Governmental Funds Debt Services	5,799,744	40,100	274,600	281,800	602.74%	2.62%
Water Operations	-	11,653	11,653	-	-100.00%	-100.00%
Water Debt Services	7,160,142	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	742,611	757,820	775,490	1,616,690	113.33%	108.47%
County General Fund	-	190,448	335,679	320,700	68.39%	-4.46%
County General Fund - Misc.	21,125	12,000	12,000	12,000	0.00%	0.00%
Total Additions to Reserves and Allocations	**$ 37,190,889**	**$ 9,722,803**	**$ 10,296,444**	**$ 6,745,079**	**-30.63%**	**-34.49%**
Total Sources of Reserves	**$ 112,235,726**	**$ 118,915,516**	**$ 120,508,867**	**$ 102,297,340**	**-13.97%**	**-15.11%**
Uses of Reserves and Allocations						
General Fund Operation	$ -	$ -	$ -	$ -	NA	NA
General Fund Compensation	-	-	-	-	NA	NA
General Fund Reserves - Misc.	$ 80,651	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
Capital Improvement Projects	1,926,820	22,101,683	24,753,787	5,852,250	-73.52%	-76.36%
General Governmental Funds Debt Services	-	-	-	-	NA	NA
Water Operations	-	-	-	-	NA	NA
Water Debt Services	-	-	-	-	NA	NA
Sewer Operations	-	-	-	-	NA	NA
Sewer - Environmental Recovery Charges	15,832	980,000	132,819	280,000	-71.43%	110.81%
Sewer Debt Services	-	-	-	-	NA	NA
Water Reclamation Operations	-	-	-	-	NA	NA
Water Reclamation Debt Services	-	-	-	-	NA	NA
County General Fund	-	-	-	-	NA	NA
County General Fund - Misc.	-	-	-	-	NA	NA
Total Uses of Reserves and Allocations	**$ 2,023,303**	**$ 23,151,683**	**$ 24,956,606**	**$ 6,202,250**	**-73.21%**	**-75.15%**
Ending Balance						
General Fund Operation	$ 11,949,374	$ 12,693,711	$ 12,693,711	$ 13,417,361	5.70%	5.70%
General Fund Compensation	1,000,000	1,000,000	1,000,000	1,000,000	0.00%	0.00%
General Fund Reserves - Misc.	361,724	405,153	351,724	341,724	-15.66%	-2.84%
Capital Improvement Projects	33,466,553	18,220,413	16,795,451	14,673,440	-19.47%	-12.63%
General Governmental Funds Debt Services	13,665,233	13,699,770	13,939,833	14,221,633	3.81%	2.02%
Water Operations	2,774,835	2,786,488	2,786,488	2,786,488	0.00%	0.00%
Water Debt Services	26,927,744	26,927,744	26,927,744	26,927,744	0.00%	0.00%
Sewer Operations	1,366,360	1,366,360	1,366,360	1,366,360	0.00%	0.00%
Sewer - Environmental Recovery Charges	1,227,460	864,500	1,870,131	3,206,821	270.95%	71.48%
Sewer Debt Services	7,011,326	7,011,326	7,011,326	7,011,326	0.00%	0.00%
Water Reclamation Operations	188,445	188,445	188,445	188,445	0.00%	0.00%
Water Reclamation Debt Services	4,212,868	4,212,868	4,212,868	4,212,868	0.00%	0.00%
County General Fund	5,925,449	6,249,128	6,261,128	6,581,828	5.32%	5.12%
County General Fund - Misc.	135,052	137,927	147,052	159,052	15.32%	8.16%
Total Ending Balance	**$ 110,212,423**	**$ 95,763,833**	**$ 95,552,261**	**$ 96,095,090**	**0.35%**	**0.57%**

Additional Information on Reserve Ending Fund Balance						
Restricted Balance for Debt Services	**$ 51,817,171**	**$ 51,851,708**	**$ 52,091,771**	**$ 52,373,571**	**1.01%**	**0.54%**
Unrestricted Reserves and Allocation Balance	**58,395,252**	**43,912,125**	**43,460,490**	**43,721,519**	**-0.43%**	**0.60%**
Total Ending Balance	**$ 110,212,423**	**$ 95,763,833**	**$ 95,552,261**	**$ 96,095,090**	**0.35%**	**0.57%**

TABLE 1C - PAGE 1
CITY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 282,607,849**	**$ 226,337,648**	**$ 364,985,385**	**$ 168,256,260**	**-25.66%**	**-53.90%**
Revenues						
Taxes						
Property Tax	$ 14,123,716	$ 15,489,840	$ 15,181,907	$ 15,502,968	0.08%	2.11%
Sales Tax	51,166,056	52,796,935	53,097,643	55,934,407	5.94%	5.34%
Use Tax - Building Materials	5,441,032	6,550,125	8,684,533	6,372,185	-2.72%	-26.63%
Audit Revenues - Sales & Use Tax	34,598	481,898	364,430	294,307	-38.93%	-19.24%
Use Tax - Vehicles	5,739,600	5,451,100	5,843,645	5,960,520	9.35%	2.00%
Specific Ownership Tax	981,876	925,579	906,113	926,453	0.09%	2.24%
Other Taxes	5,530,191	5,721,100	6,282,900	6,191,300	8.22%	-1.46%
Total Taxes	$ 83,017,069	$ 87,416,577	$ 90,361,171	$ 91,182,140	4.31%	0.91%
Licenses & Permits	$ 3,169,292	$ 3,090,595	$ 4,598,880	$ 4,038,325	30.66%	-12.19%
Intergovernmental Revenue	4,200,668	5,340,286	8,496,945	4,518,153	-15.39%	-46.83%
Charges for Services	60,449,269	69,573,209	75,115,942	83,411,469	19.89%	11.04%
Contributions & Project Participations	1,142,197	92,625	2,476,562	-	-100.00%	-100.00%
Fines & Forfeits	720,354	783,000	860,500	708,000	-9.58%	-17.72%
Interest Earnings & Misc Revenues	26,331,824	12,071,437	13,169,834	11,350,465	-5.97%	-13.81%
Lease/Purchase Financing Proceeds	-	-	-	-	NA	NA
Bond Proceeds & Other Financing Sources	86,320,000	-	-	-	NA	NA
Fiduciary Plan Contributions	16,844,753	18,861,715	18,989,283	16,563,609	-12.18%	-12.77%
Transfers from Fund Reserves	2,023,303	23,151,683	24,956,606	6,202,250	-73.21%	-75.15%
Total Revenues	**$ 284,218,729**	**$ 220,381,127**	**$ 239,025,723**	**$ 217,974,411**	**-1.09%**	**-8.81%**
Interfund Activities	$ 38,069,122	$ 36,019,457	$ 37,293,911	$ 34,386,665	-4.53%	-7.80%
Total Revenue with Interfund Activities	**$ 322,287,851**	**$ 256,400,584**	**$ 276,319,634**	**$ 252,361,076**	**-1.58%**	**-8.67%**
Total Sources of Funds	**$ 604,895,700**	**$ 482,738,232**	**$ 641,305,019**	**$ 420,617,336**	**-12.87%**	**-34.41%**
Uses of Funds						
Expenditures						
Operations	$ 85,082,656	$ 103,135,955	$ 107,524,241	$ 102,902,221	-0.23%	-4.30%
Capital Improvements	51,538,289	108,272,164	230,099,096	87,919,356	-18.80%	-61.79%
Lease/Purchase Payments	4,354,048	4,078,108	4,411,216	4,404,251	8.00%	-0.16%
Debt Service - Bonds	17,031,576	23,193,371	23,159,966	23,184,038	-0.04%	0.10%
Fiduciary Funds - Expenditures	15,887,958	16,626,234	68,625,762	17,553,708	5.58%	-74.42%
Sub Total	**$ 173,894,527**	**$ 255,305,832**	**$ 433,820,281**	**$ 235,963,574**	**-7.58%**	**-45.61%**
Interfund Activities	$ 28,107,124	$ 28,120,199	$ 29,279,713	$ 27,308,225	-2.89%	-6.73%
Additions to Reserves	37,169,764	9,520,355	9,948,765	6,412,379	-32.65%	-35.55%
Total Uses of Funds	**$ 239,171,415**	**$ 292,946,386**	**$ 473,048,759**	**$ 269,684,178**	**-7.94%**	**-42.99%**
Transfer to Escrow	**$ 738,902**	**$ -**	**$ -**	**$ -**	NA	NA
Ending Balance	**$ 364,985,383**	**$ 189,791,846**	**$ 168,256,260**	**$ 150,933,158**	**-20.47%**	**-10.30%**

TABLE 1C - PAGE 2
COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 3,739,919**	**$ 421,986**	**$ 2,968,052**	**$ 2,391,500**	**466.72%**	**-19.43%**
Revenues						
Taxes						
Property Tax	$ 21,504,863	$ 23,857,355	$ 23,273,100	$ 23,698,225	-0.67%	1.83%
Sales Tax	5,457,742	5,632,160	5,664,110	5,734,990	1.83%	1.25%
Use Tax - Building Materials	580,375	684,050	926,350	679,700	-0.64%	-26.63%
Audit Revenues - Sales & Use Tax	3,690	41,031	28,501	31,393	-23.49%	10.15%
Use Tax - Vehicles	613,638	582,045	623,180	635,645	9.21%	2.00%
Specific Ownership Tax	1,500,709	1,420,490	1,392,186	1,421,893	0.10%	2.13%
Total Taxes	$ 29,661,017	$ 32,217,131	$ 31,907,427	$ 32,201,846	-0.05%	0.92%
Licenses & Permits	$ 45,345	$ 56,450	$ 66,450	$ 58,450	3.54%	-12.04%
Intergovernmental Revenue	10,594,807	10,455,401	11,404,134	10,010,884	-4.25%	-12.22%
Charges for Services	2,721,489	2,961,090	2,977,365	2,776,720	-6.23%	-6.74%
Contributions & Project Participations	37,680	43,800	42,000	38,500	-12.10%	-8.33%
Interest Earnings & Misc Revenues	378,630	285,250	859,755	425,550	49.18%	-50.50%
Lease/Purchasing Financing Proceeds	-	-	-	-	NA	NA
Transfers from Fund Reserves	-	-	-	-	NA	NA
Total Revenues	**$ 43,438,968**	**$ 46,019,122**	**$ 47,257,131**	**$ 45,511,950**	**-1.10%**	**-3.69%**
Interfund Activities	887,077	1,210,525	646,104	1,833,171		
Total Revenue with Interfund Activities	**44,326,045**	**47,229,647**	**47,903,235**	**47,345,121**	**0.24%**	**-1.17%**
Total Sources of Funds	**$ 48,065,964**	**$ 47,651,633**	**$ 50,871,287**	**$ 49,736,621**	**4.38%**	**-2.23%**
Uses of Funds						
Expenditures						
Operating Budget	$ 30,902,319	$ 34,056,153	$ 36,197,772	$ 36,903,399	8.36%	1.95%
Lease/Purchase Payments	3,325,393	3,603,330	3,274,034	3,279,249	-8.99%	0.16%
Sub Total	**$ 34,227,712**	**$ 37,659,483**	**$ 39,471,806**	**$ 40,182,648**	**6.70%**	**1.80%**
Interfund Activities	$ 10,849,075	$ 9,109,783	$ 8,660,302	$ 8,911,611	-2.18%	2.90%
Additions to Reserves	21,125	202,448	347,679	332,700	64.34%	-4.31%
Total Uses of Funds	**$ 45,097,912**	**$ 46,971,714**	**$ 48,479,787**	**$ 49,426,959**	**5.23%**	**1.95%**
Ending Balance	**$ 2,968,052**	**$ 679,919**	**$ 2,391,500**	**$ 309,662**	**-54.46%**	**-87.05%**

TABLE 1C - PAGE 3
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 286,347,768**	**$ 226,759,634**	**$ 367,953,437**	**$ 170,647,760**	**-24.75%**	**-53.62%**
Revenues						
Taxes						
Property Tax	$ 35,628,579	$ 39,347,195	$ 38,455,007	$ 39,201,193	-0.37%	1.94%
Sales Tax	56,623,798	58,429,095	58,761,753	61,669,397	5.55%	4.95%
Use Tax - Building Materials	6,021,407	7,234,175	9,610,883	7,051,885	-2.52%	-26.63%
Audit Revenues - Sales & Use Tax	38,288	522,929	392,931	325,700	-37.72%	-17.11%
Use Tax - Vehicles	6,353,238	6,033,145	6,466,825	6,596,165	9.33%	2.00%
Specific Ownership Tax	2,482,585	2,346,069	2,298,299	2,348,346	0.10%	2.18%
Other Taxes	5,530,191	5,721,100	6,282,900	6,191,300	8.22%	-1.46%
Total Taxes	$ 112,678,086	$ 119,633,708	$ 122,268,598	$ 123,383,986	3.13%	0.91%
Licenses & Permits	$ 3,214,637	$ 3,147,045	$ 4,665,330	$ 4,096,775	30.18%	-12.19%
Intergovernmental Revenue	14,795,475	15,795,687	19,901,079	14,529,037	-8.02%	-26.99%
Charges for Services	63,170,758	72,534,299	78,093,307	86,188,189	18.82%	10.37%
Contributions & Project Participations	1,179,877	136,425	2,518,562	38,500	-71.78%	-98.47%
Fines & Forfeits	720,354	783,000	860,500	708,000	-9.58%	-17.72%
Interest Earnings & Misc Revenues	26,710,454	12,356,687	14,029,589	11,776,015	-4.70%	-16.06%
Bond Proceeds	86,320,000	-	-	-	NA	NA
Fiduciary Plan Contributions	16,844,753	18,861,715	18,989,283	16,563,609	-12.18%	-12.77%
Transfers from Fund Reserves	2,023,303	23,151,683	24,956,606	6,202,250	-73.21%	-75.15%
Total Revenues	**$ 327,657,697**	**$ 266,400,249**	**$ 286,282,854**	**$ 263,486,361**	**-1.09%**	**-7.96%**
Interfund Activities	$ 38,956,199	$ 37,229,982	$ 37,940,015	$ 36,219,836	-2.71%	-4.53%
Total Revenue with Interfund Activities	**$ 366,613,896**	**$ 303,630,231**	**$ 324,222,869**	**$ 299,706,197**	**-1.29%**	**-7.56%**
Total Sources of Funds	**$ 652,961,664**	**$ 530,389,865**	**$ 692,176,306**	**$ 470,353,957**	**-11.32%**	**-32.05%**
Uses of Funds						
Expenditures						
Operating Budget	$ 115,984,975	$ 137,192,108	$ 143,722,013	$ 139,805,620	1.91%	-2.72%
Capital Improvements	51,538,289	108,272,164	230,099,096	87,919,356	-18.80%	-61.79%
Lease/Purchase Payments	7,679,441	7,681,438	7,685,250	7,683,500	0.03%	-0.02%
Debt Service - Bonds	17,031,576	23,193,371	23,159,966	23,184,038	-0.04%	0.10%
Fiduciary Funds - Expenditures	15,887,958	16,626,234	68,625,762	17,553,708	5.58%	-74.42%
Sub Total	**$ 208,122,239**	**$ 292,965,315**	**$ 473,292,087**	**$ 276,146,222**	**-5.74%**	**-41.65%**
Interfund Activities	$ 38,956,199	$ 37,229,982	$ 37,940,015	$ 36,219,836	-2.71%	-4.53%
Additions to Reserves	37,190,889	9,722,803	10,296,444	6,745,079	-30.63%	-34.49%
Net Total Uses of Funds	**$ 284,269,327**	**$ 339,918,100**	**$ 521,528,546**	**$ 319,111,137**	**-6.12%**	**-38.81%**
Transfer to Escrow	$ 738,902					
Ending Balance	**$ 367,953,435**	**$ 190,471,765**	**$ 170,647,760**	**$ 151,242,820**	**-20.60%**	**-11.37%**

TABLE 1D - PAGE 1
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY BY FUND

Fund	Revised Estimate 2018				
	Beginning Fund Balance	Revenues	Total Sources	Expenditures	Ending Fund Balance
City and County Funds					
City General Fund	$ 4,548,276	$ 63,440,085	$ 67,988,361	$ 63,598,885	$ 4,389,476
Recreation Fund	-	6,761,378	6,761,378	6,761,378	-
Street Maintenance Fund	-	5,551,929	5,551,929	5,551,929	-
Library Fund	-	2,750,169	2,750,169	2,750,169	-
Facility Maintenance Fund	-	4,694,930	4,694,930	4,694,930	-
Cemetery Fund	-	224,849	224,849	224,849	-
Lodging Tax Fund	-	625,000	625,000	625,000	-
County General Fund	2,090,809	34,737,943	36,828,752	34,608,723	2,220,029
Human Service Fund	877,243	13,165,292	14,042,535	13,871,064	171,471
Total Governmental Operating Funds	**$ 7,516,328**	**$ 131,951,575**	**$ 139,467,903**	**$ 132,686,927**	**$ 6,780,976**
Sales & Use Tax Capital Improvements Fund	$ 94,614,649	$ 54,986,710	$ 149,601,359	$ 148,480,033	$ 1,121,326
Asset Replacement Fund	7,948,415	8,454,526	16,402,941	12,728,897	3,674,044
Conservation Trust Fund	1,519,398	672,600	2,191,998	1,829,254	362,744
Open Space & Parks Capital Fund	5,179,993	5,336,536	10,516,529	9,325,527	1,191,002
Services Expansion Fee Capital Fund	9,723,408	3,133,200	12,856,608	6,096,361	6,760,247
Development Agreement Fund	1,324,138	11,259,969	12,584,107	11,432,768	1,151,339
Total Governmental Capital Funds	**$ 120,310,001**	**$ 83,843,541**	**$ 204,153,542**	**$ 189,892,840**	**$ 14,260,702**
Governmental Debt Service Fund	**$ 130,499**	**$ 14,035,402**	**$ 14,165,901**	**$ 13,882,203**	**$ 283,698**
Total Governmental Funds	**$ 127,956,828**	**$ 229,830,518**	**$ 357,787,346**	**$ 336,461,970**	**$ 21,325,376**
Water Fund	$ 50,233,131	$ 39,061,493	$ 89,294,624	$ 58,130,323	$ 31,164,301
Sewer Fund	53,952,349	26,265,235	80,217,584	54,146,261	26,071,323
Water Reclamation Fund	6,746,971	2,638,675	9,385,646	4,164,230	5,221,416
Total Utility Funds	**$ 110,932,451**	**$ 67,965,403**	**$ 178,897,854**	**$ 116,440,814**	**$ 62,457,040**
Employee Medical Care Fund	$ 3,716,483	$ 10,750,162	$ 14,466,645	$ 11,217,085	$ 3,249,560
Employee Defined Benefit Pension Fund	10,330,889	1,928,034	12,258,923	1,464,428	10,794,495
Employee Money Purchase Pension Fund	63,926,080	9,366,203	73,292,283	3,586,692	69,705,591
Police Defined Benefit Pension Fund	39,989	31,200	71,189	8,798	62,391
Police Money Purchase Pension Fund	48,947,085	3,792,939	52,740,024	52,275,259	464,765
Retiree Health Insurance Plan	2,103,632	558,410	2,662,042	73,500	2,588,542
Total Benefit Funds	**$ 129,064,158**	**$ 26,426,948**	**$ 155,491,106**	**$ 68,625,762**	**$ 86,865,344**
Total City and County Funds	**$ 367,953,437**	**$ 324,222,869**	**$ 692,176,306**	**$ 521,528,546**	**$ 170,647,760**

TABLE 1D - PAGE 2
COMBINED CITY & COUNTY OF BROOMFIELD
TOTAL BUDGET SUMMARY BY FUND

Fund	Budget 2019				
	Beginning Fund Balance	Revenues	Total Sources	Expenditures	Ending Fund Balance
City and County Funds					
City General Fund	$ 4,389,476	$ 62,686,440	$ 67,075,916	$ 64,813,210	$ 2,262,706
Recreation Fund	-	6,590,139	6,590,139	6,590,139	-
Street Maintenance Fund	-	5,378,020	5,378,020	5,378,020	-
Library Fund	-	3,056,588	3,056,588	3,056,588	-
Facility Maintenance Fund	-	4,616,537	4,616,537	4,616,537	-
Cemetery Fund	-	232,189	232,189	232,189	-
Lodging Tax Fund	-	625,000	625,000	625,000	-
County General Fund	2,220,029	33,560,950	35,780,979	35,585,317	195,662
Human Service Fund	171,471	13,784,171	13,955,642	13,841,642	114,000
Total Governmental Operating Funds	**$ 6,780,976**	**$ 130,530,034**	**$ 137,311,010**	**$ 134,738,642**	**$ 2,572,368**
Sales & Use Tax Capital Improvements Fund	$ 1,121,326	$ 28,631,831	$ 29,753,157	$ 28,648,600	$ 1,104,557
Asset Replacement Fund	3,674,044	8,039,911	11,713,955	9,323,800	2,390,155
Conservation Trust Fund	362,744	673,200	1,035,944	804,050	231,894
Open Space & Parks Capital Fund	1,191,002	4,509,820	5,700,822	4,213,775	1,487,047
Services Expansion Fee Capital Fund	6,760,247	1,901,300	8,661,547	1,183,900	7,477,647
Development Agreement Fund	1,151,339	12,381,937	13,533,276	12,398,937	1,134,339
Total Governmental Capital Funds	**$ 14,260,702**	**$ 56,137,999**	**$ 70,398,701**	**$ 56,573,062**	**$ 13,825,639**
Governmental Debt Service Fund	**$ 283,698**	**$ 13,888,774**	**$ 14,172,472**	**$ 13,888,475**	**$ 283,997**
Total Governmental Funds	**$ 21,325,376**	**$ 200,556,807**	**$ 221,882,183**	**$ 205,200,179**	**$ 16,682,004**
Water Fund	$ 31,164,301	$ 42,400,574	$ 73,564,875	$ 63,284,872	$ 10,280,003
Sewer Fund	26,071,323	31,744,452	57,815,775	28,715,073	29,100,702
Water Reclamation Fund	5,221,416	2,362,115	7,583,531	4,357,305	3,226,226
Total Utility Funds	**$ 62,457,040**	**$ 76,507,141**	**$ 138,964,181**	**$ 96,357,250**	**$ 42,606,931**
Employee Medical Care Fund	$ 3,249,560	$ 11,113,391	$ 14,362,951	$ 12,353,500	$ 2,009,451
Employee Defined Benefit Pension Fund	10,794,495	1,930,624	12,725,119	1,526,021	11,199,098
Employee Money Purchase Pension Fund	69,705,591	9,002,034	78,707,625	3,587,120	75,120,505
Police Defined Benefit Pension Fund	62,391	1,200	63,591	5,567	58,024
Police Money Purchase Pension Fund	464,765	49,726	514,491	5,500	508,991
Retiree Health Insurance Plan	2,588,542	545,274	3,133,816	76,000	3,057,816
Total Benefit Funds	**$ 86,865,344**	**$ 22,642,249**	**$ 109,507,593**	**$ 17,553,708**	**$ 91,953,885**
Total City and County Funds	**$ 170,647,760**	**$ 299,706,197**	**$ 470,353,957**	**$ 319,111,137**	**$ 151,242,820**

TABLE 2A
CITY AND COUNTY OF BROOMFIELD
REVENUE - MILL LEVIES AND PROPERTY TAX

BROOMFIELD'S ASSESSED VALUATION						
		Original	Revised		Budget % Chg	
Assessed Valuation By County Area of City	Amended 2017	Budget 2018	Budget 2018	Estimate 2019	18 Original 2019	18 Revised 2019
City & County of Broomfield	$ 1,228,963,980	$ 1,351,997,800	$ 1,325,058,813	$ 1,353,333,625	0.10%	2.13%
Total	$ 1,228,963,980	$ 1,351,997,800	$ 1,325,058,813	$ 1,353,333,625	0.10%	2.13%

CITY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE						
		Original	Revised		Budget % Chg	
Budget Fund	Amended 2017	Budget 2018	Budget 2018	Estimate 2019	18 Original 2019	18 Revised 2019
General Fund						
Mill Levy	5.321	5.321	5.321	5.321	0.00%	0.00%
Property Tax Revenue	$ 6,539,317	$ 7,193,980	$ 7,050,638	$ 7,201,088	0.10%	2.13%
Allocated to Development Agreement Fund	53,680	63,525	79,320	64,238	1.12%	-19.01%
General Fund Net Property Tax Revenue	$ 6,485,637	$ 7,130,455	$ 6,971,318	$ 7,136,850	0.09%	2.37%
Library Fund						
Mill Levy	1.941	1.941	1.941	1.941	0.00%	0.00%
Property Tax Revenue	$ 2,385,419	$ 2,624,228	$ 2,571,939	$ 2,626,821	0.10%	2.13%
Street Fund						
Mill Levy	0.695	0.695	0.695	0.695	0.00%	0.00%
Property Tax Revenue	$ 854,130	$ 939,638	$ 920,916	$ 940,567	0.10%	2.13%
Capital Improvements Fund - General						
Mill Levy	3.000	3.000	3.000	3.000	0.00%	0.00%
Property Tax Revenue	$ 3,686,892	$ 4,055,993	$ 3,975,176	$ 4,060,001	0.10%	2.13%
Capital Improvements Fund - Facilities Reserve						
Mill Levy	0.500	0.500	0.500	0.500	0.00%	0.00%
Property Tax Revenue	$ 614,482	$ 675,999	$ 662,529	$ 676,667	0.10%	2.13%
City of Broomfield Total - All Funds					NA	NA
Mill Levy	**11.457**	**11.457**	**11.457**	**11.457**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 14,080,240**	**$ 15,489,838**	**$ 15,181,198**	**$ 15,505,144**	**0.10%**	**2.13%**

COUNTY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE						
		Original	Revised		Budget % Chg	
Budget Fund	Amended 2017	Budget 2018	Budget 2018	Estimate 2019	18 Original 2019	18 Revised 2019
General Fund						
Mill Levy	13.031	13.031	13.031	13.031	0.00%	0.00%
Property Tax Revenue	$ 16,014,630	$ 17,617,883	$ 17,266,841	$ 17,635,290	0.10%	2.13%
Public Health						
Mill Levy	1.230	1.230	1.230	1.230	0.00%	0.00%
Property Tax Revenue	$ 1,511,626	$ 1,662,957	$ 1,629,822	$ 1,664,600	0.10%	2.13%
Facilities Reserve						
Mill Levy	1.000	1.000	1.000	1.000	0.00%	0.00%
Property Tax Revenue	$ 1,228,964	$ 1,351,998	$ 1,325,059	$ 1,353,334	0.10%	2.13%
Human Services Fund						
Mill Levy	1.245	1.245	1.250	1.250	0.40%	0.00%
Property Tax Revenue	$ 1,530,060	$ 1,683,137	$ 1,656,324	$ 1,691,567	0.50%	2.13%
Developmentally Disabled & Mental Health						
Mill Levy	1.005	1.005	1.000	1.000	-0.50%	0.00%
Property Tax Revenue	$ 1,235,109	$ 1,358,858	$ 1,325,059	$ 1,353,434	-0.40%	2.14%
Total - All Funds						
Mill Levy	**17.511**	**17.511**	**17.511**	**17.511**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 21,520,389**	**$ 23,674,833**	**$ 23,203,105**	**$ 23,698,225**	**0.10%**	**2.13%**

COMBINED CITY AND COUNTY OF BROOMFIELD - MILL LEVIES & PROPERTY TAX REVENUE						
		Original	Revised		Budget % Chg	
City/County	Amended 2017	Budget 2018	Budget 2018	Estimate 2019	18 Original 2019	18 Revised 2019
City of Broomfield						
Mill Levy	11.457	11.457	11.457	11.457	0.00%	0.00%
Property Tax Revenue	$ 14,080,240	$ 15,489,838	$ 15,181,198	$ 15,505,144	0.10%	2.13%
County of Broomfield						
Mill Levy	17.511	17.511	17.511	17.511	0.00%	0.00%
Property Tax Revenue	$ 21,520,389	$ 23,674,833	$ 23,203,105	$ 23,698,225	0.10%	2.13%
Total - City & County of Broomfield						
Mill Levy	**28.968**	**28.968**	**28.968**	**28.968**	**0.00%**	**0.00%**
Property Tax Revenue	**$ 35,600,629**	**$ 39,164,671**	**$ 38,384,303**	**$ 39,203,369**	**0.10%**	**2.13%**

TABLE 2B
CITY AND COUNTY BUDGET SUMMARY
REVENUE - SUMMARY SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
City of Broomfield						
Beginning Balance	**$ 282,607,849**	**$ 226,337,648**	**$ 364,985,385**	**$ 168,256,260**	**-25.66%**	**-53.90%**
Revenues						
Taxes	$ 83,017,069	$ 87,416,577	$ 90,361,171	$ 91,182,140	4.31%	0.91%
Licenses & Permits	3,169,292	3,090,595	4,598,880	4,038,325	30.66%	-12.19%
Intergovernmental Revenue	4,200,668	5,340,286	8,496,945	4,518,153	-15.39%	-46.83%
Charges for Services	60,449,269	69,573,209	75,115,942	83,411,469	19.89%	11.04%
Contributions & Project Participations	1,142,197	92,625	2,476,562	-	-100.00%	-100.00%
Fines & Forfeits	720,354	783,000	860,500	708,000	-9.58%	-17.72%
Interest Earnings & Misc Revenue	26,331,824	12,071,437	13,169,834	11,350,465	-5.97%	-13.81%
Bond Proceeds	86,320,000	-	-	-	NA	NA
Fiduciary Funds - Contributions	16,844,753	18,861,715	18,989,283	16,563,609	-12.18%	-12.77%
Transfers from Fund Reserves	2,023,303	23,151,683	24,956,606	6,202,250	-73.21%	-75.15%
Interfund Activities	38,069,122	36,019,457	37,293,911	34,386,665	-4.53%	-7.80%
Total Revenues	**$ 322,287,851**	**$ 256,400,584**	**$ 276,319,634**	**$ 252,361,076**	**-1.58%**	**-8.67%**
Total Sources of Funds	**$ 604,895,700**	**$ 482,738,232**	**$ 641,305,019**	**$ 420,617,336**	**-12.87%**	**-34.41%**
County of Broomfield						
Beginning Balance	**$ 3,739,919**	**$ 421,986**	**$ 2,968,052**	**$ 2,391,500**	**466.72%**	**-19.43%**
Revenues						
Taxes	$ 29,661,017	$ 32,217,131	$ 31,907,427	$ 32,201,846	-0.05%	0.92%
Licenses & Permits	45,345	56,450	66,450	58,450	3.54%	-12.04%
Intergovernmental Revenue	10,594,807	10,455,401	11,404,134	10,010,884	-4.25%	-12.22%
Charges for Services	2,721,489	2,961,090	2,977,365	2,776,720	-6.23%	-6.74%
Contributions & Project Participations	37,680	43,800	42,000	38,500	-12.10%	-8.33%
Interest Earnings & Misc Revenue	378,630	285,250	859,755	425,550	49.18%	-50.50%
Interfund Activities	887,077	1,210,525	646,104	1,833,171	51.44%	183.73%
Total Revenues	**$ 44,326,045**	**$ 47,229,647**	**$ 47,903,235**	**$ 47,345,121**	**0.24%**	**-1.17%**
Total Sources of Funds	**$ 48,065,964**	**$ 47,651,633**	**$ 50,871,287**	**$ 49,736,621**	**4.38%**	**-2.23%**
Combined City & County of Broomfield						
Beginning Balance	**$ 286,347,768**	**$ 226,759,634**	**$ 367,953,437**	**$ 170,647,760**	**-24.75%**	**-53.62%**
Revenues						
Taxes	$ 112,678,086	$ 119,633,708	$ 122,268,598	$ 123,383,986	3.13%	0.91%
Licenses & Permits	3,214,637	3,147,045	4,665,330	4,096,775	30.18%	-12.19%
Intergovernmental Revenue	14,795,475	15,795,687	19,901,079	14,529,037	-8.02%	-26.99%
Charges for Services	63,170,758	72,534,299	78,093,307	86,188,189	18.82%	10.37%
Contributions & Project Participations	1,179,877	136,425	2,518,562	38,500	-71.78%	-98.47%
Fines & Forfeits	720,354	783,000	860,500	708,000	-9.58%	-17.72%
Interest Earnings & Misc Revenue	26,710,454	12,356,687	14,029,589	11,776,015	-4.70%	-16.06%
Bond Proceeds	86,320,000	-	-	-	NA	NA
Fiduciary Funds - Contributions	16,844,753	18,861,715	18,989,283	16,563,609	-12.18%	-12.77%
Transfers from Fund Reserves	2,023,303	23,151,683	24,956,606	6,202,250	-73.21%	-75.15%
Interfund Activities	38,956,199	37,229,982	37,940,015	36,219,836	-2.71%	-4.53%
Total Revenues	**$ 366,613,896**	**$ 303,630,231**	**$ 324,222,869**	**$ 299,706,197**	**-1.29%**	**-7.56%**
Total Sources of Funds	**$ 652,961,664**	**$ 530,389,865**	**$ 692,176,306**	**$ 470,353,957**	**-11.32%**	**-32.05%**
Less Interfund Activities	$ 38,956,199	$ 37,229,982	$ 37,940,015	$ 36,219,836	-2.71%	-4.53%
Net Total Sources of Funds	**$ 614,005,465**	**$ 493,159,883**	**$ 654,236,291**	**$ 434,134,121**	**-11.97%**	**-33.64%**

TABLE 2C - PAGE 1
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Beginning Balance						
City	$ 282,607,849	$ 226,337,648	$ 364,985,385	$ 168,256,260	-25.66%	-53.90%
County	3,739,919	421,986	2,968,052	2,391,500	466.72%	-19.43%
Total	**$ 286,347,768**	**$ 226,759,634**	**$ 367,953,437**	**$ 170,647,760**	**-24.75%**	**-53.62%**
Revenues						
Taxes						
Property Tax						
City	$ 14,123,716	$ 15,489,840	$ 15,181,907	$ 15,502,968	0.08%	2.11%
County	21,504,863	23,857,355	23,273,100	23,698,225	-0.67%	1.83%
Total	$ 35,628,579	$ 39,347,195	$ 38,455,007	$ 39,201,193	-0.37%	1.94%
Sales Tax						
City	$ 51,166,056	$ 52,796,935	$ 53,097,643	$ 55,934,407	5.94%	5.34%
County	5,457,742	5,632,160	5,664,110	5,734,990	1.83%	1.25%
Total	$ 56,623,798	$ 58,429,095	$ 58,761,753	$ 61,669,397	5.55%	4.95%
Use Tax - Building Materials						
City	$ 5,441,032	$ 6,550,125	$ 8,684,533	$ 6,372,185	-2.72%	-26.63%
County	580,375	684,050	926,350	679,700	-0.64%	-26.63%
Total	$ 6,021,407	$ 7,234,175	$ 9,610,883	$ 7,051,885	-2.52%	-26.63%
Audit Revenues - Sales and Building Use Tax						
City	$ 34,598	$ 481,898	$ 364,430	$ 294,307	-38.93%	-19.24%
County	3,690	41,031	28,501	31,393	-23.49%	10.15%
Total	$ 38,288	$ 522,929	$ 392,931	$ 325,700	-37.72%	-17.11%
Use Tax - Vehicles						
City	$ 5,739,600	$ 5,451,100	$ 5,843,645	$ 5,960,520	9.35%	2.00%
County	613,638	582,045	623,180	635,645	9.21%	2.00%
Total	$ 6,353,238	$ 6,033,145	$ 6,466,825	$ 6,596,165	9.33%	2.00%
Specific Ownership Tax						
City	$ 981,876	$ 925,579	$ 906,113	$ 926,453	0.09%	2.24%
County	1,500,709	1,420,490	1,392,186	1,421,893	0.10%	2.13%
Total	$ 2,482,585	$ 2,346,069	$ 2,298,299	$ 2,348,346	0.10%	2.18%
Gas & Electricity Business Tax						
City	$ 2,380,313	$ 2,437,000	$ 2,439,000	$ 2,483,000	1.89%	1.80%
County	-	-	-	-	NA	NA
Total	$ 2,380,313	$ 2,437,000	$ 2,439,000	$ 2,483,000	1.89%	1.80%
Services Expansion Fee (Excise Tax)						
City	$ 1,252,942	$ 1,336,100	$ 1,906,900	$ 1,737,800	30.07%	-8.87%
County	-	-	-	-	NA	NA
Total	$ 1,252,942	$ 1,336,100	$ 1,906,900	$ 1,737,800	30.07%	-8.87%
Cable Television Business Tax						
City	$ 908,652	$ 905,000	$ 890,000	$ 928,000	2.54%	4.27%
County	-	-	-	-	NA	NA
Total	$ 908,652	$ 905,000	$ 890,000	$ 928,000	2.54%	4.27%
Telephone Business Tax						
City	$ 151,303	$ 148,000	$ 147,000	$ 147,500	-0.34%	0.34%
County	-	-	-	-	NA	NA
Total	$ 151,303	$ 148,000	$ 147,000	$ 147,500	-0.34%	0.34%
Tobacco Products Tax						
City	$ 134,807	$ 150,000	$ 150,000	$ 150,000	0.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ 134,807	$ 150,000	$ 150,000	$ 150,000	0.00%	0.00%
Severance Tax						
City	$ 16,706	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ 16,706	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
Lodging Tax						
City	$ 622,395	$ 625,000	$ 625,000	$ 625,000	0.00%	0.00%
County	-	-	-	-	NA	NA
Total	$ 622,395	$ 625,000	$ 625,000	$ 625,000	0.00%	0.00%
Penalties & Int. on Delinquent Taxes						
City	$ 63,073	$ 50,000	$ 55,000	$ 50,000	0.00%	-9.09%
County	-	-	-	-	NA	NA
Total	$ 63,073	$ 50,000	$ 55,000	$ 50,000	0.00%	-9.09%
Total Taxes						
Total City	$ 83,017,069	$ 87,416,577	$ 90,361,171	$ 91,182,140	4.31%	0.91%
Total County	29,661,017	32,217,131	31,907,427	32,201,846	-0.05%	0.92%
Total City & County	**$ 112,678,086**	**$ 119,633,708**	**$ 122,268,598**	**$ 123,383,986**	**3.13%**	**0.91%**

Table 2C is continued on the next page.

TABLE 2C - PAGE 2
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Licenses & Permits						
Building Permits						
City	$ 2,584,983	$ 2,713,970	$ 4,187,080	$ 3,640,025	34.12%	-13.07%
County	-	-	-	-	NA	NA
Total	$ 2,584,983	$ 2,713,970	$ 4,187,080	$ 3,640,025	34.12%	-13.07%
Other Licenses & Permits						
City	$ 584,309	$ 376,625	$ 411,800	$ 398,300	5.76%	-3.28%
County	45,345	56,450	66,450	58,450	3.54%	-12.04%
Total	$ 629,654	$ 433,075	$ 478,250	$ 456,750	5.47%	-4.50%
Total Licenses & Permits						
City	$ 3,169,292	$ 3,090,595	$ 4,598,880	$ 4,038,325	30.66%	-12.19%
County	45,345	56,450	66,450	58,450	3.54%	-12.04%
Total	**$ 3,214,637**	**$ 3,147,045**	**$ 4,665,330**	**$ 4,096,775**	**30.18%**	**-12.19%**
Intergovernmental Revenues						
Highway Users' Tax Fund						
City	$ 2,147,682	$ 2,137,931	$ 2,137,931	$ 2,115,000	-1.07%	-1.07%
County	-	-	-	-	NA	NA
Total	$ 2,147,682	$ 2,137,931	$ 2,137,931	$ 2,115,000	-1.07%	-1.07%
Human Services Funding						
City	$ -	$ -	$ -	$ -	NA	NA
County	9,238,080	9,663,758	9,366,325	8,735,100	-9.61%	-6.74%
Total	$ 9,238,080	$ 9,663,758	$ 9,366,325	$ 8,735,100	-9.61%	-6.74%
Conservation Trust Fund						
City	$ 642,043	$ 600,000	$ 650,000	$ 650,000	8.33%	0.00%
County	-	-	-	-	NA	NA
Total	$ 642,043	$ 600,000	$ 650,000	$ 650,000	8.33%	0.00%
Other Intergovernmental Revenues						
City	$ 1,410,943	$ 2,602,355	$ 5,709,014	$ 1,753,153	-32.63%	-69.29%
County	1,356,727	791,643	2,037,809	1,275,784	61.16%	-37.39%
Total	$ 2,767,670	$ 3,393,998	$ 7,746,823	$ 3,028,937	-10.76%	-60.90%
Total Intergovernmental Revenues						
City	$ 4,200,668	$ 5,340,286	$ 8,496,945	$ 4,518,153	-15.39%	-46.83%
County	10,594,807	10,455,401	11,404,134	10,010,884	-4.25%	-12.22%
Total	**$ 14,795,475**	**$ 15,795,687**	**$ 19,901,079**	**$ 14,529,037**	**-8.02%**	**-26.99%**
Charges for Services						
City						
Recreation Facility & Program Revenues	$ 5,943,297	$ 5,433,869	$ 5,420,279	$ 5,360,350	-1.35%	-1.11%
Water Sales	15,468,346	17,327,432	17,127,802	17,823,006	2.86%	4.06%
Water Tap & License Fees	14,326,999	17,760,296	20,125,550	23,112,118	30.13%	14.84%
Water Meter Fees	188,963	306,894	347,765	380,350	23.94%	9.37%
Sewer Service Charges	6,570,611	6,568,320	6,702,023	6,836,064	4.08%	2.00%
Sewer Tap & License Fees	8,959,214	12,480,677	15,046,954	19,341,895	54.97%	28.54%
Reuse Water Sales	1,447,523	1,390,520	1,395,520	1,400,000	0.68%	0.32%
Reuse Water Tap & License Fees	351,600	785,820	785,820	729,915	-7.11%	-7.11%
Other Charges for Services	7,192,716	7,519,381	8,164,229	8,427,771	12.08%	3.23%
City Total	$ 60,449,269	$ 69,573,209	$ 75,115,942	$ 83,411,469	19.89%	11.04%
County						
Recording Fees	$ 578,640	$ 650,500	$ 650,500	$ 580,000	-10.84%	-10.84%
Senior Programs	170,943	164,000	164,000	164,500	0.30%	0.30%
Other Charges for Services	1,971,906	2,146,590	2,162,865	2,032,220	-5.33%	-6.04%
County Total	$ 2,721,489	$ 2,961,090	$ 2,977,365	$ 2,776,720	-6.23%	-6.74%
Total Charges for Services						
City	$ 60,449,269	$ 69,573,209	$ 75,115,942	$ 83,411,469	19.89%	11.04%
County	2,721,489	2,961,090	2,977,365	2,776,720	-6.23%	-6.74%
Total	**$ 63,170,758**	**$ 72,534,299**	**$ 78,093,307**	**$ 86,188,189**	**18.82%**	**10.37%**

Table 2C is continued on the next page.

TABLE 2C - PAGE 3
CITY AND COUNTY BUDGET SUMMARY
REVENUE - DETAIL SOURCES OF FUNDS WITH BEGINNING BALANCES

Sources of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Contributions & Project Participations						
City						
Other Contributions & Participations	1,142,197	92,625	2,476,562	-	-100.00%	-100.00%
City Total	$ 1,142,197	$ 92,625	$ 2,476,562	$ -	-100.00%	-100.00%
County					NA	NA
Other Contributions & Participations	$ 37,680	$ 43,800	$ 42,000	$ 38,500	-12.10%	-8.33%
County Total	$ 37,680	$ 43,800	$ 42,000	$ 38,500	-12.10%	-8.33%
Total Contributions & Project Part.						
City	$ 1,142,197	$ 92,625	$ 2,476,562	$ -	-100.00%	-100.00%
County	37,680	43,800	42,000	38,500	-12.10%	-8.33%
Total	**$ 1,179,877**	**$ 136,425**	**$ 2,518,562**	**$ 38,500**	**-71.78%**	**-98.47%**
Fines & Forfeits						
City	$ 720,354	$ 783,000	$ 860,500	$ 708,000	-9.58%	-17.72%
County	-	-	-	-	NA	NA
Total	**$ 720,354**	**$ 783,000**	**$ 860,500**	**$ 708,000**	**-9.58%**	**-17.72%**
Interest Earnings & Misc Revenues						
City	$ 26,331,824	$ 12,071,437	$ 13,169,834	$ 11,350,465	-5.97%	-13.81%
County	378,630	285,250	859,755	425,550	49.18%	-50.50%
Total	**$ 26,710,454**	**$ 12,356,687**	**$ 14,029,589**	**$ 11,776,015**	**-4.70%**	**-16.06%**
Fiduciary Plan Contributions						
City	$ 16,844,753	$ 18,861,715	$ 18,989,283	$ 16,563,609	-12.18%	-12.77%
County	-	-	-	-	NA	NA
Total	**$ 16,844,753**	**$ 18,861,715**	**$ 18,989,283**	**$ 16,563,609**	**-12.18%**	**-12.77%**
Transfers from Fund Reserves						
City	$ 2,023,303	$ 23,151,683	$ 24,956,606	$ 6,202,250	-73.21%	-75.15%
County	-	-	-	-	NA	NA
Total	**$ 2,023,303**	**$ 23,151,683**	**$ 24,956,606**	**$ 6,202,250**	**-73.21%**	**-75.15%**
Interfund Activities						
City	$ 38,069,122	$ 36,019,457	$ 37,293,911	$ 34,386,665	-4.53%	-7.80%
County	887,077	1,210,525	646,104	1,833,171	51.44%	183.73%
Total	**$ 38,956,199**	**$ 37,229,982**	**$ 37,940,015**	**$ 36,219,836**	**-2.71%**	**-4.53%**
Total Revenues						
Total City	$ 322,287,851	$ 256,400,584	$ 276,319,634	$ 252,361,076	-1.58%	-8.67%
Total County	44,326,045	47,229,647	47,903,235	47,345,121	0.24%	-1.17%
Total City & County	**$ 366,613,896**	**$ 303,630,231**	**$ 324,222,869**	**$ 299,706,197**	**-1.29%**	**-7.56%**
Total Sources of Funds						
(Beginning Balance Plus Revenues)						
Total City	$ 604,895,700	$ 482,738,232	$ 641,305,019	$ 420,617,336	-12.87%	-34.41%
Total County	48,065,964	47,651,633	50,871,287	49,736,621	4.38%	-2.23%
Total City & County	**$ 652,961,664**	**$ 530,389,865**	**$ 692,176,306**	**$ 470,353,957**	**-11.32%**	**-32.05%**
Less Interfund Activities	**$ 38,956,199**	**$ 37,229,982**	**$ 37,940,015**	**$ 36,219,836**	**-2.71%**	**-4.53%**
Net Total City & County Sources of Funds	**$ 614,005,465**	**$ 493,159,883**	**$ 654,236,291**	**$ 434,134,121**	**-11.97%**	**-33.64%**

TABLE 3A
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUND

City of Broomfield Budget	Actual 2017	Original Budget 2018	Revised Budget 2018	Estimate 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Budget Fund						
General Fund	$ 54,351,104	$ 61,501,356	$ 63,598,885	$ 64,813,210	5.39%	1.91%
Recreation Fund	6,340,896	6,765,767	6,761,378	6,590,139	-2.60%	-2.53%
Street Fund	4,963,167	5,352,260	5,551,929	5,378,020	0.48%	-3.13%
Library Fund	2,510,621	2,707,860	2,750,169	3,056,588	12.88%	11.14%
Facilities Maintenance Fund	4,097,446	4,841,504	4,694,930	4,616,537	-4.65%	-1.67%
Cemetery Fund	177,506	221,649	224,849	232,189	4.76%	3.26%
Lodging Tax Fund	622,395	625,000	625,000	625,000	0.00%	0.00%
Capital Improvements Fund	56,789,934	48,308,582	148,480,033	28,648,600	-40.70%	-80.71%
Asset Replacement & Refurbishment Fund	7,859,039	10,469,953	12,728,897	9,323,800	-10.95%	-26.75%
Conservation Trust Fund	366,519	703,680	1,829,254	804,050	14.26%	-56.04%
Open Space and Parks Fund	4,767,379	5,993,933	9,325,527	4,213,775	-29.70%	-54.81%
Services Expansion Fee Fund	286,795	378,050	6,096,361	1,183,900	213.16%	-80.58%
Development Agreements Fund	9,325,139	9,906,405	11,432,768	12,398,937	25.16%	8.45%
Governmental Debt Service Fund	13,590,407	13,684,008	13,882,203	13,888,475	1.49%	0.05%
Water Fund	36,367,228	55,373,376	58,130,323	63,284,872	14.29%	8.87%
Sewer Fund	18,995,099	46,469,487	54,146,261	28,715,073	-38.21%	-46.97%
Water Reclamation Fund	2,611,685	3,017,282	4,164,230	4,357,305	44.41%	4.64%
Employee Medical Care Fund	8,202,729	11,022,480	11,217,085	12,353,500	12.08%	10.13%
Employee Defined Benefit Retirement Fund	1,620,278	1,324,640	1,464,428	1,526,021	15.20%	4.21%
Employee Money Purchase Retirement Fund	4,462,091	3,088,346	3,586,692	3,587,120	16.15%	0.01%
Police Defined Benefit Pension Fund	47,960	48,870	8,798	5,567	-88.61%	-36.72%
Police Money Purchase Pension Fund	1,491,688	1,076,373	52,275,259	5,500	-99.49%	-99.99%
Retiree Health Insurance Plan	63,212	65,525	73,500	76,000	15.99%	3.40%
Total	**$ 239,910,317**	**$ 292,946,386**	**$ 473,048,759**	**$ 269,684,178**	**-7.94%**	**-42.99%**
Less Interfund Activities and Additions to Reserves						
Interfund Transfers & Advances (see Table 3C)	$ 28,107,124	$ 28,120,199	$ 29,279,713	$ 27,308,225	-2.89%	-6.73%
Additions to Reserves	37,169,764	9,520,355	9,948,765	6,412,379	-32.65%	-35.55%
Total Less Interfund Activities and Additions to Reserves	**$ 174,633,429**	**$ 255,305,832**	**$ 433,820,281**	**$ 235,963,574**	**-7.58%**	**-45.61%**

County of Broomfield Budget	Actual 2017	Original Budget 2018	Revised Budget 2018	Estimate 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Budget Fund						
General Fund	$ 31,754,435	$ 32,212,167	$ 34,608,723	$ 35,585,317	10.47%	2.82%
Human Services Fund	13,343,477	14,759,547	13,871,064	13,841,642	-6.22%	-0.21%
Total	**$ 45,097,912**	**$ 46,971,714**	**$ 48,479,787**	**$ 49,426,959**	**5.23%**	**1.95%**
Less Interfund Activities and Additions to Reserves						
Interfund Fund Transfers (See Table 3C)	$ 10,849,075	$ 9,109,783	$ 8,660,302	$ 8,911,611	-2.18%	2.90%
Additions to Reserves	21,125	202,448	347,679	332,700	64.34%	-4.31%
Total Less Interfund Activities and Additions to Reserves	**$ 34,269,962**	**$ 38,064,379**	**$ 40,167,164**	**$ 40,848,048**	**7.31%**	**1.70%**

Combined City & County of Broomfield Budget	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
City of Broomfield Budget	$ 239,910,317	$ 292,946,386	$ 473,048,759	$ 269,684,178	-7.94%	-42.99%
County of Broomfield Budget	45,097,912	46,971,714	48,479,787	49,426,959	5.23%	1.95%
Total City and County Budget	**$ 285,008,229**	**$ 339,918,100**	**$ 521,528,546**	**$ 319,111,137**	**-6.12%**	**-38.81%**
Less Interfund Activities and Additions to Reserves						
City - Interfund Activities and Additions to Reserves	65,276,888	37,640,554	39,228,478	33,720,604	-10.41%	-14.04%
County - Interfund Activities and Additions to Reserves	10,870,200	9,312,231	9,007,981	9,244,311	-0.73%	2.62%
Total Interfund Activities and Additions to Reserves	**$ 76,147,088**	**$ 46,952,785**	**$ 48,236,459**	**$ 42,964,915**	**-8.49%**	**-10.93%**
Total Budget Expenditures Less Interfund Activities and Additions to Reserves	**$ 208,861,141**	**$ 292,965,315**	**$ 473,292,087**	**$ 276,146,222**	**-5.74%**	**-41.65%**

TABLE 3B PAGE 1
CITY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Legislative	$ 234,324	$ 313,802	$ 313,802	$ 315,511	0.54%	0.54%
City Attorney	484,865	583,851	608,537	605,940	3.78%	-0.43%
City and County Manager	1,559,339	1,889,910	2,039,760	2,088,800	10.52%	2.40%
Clerk and Recorder	425,465	431,372	420,762	433,411	0.47%	3.01%
Courts	402,479	412,365	412,365	404,913	-1.81%	-1.81%
Human Resources	1,008,728	1,208,301	1,219,900	1,354,204	12.08%	11.01%
Communications	893,224	991,110	1,040,214	1,096,289	10.61%	5.39%
Information Technology	4,758,715	5,864,510	6,372,623	6,258,244	6.71%	-1.79%
Community Development	4,880,151	5,680,333	5,632,934	6,264,466	10.28%	11.21%
Finance	3,776,260	4,349,590	4,493,179	4,581,583	5.33%	1.97%
Economic Development	337,502	493,093	533,933	544,342	10.39%	1.95%
Internal Audit	177,900	201,915	213,315	187,236	-7.27%	-12.23%
Broomfield Improvement Team	485	7,400	3,500	300	-95.95%	-91.43%
Cultural Affairs	398,380	424,542	411,028	403,862	-4.87%	-1.74%
Museums	107,008	117,052	116,952	137,336	17.33%	17.43%
Open Space and Trails - Administration	343,293	418,593	412,778	434,494	3.80%	5.26%
Recreation Services	5,407,425	5,652,167	5,712,678	5,845,839	3.43%	2.33%
Library	2,510,621	2,707,860	2,750,169	3,056,588	12.88%	11.14%
Cemetery	1,600	3,000	3,000	3,000	0.00%	0.00%
Public Safety	15,672,540	17,278,012	17,548,511	18,808,730	8.86%	7.18%
Public Works						
Administration	284,874	434,037	364,037	431,490	-0.59%	18.53%
Fleet Maintenance	1,405,513	1,633,781	1,633,781	1,779,978	8.95%	8.95%
Park Maintenance	7,123,671	7,806,313	7,885,458	8,499,039	8.87%	7.78%
Solid Waste and Recycling	374,893	484,962	484,962	544,951	12.37%	12.37%
Facilities Maintenance	4,097,446	4,841,504	4,694,930	4,616,537	-4.65%	-1.67%
Street Maintenance	4,963,167	5,352,260	5,551,929	5,378,020	0.48%	-3.13%
Cemetery Maintenance	175,906	218,649	221,849	229,189	4.82%	3.31%
Water Operations	13,427,757	19,936,205	20,390,242	15,737,810	-21.06%	-22.82%
Sewer Operations	6,583,257	9,324,934	11,603,397	8,731,679	-6.36%	-24.75%
Reuse Water Operations	788,008	1,228,112	1,613,680	1,022,229	-16.76%	-36.65%
Non Departmental [1]	2,477,860	2,846,420	2,820,036	3,106,211	9.13%	10.15%
Sub-Total Operating Budget	$ 85,082,656	$ 103,135,955	$ 107,524,241	$ 102,902,221	-0.23%	-4.30%
Capital Improvements	$ 51,538,289	$ 108,272,164	$ 230,099,096	$ 87,919,356	-18.80%	-61.79%
Lease/Purchase Payments	4,354,048	4,078,108	4,411,216	4,404,251	8.00%	-0.16%
Debt Service - Bonds	17,031,576	23,193,371	23,159,966	23,184,038	-0.04%	0.10%
Fiduciary Fund	15,887,958	16,626,234	68,625,762	17,553,708	5.58%	-74.42%
Addition to Reserves	37,169,764	9,520,355	9,948,765	6,412,379	-32.65%	-35.55%
Total Expenditures by Function	**$ 211,064,291**	**$ 264,826,187**	**$ 443,769,046**	**$ 242,375,953**	**-8.48%**	**-45.38%**
Interfund Activities	28,107,124	28,120,199	29,279,713	27,308,225	-2.89%	-6.73%
Transfer To Escrow	738,902	-	-	-	NA	NA
Total Budget Expenditures with Interfund Activities	**$ 239,910,317**	**$ 292,946,386**	**$ 473,048,759**	**$ 269,684,178**	**-7.94%**	**-42.99%**

Table 3B is continued on the next page.

1 Includes contributions and participations, and contingencies.

TABLE 3B PAGE 2
COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Assessor	$ 866,804	$ 898,037	$ 898,037	$ 990,499	10.30%	10.30%
County Attorney	196,527	203,154	203,154	408,070	100.87%	100.87%
Clerk and Recorder	332,264	335,235	335,235	341,904	1.99%	1.99%
CSU Extention	-	-	74,990	85,489	NA	14.00%
Elections	429,469	631,168	626,103	459,757	-27.16%	-26.57%
Motor Vehicle	597,989	641,739	639,314	659,974	2.84%	3.23%
Courts - 17th District	2,066,993	2,141,748	2,141,748	2,422,357	13.10%	13.10%
Community Development	169,736	-	-	-	NA	NA
Finance	584,399	743,025	1,174,076	871,860	17.34%	-25.74%
Public Safety	9,617,740	10,507,026	10,578,540	10,981,351	4.51%	3.81%
Human Services - Indirect Cost	246,593	253,447	253,447	-	-100.00%	-100.00%
Public Health Services	2,491,868	2,859,293	2,864,035	2,834,897	-0.85%	-1.02%
Oil and Gas Well Inspections	69,988	99,223	1,178,718	1,584,122	1496.53%	34.39%
Human Services	11,152,985	12,369,684	12,755,447	12,748,731	3.06%	-0.05%
Workforce Center	823,858	916,080	923,187	1,092,911	19.30%	18.38%
Senior Services	1,000,652	1,077,353	1,095,788	1,080,195	0.26%	-1.42%
Non Departmental [1]	254,454	379,941	455,953	341,282	-10.18%	-25.15%
Sub-Total Operating Budget	$ 30,902,319	$ 34,056,153	$ 36,197,772	$ 36,903,399	8.36%	1.95%
Lease/Purchase Payments	$ 3,325,393	$ 3,603,330	$ 3,274,034	$ 3,279,249	-8.99%	0.16%
Addition to Reserves	21,125	202,448	347,679	332,700	64.34%	-4.31%
Total Expenditures by Function	**$ 34,248,837**	**$ 37,861,931**	**$ 39,819,485**	**$ 40,515,348**	**7.01%**	**1.75%**
Interfund Activities	10,849,075	9,109,783	8,660,302	8,911,611	-2.18%	2.90%
Total Budget Expenditures with Interfund Activities	**$ 45,097,912**	**$ 46,971,714**	**$ 48,479,787**	**$ 49,426,959**	**5.23%**	**1.95%**

Table 3B is continued on the next page.

1 Includes contributions and participations, and contingencies.

TABLE 3B PAGE 3
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY BY FUNCTION

Function	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Legislative	$ 234,324	$ 313,802	$ 313,802	$ 315,511	0.54%	0.54%
Assessor	866,804	898,037	898,037	990,499	10.30%	10.30%
Broomfield Improvement Team	485	7,400	3,500	300	-95.95%	-91.43%
Cemetery	1,600	3,000	3,000	3,000	0.00%	0.00%
City and County Attorney	681,392	787,005	811,691	1,014,010	28.84%	24.93%
City and County Manager	1,559,339	1,889,910	2,039,760	2,088,800	10.52%	2.40%
Clerk and Recorder	1,785,187	2,039,514	2,021,414	1,895,046	-7.08%	-6.25%
Combined Courts	2,469,472	2,554,113	2,554,113	2,827,270	10.69%	10.69%
Communications	893,224	991,110	1,040,214	1,096,289	10.61%	5.39%
Community Development	5,049,887	5,680,333	5,632,934	6,264,466	10.28%	11.21%
CSU Extention	-	-	74,990	85,489	NA	14.00%
Cultural Affairs	398,380	424,542	411,028	403,862	-4.87%	-1.74%
Economic Development	337,502	493,093	533,933	544,342	10.39%	1.95%
Finance	4,360,659	5,092,615	5,667,255	5,453,443	7.09%	-3.77%
Health and Human Services	15,715,956	17,475,857	16,796,116	16,676,539	-4.57%	-0.71%
Human Resources	1,008,728	1,208,301	1,219,900	1,354,204	12.08%	11.01%
Information Technology	4,758,715	5,864,510	6,372,623	6,258,244	6.71%	-1.79%
Internal Audit	177,900	201,915	213,315	187,236	-7.27%	-12.23%
Library	2,510,621	2,707,860	2,750,169	3,056,588	12.88%	11.14%
Oil and Gas Inspections	69,988	99,223	1,178,718	1,584,122	1496.53%	34.39%
Museums	107,008	117,052	116,952	137,336	17.33%	17.43%
Open Space and Trails - Administration	343,293	418,593	412,778	434,494	3.80%	5.26%
Public Safety	25,290,280	27,785,038	28,127,051	29,790,081	7.22%	5.91%
Public Works	39,224,492	51,260,757	54,444,265	46,970,922	-8.37%	-13.73%
Recreation Services	5,407,425	5,652,167	6,808,466	6,926,034	22.54%	1.73%
Non Departmental [1]	2,732,314	3,226,361	3,275,989	3,447,493	6.85%	5.24%
Sub-Total Operating Budget	$ 115,984,975	$ 137,192,108	$ 143,722,013	$ 139,805,620	1.91%	-2.72%
Capital Improvements	$ 51,538,289	$ 108,272,164	$ 230,099,096	$ 87,919,356	-18.80%	-61.79%
Lease/Purchase Payments	7,679,441	7,681,438	7,685,250	7,683,500	0.03%	-0.02%
Debt Service - Bonds	17,031,576	23,193,371	23,159,966	23,184,038	-0.04%	0.10%
Fiduciary Fund	15,887,958	16,626,234	68,625,762	17,553,708	5.58%	-74.42%
Addition to Reserves	37,190,889	9,722,803	10,296,444	6,745,079	-30.63%	-34.49%
Total Expenditures by Function	$ 245,313,128	$ 302,688,118	$ 483,588,531	$ 282,891,301	-6.54%	-41.50%
Interfund Activities	38,956,199	37,229,982	37,940,015	36,219,836	-2.71%	-4.53%
Transfer to Escrow	738,902	-	-	-	NA	NA
Total Budget Expenditures with Interfund Activities	**$ 285,008,229**	**$ 339,918,100**	**$ 521,528,546**	**$ 319,111,137**	**-6.12%**	**-38.81%**

1 Includes transfers, contributions and participations, and contingencies.

TABLE 3C - PAGE1
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - SUMMARY INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Contributing Funds (Transfers & Advances From)						
City of Broomfield Budget	$ 28,107,124	$ 28,120,199	$ 29,279,713	$ 27,308,225	-2.89%	-6.73%
County of Broomfield Budget	10,849,075	9,109,783	8,660,302	8,911,611	-2.18%	2.90%
Total Contributing Funds	**$ 38,956,199**	**$ 37,229,982**	**$ 37,940,015**	**$ 36,219,836**	**-2.71%**	**-4.53%**
Receiving Funds (Transfers & Advances To)						
City of Broomfield Budget	$ 38,069,122	$ 36,019,457	$ 37,293,911	$ 34,386,665	-4.53%	-7.80%
County of Broomfield Budget	887,077	1,210,525	646,104	1,833,171	51.44%	183.73%
Total Receiving Funds	**$ 38,956,199**	**$ 37,229,982**	**$ 37,940,015**	**$ 36,219,836**	**-2.71%**	**-4.53%**

Table 3C is continued on the next page.

TABLE 3C - PAGE 2
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities		Actual 2018	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Contributing Funds							
City of Broomfield Budget Interfund Transfers & Advances							
Fund From	**Fund To**						
Transfers							
General	County General	$ 70,000	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
General	Facilities Maintenance	1,846,699	2,167,964	2,140,000	2,355,437	8.65%	10.07%
General	Recreation	361,294	1,322,198	1,322,899	1,211,289	-8.39%	-8.44%
General	Library	35,706	1,130	78,380	385,768	34038.76%	392.18%
General	Capital Improvements	4,380,000	3,500,000	4,500,000	2,000,000	-42.86%	-55.56%
Recreation	Facilities Maintenance	933,471	1,113,600	1,048,700	744,300	-33.16%	-29.03%
Lodging Tax	General	622,395	625,000	625,000	625,000	0.00%	0.00%
Capital Improvements	Debt Service	11,312,613	7,602,566	7,563,161	8,166,581	7.42%	7.98%
Open Space & Parks	Debt Service	249,066	4,094,225	4,096,325	1,193,189	-70.86%	-70.87%
Open Space & Parks	Water Fund	1,090,286	-	-	-	NA	NA
Development Agreements	Capital Improvements	-	-	10,465	-	NA	-100.00%
Development Agreements	Debt Service	1,947,042	1,999,977	2,101,316	4,247,204	112.36%	102.12%
Development Agreements	General	-	-	828	-	NA	-100.00%
SEF	Development Agreements	280,445	291,050	397,950	461,900	58.70%	16.07%
Water	General	1,945,460	2,103,610	2,103,610	2,386,020	13.43%	13.43%
Water	Facilities Maintenance	62,195	78,420	81,290	85,950	9.60%	5.73%
Sewer	General	1,361,820	1,472,530	1,472,530	1,670,210	13.42%	13.42%
Sewer	Facilities Maintenance	44,045	56,300	56,230	61,100	8.53%	8.66%
Water Reclamation	Sewer	1,404,525	1,402,410	1,402,410	1,403,178	0.05%	0.05%
Water Reclamation	General	116,730	126,220	126,220	143,160	13.42%	13.42%
Interfund Advances							
General Fund	Cemetery	43,332	92,999	82,399	97,939	5.31%	18.86%
Total City Budget Contributing Funds		**$ 28,107,124**	**$ 28,120,199**	**$ 29,279,713**	**$ 27,308,225**	**-2.89%**	**-6.73%**
County of Broomfield Budget Interfund Transfers & Advances							
Fund From	**Fund To**						
Interfund Transfers							
County General	City General	$ 1,980,380	$ 1,980,381	$ 1,980,381	$ 2,356,906	19.01%	19.01%
County General	Street	1,579,088	2,044,689	2,243,078	2,092,450	2.34%	-6.72%
County General	CIP Assets Repl. & Refurb.	5,152,420	2,351,998	2,325,059	1,353,334	-42.46%	-41.79%
County General	Facilities Maintenance	954,128	817,550	1,343,250	1,345,750	64.61%	0.19%
County General	Facilities Maintenance - HS	-	378,210	-	-	-100.00%	NA
County General	County Human Services	817,077	1,140,525	576,104	1,763,171	54.59%	206.05%
County Human Services	Facilities Maintenance	221,630	229,460	25,460	-	-100.00%	-100.00%
County Human Services	City General - I.T.	144,352	166,970	166,970	-	-100.00%	-100.00%
Total County Budget Contributing Funds		**$ 10,849,075**	**$ 9,109,783**	**$ 8,660,302**	**$ 8,911,611**	**-2.18%**	**2.90%**
Total City & County Contributing Funds		**$ 38,956,199**	**$ 37,229,982**	**$ 37,940,015**	**$ 36,219,836**	**-2.71%**	**-4.53%**

Table 3C is continued on the next page.

TABLE 3C - PAGE 3
CITY AND COUNTY OF BROOMFIELD TOTAL BUDGET
EXPENDITURE - DETAILS INTERFUND ACTIVITIES (TRANSFERS AND ADVANCES)

Interfund Activities		Actual 2018	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Receiving Funds							
City of Broomfield Budget							
Fund To	**Fund From**						
Interfund Transfers							
Facilities Maintenance	City General	$ 1,846,699	$ 2,167,964	$ 2,140,000	$ 2,355,437	8.65%	10.07%
Facilities Maintenance	County General	954,128	817,550	1,343,250	1,345,750	64.61%	0.19%
Facilities Maintenance - HS	County General	-	378,210	-	-	-100.00%	NA
Facilities Maintenance	County Human Services	221,630	229,460	25,460	-	-100.00%	-100.00%
Facilities Maintenance	Recreation	933,471	1,113,600	1,048,700	744,300	-33.16%	-29.03%
Facilities Maintenance	Sewer	44,045	56,300	56,230	61,100	8.53%	8.66%
Facilities Maintenance	Water	62,195	78,420	81,290	85,950	9.60%	5.73%
Recreation	City General	361,294	1,322,198	1,322,899	1,211,289	-8.39%	-8.44%
Library	City General	35,706	1,130	78,380	385,768	34038.76%	392.18%
Street	County General	1,579,088	2,044,689	2,243,078	2,092,450	2.34%	-6.72%
General	Lodging Tax	622,395	625,000	625,000	625,000	0.00%	0.00%
General	Development Agreements	-	-	828	-	NA	-100.00%
General	Sewer	1,361,820	1,472,530	1,472,530	1,670,210	13.42%	13.42%
General	Water	1,945,460	2,103,610	2,103,610	2,386,020	13.43%	13.43%
General	Water Reclamation	116,730	126,220	126,220	143,160	13.42%	13.42%
General	County General	1,980,380	1,980,381	1,980,381	2,356,906	19.01%	19.01%
General	County Human Services	144,352	166,970	166,970	-	-100.00%	-100.00%
Capital Improvements	City General	4,380,000	3,500,000	4,500,000	2,000,000	-42.86%	-55.56%
Capital Improvements	County General	5,152,419	2,351,998	2,325,059	1,353,334	-42.46%	-41.79%
Capital Improvements	Development Agreements	-	-	10,465	-	NA	-100.00%
Development Agreements	SEF	280,446	291,050	397,950	461,900	58.70%	16.07%
Debt Service	Capital Improvements	11,312,613	7,602,566	7,563,161	8,166,581	7.42%	7.98%
Debt Service	Open Space & Parks	249,066	4,094,225	4,096,325	1,193,189	-70.86%	-70.87%
Debt Service	Development Agreements	1,947,042	1,999,977	2,101,316	4,247,204	112.36%	102.12%
Water Fund	Open Space & Parks	1,090,286	-	-	-	NA	NA
Sewer Fund	Water Reclamation	1,404,525	1,402,410	1,402,410	1,403,178	0.05%	0.05%
Interfund Advances							
Cemetery	General	43,332	92,999	82,399	97,939	5.31%	18.86%
Total City Budget Receiving Funds		**$ 38,069,122**	**$ 36,019,457**	**$ 37,293,911**	**$ 34,386,665**	**-4.53%**	**-7.80%**
County of Broomfield Budget							
Fund To	**Fund From**						
Interfund Transfers							
County General	City General	$ 70,000	$ 70,000	$ 70,000	$ 70,000	0.00%	0.00%
County Human Services	County General	817,077	1,140,525	576,104	1,763,171	54.59%	206.05%
Total County Budget Receiving Funds		**$ 887,077**	**$ 1,210,525**	**$ 646,104**	**$ 1,833,171**	**51.44%**	**183.73%**
Total City & County Receiving Funds		**$ 38,956,199**	**$ 37,229,982**	**$ 37,940,015**	**$ 36,219,836**	**-2.71%**	**-4.53%**

TABLE 3D
CITY OF BROOMFIELD BUDGET
TOTAL CAPITAL IMPROVEMENTS PROGRAM
EXPENDITURE - SUMMARY BY TYPE OF PROJECTS

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Building & Facility Projects	$ 1,548,983	$ 17,550,850	$ 25,144,125	$ 1,328,230
Drainage & Storm Water Projects	37,950	165,000	165,000	103,500
Information Technology Projects	3,308,542	4,128,100	3,583,759	1,633,400
Landscaping Projects	469,578	827,975	960,968	1,046,240
Open Space Projects	373,184	802,328	1,428,227	853,103
Trail System Projects	759,760	433,900	3,710,598	3,408,906
Parks & Recreation Facility Projects	4,383,508	3,250,000	55,544,278	3,453,962
Transportation System Projects	14,949,980	12,420,895	60,347,697	10,109,409
Vehicles, Other Equipment and Furniture	2,063,618	1,835,378	2,010,666	1,868,150
Community Development Projects	7,378,097	7,906,428	9,320,159	8,151,733
Water Utility Projects	7,556,599	27,012,326	29,285,466	38,809,050
Sewer Utility Projects	6,571,688	30,847,865	36,216,576	12,602,277
Water Reclamation Utility Projects	302,422	260,540	1,021,920	1,788,738
Planning, Administration & Other Expenditures	1,752,635	585,000	859,774	2,685,000
Public Art & Cultural Projects	81,745	245,579	499,883	77,658
Total Capital Improvement Projects	$ 51,538,289	$ 108,272,164	$ 230,099,096	$ 87,919,356
Interfund Activities	$ 16,234,164	$ 14,637,233	$ 14,752,362	$ 15,233,414
Sub Total	$ 67,772,453	$ 122,909,397	$ 244,851,458	$ 103,152,770
Transfer to Reserve	$ 22,646,193	$ 7,877,265	$ 8,077,265	$ 3,724,679
Total Capital Improvements Program	$ 90,418,646	$ 130,786,662	$ 252,928,723	$ 106,877,449

TABLE 3E - PAGE 1
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Building & Facility Projects				
Capital Improvements Fund				
Brunner Farmhouse Paving	$ 55,381	$ -	$ -	$ -
HHS - New Facility Design/Construct	359	-	-	-
IT Network Closet Badge Readers - Citywide	-	51,700	46,000	-
Lakeview Cemetery - Columbarium	18,335	-	-	-
Library/Auditorium - Master Plan	-	175,000	175,000	-
Library/Auditorium - 6 Garden Center Improvements	42,958	-	105,192	-
Lowell House Demolition	-	-	71,500	-
Police/Courts - Police Vehicle Lot Security Fencing	-	-	-	250,000
Police/Detention Center - HVAC Equipment Expansion	860,354	-	239,646	-
Police/Detention Center - Access Walkway Between ASU Parking Area to Detention Center Upper Parking Lot	15,089	-	-	-
Police/Detention Center - Security Enhancement-Bullet Resistant Glass	41,490	-	-	-
Police/Detention Center - Security Gates	-	30,150	30,150	-
Service Center - IT Room Expansion	-	-	100,000	-
Service Center - Phase I New Building / Remodel of Existing Building - 60% of Total Cost (Project Total $30M)	7,096	16,200,000	17,992,904	-
Service Center - Property and Evidence Storage Room	-	-	309,200	-
Surge Protection - Citywide	5,095	-	81,019	-
Asset Replacement & Refurbishment Fund				
12 Garden Center Improvements	$ -	$ -	$ 37,600	$ -
Broomfield Depot Museum - Outbuilding Rehabilitation	-	-	-	241,000
Broomfield Facilties - Parking Lot Lighting Upgrade	-	-	-	99,630
Broomfield Recycling Center - Interior Remodel and Restroom Addition	-	-	-	36,400
Brunner Farmhouse Painting	-	-	30,000	-
Building Repairs - Citywide	111,505	116,200	203,274	200,000
City and County Building - Community Development Space Analysis and Reconfiguration	-	150,000	150,000	-
City and County Building - IT Room Cooling Replacement	4,850	-	89,120	-
City and County Building - Lighting Upgrade	-	72,000	-	72,000
City and County Building - Mechanical Equipment Replacement (2010 Building Assessment)	-	-	43,800	-
City and County Building - Replace 8 roof top units (2010 Building Assessment)	21,991	-	1,033,427	-
City and County Building - Second Floor Space Analysis	-	-	-	15,000
Emergency Generator Upgrades - Citywide	16,097	-	106,549	-
Facility UPS Battery Replacement - Citywide	-	-	-	39,200
Floor Covering Replacement - Citywide	173,235	220,000	220,000	198,000
HVAC Systems Rehabilitation - Citywide	58,415	100,000	184,700	124,000
Library/Auditorium - Lighting Upgrade	37,794	-	10,440	-
Library/Auditorium - Parking Lot Lighting	7,685	-	106,215	-
Police/Courts - Courtroom Bench Replacement	-	-	-	53,000
Police/Courts - IT Room Cooling Upgrade	-	-	35,000	-
Police/Courts - Lighting Upgrade	-	85,000	85,000	-
Police/Courts - Rooftop Unit 3 Replacement	-	75,000	75,000	-
Police/Detention Center - AV Room Cooling Upgrade	-	-	86,000	-
Police/Detention Center - Driveway Repair	-	-	197,000	-
Police/Detention Center - Overhead Door Replacement	-	25,800	25,800	-
West Storage Site - Sprung Structure Repairs	71,254	250,000	274,589	-
Services Expansion Fee Fund				
Anthem P-8 Playground and North Parking Lot	$ -	$ -	$ 2,000,000	$ -
Jefferson Academy Expansion - Joint Use	-	-	1,000,000	-
Total Building & Facility Projects	**$ 1,548,983**	**$ 17,550,850**	**$ 25,144,125**	**$ 1,328,230**

Table 3E is continued on the next page.

TABLE 3E - PAGE 2
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Drainage & Storm Water Projects				
Capital Improvements Fund				
Culvert and Small Bridge Inspections - Citywide	$ -	$ 52,500	$ 52,500	$ -
Erosion Control Maintenance - Citywide	5,000	10,500	10,500	10,500
FEMA - Letters of Map Revision	8,000	17,000	17,000	17,000
Park Drainage Improvements - Citywide	24,950	25,000	25,000	26,000
Residential Street Drainage Improvements - Citywide	-	60,000	60,000	50,000
Total Drainage & Storm Water Projects	**$ 37,950**	**$ 165,000**	**$ 165,000**	**$ 103,500**
Information Technology Projects				
Capital Improvements Fund				
Cemetery Management System Software Replacement	$ 22,927	$ -	$ 17,073	$ -
Finance/ HR - HRIS/Payroll Integrated System	1,456,199	-	125,033	-
IT - CAD to GIS Data Integration	-	-	-	40,400
IT - Communications Conduit Installation	-	100,000	300,000	150,000
IT - Computer Endpoint Encryption	-	-	-	48,000
IT - Data Center Migration	-	200,000	360,000	100,000
IT - Document Management	108,569	390,000	316,431	-
IT - Google Management Tools	-	50,000	50,000	-
IT - Smart City Project	-	-	-	800,000
IT - Voicemail Server Redundancy	-	33,000	33,000	-
Police - Data Records Management Systems Replacement	459,512	-	83,000	-
Public Works - Computerized Asset Maintenance Management System	-	1,500,000	-	-
Asset Replacement & Refurbishment Fund				
Council Chambers and Conference Room A/V Equipment Upgrade	$ 163,833	$ 75,000	$ 132,000	$ 30,000
IT - Fiber Infrastructure Transition/Replacement (iNet)	11,348	984,000	1,113,152	-
IT - Network Hardware/Telecom Replacement - Citywide	90,683	90,000	128,318	90,000
IT - Office Production Software Upgrade	39,384	-	-	-
IT - Payment Processing Consolidation	8,664	-	31,336	-
IT - PC Equipment Tech Refresh	318,611	375,000	658,991	375,000
IT - Telecom System Replacement and Upgrades	6,429	-	33,169	-
IT - Telephone System Software Upgrade	-	34,100	34,100	-
Police - Vehicle Laptop Computer Replacements (includes installation)	379,481	-	-	-
Public Works & Community Development - Toughbook Laptop Replacements	-	297,000	13,009	-
Recreation Management System Software Replacement	242,902	-	155,147	-
Total Information Technology Projects	**$ 3,308,542**	**$ 4,128,100**	**$ 3,583,759**	**$ 1,633,400**
Landscaping Projects				
Asset Replacement & Refurbishment Fund				
Irrigation Control Replacements - Citywide	$ -	$ 297,975	$ 297,975	$ 298,240
Capital Improvements Fund				
Zuni Street - E. Midway to W. 136th Ave. Power Burial/Landscaping	$ -	$ -	$ 100,000	$ -
Open Space & Parks Fund				
Ash Tree Replacement - Citywide	$ 84,290	$ 85,000	$ 85,000	$ 93,500
Irrigation Replacements - Citywide	164,750	200,000	232,993	200,000
Lamar Street - Island Improvements	-	-	-	125,000
McKay Lake Park & Open Lands - Landscaping	-	-	-	74,000
Park Landscape Improvements - Citywide	76,566	100,000	100,000	100,000
Shrub Replacement - Citywide	39,608	40,000	40,000	40,000
Tree Replacement - Citywide	104,364	105,000	105,000	115,500
Total Landscaping Projects	**$ 469,578**	**$ 827,975**	**$ 960,968**	**$ 1,046,240**

Table 3E is continued on the next page.

TABLE 3E - PAGE 3
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Open Space Projects				
Capital Improvements Fund				
Kabert Property - Open Space Acquisition and Site Clearance	$ -	$ -	$ 400,000	$ 162,000
Open Space & Parks Fund				
Harmer-Galasso Open Space Management Plan	$ -	$ -	$ -	$ 100,000
Markel Open Space - Management Plan Development	-	50,000	20,000	-
Metzger Open Space - Administration and Maintenance	30,000	55,000	55,000	65,000
Metzger Open Space - Acquisition Payments to Foundation	274,204	272,203	272,203	274,078
Mitchem Property - Environmental Insurance Payment	10,125	10,125	10,125	10,125
Nordstrom Open Space - Interest Payment to Water Fund	1,407	-	-	-
Open Space - Due Diligence Services	10,782	80,000	80,000	85,000
Open Space - Grassland Restoration	-	210,000	210,000	-
Open Space - Master Plan Update	-	-	175,000	-
Open Space and Trails Misc. Improvements - Citywide	16,807	25,000	40,693	25,000
Open Space and Trails Signage & Kiosks - Citywide	15,326	100,000	140,566	101,900
Raptor Policy Study	-	-	-	30,000
Total Open Space Projects	**$ 358,651**	**$ 802,328**	**$ 1,403,587**	**$ 853,103**
Planning and Administration				
Prairie Dog Management	$ 14,533	$ -	$ 24,640	$ -
Total Planning and Administration	**$ 14,533**	**$ -**	**$ 24,640**	**$ -**
Trail System Projects				
Capital Improvements Fund				
Broomfield Trail - RR bridge to Industrial Lane to Midway (BT2)	$ -	$ -	$ 247,500	$ -
Industrial Lane Bike Lane and Sidewalk	2,018	-	200,000	1,832,983
Interpark - Broomfield Industrial Park Pedestrian Bridge	-	100,700	240,000	-
Conservation Trust Fund				
Tom Frost Reservoir - Amenities and Landscaping	145,776	-	80,169	-
Trail Connection - Brandywine Park to Mountain View Elementary School (NC-15)	-	-	199,500	-
Open Space & Parks Fund				
Frank Varra Park - Multi-Use Trail Repairs	$ -	$ 83,700	$ -	$ -
Frank Varra Park - US 36 Bikeway Trail Realignment	-	-	-	843,500
Great Western Loop Trail	-	-	-	335,000
Rocky Mountain Greenway Trail (Broomfield's Share)	-	-	-	105,000
Broomfield Trail - Aspen to Sheridan (BT5)	-	50,000	-	-
Broomfield Trail - Lowell to Spruce Meadows - (BT6 phase 3)	-	-	-	100,000
Broomfield Trail - RR bridge to Industrial Lane to Midway (BT2)	537,686	-	2,443,429	-
Neighborhood Connection - Hwy 287 to Midway Boulevard (NC5) - Blue Star Park	-	-	-	144,923
Neighborhood Connection - Lowell Blvd. to Mead Street Trail (NC-17)	-	-	-	47,500
Regional Trail - Storage Tek Dr. - Underpass Improvements	30,095	-	300,000	-
Trail Connection - Brandywine Park to Mountain View Elementary School (NC-15)	-	199,500	-	-
County Commons Open Space - Trail Raising	44,185	-	-	-
Total Trail System Projects	**$ 759,760**	**$ 433,900**	**$ 3,710,598**	**$ 3,408,906**

Table 3E is continued on the next page.

TABLE 3E - PAGE 4
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Parks & Recreation Facility Projects				
Capital Improvements Fund				
124th Avenue - Tree Branch Recycling Center Relocation	$ 34,368	$ -	$ 501,632	$ -
Bay - Renovation Phase - Parking Lot	-	50,000	-	-
Bay - Renovation Phase III - Locker Room/Concessions	1,671,881	-	196,695	-
Blue Star Park - Upgrade	-	-	-	43,500
Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection	-	-	-	50,000
Broomfield Community Center - Reconstruction	151,481	-	47,843,078	-
Broomfield County Commons - Cemetery Phase II	715,700	-	950,657	-
Broomfield County Commons - Expansion - Yellow Pod	18,158	-	57,278	-
North Broomfield Park - Land Acquisition	-	1,000,000	1,290,000	1,055,497
Parks - Structures Condition Assessments	-	50,000	-	-
Parks - Water Reclamation Tap Payments	336,780	785,820	785,820	729,915
Paul Derda Center - Boiler Upgrade	-	80,000	-	-
Paul Derda Recreation Center - Downstairs Lobby Repurposing	-	87,600	-	-
Paul Derda Recreation Center - Security Camera Expansion	-	37,400	37,400	-
Wildgrass Underpass Water Sealing Design	-	40,000	-	-
Asset Replacement & Refurbishment Fund				
Parks - Picnic Shelter Concrete Replacement	$ -	$ 120,500	$ 120,500	$ -
Paul Derda Center - Boiler Upgrade	-	-	80,000	-
Paul Derda Center - Sign Replacement	-	-	-	71,000
Conservation Trust Fund				
Bay - Tower Body Slide Refurbish	$ 6,500	$ -	$ 14,000	$ -
Bay - Tube Slide Catch Pool Re-plaster	13,195	-	8,805	-
Brandywine Park - Parking Lot	-	-	-	310,000
Brandywine Park - Upgrade & Renovation of Park and Baseball Diamond	23,290	-	171,210	-
Brandywine Soccer Fields - Upgrade & Renovation	-	-	295,000	-
Upgrade	-	-	-	44,000
Community Park Ball Field - Playground Shade Structure	-	-	-	31,050
Community Park Ball Field - Scoreboard Electrical Service Replacement	9,542	-	-	-
Community Park Ball Field Complex - Signage	-	48,000	48,000	-
Crofton Park - Pedestrian Lighting Improvements	4,480	-	27,020	-
Interlocken East Park Playground	-	145,130	-	-
LacAmora Park - Master Plan	-	13,100	-	-
Parks - Portalet Enclosures	-	224,700	224,700	-
Parks - Shade Structures - Citywide	29,383	-	-	-
Paul Derda Recreation Center - Downstairs Lobby Repurposing	-	-	87,600	-
Paul Derda Recreation Center - Plaster Recoating on Main Pool and Hot Tubs	-	-	95,000	-
Paul Derda Recreation Center - Pool Grate and Gutter Repair	-	-	-	50,000
Paul Derda Recreation Center - Pool Slide Area Concrete Replacement	-	-	-	40,000
Paul Derda Recreation Center - Replace/Upgrade Florescent Lighting	54,998	-	55,000	85,000
Playground Improvements - Citywide	-	-	230,000	230,000
Pool Accessory Equipment Replacement - All City Pools	18,940	14,000	14,000	14,000
Pool Drain Cover Replacement	-	-	20,500	-
Public Parks Restroom Automated Lock System - Citywide	30,848	-	-	-
Siena/Anthem Community Park Playground	-	258,750	258,750	-
West Park Concrete Replacement	29,567	-	-	-
Open Space & Parks Fund				
McKay Lake Regional Park - Park Design/Construction	$ 927,253	$ -	$ 709,099	$ -
Parks - Structures Condition Assessments	-	-	50,000	-
Playground Improvements - Citywide	307,144	230,000	130,034	-

Table 3E is continued on the next page.

TABLE 3E - PAGE 5
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Services Expansion Fee Fund				
Emerald Park - Ballfield and Park Improvements	$ -	$ 65,000	$ 65,000	$ 700,000
Northmoor Park - Land Acquisition	-	-	1,177,500	-
Total Parks & Recreation Facility Projects	**$ 4,383,508**	**$ 3,250,000**	**$ 55,544,278**	**$ 3,453,962**
Transportation System Projects				
Capital Improvements Fund				
120th Avenue Connection - Illuminated Street Name Signs	$ 22,950	$ -	$ -	$ -
Arista Street Lighting Upgrade	-	500,000	-	-
Bicycle and Pedestrian Wayfinding Signs - Citywide	-	-	30,000	-
Bike and Pedestrian Striping Modifications - Citywide	-	-	-	50,000
Bike and Ride Shelters - Citywide	-	-	30,000	60,000
Bike Share Program - Citywide	-	-	35,993	-
Broomfield Lane - Extension	-	-	72,000	-
Civic Center - Pedestrian Improvements	78,568	-	-	-
Dillon Road/W 144th Ave - Improvements (Bond Funding)	393,395	-	39,606,605	-
Durango Ave. - Construct Sidewalk and Crosswalk	3,500	-	-	-
East 1st Ave and Sheridan Boulevard - Intersection Improvements -Turn Lane	22,468	-	510,020	-
East Flatiron Crossing Drive - Flatiron Marketplace Dr. Intersection Reconstruction	-	230,300	230,300	-
Eldorado Blvd - Eastbound Double Left to Northbound Interlocken	-	380,000	380,000	-
Flatiron Crossing Drive - Zip Bridge Repairs	47,893	500,000	-	-
Huron and 160th Ave Turn Lanes	-	-	49,500	400,000
Interlocken/Flatiron Crossing - Directional Monuments	-	44,730	44,730	-
Lowell Blvd. - 120th Ave. to E Midway Ave - Widening and Landscape Improvements	271,539	-	15,665	-
Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Improvements	6,620,954	-	850,495	-
Main St Improvements at W. 120th Ave	-	42,000	-	-
Midway Boulevard - Street Lights	-	123,500	-	-
Nickel Street - Improvements	1,415	-	289,570	-
Pedestrian Bridge and Underpass Repairs	-	58,000	58,000	-
Railroad Crossings - Quiet Zone Improvements	180	-	1,182,114	-
SH 128 and US 36 - Bikeway Connection	-	-	35,000	315,000
SH 7 and I-25 Interchange Design (Broomfield's Share)	-	-	83,000	-
Sheridan Blvd/Lowell Intersection Turn Lanes	5,121	527,000	959,391	-
Sheridan Blvd/Midway Intersection Improvements	-	683,000	100,000	583,000
Sidewalk - 120th Avenue - Main to Teller (South side of street)	8,731	250,000	-	341,269
Sidewalk - 120th Avenue (Local) - Pedestrian and Roadway Improvements	-	133,440	160,550	1,200,960
Sidewalk - Sheridan Parkway - Wildgrass to Lowell	145,000	-	-	-
Sidewalk - Wadsworth to 116th Circle (RT12) Repair and Construction (Phase 2) - Design Amount Only	-	15,000	15,000	-
Sidewalk Connections - Citywide	9,037	100,000	100,000	100,000
Street Light Installation - Citywide	-	26,000	26,000	22,000
Traffic Mitigation - Citywide	111,037	160,000	177,570	160,000
Traffic Signal - 108th Ave and Simms St	150,729	-	-	-
Traffic Signal - SH 128 and Ridge Parkway (Broomfield's Share 10%)	-	-	25,000	-
Traffic Signal - W. 160th Ave. and Huron Street	136,761	-	-	-
Traffic Signal Upgrades - Citywide	88,454	127,000	127,000	105,000
Transportation Studies - Citywide	91,454	100,000	100,000	100,000
Upham Street - Local Roadway and Sidewalk Improvements	-	607,000	114,450	500,000
US 36 - Bikeway Connections	108,559	-	-	-
US 36 - Bikeway Signage	-	-	15,985	-
W. Midway Blvd - Bridge over Railroad (Land Purchase)	-	-	400,000	550,000
W. Midway Blvd. and Kohl Street - Intersection Improvements	-	-	-	25,000
Wadsworth Blvd. Interchange /120th Ave Connection Participation (Broomfield's share	1,844,173	1,750,000	7,319,429	-
Wilcox Subdivision - Cul-De-Sac Paving	675,452	712,925	821,399	-
Zuni Street and Quail Creek Drive Roundabout	-	62,000	-	62,000
Zuni Street Pedestrian Crossing Improvements	75,000	-	-	-

Table 3E is continued on the next page.

TABLE 3E - PAGE 6
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Asset Replacement & Refurbishment Fund				
Arista Street Lighting Upgrade	$ -	$ -	$ 29,000	$ 250,000
Bridge Inspections and Repairs - Citywide	52,671	50,000	50,000	68,000
City-Owned Concrete Replacement (Streets and Parks)	321,797	323,000	323,000	323,000
Concrete Curb Ramp Replacement - Citywide	49,171	50,000	50,000	60,000
Concrete Replacement (Residential 25%/75%) - Citywide	70,341	70,000	70,000	80,000
East 1st Ave - Street Light Replacement	-	250,000	-	-
East Flatiron Crossing Drive - US 36 to Brainard Drive - Reconstruction	-	-	47,000	-
Pavement Management/Street Sealing Program - Citywide	3,394,446	3,800,000	4,000,000	4,000,000
Traffic Signal & Light Pole Replacement - Citywide	142,834	300,000	300,000	210,000
W. 12th Ave Reconstruction	-	424,000	58,020	522,180
Services Expansion Fee Fund				
W. 136th Ave. - Westbound Right Turn at Legacy HS	$ -	$ -	$ 1,433,911	$ -
School Safety Program	6,350	22,000	22,000	22,000
Total Transportation System Projects	**$ 14,949,980**	**$ 12,420,895**	**$ 60,347,697**	**$ 10,109,409**
Vehicles, Other Equipment and Furniture				
Capital Improvements Fund				
Police - Radio System Upgrade	$ -	$ -	$ -	$ -
Asset Replacement & Refurbishment Fund				
Facilities - Office Furniture and Equipment Replacement	$ 78,101	$ 60,000	$ 94,195	$ 113,000
Non-Mobile Equipment Replacement- Citywide	91,245	256,605	259,355	139,600
Recreation & Auditorium - Electronic Audio/Video Equipment Replacement	7,911	30,778	30,778	77,100
Recreation & Police - Fitness Equipment Replacement	93,315	156,800	156,800	124,000
Vehicle and Mobile Equipment Replacement -Citywide	1,793,046	1,331,195	1,469,538	1,414,450
Total Vehicles, Other Equipment and Furniture	**$ 2,063,618**	**$ 1,835,378**	**$ 2,010,666**	**$ 1,868,150**
Community Development Projects				
Development Agreements Fund				
Anthem				
Infrastructure Public Improvements	$ 776,735	$ 771,246	$ 795,311	$ 686,138
Arista				
Infrastructure Public Improvements	246,980	334,780	493,196	313,260
Broadlands				
Street Improvements	9,492	16,430	4,970	6,211
FlatIrons Market Place				
Repayment to Metro District	357,296	293,888	313,065	281,723
Lambertson Farm				
Reimbursement for Public Infrastructure	1,159,262	1,236,882	1,226,750	1,162,532
Macerich				
Infrastructure Public Improvements	220,432	170,801	183,863	186,621
MidCities (Main Street)				
Payment to Metro District	2,260,653	2,440,122	2,442,254	2,320,387
Parkway Circle				
Reimbursement Developer for Improvements	203,079	334,352	168,812	177,253
Village Square (ARC Store)				
General Development Reimbursements	243,362	225,207	276,625	232,864
Revenue Allocation to BURA				
Allocation to BURA	1,900,806	2,082,720	3,415,313	2,784,744
Total Community Development Projects	**$ 7,378,097**	**$ 7,906,428**	**$ 9,320,159**	**$ 8,151,733**
Water Utility Projects				
Raw Water - Purchases, Transmission, & Reservoirs				
Broomfield Reservoir - Raw Water Storage Reservoir Construction	$ 12,117	$ -	$ -	$ -
Carter Lake Pipeline - In-Line Pump Station Share	-	33,080	33,080	280,540
Sienna Reservoir/Pump Station/Pipeline	-	3,660,697	-	-
Water Fund - Raw Water Purchase	3,771,075	-	-	-
Windy Gap- Storage Reservoir Design And Construction	3,274,160	6,000,000	2,646,400	30,850,000
Total Raw Water Projects	**$ 7,057,352**	**$ 9,693,777**	**$ 2,679,480**	**$ 31,130,540**

Table 3E is continued on the next page.

TABLE 3E - PAGE 7
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Potable Water - Acquisition, Treatment & Storage				
North Area Water System Master Plan Improvements - Pipe Capacity and Connections	$ 7,297	$ 1,000,000	$ 2,751,220	$ 1,383,500
Total Potable Water - Treatment & Storage	**$ 7,297**	**$ 1,000,000**	**$ 2,751,220**	**$ 1,383,500**
Potable Water Transmission Lines & Facilities				
Lowell Blvd. - 120th Ave. to E Midway Ave	$ (14,037)	$ -	$ -	$ -
Mesa Zone - Booster Station	-	2,880,000	500,000	6,000,000
Northwest Parkway/Anthem Ranch - New Pressure Regulating Valve Facility	-	-	122,000	-
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost	-	5,400,000	6,000,000	-
Water Treatment Facility - Expansion	225,886	7,209,750	16,875,000	-
Total Potable Water Transmission Lines & Facilities	**$ 211,849**	**$ 15,489,750**	**$ 23,497,000**	**$ 6,000,000**
Planning and Administration				
Anthem Infrastructure Reimbursement	$ 245,086	$ 803,799	$ 317,781	$ 270,010
Water Fund - Master Plan Updates/ Hydraulic Model	35,015	25,000	39,985	25,000
Total Planning and Administration	**$ 280,101**	**$ 828,799**	**$ 357,766**	**$ 295,010**
Total Water Utility Capital Improvements	**$ 7,556,599**	**$ 27,012,326**	**$ 29,285,466**	**$ 38,809,050**
Sewer Utility Projects				
Sewer Collection System - Lines & Facilities				
257 Property Lift Station and Forced Main – East of I-25	$ -	$ 600,000	$ 600,000	$ 5,400,000
Baseline (North Park) - Gravity Sewer Lines	-	2,120,000	2,120,000	-
Baseline (North Park) - Sac Creek Basin Lift Station	-	3,000,000	-	3,000,000
Baseline (North Park) - South Preble Creek Lift Station	-	2,700,000	-	3,000,000
Byers Lift Station and Force Main	-	-	2,982,849	-
North Area Force Main (Subbasin 2 to WWTP)	140,101	11,700,000	12,859,899	-
Northlands Lift Station - Access Road Design	-	-	-	82,500
Service Center - Phase I New Building / Remodel of Existing Building - 20% of Total Cost	115,015	5,400,000	5,884,985	-
Super Oxygenation System for Rock Creek Lift Station and Force Main Odor Control	44,000	-	2,736,930	-
Total Collection System Projects	**$ 299,116**	**$ 25,520,000**	**$ 27,184,663**	**$ 11,482,500**
Sewage Treatment Facilities				
Wastewater Treatment Facility - Administration Building Expansion	$ 4,863,689	$ -	$ 237,929	$ -
Wastewater Treatment Facility - Capacity Re-Rating	-	-	-	180,000
Wastewater Treatment Facility - Improvements -New Clean Water STDS - Temperature (Growth)	-	1,820,000	-	-
Wastewater Treatment Facility - Improvements -New Clean Water STDS - Nutrients (Growth)	-	-	-	520,000
Wastewater Treatment Facility - Process Covers and Equipment Replacements	34,932	-	3,328,633	-
Total Planning and Administration	**$ 4,898,621**	**$ 1,820,000**	**$ 3,566,562**	**$ 700,000**
Stormwater and Drainage				
Alter Street and Industrial Lane - Storm Drainage Improvements	$ 81,385	$ -	$ -	$ -
City Park Channel - Invert Along 120th Ave from Chase St to Sheridan Blvd	-	75,000	-	-
City Park Channel - Midway Park Modifications	-	52,000	-	-
City Park Channel – Lowell to Big Dry Creek (Broomfield Match)	-	-	260,000	-
City Park Channel - Overflow Connection to Nissen Channel	200,000	-	1,338,157	-
Lowell Blvd. - 120th Ave. to E Midway Ave	584	-	-	-
Lowell Blvd. - E. Midway to W. 136th Ave. - Widening and Landscape Improvements	472,392	-	46,747	-
Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)	260,000	260,000	260,000	260,000
Quail Creek Channel Improvements at Broadlands	3,843	-	516,000	-
Wilcox Subdivision - McKay Lake Lateral Drainage Improvements	218,739	2,500,000	2,764,261	-
Total Stormwater and Drainage	**$ 1,236,943**	**$ 2,887,000**	**$ 5,185,165**	**$ 260,000**

Table 3E is continued on the next page.

TABLE 3E - PAGE 8
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Planning and Administration				
Developer Reimbursement - Anthem Infrastructure License Fee Credits	$ 125,925	$ 620,865	$ 167,535	$ 142,350
Developer Reimbursement - MidCities Sewer Outfall	-	-	99,733	-
Developer Reimbursement - South Sewer Outfall (Arista area) Old Wadsworth Blvd. to State HWY 121	11,083	-	12,918	17,427
Total Planning and Administration	**$ 137,008**	**$ 620,865**	**$ 280,186**	**$ 159,777**
Total Sewer Utility Capital Improvements	**$ 6,571,688**	**$ 30,847,865**	**$ 36,216,576**	**$ 12,602,277**
Water Reclamation Utility Projects				
Reuse Water Distribution System - Lines & Facilities				
Anthem - Connect Reuse Mainlines at Preble Creek and Indian Peaks	$ -	$ -	$ -	$ 1,343,100
Meadow Island - Diversion Structure	-	84,540	-	84,540
Public Works - Engineering and Legal Services	66,633	176,000	176,000	122,400
Total Distribution System Projects	**$ 66,633**	**$ 260,540**	**$ 176,000**	**$ 1,550,040**
Reuse Water Acquisition and Storage				
Heit Pit - Outlet Facility	$ 200,475	$ -	$ 761,327	$ -
Heit Pit - Pump Station/Inlet Improvements	-	-	-	238,698
Total Reuse Water Storage	**$ 200,475**	**$ -**	**$ 761,327**	**$ 238,698**
Planning and Administration				
Reuse Water System Master Plan - Citywide	$ 35,314	$ -	$ 84,593	$ -
Total Planning and Administration	**$ 35,314**	**$ -**	**$ 84,593**	**$ -**
Total Water Reclamation Utility Capital Improvements	**$ 302,422**	**$ 260,540**	**$ 1,021,920**	**$ 1,788,738**
Planning, Administration & Other Expenditures				
Capital Improvements Fund				
Asset Protection Fund Projects- Citywide	$ 124,000	$ 50,000	$ 50,000	$ 50,000
Butterfly Pavilion	70,000	-	5,000	2,000,000
Citizen/Council Priority Projects - Citywide	-	25,000	-	25,000
Civic Center - Vision Development	40,000	-	63,408	100,000
Comprehensive Plan Update and Transportation - Master Plan Update	231,128	-	68,871	-
Enhance Broomfield Program	111,430	100,000	156,073	100,000
Jefferson Parkway Participation	400,000	400,000	400,000	400,000
Neighborhood Grant Program - Citywide	-	10,000	10,000	10,000
Oil and Gas - Environmental Testing	-	-	25,000	-
Ralston House - Broomfield's Share	176,578	-	81,422	-
Bond Issuance Cost	599,499	-	-	-
Total Planning, Administration & Other Expenditures	**$ 1,752,635**	**$ 585,000**	**$ 859,774**	**$ 2,685,000**
Public Art & Cultural Projects				
Capital Improvements Fund				
Public Art - 1% Funding	$ 81,745	$ 245,579	$ 499,883	$ 77,658
Total Public Art & Cultural Projects	**$ 81,745**	**$ 245,579**	**$ 499,883**	**$ 77,658**
Total Capital Improvement Projects	**$ 51,538,289**	**$ 108,272,164**	**$ 230,099,096**	**$ 87,919,356**
Transfer to Reserve				
Capital Improvements Fund				
Asset Protection Allocation	$ 300,000	$ 400,000	$ 500,000	$ 500,000
Debt Service Sinking Fund	17,000,000	-	-	-
Facilities Improvements Allocation	5,346,193	7,477,265	7,577,265	3,224,679
Transfer to Reserve	**$ 22,646,193**	**$ 7,877,265**	**$ 8,077,265**	**$ 3,724,679**

Table 3E is continued on the next page.

TABLE 3E - PAGE 9
CITY OF BROOMFIELD BUDGET
EXPENDITURE - DETAIL CAPITAL IMPROVEMENTS PROGRAM
PROJECTS LISTED BY FUND AND BY PROJECT TYPE

Capital Improvement Projects	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019
Interfund Activities				
Capital Improvements Fund				
Transfer to Debt Service Fund	$ 11,312,613	$ 7,602,566	$ 7,563,161	$ 8,166,581
Open Space & Park Land Fund				
Debt Service Fund - Open Space Acquisitions	$ 199,253	$ 3,275,380	$ 3,277,060	$ 954,551
Water Fund - Repayment of Norstrom Acquisition Phase II	1,090,286	-	-	-
Services Expansion Fee Fund				
Transfer to Development Agreement Fund	$ 280,445	$ 356,900	$ 397,950	$ 461,900
Development Agreements Fund				
Transfer to Debt Service Fund	$ 1,947,042	$ 1,999,977	$ 2,101,316	$ 4,247,204
Transfer to CIP Fund	-	-	10,465	-
Transfer to Sewer Fund for Debt Services	$ 1,404,525	$ 1,402,410	$ 1,402,410	$ 1,403,178
Total Interfund Activities	**$ 16,234,164**	**$ 14,637,233**	**$ 14,752,362**	**$ 15,233,414**
Total Capital Improvements Program	**$ 90,418,646**	**$ 130,786,662**	**$ 252,928,723**	**$ 106,877,449**

TABLE 4A
CITY AND COUNTY OF BROOMFIELD BUDGET
APPLICABLE BONDED INDEBTEDNESS TO CHARTER'S G.O. BOND LIMITS

Applicable Bonded Indebtedness Regarding Total General Obligation
Debt Limitations As Set Forth In Chapter 14, Section 14.7 of the City Charter
Chapter 14, Section 14.7 of the City Charter provides that general obligation debt shall not exceed 10% of the City's assessed valuation. Applicable bonded indebtedness is summarized below.

Assessed Valuation and Bonds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Assessed Valuation of City and County	$ 1,228,963,980	$ 1,351,997,800	$ 1,325,058,813	$ 1,353,333,625	0.10%	2.13%
Maximum Allowable Bonded Indebtedness (10%)	$ 122,896,398	$ 135,199,780	$ 132,505,881	$ 135,333,363	0.10%	2.13%
Total Debt Outstanding Subject to 10% Charter Limitation	$ -	$ -	$ -	$ -	NA	NA
Total	$ -	$ -	$ -	$ -	NA	NA
Maximum General Obligation Debt Expansion per City Charter	**$ 122,896,398**	**$ 135,199,780**	**$ 132,505,881**	**$ 135,333,363**	**0.10%**	**2.13%**

TABLE 4B
CITY AND COUNTY OF BROOMFIELD BUDGET
SUMMARY - TOTAL BONDED INDEBTEDNESS

In accordance with the provisions of Section 12.3 of the City Charter, the following is a summary of the City's debt position.

Fund	Date of Issue	Original Principal Amount	Projected Principal Remaining 12-31-17	Projected Principal Remaining 12-31-18	Projected Principal Remaining 12-31-19	% Chg 18 Original 2019
Water Fund						
Water Revenue Bonds - 2012	4-24-12	49,750,000	24,900,000	20,340,000	15,585,000	-37.41%
Total Water Fund		**$ 49,750,000**	**$ 24,900,000**	**$ 20,340,000**	**$ 15,585,000**	**-37.41%**
Sewer Fund						
Sewer Revenue Bonds, Series 2012	8-28-12	32,360,973	26,631,111	25,214,565	23,726,725	-10.91%
Total Sewer Fund		**$ 32,360,973**	**$ 26,631,111**	**$ 25,214,565**	**$ 23,726,725**	**-10.91%**
Water Reclamation Fund						
Revenue Bonds, Series 2012	8-28-12	11,379,027	5,098,889	3,900,435	2,653,275	-47.96%
Total Water Reclamation Fund		**$ 11,379,027**	**$ 5,098,889**	**$ 3,900,435**	**$ 2,653,275**	**-47.96%**
Capital Improvements Fund						
Sales & Use Tax Revenue Bonds - 2012A	10-25-12	42,509,787	28,844,787	28,209,787	26,936,113	-6.62%
Sales & Use Tax Revenue Bonds - 2017	9-12-17	72,900,000	72,900,000	70,980,000	68,330,000	-6.27%
Total Capital Improvements Fund		**$ 115,409,787**	**$ 101,744,787**	**$ 99,189,787**	**$ 95,266,113**	**-6.37%**
Open Space & Parks Fund						
Sales & Use Tax Revenue Bonds, 2012A	10-25-12	4,981,326	4,981,326	1,136,326	-	-100.00%
Total Open Space Fund		**$ 4,981,326**	**$ 4,981,326**	**$ 1,136,326**	**$ -**	-100.00%
Development Agreement Fund						
Sales & Use Tax Revenue Bonds - 2012A & B	10-25-12	61,073,887	50,818,887	50,818,887	48,518,887	-4.53%
Total Development Agreement Fund		**$ 61,073,887**	**$ 50,818,887**	**$ 50,818,887**	**$ 48,518,887**	**-4.53%**
Grand Total		**$ 274,955,000**	**$ 214,175,000**	**$ 200,600,000**	**$ 185,750,000**	**-13.27%**

Bonds	Purposes
Water Fund	
Water Revenue Bonds - 2000	Funded acquisition of water rights, expanded water treatment plant and system improvements (pump stations)
Water Revenue Bonds - 2002	Funded acquisition of water rights and provided funds to purchase land for local reservoir
Water Revenue Bonds - 2012	Refunded 2000 and 2002 Bonds to reduce interest and save $6.2 million
Sewer Fund	
Sewer Revenue Bonds, Series 2001	Funded EPA mandated upgrades to plant, expansion of plant to 8 MGD and extension of lines and interceptors
Sewer Revenue Bonds, Series 2012	Refunded 2001 Bonds to reduce interest and save $9 million
Water Reclamation Fund	
Revenue Bonds, Series 2001	Funded construction of reclamation system (including treatment plant, pipeline, distribution system, storage)
Revenue Bonds, Series 2012	Refunded 2001 Bonds to reduce interest and save $.5 million
Capital Improvements Fund	
Sales & Use Tax Revenue Bonds - 2002 A	(1) Refunded 1992 bonds (which refunded the 1989 bonds providing additional funds for municipal center projects - City Hall, The Bay, Service Center,Senior Center) and streets improvements - including Miramonte, Midway and Lamar; (2) cemetery construction, (3) additional street improvements (Sheridan Blvd, First Street, Main Street, South 124th/Aspen Street)
Sales & Use Tax Revenue Bonds - 2002 B	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2009	Wadsworth Interchange/ 120th Avenue Connection with CDOT
Sales & Use Tax Revenue Bonds - 2012A	Refunded 2002 & 2009 bonds
Sales & Use Tax Revenue Bonds, 2017	Broomfield Community Center rennovation project and streets improvements for Dillon Road/144th Ave
Open Space & Parks Fund	
Sales & Use Tax Revenue Bonds, 2002A	Refund 1995 bonds (which funded "The Field" open space acquisition)
Sales & Use Tax Revenue Bonds, 2012A	Refunded 2002 bonds
Development Agreement Fund	
Sales & Use Tax Revenue Bonds - 2002A	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2002C	Public infrastructure at Flatirons Crossing
Sales & Use Tax Revenue Bonds - 2012A	Refunded 2002 bonds
Sales & Use Tax Revenue Bonds - 2012B	Refunded 2002 bonds

TABLE 4C
CITY AND COUNTY OF BROOMFIELD BUDGET
SUMMARY - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

	Municipal Bonds					COPs*	
Year	Water Fund	Sewer Fund	Capital Improvements Fund	Development Agreement Fund	Open Space & Parks Fund	Lease/ Purchase Payments	Total Annual Payments
2017	5,717,450	3,521,513	5,594,068	1,947,042	249,066	7,679,443	24,708,582
2018	5,711,750	3,837,013	7,562,196	1,947,041	4,094,066	7,681,751	30,833,817
2019	5,724,450	3,852,413	8,166,491	4,247,042	1,193,143	7,680,000	30,863,539
2020	5,714,250	3,858,013	8,628,233	4,977,041	-	7,684,249	30,861,786
2021	5,717,500	3,869,013	8,658,084	4,946,242	-	4,003,500	27,194,339
2022	5,738,250	2,430,013	8,662,533	4,939,241	-	4,011,250	25,781,287
2023	-	2,437,263	8,674,584	4,931,467	-	4,011,500	20,054,814
2024	-	2,445,013	8,567,083	5,039,467	-	4,004,250	20,055,813
2025	-	2,453,013	8,477,584	5,123,217	-	4,004,500	20,058,314
2026	-	2,456,013	8,609,833	4,993,217	-	4,006,500	20,065,563
2027	-	2,469,813	8,459,334	5,142,966	-	3,984,750	20,056,863
2028	-	2,476,363	8,492,983	5,109,467	-	-	16,078,813
2029	-	2,485,813	8,519,983	5,072,966	-	-	16,078,762
2030	-	2,500,188	8,619,983	4,983,467	-	-	16,103,638
2031	-	2,508,975	8,701,247	4,891,354	-	-	16,101,576
2032	-	-	5,810,450	-	-	-	5,810,450
2033	-	-	5,809,450	-	-	-	5,809,450
2034	-	-	5,807,450	-	-	-	5,807,450
2035	-	-	5,808,950	-	-	-	5,808,950
2036	-	-	5,808,200	-	-	-	5,808,200
2037	-	-	5,808,400	-	-	-	5,808,400
Total	**$ 34,323,650**	**$ 43,600,426**	**$ 159,247,119**	**$ 68,291,237**	**$ 5,536,275**	**$ 58,751,693**	**$ 369,750,400**

*** Certificates of Participation and Lease/Purchase payments do not constitute an indebtedness of the City & County and are subject to annual appropriations**

TABLE 4D - PAGE 1
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2017			
Water Fund	$ 4,390,000	$ 1,327,450	$ 5,717,450
Sewer Fund	2,190,000	1,331,513	3,521,513
Sales & Use Tax Capital Improvements Fund	4,265,000	1,329,068	5,594,068
Development Agreements Fund	-	1,947,042	1,947,042
Open Space & Parks Fund	-	249,066	249,066
Certificates Of Participation	5,490,000	2,189,443	7,679,443
2017 Total	$ 16,335,000	$ 8,373,582	$ 24,708,582
2018			
Water Fund	$ 4,560,000	$ 1,151,750	$ 5,711,750
Sewer Fund	2,615,000	1,222,013	3,837,013
Sales & Use Tax Capital Improvements Fund	2,675,000	4,887,196	7,562,196
Development Agreements Fund	-	1,947,041	1,947,041
Open Space & Parks Fund	3,845,000	249,066	4,094,066
Certificates Of Participation	5,635,000	2,046,751	7,681,751
2018 Total	$ 19,330,000	$ 11,503,817	$ 30,833,817
2019			
Water Fund	$ 4,755,000	$ 969,450	$ 5,724,450
Sewer Fund	2,735,000	1,117,413	3,852,413
Sales & Use Tax Capital Improvements Fund	3,803,674	4,362,817	8,166,491
Development Agreements Fund	2,300,000	1,947,042	4,247,042
Open Space & Parks Fund	1,136,326	56,817	1,193,143
Certificates Of Participation	5,915,000	1,765,000	7,680,000
2019 Total	$ 20,645,000	$ 10,218,539	$ 30,863,539
2020			
Water Fund	$ 4,935,000	$ 779,250	$ 5,714,250
Sewer Fund	2,850,000	1,008,013	3,858,013
Sales & Use Tax Capital Improvements Fund	4,405,000	4,223,233	8,628,233
Development Agreements Fund	3,145,000	1,832,041	4,977,041
Certificates Of Participation	6,215,000	1,469,249	7,684,249
2020 Total	$ 21,550,000	$ 9,311,786	$ 30,861,786
2021			
Water Fund	$ 5,185,000	$ 532,500	$ 5,717,500
Sewer Fund	2,975,000	894,013	3,869,013
Sales & Use Tax Capital Improvements Fund	4,585,000	4,073,084	8,658,084
Development Agreements Fund	3,240,000	1,706,242	4,946,242
Certificates Of Participation	2,845,000	1,158,500	4,003,500
2021 Total	$ 18,830,000	$ 8,364,339	$ 27,194,339
2022			
Water Fund	$ 5,465,000	$ 273,250	$ 5,738,250
Sewer Fund	1,655,000	775,013	2,430,013
Sales & Use Tax Capital Improvements Fund	4,765,000	3,897,533	8,662,533
Development Agreements Fund	3,395,000	1,544,241	4,939,241
Certificates Of Participation	2,995,000	1,016,250	4,011,250
2022 Total	$ 18,275,000	$ 7,506,287	$ 25,781,287

Table 4D is continued on the next page.

TABLE 4D - PAGE 2
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2023			
Water Fund	$ -	$ -	$ -
Sewer Fund	1,745,000	692,263	2,437,263
Sales & Use Tax Capital Improvements Fund	4,950,000	3,724,584	8,674,584
Development Agreements Fund	3,540,000	1,391,467	4,931,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,145,000	866,500	4,011,500
2023 Total	$ 13,380,000	$ 6,674,814	$ 20,054,814
2024			
Water Fund	$ -	$ -	$ -
Sewer Fund	1,840,000	605,013	2,445,013
Sales & Use Tax Capital Improvements Fund	5,090,000	3,477,083	8,567,083
Development Agreements Fund	3,825,000	1,214,467	5,039,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,295,000	709,250	4,004,250
2024 Total	$ 14,050,000	$ 6,005,813	$ 20,055,813
2025			
Water Fund	$ -	$ -	$ -
Sewer Fund	1,940,000	513,013	2,453,013
Sales & Use Tax Capital Improvements Fund	5,255,000	3,222,584	8,477,584
Development Agreements Fund	4,100,000	1,023,217	5,123,217
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,460,000	544,500	4,004,500
2025 Total	$ 14,755,000	$ 5,303,314	$ 20,058,314
2026			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,040,000	416,013	2,456,013
Sales & Use Tax Capital Improvements Fund	5,650,000	2,959,833	8,609,833
Development Agreements Fund	4,175,000	818,217	4,993,217
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,635,000	371,500	4,006,500
2026 Total	$ 15,500,000	$ 4,565,563	$ 20,065,563
2027			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,115,000	354,813	2,469,813
Sales & Use Tax Capital Improvements Fund	5,735,000	2,724,334	8,459,334
Development Agreements Fund	4,450,000	692,966	5,142,966
Open Space & Parks Fund	-	-	-
Certificates Of Participation	3,795,000	189,750	3,984,750
2027 Total	$ 16,095,000	$ 3,961,863	$ 20,056,863

Table 4D is continued on the next page.

TABLE 4D - PAGE 3
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2028			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,185,000	291,363	2,476,363
Sales & Use Tax Capital Improvements Fund	6,010,000	2,482,983	8,492,983
Development Agreements Fund	4,550,000	559,467	5,109,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2028 Total	$ 12,745,000	$ 3,333,813	$ 16,078,813
2029			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,260,000	225,813	2,485,813
Sales & Use Tax Capital Improvements Fund	6,290,000	2,229,983	8,519,983
Development Agreements Fund	4,650,000	422,966	5,072,966
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2029 Total	$ 13,200,000	$ 2,878,762	$ 16,078,762
2030			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,345,000	155,188	2,500,188
Sales & Use Tax Capital Improvements Fund	6,655,000	1,964,983	8,619,983
Development Agreements Fund	4,700,000	283,467	4,983,467
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2030 Total	$ 13,700,000	$ 2,403,638	$ 16,103,638
2031			
Water Fund	$ -	$ -	$ -
Sewer Fund	2,430,000	78,975	2,508,975
Sales & Use Tax Capital Improvements Fund	7,016,113	1,685,134	8,701,247
Development Agreements Fund	4,748,887	142,467	4,891,354
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2031 Total	$ 14,195,000	$ 1,906,576	$ 16,101,576
2032			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	4,420,000	1,390,450	5,810,450
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2032 Total	$ 4,420,000	$ 1,390,450	$ 5,810,450
2033			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	4,640,000	1,169,450	5,809,450
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2033 Total	$ 4,640,000	$ 1,169,450	$ 5,809,450

Table 4D is continued on the next page.

TABLE 4D - PAGE 4
CITY AND COUNTY OF BROOMFIELD BUDGET
DETAIL - SCHEDULE OF PRINCIPAL & INTEREST PAYMENTS
BONDS, COPS, AND LEASE/PURCHASE PAYMENTS

Year/Bonds	Principal	Interest	Total P & I
2034			
Water Fund	-	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	4,870,000	937,450	5,807,450
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2034 Total	$ 4,870,000	$ 937,450	$ 5,807,450
2035			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	5,115,000	693,950	5,808,950
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2035 Total	$ 5,115,000	$ 693,950	$ 5,808,950
2036			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	5,370,000	438,200	5,808,200
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2036 Total	$ 5,370,000	$ 438,200	$ 5,808,200
2037			
Water Fund	$ -	$ -	$ -
Sewer Fund	-	-	-
Sales & Use Tax Capital Improvements Fund	5,585,000	223,400	5,808,400
Development Agreements Fund	-	-	-
Open Space & Parks Fund	-	-	-
Certificates Of Participation	-	-	-
2037 Total	$ 5,585,000	$ 223,400	$ 5,808,400
Total - All			
Water Fund	$ 29,290,000	$ 5,033,650	$ 34,323,650
Sewer Fund	$ 33,920,000	$ 9,680,426	$ 43,600,426
Sales & Use Tax Capital Improvements Fund	$ 107,149,787	$ 52,097,332	$ 159,247,119
Development Agreements Fund	$ 50,818,887	$ 17,472,350	$ 68,291,237
Open Space & Parks Fund	$ 4,981,326	$ 554,949	$ 5,536,275
Certificates Of Participation	$ 46,425,000	$ 12,326,693	$ 58,751,693
Total - All	$ 272,585,000	$ 97,165,400	$ 369,750,400

TABLE 5A
CITY & COUNTY OF BROOMFIELD BUDGET
SUMMARY - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT (FULL AND PART TIME FTE)

Function/Activity	ACTUAL 2017 Total FTE	ORIGINAL BUDGET 2018 Total FTE	REVISED BUDGET 2018 Total FTE	ORIGINAL BUDGET 2019 Total FTE
City of Broomfield				
General Government	43.92	43.92	46.05	48.05
Finance	29.40	31.41	32.51	32.51
Information Technology	22.50	24.50	24.50	25.50
Community Development	50.08	52.08	53.33	55.33
Public Safety - Police	129.35	131.35	131.35	141.35
Library & Cultural Affairs	34.24	35.09	36.15	36.15
Open Space & Trails	2.15	3.15	3.15	3.15
Recreation & Senior Services	76.00	76.00	76.00	76.00
Public Works	172.78	174.18	176.18	180.18
Total City	**560.42**	**571.68**	**579.22**	**598.22**
County of Broomfield				
General Government	23.20	23.20	23.20	24.85
Finance	4.00	4.00	4.00	4.00
Community Development	2.00	-	-	-
Public Safety - Police	80.00	80.00	80.00	80.00
Library & Cultural Affairs	-	-	0.50	0.50
Recreation & Senior Services	-	-	11.28	11.28
Health and Human Services	99.64	101.84	95.38	92.60
Total County	**208.84**	**209.04**	**214.36**	**213.23**
Total City and County	**769.26**	**780.72**	**793.58**	**811.45**
City of Broomfield - LIMITED APPOINTMENT				
General Government	-	-	0.35	-
Community Development	1.00	1.00	1.00	1.00
Public Safety - Police	7.00	7.00	7.00	7.00
Public Works	-	1.00	1.00	1.00
Total City - LIMITED APPT	**8.00**	**9.00**	**9.35**	**9.00**
County of Broomfield - LIMITED APPOINTMENT				
Health and Human Services	6.05	5.05	4.00	3.50
Total County- LIMITED APPT	**6.05**	**5.05**	**4.00**	**3.50**
Total City and County -LIMITED APPT	**14.05**	**14.05**	**13.35**	**12.50**
COMBINED CITY AND COUNTY (INCLUDING LIMITED APPOINTMENT)				
General Government	67.12	67.12	69.60	72.90
Finance	33.40	35.41	36.51	36.51
Information Technology	22.50	24.50	24.50	25.50
Community Development	53.08	53.08	54.33	56.33
Public Safety - Police	216.35	218.35	218.35	228.35
Library & Cultural Affairs	34.24	35.09	36.65	36.65
Open Space & Trails	2.15	3.15	3.15	3.15
Recreation & Senior Services	76.00	76.00	87.28	87.28
Public Works	172.78	175.18	177.18	181.18
Health and Human Services	105.69	106.89	99.38	96.10
Total - City and County	**783.31**	**794.77**	**806.93**	**823.95**

TABLE 5B - PAGE 1
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
CITY - REGULAR FULL AND PART TIME FTE

Function/Department	ACTUAL -2017			ORIGINAL BUDGET -2018			REVISED BUDGET -2018			ORIGINAL BUDGET -2019		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
City of Broomfield												
General Government												
Executive Management	6.00	0.80	6.80	7.00	0.80	7.80	7.00	0.80	7.80	7.00	0.80	7.80
Economic Development	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Internal Audit	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
City Clerk	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60
City Attorney	3.15	-	3.15	3.15	-	3.15	4.15	-	4.15	4.15	-	4.15
Communications	8.00	-	8.00	7.00	-	7.00	7.00	0.65	7.65	8.00	0.65	8.65
Citizen's Assistance Center	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	8.00	0.72	8.72	8.00	0.72	8.72	9.00	-	9.00	10.00	-	10.00
Municipal Court	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65
Housing Authority	1.00	-	1.00	1.00	-	1.00	1.20	-	1.20	1.20	-	1.20
Total General Government	**40.15**	**3.77**	**43.92**	**40.15**	**3.77**	**43.92**	**42.35**	**3.70**	**46.05**	**44.35**	**3.70**	**48.05**
Finance												
Fiscal Services	11.40	1.73	13.13	12.40	1.94	14.34	13.40	2.04	15.44	13.40	2.04	15.44
Budget & Compliance	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60
Risk Management	1.10	0.16	1.26	1.00	0.16	1.16	1.00	0.16	1.16	1.00	0.16	1.16
Purchasing	2.90	0.21	3.11	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Revenue Management	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Utility Billing - Water	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98
Utility Billing - Sewer	1.00	0.32	1.32	1.00	0.33	1.33	1.00	0.33	1.33	1.00	0.33	1.33
Total Finance	**26.00**	**3.40**	**29.40**	**28.00**	**3.41**	**31.41**	**29.00**	**3.51**	**32.51**	**29.00**	**3.51**	**32.51**
Information Technology												
Administration	4.00	0.50	4.50	6.00	0.50	6.50	5.00	0.50	5.50	5.00	0.50	5.50
Operations	18.00	-	18.00	18.00	-	18.00	19.00	-	19.00	20.00	-	20.00
Total Information Technology	**22.00**	**0.50**	**22.50**	**24.00**	**0.50**	**24.50**	**24.00**	**0.50**	**24.50**	**25.00**	**0.50**	**25.50**
Community Development												
Administration	3.00	0.80	3.80	3.00	0.40	3.40	3.40	-	3.40	2.40	0.63	3.03
Planning	6.50	0.80	7.30	8.00	0.80	8.80	7.50	0.80	8.30	9.00	0.80	9.80
Engineering	10.50	1.38	11.88	9.00	1.38	10.38	9.50	1.38	10.88	11.00	0.75	11.75
Building Inspections	11.00	0.75	11.75	11.00	0.75	11.75	13.00	-	13.00	13.00	-	13.00
Geographic Information Services	1.50	1.55	3.05	3.00	1.95	4.95	3.40	1.55	4.95	3.40	1.55	4.95
Code Compliance	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Capital Improvements	7.50	0.80	8.30	8.00	0.80	8.80	8.00	0.80	8.80	8.00	0.80	8.80
Total Community Development	**44.00**	**6.08**	**50.08**	**46.00**	**6.08**	**52.08**	**48.80**	**4.53**	**53.33**	**50.80**	**4.53**	**55.33**
Public Safety - Police												
Administration	8.00	-	8.00	8.00	-	8.00	7.00	-	7.00	7.00	-	7.00
Investigations	17.00	0.75	17.75	18.00	0.75	18.75	19.00	0.75	19.75	21.00	0.75	21.75
Patrol	56.00	1.60	57.60	56.00	1.60	57.60	56.00	1.60	57.60	64.00	1.60	65.60
Records and Communications	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00
Special Operations	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Traffic	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Animal Control Unit	3.00	-	3.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Flatiron Services Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Northwest Parkway	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
North Metro Drug Task Force	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Event Center	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Public Safety - Police	**127.00**	**2.35**	**129.35**	**129.00**	**2.35**	**131.35**	**129.00**	**2.35**	**131.35**	**139.00**	**2.35**	**141.35**
Library & Cultural Affairs												
Cultural Affairs	3.55	0.70	4.25	3.55	0.70	4.25	3.10	0.70	3.80	3.10	0.70	3.80
Public Library	13.45	15.54	28.99	14.45	15.39	29.84	15.90	15.45	31.35	15.90	15.45	31.35
Museum	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Library & Cultural Affairs	**18.00**	**16.24**	**34.24**	**19.00**	**16.09**	**35.09**	**20.00**	**16.15**	**36.15**	**20.00**	**16.15**	**36.15**
Open Space & Trails												
Open Space & Trails	2.15	-	2.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15
Total Open Space & Trails	**2.15**	**-**	**2.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**
Recreation & Senior Services												
Cemetery	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20
Recreation Administration	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Recreation Facilities and Programs	25.70	48.90	74.60	25.70	48.90	74.60	25.70	48.90	74.60	25.70	48.90	74.60
Total Recreation & Senior Services	**27.10**	**48.90**	**76.00**	**27.10**	**48.90**	**76.00**	**27.10**	**48.90**	**76.00**	**27.10**	**48.90**	**76.00**
Public Works												
Administration	2.75	-	2.75	2.75	-	2.75	2.75	-	2.75	2.75	-	2.75
Fleet Maintenance	8.00	1.40	9.40	9.00	0.80	9.80	9.00	0.80	9.80	9.00	0.80	9.80
Park Maintenance	37.00	-	37.00	37.00	-	37.00	38.00	-	38.00	39.00	-	39.00
Cemetery Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Facility Maintenance	30.00	6.83	36.83	30.00	6.83	36.83	31.00	6.83	37.83	33.00	6.83	39.83
Streets - Maintenance of Condition	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56
Streets - Snow and Ice Control	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38
Streets - Traffic Control	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76
Streets - Cleaning	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42
Streets - Stormwater	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88
Water Supply	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75
Water - Treatment Plant	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95
Water - Systems Operations/Maintenance	11.50	-	11.50	12.50	-	12.50	12.50	-	12.50	12.50	-	12.50
Water - Environmental Monitoring	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75
Wastewater - System Operations/Maintenance	8.50	-	8.50	7.50	-	7.50	7.50	-	7.50	8.50	-	8.50
Wastewater - Treatment Plant	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00
Wastewater - Industrial Pretreatment	2.50	-	2.50	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Wastewater - Laboratory Operations	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05
Storm Water - Sewer	2.50	-	2.50	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Storm Water - Environmental Monitoring	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Water Reclamation - Resources & Planning	1.25	-	1.25	2.25	-	2.25	2.25	-	2.25	2.25	-	2.25
Water Reclamation - Treatment and Supply	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05
Total Public Works	**163.75**	**9.03**	**172.78**	**165.75**	**8.43**	**174.18**	**167.75**	**8.43**	**176.18**	**171.75**	**8.43**	**180.18**
City - Total Full and Part Time	**470.15**	**90.27**	**560.42**	**482.15**	**89.53**	**571.68**	**491.15**	**88.07**	**579.22**	**510.15**	**88.07**	**598.22**

TABLE 5B - PAGE 2
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
COUNTY - REGULAR FULL AND PART TIME FTE

Function/Department	ACTUAL -2017			ORIGINAL BUDGET -2018			REVISED BUDGET 2018			ORIGINAL BUDGET 2019		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
County of Broomfield												
General Government												
County Clerk	1.00	-	1.00	1.00	-	1.00	3.00	-	3.00	3.00	-	3.00
Elections	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Motor Vehicle	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Recorder	2.00	-	2.00	2.00	-	2.00	-	-	-	-	-	-
County Attorney	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	2.85	-	2.85
Assessor	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Total General Government	**23.20**	**-**	**23.20**	**23.20**	**-**	**23.20**	**23.20**	**-**	**23.20**	**24.85**	**-**	**24.85**
Finance												
Revenue Management	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Total Finance	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**	**4.00**	**-**	**4.00**
Community Development												
Geographic Information Services	2.00	-	2.00	-	-	-	-	-	-	-	-	-
Total Community Development	**2.00**	**-**	**2.00**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Public Safety - Police												
Training	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Detention Administration	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Detention Operations	41.00	-	41.00	41.00	-	41.00	39.00	-	39.00	39.00	-	39.00
Court Security	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Transport	4.00	-	4.00	4.00	-	4.00	6.00	-	6.00	6.00	-	6.00
Building Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Emergency Management	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Civil Process	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Property/Evidence	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Alternative Sentencing Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Total Public Safety - Police	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**	**80.00**	**-**	**80.00**
Library and Cultural Affairs												
CSU Extension	-	-	-	-	-	-	-	0.50	0.50	-	0.50	0.50
Total Library and Cultural Affairs	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**0.50**	**0.50**	**-**	**0.50**	**0.50**
Recreation & Senior Services												
Seniors - Administration	-	-	-	-	-	-	3.00	-	3.00	3.00	-	3.00
Seniors - Community Services	-	-	-	-	-	-	1.00	-	1.00	1.00	-	1.00
Seniors - Easy Ride	-	-	-	-	-	-	3.00	0.80	3.80	3.00	0.80	3.80
Seniors - Nutrition	-	-	-	-	-	-	2.00	1.48	3.48	2.00	1.48	3.48
Total Recreation & Senior Services	**-**	**-**	**-**	**-**	**-**	**-**	**9.00**	**2.28**	**11.28**	**9.00**	**2.28**	**11.28**
Health and Human Services												
HS - Support	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65	-	-	-
HS - Operations & Administration	7.49	-	7.49	7.49	-	7.49	6.52	0.30	6.82	6.58	0.30	6.88
HS - Child Welfare	20.62	-	20.62	21.62	-	21.62	21.76	-	21.76	21.71	-	21.71
HS - Child Care Assistance	1.12	-	1.12	1.12	-	1.12	1.21	-	1.21	1.26	-	1.26
HS - Public Assistance	17.70	0.63	18.33	17.70	0.63	18.33	17.13	0.63	17.76	19.23	-	19.23
HS - Adult Services	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.10	-	1.10
HS - Child Support Enforcement	2.96	1.00	3.96	2.96	1.00	3.96	2.90	1.00	3.90	2.70	1.00	3.70
HS - TANF Administration	2.28	-	2.28	2.28	-	2.28	2.33	-	2.33	2.38	-	2.38
HS - Workforce Center	10.36	1.28	11.64	10.36	1.28	11.64	12.47	0.80	13.27	11.35	0.80	12.15
PH - Oil & Gas Program	1.00	-	1.00	1.00	-	1.00	3.80	-	3.80	3.80	-	3.80
PH - Administration	1.58	-	1.58	1.58	-	1.58	3.11	-	3.11	3.12	-	3.12
PH - Reproductive Health	1.15	0.50	1.65	1.15	0.50	1.65	1.65	0.50	2.15	1.15	0.50	1.65
PH - Women, Infants & Children	1.30	0.50	1.80	1.30	0.50	1.80	1.20	0.50	1.70	1.20	0.50	1.70
PH - Immunizations	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65
PH - Environmental Health	4.60	0.50	5.10	5.60	0.50	6.10	5.90	0.50	6.40	5.90	0.50	6.40
PH - Health Promotions	1.35	-	1.35	1.35	-	1.35	1.15	-	1.15	1.15	-	1.15
PH - Vital Statistics	0.82	-	0.82	0.82	-	0.82	0.72	-	0.72	0.72	-	0.72
PH - CSU Extension	0.02	0.50	0.52	0.02	0.50	0.52	-	-	-	-	-	-
PH - Child with Special Needs	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Administration	3.00	-	3.00	3.00	-	3.00	-	-	-	-	-	-
Seniors - Community Services	1.00	-	1.00	1.00	-	1.00	-	-	-	-	-	-
Seniors - Easy Ride	3.00	0.80	3.80	3.00	0.80	3.80	-	-	-	-	-	-
Seniors - Senior Nutrition	1.00	2.28	3.28	2.00	1.48	3.48	-	-	-	-	-	-
Total Health and Human Services	**91.65**	**7.99**	**99.64**	**94.65**	**7.19**	**101.84**	**91.15**	**4.23**	**95.38**	**89.00**	**3.60**	**92.60**
Total County Full and Part Time	**200.85**	**7.99**	**208.84**	**201.85**	**7.19**	**209.04**	**207.35**	**7.01**	**214.36**	**206.85**	**6.38**	**213.23**
Total City & County Full and Part Time	**671.00**	**98.26**	**769.26**	**684.00**	**96.72**	**780.72**	**698.50**	**95.08**	**793.58**	**717.00**	**94.45**	**811.45**

TABLE 5B - PAGE 3
DETAILS - TOTAL CITY & COUNTY PERSONNEL COMPLEMENT
CITY LIMITED APPOINTMENT -FULL AND PART TIME FTE

	ACTUAL -2017			ORIGINAL BUDGET -2018			REVISED BUDGET -2018			ORIGINAL -2019		
Function/Department	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
City of Broomfield												
General Government												
Human Resources	-	-	-	-	-	-	0.35		0.35	-	-	-
Total General Government	**-**	**-**	**-**	**-**	**-**	**-**	**0.35**	**-**	**0.35**	**-**	**-**	**-**
Community Development												
Building Inspections	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Community Development	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**
Public Safety - Police												
Communications - North Metro Fire	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
North Metro Task Force	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Public Safety - Police	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**	**7.00**	**-**	**7.00**
Public Works												
Solid Waste & Recycling	-	-	-	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Public Works	**-**	**-**	**-**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**	**1.00**	**-**	**1.00**
City - Total Full and Part Time	8.00	-	8.00	9.00	-	9.00	9.35	-	9.35	9.00	-	9.00
County of Broomfield												
Health and Human Services												
HS - Child Welfare	1.00	-	1.00	-	-	-	-	-	-	-	-	-
HS - Public Assistance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	-	-	-
HS - Workforce Center	-	0.05	0.05	-	0.05	0.05	-	-	-	-	-	-
PH - Administration	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50	0.50	-	0.50
PH - Reproductive Health	0.50	-	0.50	0.50	-	0.50	-	-	-	0.50	-	0.50
PH - Health Promotions	3.00	-	3.00	3.00	-	3.00	2.00	0.50	2.50	2.00	0.50	2.50
Total Health and Human Services	**6.00**	**0.05**	**6.05**	**5.00**	**0.05**	**5.05**	**3.50**	**0.50**	**4.00**	**3.00**	**0.50**	**3.50**
Total County Full and Part Time	**6.00**	**0.05**	**6.05**	**5.00**	**0.05**	**5.05**	**3.50**	**0.50**	**4.00**	**3.00**	**0.50**	**3.50**
Total City & County Full and Part Time	**14.00**	**0.05**	**14.05**	**14.00**	**0.05**	**14.05**	**12.85**	**0.50**	**13.35**	**12.00**	**0.50**	**12.50**

TABLE 5B - PAGE 4
DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT
BY FUNCTION AND DEPARTMENT

	ACTUAL -2017			ORIGINAL BUDGET -2018			REVISED BUDGET -2018			ORIGINAL -2019		
Function/Department	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
Combined City & County												
General Government												
Executive Management	6.00	0.80	6.80	7.00	0.80	7.80	7.00	0.80	7.80	7.00	0.80	7.80
Economic Development	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Internal Audit	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
City Clerk	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60	3.00	1.60	4.60
County Clerk	1.00	-	1.00	1.00	-	1.00	3.00	-	3.00	3.00	-	3.00
Elections	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Motor Vehicle	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Recorder	2.00	-	2.00	2.00	-	2.00	-	-	-	-	-	-
City Attorney	3.15	-	3.15	3.15	-	3.15	4.15	-	4.15	4.15	-	4.15
County Attorney	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	2.85	-	2.85
Communications	8.00	-	8.00	7.00	-	7.00	7.00	0.65	7.65	8.00	0.65	8.65
Citizen's Assistance Center	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Human Resources	8.00	0.72	8.72	8.00	0.72	8.72	9.35	-	9.35	10.00	-	10.00
Municipal Court	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65	3.00	0.65	3.65
Housing Authority	1.00	-	1.00	1.00	-	1.00	1.20	-	1.20	1.20	-	1.20
Assessor	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Total General Government	**63.35**	**3.77**	**67.12**	**63.35**	**3.77**	**67.12**	**65.90**	**3.70**	**69.60**	**69.20**	**3.70**	**72.90**
Finance												
Fiscal Services	11.40	1.73	13.13	12.40	1.94	14.34	13.40	2.04	15.44	13.40	2.04	15.44
Budget & Compliance	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60	4.60	-	4.60
Risk Management	1.10	0.16	1.26	1.00	0.16	1.16	1.00	0.16	1.16	1.00	0.16	1.16
Purchasing	2.90	0.21	3.11	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Revenue Management - City	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Revenue Management - County	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Utility Billing - Water	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98	3.00	0.98	3.98
Utility Billing - Sewer	1.00	0.32	1.32	1.00	0.33	1.33	1.00	0.33	1.33	1.00	0.33	1.33
Total Finance	**30.00**	**3.40**	**33.40**	**32.00**	**3.41**	**35.41**	**33.00**	**3.51**	**36.51**	**33.00**	**3.51**	**36.51**
Information Technology												
Administration	4.00	0.50	4.50	6.00	0.50	6.50	5.00	0.50	5.50	5.00	0.50	5.50
Operations	18.00	-	18.00	18.00	-	18.00	19.00	-	19.00	20.00	-	20.00
Total Information Technology	**22.00**	**0.50**	**22.50**	**24.00**	**0.50**	**24.50**	**24.00**	**0.50**	**24.50**	**25.00**	**0.50**	**25.50**
Community Development												
Administration	3.00	0.80	3.80	3.00	0.40	3.40	3.40	-	3.40	2.40	0.63	3.03
Planning	6.50	0.80	7.30	8.00	0.80	8.80	7.50	0.80	8.30	9.00	0.80	9.80
Engineering	10.50	1.38	11.88	9.00	1.38	10.38	9.50	1.38	10.88	11.00	0.75	11.75
Building Inspections	12.00	0.75	12.75	12.00	0.75	12.75	14.00	-	14.00	14.00	-	14.00
Geographic Information Services - City	1.50	1.55	3.05	3.00	1.95	4.95	3.40	1.55	4.95	3.40	1.55	4.95
Geographic Information Services - County	2.00	-	2.00	-	-	-	-	-	-	-	-	-
Code Compliance	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Capital Improvements	7.50	0.80	8.30	8.00	0.80	8.80	8.00	0.80	8.80	8.00	0.80	8.80
Total Community Development	**47.00**	**6.08**	**53.08**	**47.00**	**6.08**	**53.08**	**49.80**	**4.53**	**54.33**	**51.80**	**4.53**	**56.33**
Public Safety - Police												
Administration	8.00	-	8.00	8.00	-	8.00	7.00	-	7.00	7.00	-	7.00
Investigations	17.00	0.75	17.75	18.00	0.75	18.75	19.00	0.75	19.75	21.00	0.75	21.75
Patrol	56.00	1.60	57.60	56.00	1.60	57.60	56.00	1.60	57.60	64.00	1.60	65.60
Training	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Records and Communications	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00	18.00	-	18.00
Special Operations	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Traffic Unit	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00	9.00	-	9.00
Animal Control Unit	3.00	-	3.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Communications - North Metro Fire	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Flatiron Services Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Northwest Parkway	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
North Metro Task Force	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Event Center	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Detention Administration	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Detention Operations	41.00	-	41.00	41.00	-	41.00	39.00	-	39.00	39.00	-	39.00
Court Security	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00	7.00	-	7.00
Transport	4.00	-	4.00	4.00	-	4.00	6.00	-	6.00	6.00	-	6.00
Building Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Emergency Management	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Civil Process	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Property/Evidence	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Alternative Sentencing Unit	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00	5.00	-	5.00
Total Public Safety - Police	**214.00**	**2.35**	**216.35**	**216.00**	**2.35**	**218.35**	**216.00**	**2.35**	**218.35**	**226.00**	**2.35**	**228.35**

TABLE 5B - PAGE 5
DETAILS - COMBINED CITY & COUNTY FULL AND PART TIME PERSONNEL COMPLEMENT
BY FUNCTION AND DEPARTMENT

Function/Department	ACTUAL -2017			ORIGINAL BUDGET -2018			REVISED BUDGET -2018			ORIGINAL BUDGET - 2019		
	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE	Full Time	Part Time	Total FTE
Combined City & County												
Library & Cultural Affairs												
Cultural Affairs	3.55	0.70	4.25	3.55	0.70	4.25	3.10	0.70	3.80	3.10	0.70	3.80
CSU Extension	-	-	-	-	-	-	-	0.50	0.50	-	0.50	0.50
Public Library	13.45	15.54	28.99	14.45	15.39	29.84	15.90	15.45	31.35	15.90	15.45	31.35
Museum Director	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total Library & Cultural Affairs	**18.00**	**16.24**	**34.24**	**19.00**	**16.09**	**35.09**	**20.00**	**16.65**	**36.65**	**20.00**	**16.65**	**36.65**
Open Space & Trails												
Open Space & Trails	2.15	-	2.15	3.15	-	3.15	3.15	-	3.15	3.15	-	3.15
Total Open Space & Trails	**2.15**	**-**	**2.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**	**3.15**	**-**	**3.15**
Recreation & Senior Services												
Cemetery	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20	0.20	-	0.20
Recreation Administration	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20	1.20	-	1.20
Recreation Facilities and Programs	25.70	48.90	74.60	25.70	48.90	74.60	25.70	48.90	74.60	25.70	48.90	74.60
Seniors - Administration	-	-	-	-	-	-	3.00	-	3.00	3.00	-	3.00
Seniors - Community Services	-	-	-	-	-	-	1.00	-	1.00	1.00	-	1.00
Seniors - Easy Ride	-	-	-	-	-	-	3.00	0.80	3.80	3.00	0.80	3.80
Seniors - Senior Nutrition	-	-	-	-	-	-	2.00	1.48	3.48	2.00	1.48	3.48
Total Recreation & Senior Services	**27.10**	**48.90**	**76.00**	**27.10**	**48.90**	**76.00**	**36.10**	**51.18**	**87.28**	**36.10**	**51.18**	**87.28**
Public Works												
Administration	2.75	-	2.75	2.75	-	2.75	2.75	-	2.75	2.75	-	2.75
Fleet Maintenance	8.00	1.40	9.40	9.00	0.80	9.80	9.00	0.80	9.80	9.00	0.80	9.80
Park Maintenance	37.00	-	37.00	37.00	-	37.00	38.00	-	38.00	39.00	-	39.00
Cemetery Maintenance	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Solid Waste & Recycling	-	-	-	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Facility Maintenance	30.00	6.83	36.83	30.00	6.83	36.83	31.00	6.83	37.83	33.00	6.83	39.83
Streets - Maintenance of Condition	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56	8.56	-	8.56
Streets - Snow and Ice Control	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38	1.38	-	1.38
Streets - Traffic Control	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76	8.76	-	8.76
Streets - Cleaning	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42	2.42	-	2.42
Streets - Stormwater	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88	1.88	-	1.88
Water - Supply	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75	1.75	-	1.75
Water - Treatment Plant	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95	9.95	-	9.95
Water - Systems Operations/Maintenance	11.50	-	11.50	12.50	-	12.50	12.50	-	12.50	12.50	-	12.50
Water - Environmental Monitoring	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75	7.75	-	7.75
Wastewater - System Operations/Maintenance	8.50	-	8.50	7.50	-	7.50	7.50	-	7.50	8.50	-	8.50
Wastewater - Treatment Plant	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00
Wastewater - Industrial Pretreatment	2.50	-	2.50	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Wastewater - Laboratory Operations	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05	4.25	0.80	5.05
Storm Water - Sewer	2.50	-	2.50	3.00	-	3.00	3.00	-	3.00	3.00	-	3.00
Storm Water - Environmental Monitoring	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Water Reclamation Resources & Planning	1.25	-	1.25	2.25	-	2.25	2.25	-	2.25	2.25	-	2.25
Water Reclamation	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05	0.05	-	0.05
Total Public Works	**163.75**	**9.03**	**172.78**	**166.75**	**8.43**	**175.18**	**168.75**	**8.43**	**177.18**	**172.75**	**8.43**	**181.18**
Health and Human Services												
HS - Support	2.65	-	2.65	2.65	-	2.65	2.65	-	2.65	-	-	-
HS - Operations & Administration	7.49	-	7.49	7.49	-	7.49	6.52	0.30	6.82	6.58	0.30	6.88
HS - Child Welfare	21.62	-	21.62	21.62	-	21.62	21.76	-	21.76	21.71	-	21.71
HS - Child Care Assistance	1.12	-	1.12	1.12	-	1.12	1.21	-	1.21	1.26	-	1.26
HS - Public Assistance	18.70	0.63	19.33	18.70	0.63	19.33	18.13	0.63	18.76	19.23	-	19.23
HS - Adult Services	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.10	-	1.10
HS - Child Support Enforcement	2.96	1.00	3.96	2.96	1.00	3.96	2.90	1.00	3.90	2.70	1.00	3.70
HS - TANF Administration	2.28	-	2.28	2.28	-	2.28	2.33	-	2.33	2.38	-	2.38
HS - Workforce Center	10.36	1.33	11.69	10.36	1.33	11.69	12.47	0.80	13.27	11.35	0.80	12.15
PH - Oil & Gas Program	1.00	-	1.00	1.00	-	1.00	3.80	-	3.80	3.80	-	3.80
PH - Administration	2.08	-	2.08	2.08	-	2.08	3.61	-	3.61	3.62	-	3.62
PH - Reproductive Health	1.65	0.50	2.15	1.65	0.50	2.15	1.65	0.50	2.15	1.65	0.50	2.15
PH - Women, Infants & Children	1.30	0.50	1.80	1.30	0.50	1.80	1.20	0.50	1.70	1.20	0.50	1.70
PH - Immunizations	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65	4.65	-	4.65
PH - Environmental Health	4.60	0.50	5.10	5.60	0.50	6.10	5.90	0.50	6.40	5.90	0.50	6.40
PH - Health Promotions	4.35	-	4.35	4.35	-	4.35	3.15	0.50	3.65	3.15	0.50	3.65
PH - Vital Statistics	0.82	-	0.82	0.82	-	0.82	0.72	-	0.72	0.72	-	0.72
PH - CSU Extension	0.02	0.50	0.52	0.02	0.50	0.52	-	-	-	-	-	-
PH - Child with Special Needs	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Seniors - Administration	3.00	-	3.00	3.00	-	3.00	-	-	-	-	-	-
Seniors - Community Services	1.00	-	1.00	1.00	-	1.00	-	-	-	-	-	-
Seniors - Easy Ride	3.00	0.80	3.80	3.00	0.80	3.80	-	-	-	-	-	-
Seniors - Senior Nutrition	1.00	2.28	3.28	2.00	1.48	3.48	-	-	-	-	-	-
Total Health and Human Services	**97.65**	**8.04**	**105.69**	**99.65**	**7.24**	**106.89**	**94.65**	**4.73**	**99.38**	**92.00**	**4.10**	**96.10**
Total Integrated City & County	**685.00**	**98.31**	**783.31**	**698.00**	**96.77**	**794.77**	**711.35**	**95.58**	**806.93**	**729.00**	**94.95**	**823.95**

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LEGISLATIVE

MISSION

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

SERVICES

City Council. The City Council consists of a 10-member board and a Mayor who set policies for the City and County of Broomfield. The City Council also serves as the County Board of Commissioners. The citizens of Broomfield elect two council members for each of the five wards that serve staggered four-year terms.

The Mayor serves as the leader of this board with no voting privileges, unless there is a tie. The Mayor is elected at-large for a two-year term. Elections are held every two years.

The Council functions as the policy-setting board for all City and County of Broomfield issues. The City and County Manager, City and County Attorney, Municipal Judge, and several citizen boards report directly to the City Council. Each year, the City Council holds a priority-setting session to focus the year's efforts on the master and strategic plan implementation, based on initiatives that are specific to the current economic and political climate.

Committee Support. The Executive Assistant to the City Manager coordinates the resources required to provide supplies, training, and meals for boards and commissions. There are approximately 31 boards and commissions made up of citizens who volunteer their time to set priorities, develop policy recommendations for council consideration, help evaluate land use submittals against standards, and contribute a citizen's perspective to City and County management.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	88,122	105,927	105,927	104,636
Supplies & Equipment	7,489	8,675	8,675	8,675
Contractual Services	138,713	199,200	199,200	202,200
Total Expenditures	**234,324**	**313,802**	**313,802**	**315,511**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
City Council	193,169	267,527	267,527	269,236
Committee Support	41,155	46,275	46,275	46,275
Total Expenditures	**234,324**	**313,802**	**313,802**	**315,511**

LEGISLATIVE

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-11100 City Council	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

SIGNIFICANT CHANGES IN 2019

Legislative

- ❖ No significant changes

CITY AND COUNTY MANAGER

MISSION

The City and County Manager's Office works in partnership with City Council, the community, and City and County departments to further the goal of providing excellent services in an efficient, effective, respectful, and courteous manner to enhance and protect the quality of life of Broomfield's citizens.

Charles Ozaki, City and County Manager
cozaki@broomfield.org

SERVICES

The City and County Manager, appointed by the City Council, is the chief administrator of the City and County of Broomfield, coordinating all phases of municipal operations. The City and County Manager assists Council in accomplishing its annual and ongoing priorities, performs policy research, assists in identifying areas requiring legislative policy decisions, pursues community and economic development, and prepares recommendations and alternative courses of action for the Council's consideration. The Manager's office also develops and implements strategic plans for developing necessary resources and attaining City and County goals.

The City and County Manager is responsible for providing the necessary resources to administer all Broomfield governmental operations and appoints the heads of City and County departments. Program activities include directing and coordinating all phases of municipal and county operations, including the City's water and wastewater service utilities; assisting all departments with the implementation of existing programs as well as new Council decisions and directives; conducting fiscal and operational analyses of programs and administrative procedures; and developing strategic plans for serving Broomfield citizens and businesses now and in the future. The Manager's office provides guidance in development of leadership and staff development programs.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	1,365,081	1,558,565	1,558,565	1,626,567
Supplies & Equipment	3,534	3,130	8,295	8,903
Contractual Services	190,724	328,215	472,900	453,330
Total Expenditures	**1,559,339**	**1,889,910**	**2,039,760**	**2,088,800**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
13100 Executive Management	1,139,742	1,386,917	1,436,917	1,452,590
13200 Project Administration	40,377	111,500	211,350	242,500
13300 Citizen's Assistance Center	379,220	391,493	391,493	393,710
Total Expenditures	**1,559,339**	**1,889,910**	**2,039,760**	**2,088,800**

CITY AND COUNTY MANAGER

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-13100	Executive Management	6.00	0.80	7.00	0.80	7.00	0.80	7.00	0.80
01-13300	Citizen's Assistance Center	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions		11.00	0.80	12.00	0.80	12.00	0.80	12.00	0.80

SIGNIFICANT CHANGES IN 2019

Executive Management

- An increase of $66,000 in Personnel Services for salary adjustments
- In 2018, an increase of $50,000 and in 2019, an increase of $150,000 in Contractual Services for professional services for Oil and Gas

Project Administration

- In 2018, an increase of $50,000 and in 2019, an increase of $100,000 in Contractual Services for Council discretionary projects
- In 2018, an increase of $46,500 and in 2019, an increase of $30,000 in Contractual Services to establish a Professional Development Program

Citizen Assistance Center

- No significant changes

ECONOMIC DEVELOPMENT

MISSION

Economic Development's mission is to promote the economic vitality of Broomfield by creating and preserving jobs, supporting business growth, and enhancing the City and County's revenue base.

Bo Martinez, Director
bmartinez@broomfield.org

SERVICES

The Economic Development department delivers effective and innovative services while soliciting, attracting, and securing new and expanded retail, commercial, office, and industrial developments and tenants.

The department also works with many partners including the Broomfield Chamber of Commerce to retain existing businesses and to support our entrepreneurial community in order to provide for the sound growth of Broomfield's tax base and for the economic stability of the community.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	260,532	264,848	264,848	273,957
Supplies & Equip	11,105	10,600	12,600	10,850
Contractual Svcs	65,865	217,645	256,485	259,535
Total Expenditures	**337,502**	**493,093**	**533,933**	**544,342**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-84100 Economic Development	337,502	493,093	533,933	544,342
Total Expenditures	**337,502**	**493,093**	**533,933**	**544,342**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-84100 Economic Development	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

ECONOMIC DEVELOPMENT

SIGNIFICANT CHANGES IN 2019

Economic Development

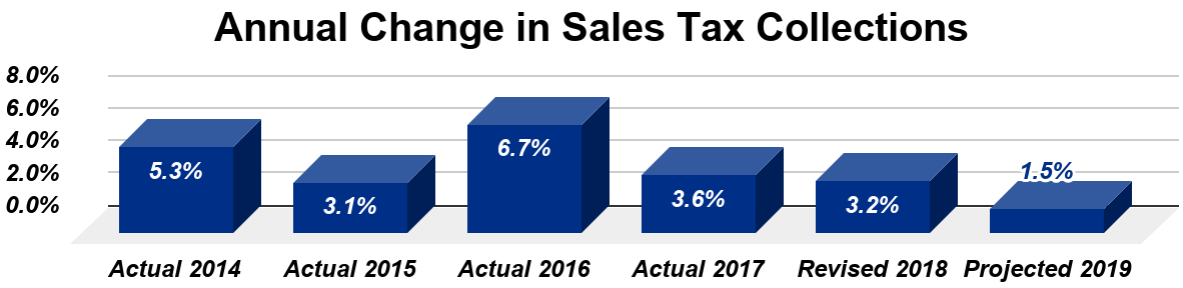
- An increase of $8,000 in Personnel Services for merit and health benefits
- In 2018, an increase of $15,000 in Contractual Services for sponsoring economic development organizations
- In 2018, an increase of $28,000 in Contractual Services for projects to better promote economic development in Broomfield
- In 2018, an increase of $7,500 in Contractual Services to upgrade the content management system of InvestBroomfield.com
- An increase of $19,500 in Contractual Services to support the Broomfield Chamber of Commerce

Strategic Outcome: Economic Vitality

GOAL 1: Enhance the City and County's revenue base

Objectives

- Increase revenue from sales tax to reinvest in community services and infrastructure
  - Continue efforts to preserve the viability of existing commercial and retail centers
  - Expand regional shopping opportunities in Broomfield



Prior Year Accomplishments

- Secured total sales tax collections of $56,623,798, an increase of 3.53% or $1,928,728 from 2016

Strategic Outcome: Economic Vitality

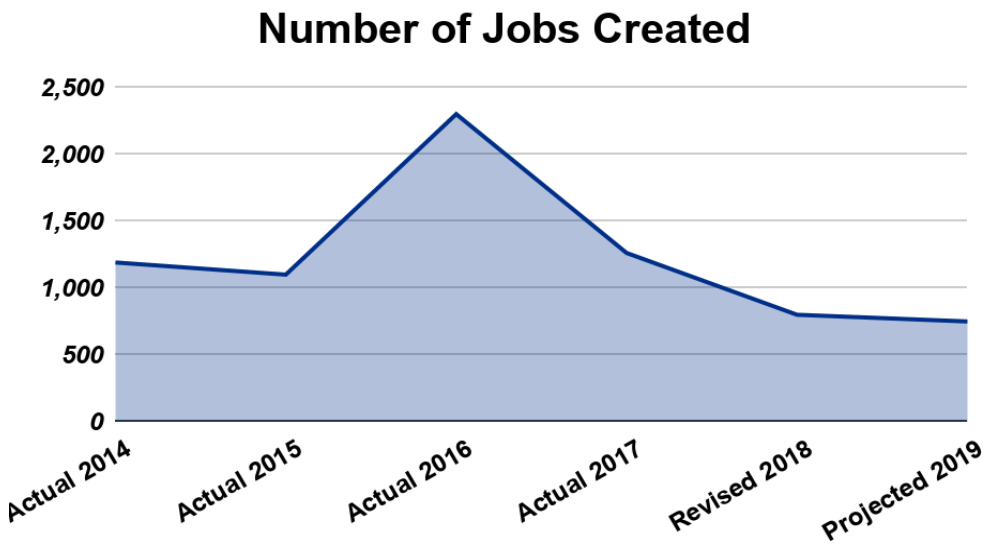
GOAL 2: Support business growth through the creation and retention of high-quality jobs, focusing on key business sectors

Objectives

- Focus on marketing business and investment opportunities in order to attract primary employers and increase job opportunities
  - Continue to meet with Broomfield businesses to identify and address concerns impacting employment growth
  - Support proactive recruiting of targeted primary employers
  - Attract manufacturing companies to Broomfield and support existing ones

ECONOMIC DEVELOPMENT

Economic Development	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
Estimated Annual Capital Investment	$37,400,000	$48,400,000	$64,942,396	$82,031,791	$50,000,000	$50,000,000
Total Jobs per Capita	0.67	0.66	0.68	0.68	0.68	0.69
Number of Companies Announcing Expansion/Relocation	18	18	16	19	12	10



Strategic Outcome: Economic Vitality

GOAL 3: Support the creation and sustainability of small businesses and foster an environment for entrepreneurial growth

Objectives

- Continue to support the Broomfield Resource Center to assist existing and emerging businesses
  - Offer educational programming to foster growth, development, entrepreneurship, and strategic relationship-building among the business community
- Establish a competitive edge by attracting emerging local and national companies

Prior Year Accomplishments

- Facilitated the approval of eight Enhance Broomfield applications totaling $127,669, leveraging an estimated $225,938 in private investment.

Strategic Outcome: Economic Vitality

GOAL 4: Facilitate community revitalization and drive growth and investment in targeted areas

ECONOMIC DEVELOPMENT

Objectives

- Stimulate private investment and revitalized strategic commercial and retail developments
  - Increase quality of life and local spending from new development and redevelopment

Prior Year Accomplishments

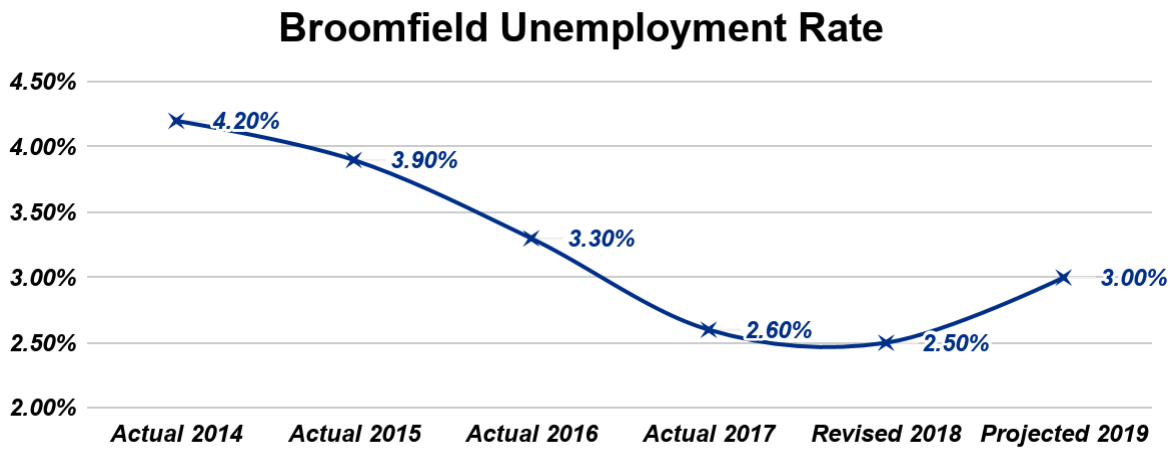
- Facilitated the precertification of 30 companies with the State of Colorado for the North Metro Enterprise Zone

Strategic Outcome: Economic Vitality

GOAL 5: Facilitate connections between people and jobs

Objectives

- Improve well-being as a result of increased wealth of Broomfield citizens due to greater employment and training opportunities
  - Support efforts to provide local employers with an appropriately trained workforce
- Measure the overall health and well-being of the economy
  - Track Broomfield's unemployment rate



Strategic Outcome: Economic Vitality

GOAL 6: Promote and pursue investment in transportation infrastructure

Objectives

- Develop a comprehensive and sustainable multi-modal transportation system
  - Seek regional, state, and federal funding for transportation capacity improvements
  - Continue to work to implement commuter rail, bus rapid transit, and local transit services
  - Continue support for the completion of the Jefferson Parkway

ECONOMIC DEVELOPMENT

Strategic Outcome: Economic Vitality

GOAL 7: Promote the City and County of Broomfield

Objectives

- Review and update the Economic Development Strategic plan
- Promote and market the region through special events and activities

PERFORMANCE AND INTERNAL AUDIT

MISSION

The Performance and Internal Audit Department supports the mission of the City and County of Broomfield (CCOB) by promoting transparency, accountability, and continuous improvement through excellence in assurance and advisory services.

Bernie Block, Internal Auditor
bblock@broomfield.org

SERVICES

The **Internal Audit** division conducts performance audits that provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. These audit services will generally focus on one, or a combination of, the following:

Program effectiveness and results **-** objectives are frequently interrelated with economy and efficiency objectives. Objectives that focus on program effectiveness and results typically measure the extent to which a program is achieving its goals and objectives. Economy and efficiency objectives address the costs and resources used to achieve program results.

Internal controls - objectives relate to the assessment of organization's system of internal controls that are designed to provide reasonable assurance of achieving effective and efficient operations, reliable financial and performance reporting, or the safeguarding of assets.

Compliance - objectives relate to compliance criteria established by laws, regulations, contract provisions, grant agreements, and other requirements that could affect the acquisition, protection, use, and disposition of the entity's resources and the quantity, quality, timeliness, and cost of services the entity produces and delivers.

Prospective analysis - objectives provide analysis or conclusions, about information that is based on assumptions about events that may occur in the future along with possible actions that the audited entity may take in response to the future events.

The department also conducts non-audit services. These non-audit services will generally focus on one, or a combination of, the following:

Special Reviews – an unscheduled, narrowly-focused reviews on specific topics requested by the City and County Manager's office. These reviews are usually in response to a current event or concern expressed by management that requires attention in a timely manner.

Business Process Improvement Projects and Mentoring - projects that improve business processes (PIA will either lead a project or mentor other CCOB employees with their projects).

Consultation - serve as an organizational resource on topics related to internal controls and performance improvement.

PERFORMANCE AND INTERNAL AUDIT

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	173,776	180,920	180,920	180,461
Supplies & Equipment	463	1,050	3,450	950
Contractual Services	4,146	27,345	32,445	6,125
Total Expenditures	**178,385**	**209,315**	**216,815**	**187,536**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Internal Audit	177,900	201,915	213,315	187,236
Broomfield Improvement Team	485	7,400	3,500	300
Total Expenditures	**178,385**	**209,315**	**216,815**	**187,536**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-85100 Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

SIGNIFICANT CHANGES IN 2019

Internal Audit

- A decrease of $28,000 in Contractual Services due to the completion of a one-time audit and training

Broomfield Improvement Team

- No significant changes

Strategic Outcome - Responsive and Fiscally Responsible Government

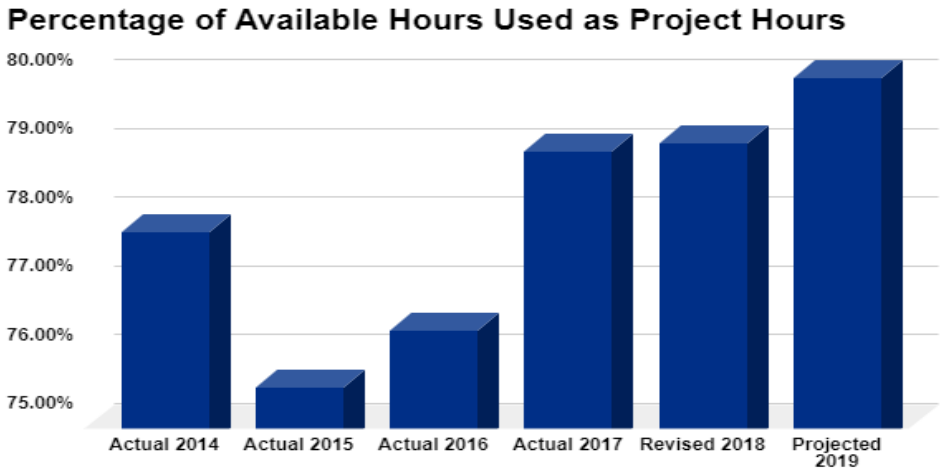
GOAL 1: Execute a balanced Annual Project Plan

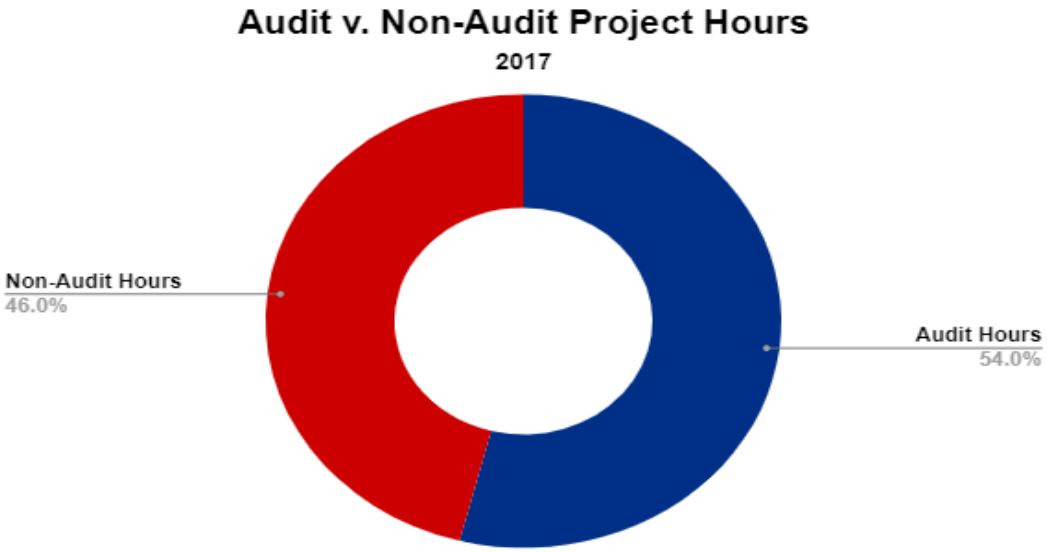
Objectives

- Conduct an annual risk assessment by interviewing CCOB executive management
- Solicit ideas for process improvement projects directly from CCOB staff
- Prepare and execute an Annual Project Plan (updating based on changing CCOB priorities)
- Maintain a reasonable balance between audit and non-audit projects

PERFORMANCE AND INTERNAL AUDIT

- Deliver informative and useful reports that mitigate risks and enhance the efficiency and effectiveness of operations





Prior Year Accomplishments

- Conducted Annual Risk Assessment
- Prepared and executed Annual Project Plan
- Performed follow-up procedures on all audits with open recommendations
- Maintained a reasonable project balance - 54% audit and 46% non-audit
- 79% direct project hours and 21% indirect administrative hours

Strategic Outcome – Responsive and Fiscally Responsible Government

GOAL 2: Maintain a high level of professional competency

Objectives

PERFORMANCE AND INTERNAL AUDIT

- ❖ Obtain the continuing professional education (CPE) required by the Colorado State Board of Accountancy and Generally Accepted Government Accounting Standards (GAGAS) to maintain Certified Public Accountant (CPA) certification and to work on government audits

Prior Year Accomplishments

- ➢ Obtained sufficient CPE for CPA license and GAGAS requirements

CITY AND COUNTY CLERK

MISSION

The City and County Clerk Department's mission is to deliver to the citizens of Broomfield a wide range of services in a prompt, courteous manner.

Jim Candelarie, City and County Clerk
jcandelarie@broomfield.org

SERVICES

The **Clerk and Recorder** division prepares and distributes Council meeting agendas, packets, minutes, and action taken documents. The division also provides access to Council archives, issues liquor and other various licenses, manages the central mailroom and Board of Equalization functions, coordinates the annual Boards and Commissions recruitment process, records documents, issues birth certificates, receives parcels for City/County business, and supports the Elections Division.

The **Elections** division maintains voter registration rolls, administers Broomfield elections, and maintains candidate and political committee filings. This division is also responsible for voter education and outreach programs.

The **Motor Vehicle** division issues vehicle titles, registrations, and temporary permits. For private vehicle sales, this division collects sales tax. For vehicle purchases where a lien is involved, this division is responsible for recording lien documents.

The **Board of Equalization (BOE)** division provides administrative support to the BOE process, including coordination and scheduling of all hearings, notification of hearing results, and creation of agendas, packets, and minutes for Board meetings.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	1,527,298	1,701,082	1,700,750	1,653,923
Supplies & Equipment	48,147	43,897	28,664	18,215
Contractual Services	197,240	294,535	292,000	222,908
Capital Outlay	12,724	0	0	0
Misc. Expenditures	-222	0	0	0
Total Expenditures	**1,785,187**	**2,039,514**	**2,021,414**	**1,895,046**

CITY AND COUNTY CLERK

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-14100 C&R - City	425,465	431,372	420,762	433,411
02-14100 C&R - County	141,095	148,586	326,479	330,579
02-14200 Elections	429,469	631,168	626,103	459,757
02-14300 Motor Vehicle	597,989	641,739	639,314	659,974
02-14400 Board of Equalization	16,532	8,756	8,756	11,325
02-14600 Recording Division	174,637	177,893	0	0
Total Expenditures	**1,785,187**	**2,039,514**	**2,021,414**	**1,895,046**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-14100 City Clerk	3.00	1.60	3.00	1.60	3.00	1.60	3.00	1.60
02-14100 County Clerk	1.00	0.00	1.00	0.00	3.00	0.00	3.00	0.00
02-14200 Elections	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14300 Motor Vehicle	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-14600 Recorder	2.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Total Positions	**16.00**	**1.60**	**16.00**	**1.60**	**16.00**	**1.60**	**16.00**	**1.60**

SIGNIFICANT CHANGES IN 2019

City Clerk

- A decrease of $12,000 due to the one-time approval of Open Records software that was not purchased

County Clerk

- In 2018, department reorganization moved 2.0 FTEs and $178,000 in Personnel Services from the Recorder Division

Election

- A decrease of $100,000 in Personnel from savings on temporary and overtime hours due to the election year cycle
- A decrease of $84,000 in professional services, printing costs, and postage due to the election year cycle

Motor Vehicles

- An increase of $12,500 for postage due to the State of Colorado charging counties for mailing services for online license plate renewal

Recorder

- In 2018, department reorganization consolidated division, moving 2.0 FTEs and $178,000 in Personnel Services to County Clerk Division

CITY AND COUNTY CLERK

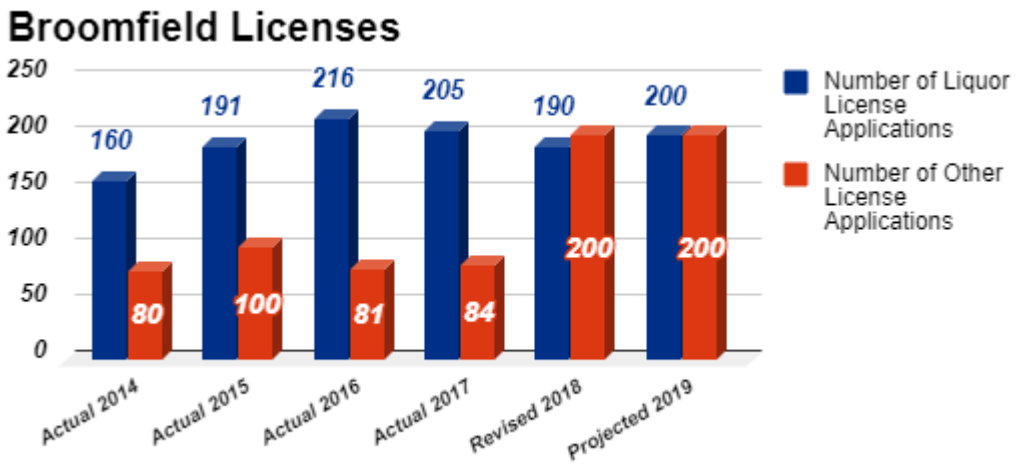
CLERK AND RECORDER

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide a variety of licensing services to external customers

Objectives

- Make licensing information readily available to the external customer for ease in processing applications
  - Update licensing information and instructions for application on the website as needed



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Archive and provide efficient access to City records and provide required services by the City Clerk's office

Objectives

- Make City documents accessible to the public

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Archive and provide efficient access to recorded documents. Issue birth certificates in a convenient, secure, and cost-effective manner

Objectives

- Process birth certificates in accordance with CDPHE guidelines
- Retain recorded documents for historical purposes

Prior Year Accomplishments

- Maintained a 24-hour turnaround on all recorded documents
- Achieved 100% compliance on state audits of birth certificates
- Expanded internet service to display images of recorded documents

CITY AND COUNTY CLERK

ELECTIONS

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Promote and preserve citizen confidence in the democratic process within the City and County of Broomfield

Objectives

- Maintain a foundation of proficiency and professionalism within the Elections Division through regional, onsite, and web-based training
  - All full-time staff will successfully maintain their election official certification in 2018
  - All full-time staff will attend at least one regional training or CCCA Conference
  - All full-time staff will attend at least one SCORE webinar
- Substantiate the accurate tabulation of voted ballots and certification of election results
  - Conduct a successful public hardware diagnostic, logic and accuracy test of the voting system
  - Facilitate a successful post-election "risk limiting audit" of the voting system
  - Successfully canvass election results

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Promote and preserve transparency and participation in the democratic process within the City and County of Broomfield

Objectives

- Provide ballot access, campaign finance support, and education to candidates and the public
  - Provide citizen initiative guides and sample petitions for placing a question on the ballot by petition
  - Provide training materials and petitions for persons seeking to run for local office
- Provide voter access to critical election processes while providing for security of judges, equipment, materials, and voter privacy
  - Provide designated public viewing areas for election activities
  - Implement new Secretary of State watcher accommodation plan, mail ballot plan, and security and contingency plan

Prior Year Accomplishments

- Website was optimized with a voter lookup feature and maps associated with sample ballots
- Watchers were given unprecedented access to elections activities
- Successfully filed all Secretary of State plans

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Promote, preserve, and improve voter education and outreach within the City and County of Broomfield

Objectives

- Support a diverse range of voter and voting educational opportunities for the citizens of Broomfield
  - Provide the public regular updates on election-related activities

CITY AND COUNTY CLERK

- Support voter registration opportunities through timely processing of all applications
- Provide Broomfield voters information regarding registration and voting options in 2018
  - Provide timely voting, registration, and election information on updated website platform
  - Optimize voter instructions for mail ballots
  - Utilize social media and email alerts to general and targeted groups

Prior Year Accomplishments

- Utilized Constant Contact to broadcast email alerts and education pieces to voters during the election
- Worked with Broomfield Communications and Government Affairs to provide election alerts via social media and also to update our mail ballot voter instructions

MOTOR VEHICLES

Strategic Outcome: Responsive and Fiscally Responsible Government

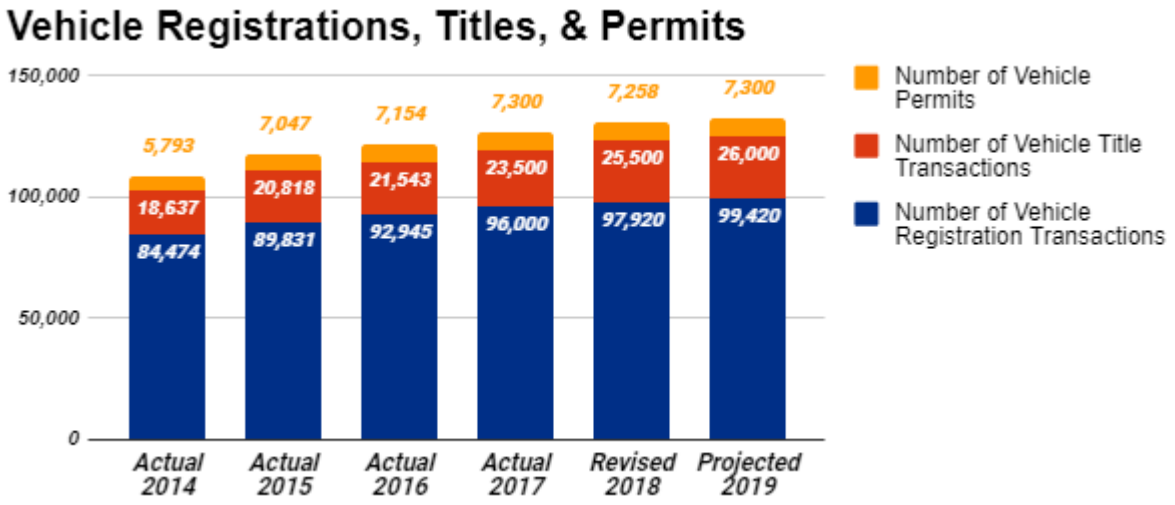
Goal 1: Effectively collect, audit, and distribute all vehicle revenues

Objectives

- Generate, assess, and distribute revenue reports which meet internal deadlines and those set by statute
- Analyze daily reconciliation reports submitted by staff and review bank deposit submissions
- Have all staff undergo training with Drives, a new Department of Revenue Title and Registration system

Prior Year Accomplishments

- Revised office procedures and workflow for the processing of chattel mortgages. These changes allow for enhanced audibility of individual transactions. Revised office procedures and workflow for incoming phone calls allowing the division to maintain minimal wait time



CITY AND COUNTY CLERK

BOARD OF EQUALIZATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide Broomfield tax payers, Board of Equalization members, and Assessor's staff with efficient administrative support during the Board of Equalization protest period and for abatement hearings held throughout the year

Objectives

- ❖ Provide public access to the protest and abatement process

Prior Year Accomplishments

- ➢ Assembled agenda packets, attended, and transcribed minutes for Board of Equalization meetings
- ➢ Provided administrative support for arbitration hearings requested by Broomfield taxpayers

CITY AND COUNTY ATTORNEY

MISSION

The purpose of the City and County Attorney's office is to provide advice and counsel on a wide variety of legal matters to city council, other city and county departments, boards, commissions, and committees in order to maintain the legality of their endeavors, thereby protecting them and the citizens of Broomfield from unnecessary liability and expense.

T. Shaun Sullivan, City and County Attorney
sullivan@broomfield.org

SERVICES

The City and County Attorney's Office provides supervision on legal matters involving contractual relationships with other public and private agencies, drafts and reviews local legislation and policies, provides written and oral opinions on a variety of subjects.

The Attorney's Office also monitors state and federal legislation to assess impacts on City and County policies, procedures, and legislation.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	626,127	644,286	664,522	866,272
Supplies & Equipment	1,182	2,300	7,100	4,600
Contractual Services	54,083	140,419	140,069	143,138
Total Expenditures	**681,392**	**787,005**	**811,691**	**1,014,010**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
City Attorney	484,865	583,851	608,537	605,940
County Attorney	196,527	203,154	203,154	408,070
Total Expenditures	**681,392**	**787,005**	**811,691**	**1,014,010**

CITY AND COUNTY ATTORNEY

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-12100 City Attorney	3.15	0.00	3.15	0.00	4.15	0.00	3.70	0.00
02-12100 County Attorney	1.20	0.00	1.20	0.00	1.20	0.00	3.30	0.00
Total Positions	4.35	0.00	4.35	0.00	5.35	0.00	7.00	0.00

SIGNIFICANT CHANGES IN 2019

- In 2018, an increase of $20,000 and 1.0 FTE in Personnel Services to make a temporary Attorney position full-time due to the increased workload from oil and gas. In 2019, the full-year cost will be $115,000
- Reallocation of $100,000 and 0.45 FTE in Personnel Services from City Attorney to County Attorney to meet increased workloads
- Reallocation of $86,385 and 1.65 FTEs in Personnel Services from Human Services - Support to County Attorney due to a change in indirect cost reporting

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

MISSION

The mission of the Communications and Governmental Affairs Department is to provide engaging, informative, and innovative methods of communication that publicize and support the City and County of Broomfield's brand and service to audiences through an innovative multimedia platform approach.

Anne Lane
Director of Communications and Governmental Affairs
alane@broomfield.org

SERVICES

The **Communications and Governmental Affairs** division guides methods and programs for engagement to all audiences within and beyond Broomfield. The division assists departments with communication and engagement strategy the use of social media, video production, the website, and strategically-created print pieces in order to provide information and engage the public.

MAJOR SERVICE AREAS

- Public Relations/Marketing
- Website Design and Administration
- Social Media
- Graphic Design
- Video Production/Channel 8
- Local/ State/ Federal Government

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	752,194	732,329	773,663	844,098
Supplies & Equip	7,892	12,375	26,775	12,715
Contractual Services	133,138	246,406	239,776	239,476
Total Expenditures	**893,224**	**991,110**	**1,040,214**	**1,096,289**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-17100 Communications	893,224	991,110	1,040,214	1,096,289
Total Expenditures	**893,224**	**991,110**	**1,040,214**	**1,096,289**

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-17100 Communications	8.00	0.00	7.00	0.00	7.00	0.65	8.00	0.65
Total Positions	**8.00**	**0.00**	**7.00**	**0.00**	**7.00**	**0.65**	**8.00**	**0.65**

SIGNIFICANT CHANGES IN 2019

Communications and Governmental Affairs

- In 2018, relocation of 0.65 FTE and $45,000 in Personnel Services for one Communications Engagement Specialist position from Library & Cultural Affairs Engagement Specialist position
- In 2018, an increase of $12,100 in Supplies and Equipment for community engagement software
- An increase of 1.0 FTE and $78,300 in Personnel Services and $4,800 in Supplies to add one Citywide Volunteer Coordinator position
- Increase of $14,400 for in Contractual Services for the annual renewal of community engagement software license
- Increase of $4,000 in Contractual Services for digital advertising on Facebook, Twitter and Google
- Increase of $4,900 in Contractual Services for CCOB promotion and marketing
- Increase of $4,000 in Contractual Services for CCOB event/program promotional items
- Decrease of $5,000 in Contractual Services due to actual postage and shipping costs being lower than expected

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: To engage with each customer in an authentic and meaningful way

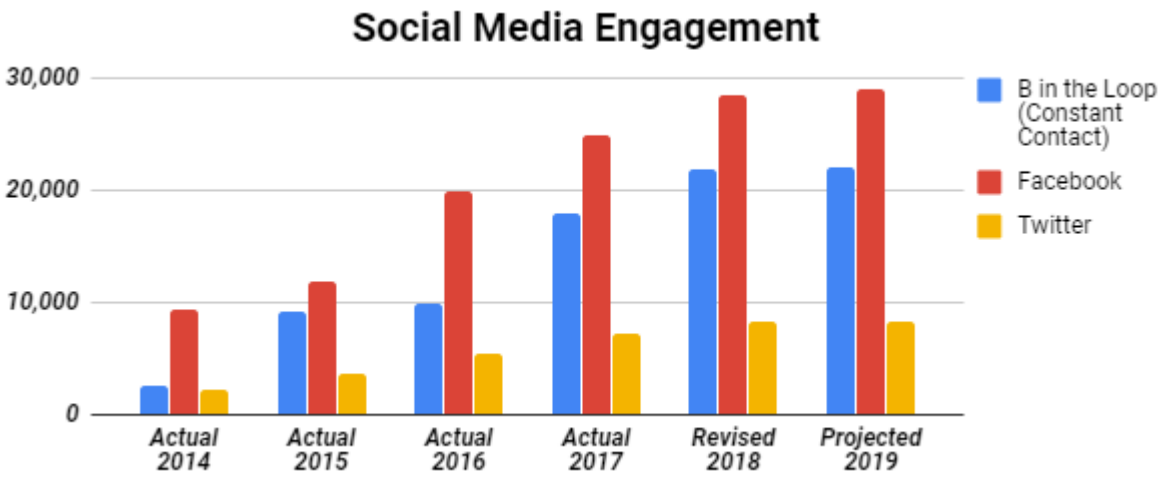
Objectives

- Utilize all methods of engagement to strategically inform and interact with internal and external audiences
  - Assist staff and departments with communication and engagement strategy
  - Use social media, video production, the website, and strategically created print pieces to provide information and engage the public

Prior Year Accomplishments

- Launched B-REx, a one-stop-shop for residents to register for all programs, events, and classes that also allows the City and County to run reports, improve internal processes, generate revenue, and improve customer engagement

COMMUNICATIONS AND GOVERNMENTAL AFFAIRS



Strategic Outcome: Responsive and Fiscally Responsible Government

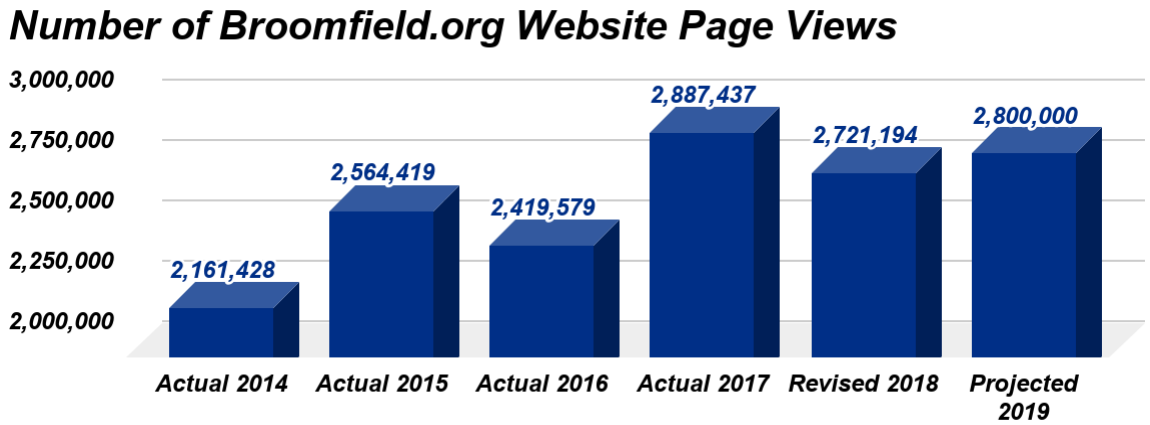
Goal 2: To utilize innovation and technology to connect, engage, and grow Broomfield

Objectives

- Continue to update Broomfield's online presence and content to improve the user experience and refine processes and applications through analytics and data analysis

Prior Year Accomplishments

- Brought 19% more pageviews to Broomfield's website in 2017 through user-experience testing, analytics reviews, and content strategy
- Began using SnapChat and Instagram Stories to maximize reach and engagement across all demographics
- Launched B-REx.com in October



COMMUNICATIONS AND GOVERNMENTAL AFFAIRS

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Promote an engaged workforce through innovative, responsive and effective communication effort

Objectives

- Continue working with internal partners to improve workplace communications and engagement opportunities through internal communications plans and strategies
- Offer employee training on new technology and communications strategies
- Maximize change management efforts across all platforms to improve organizational change readiness
- Start providing integrated change and project management to the City and County of Broomfield's biggest technology projects

Prior Year Accomplishments

- Oversaw a 314% increase in the number of internal communications campaigns in 2017
- Offered up to 100 employee training sessions on communications and technology with continued software enhancements
- Created all marketing materials, training, and change management for B-REx.com
- Transitioned the citywide Manager's Report to a shared Google Doc for more internal collaboration among departments with refined process improvements

Strategic Outcome: Economic Vitality

Goal 1: To direct a favorable brand perception within our core audiences, regionally, and nationally

Objectives

- Continue marketing for various economic development initiatives
- Used Google Adwords and other social media channels for various citywide marketing goals
- Introduce one-stop-shop for registering for all programs, classes and events in Broomfield through B-REx.com
- Market all programs, classes, and events in Broomfield through new seasonal Program Guides

Prior Year Accomplishments

- Promoted and marketed the Enhance Broomfield business improvement grant that helped 8 local businesses with exterior improvements in 2017
- Engaged in 140% more full multimedia marketing campaigns in 2017 for city and county initiatives

HUMAN RESOURCES

MISSION

The Human Resources Department's mission is to provide exceptional service by treating all people with respect and dignity, maximizing partnerships and resources, encouraging diversity, and using innovation.

Suzanne Smith, Director
ssmith@broomfield.org

SERVICES

Human Resources administers personnel policies and procedures in accordance with the established personnel merit system, assuring competitive and equal employment opportunities in order to recruit and retain a dynamic and innovative Broomfield workforce.

The Human Resources Department administers Life, Medical, Disability, and Retirement plans for eligible employees, including: Life, AD&D, Long-term Disability, two health plans, dental and vision plans, retiree health savings plans, flexible spending plans, and five retirement plans.

The Department ensures proper enrollment of participants and assists participants in all aspects of plan administration.

The Department prepares and executes plan documents and provides information relating to plan design, open and/or special enrollment, and claims/payment administration. Financial data are reviewed on a periodic basis to assure compliance with financial objectives.

The Department administers other programs including the on-site City and County-wide learning and development program, leave programs, the wellness program, the workers' compensation program, and the unemployment insurance program.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	828,974	951,807	962,401	1,077,328
Supplies & Equipment	4,622	7,715	7,935	10,568
Contractual	1,503,773	1,603,676	1,581,252	1,597,281
Total Expenditures	**2,337,369**	**2,563,198**	**2,551,588**	**2,685,177**

HUMAN RESOURCES

Expenditures by Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Human Resources	1,008,728	1,208,301	1,219,900	1,354,204
City Employer Insurance	805,037	806,887	780,503	780,897
County Employer Insurance	201,208	272,817	265,829	263,231
Library Employer Insurance	25,142	4,326	4,375	4,372
Streets Employer Insurance	67,460	86,336	85,875	85,112
HHS Employer Insurance	111,372	32,658	42,533	42,343
Water Employer Insurance	59,902	93,272	93,741	94,905
Sewer Employer Insurance	58,520	58,601	58,832	60,113
Total Expenditures	**2,337,369**	**2,563,198**	**2,551,588**	**2,685,177**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-16100 Human Resources	8.00	0.72	8.00	0.72	9.35	0.00	10.00	0.00
Total Positions	8.00	0.72	8.00	0.72	9.35	0.00	10.00	0.00

SIGNIFICANT CHANGES IN 2019

Human Resources

- In 2018, an increase of 0.28 FTE and $12,000 in Personnel Services to make the part-time HR Technician position full-time
- In 2018, an increase of 0.35 FTE, $27,000 in Personnel Services, and $1,000 in Supplies to add one four month limited term appointment HR Analyst
- An increase of $9,000 in Personnel Services for salary adjustments
- An increase of 1.0 FTE and $80,000 in Personnel Services to move HR Manager position from Health and Human Services
- An increase of $9,300 in Personnel Services for an additional 400 temporary hours to assist with seasonal recruitment and special projects
- An increase of $8,000 in Contractual Services for training
- A decrease of $8,000 in Contractual Services due to the cost of background checks being lower than expected

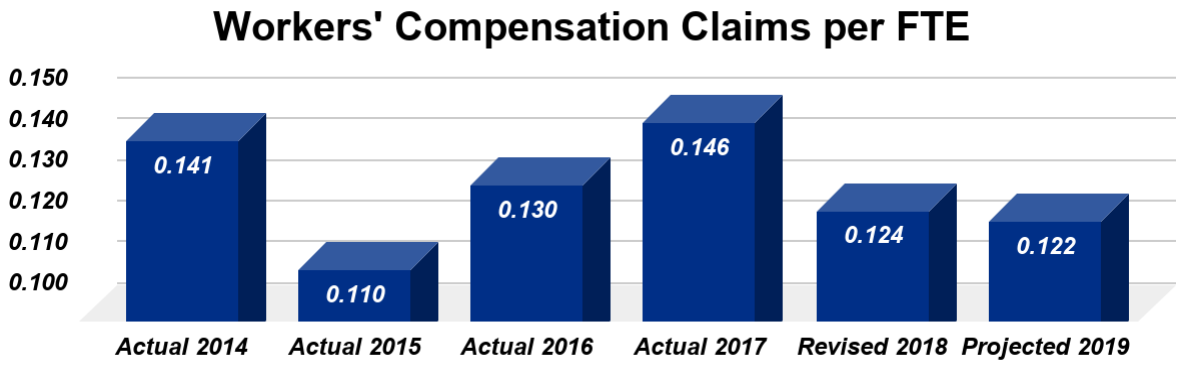
HUMAN RESOURCES

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Establish effective and efficient strategies and programs

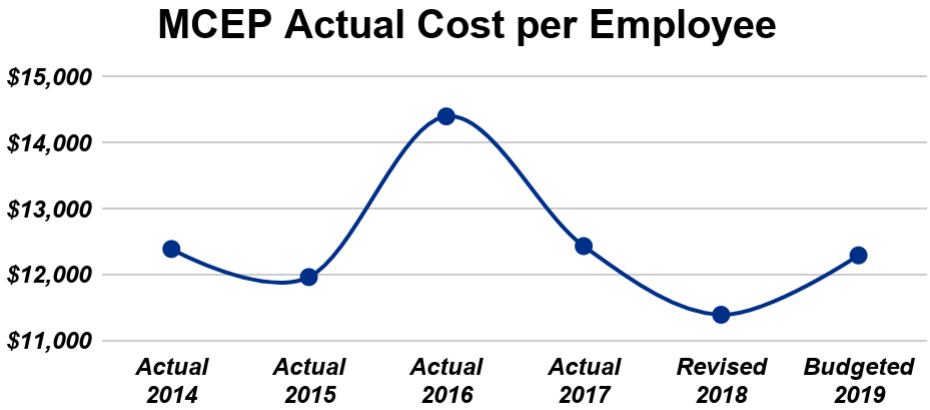
Objectives

- Manage Workers' Compensation and Safety programs to qualify for lower rates through the National Council on Compensation Insurance
  - Review workers' compensation costs reports with department staff and enact plans to minimize future claims
  - Identify at risk positions within the City and County and formulate safety training programs for these positions
  - Being effective and efficient by having an experience mod rating of less than one
- Select and transition to a new recordkeeper/trustee for the general employees' pension plan and the general employees' money purchase plan
- Conduct request for services for investment and retirement plan consultant for the general employees' money purchase plan



Prior Year Accomplishments

- Implemented BORIS online time cards, workflow approvals, and limited employee and manager self-service
- Streamlined access to policies and procedures
- Streamlined access to Employee Directory



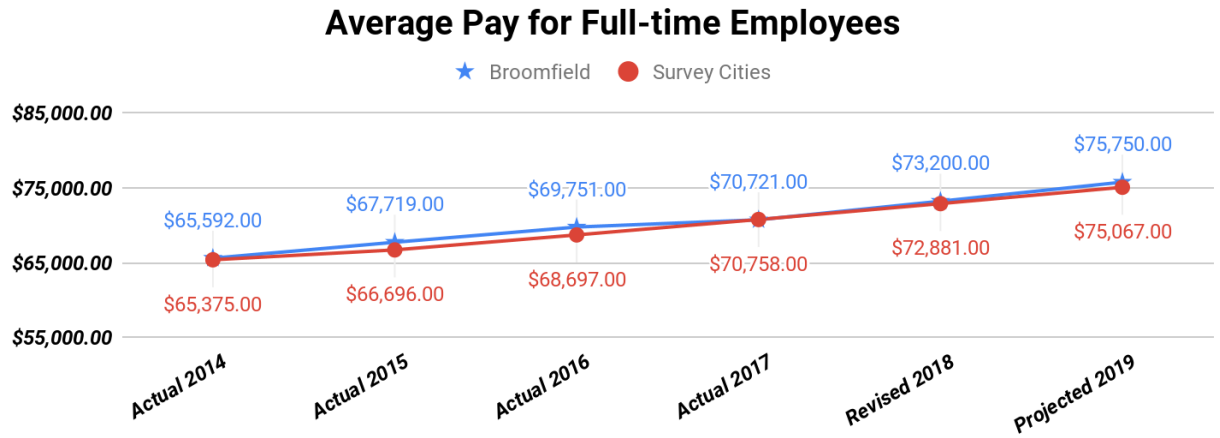
HUMAN RESOURCES

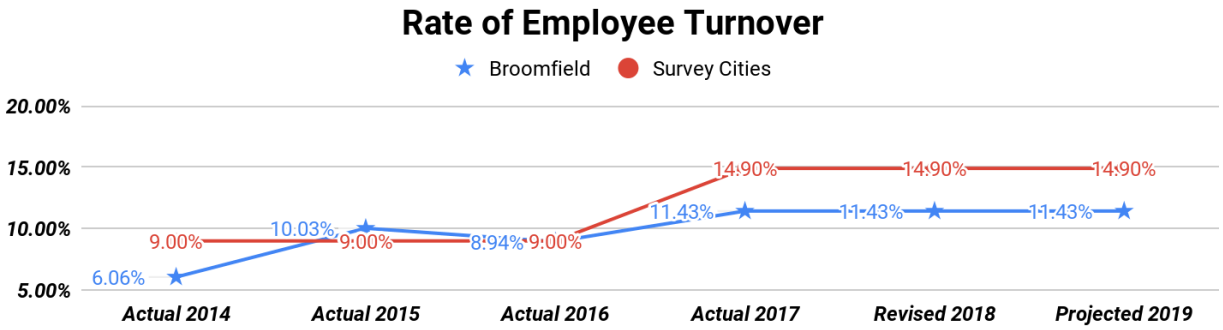
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Attract and retain effective employees

Objectives

- Maintain a competitive compensation and benefit package
  - Complete salary and benefits surveys by July 31 of each year
- Establish a strategic plan and partner with departments to increase employee engagement
  - Develop a robust onboarding program to integrate employees into the culture of Broomfield
  - Develop an engaging New Hire Onboarding video and technically enhanced/efficient orientation process to welcome new employees
  - Engage employees in opportunities for meaningful work and career development as measured by employee surveys
- Enhance training opportunities
  - Complete online training module for one program related to the Employee Handbook





Prior Year Accomplishments

- Supported Police Department by co-designing and participating in promotional process for two Commander and two Sergeant vacancies, that previously required an outside consultant
- Partnered with Communications on LinkedIn, Twitter, Facebook and YouTube to promote job postings and work environment
- Partnered with HHS (Workforce Veteran's Representative) to maximize hiring pool of returning veterans

HUMAN RESOURCES

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Provide employees the opportunity and educational resources to invest and save for retirement

Objectives

- Provide ongoing retirement education to employees
  - Send out monthly financial tips to employees
  - Provide monthly educational sessions
  - Provide trainings for employees on the Empower retirement website and various retirement calculators

Prior Year Accomplishments

- Provided six FPPA informational sessions to police officers providing information on the current money purchase plan and the FPPA defined benefit plan
- Conducted a study session with City Council on the difference between FPPA and the money purchase plan
- Implemented employee self-service on 457 plan deferrals
- Implemented employer contribution for part-time employees to the 457 plan

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Offer a financially viable medical care plan

Objectives

- Investigate the feasibility of switching to a high performance provider network
  - Compare networks by the number of available physicians and the current usage for the potential impact on employees and savings to be gained
- Analyze emergency room usage compared to urgent care usage

Prior Year Accomplishments

- Equalized premiums for part-time employees and offered health insurance to part-time employees during 2017 open enrollment (Effective 1/1/2018)

Additional Prior Year Accomplishments (Not Tied to Goals)

- Conducted a SWOT analysis for the Health and Human Services Department
- Added a new designated provider for workers' compensation after one of the clinics closed

MUNICIPAL COURTS

MISSION

The mission of Municipal Courts is to provide all individuals with timely and convenient judicial administration services in a courteous, dignified, and respectful manner.

Julie McCarthy, Director
julie.mccarthy@judicial.state.co.us

SERVICES

The Broomfield Courts provide municipal and county level judicial services for the community. The Broomfield Courts offer a one-stop shopping scenario for public services with co-location of courts, the police department, and district attorney offices in one building.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	387,119	377,515	377,515	372,143
Supplies & Equipment	112	4,000	4,000	3,500
Contractual Services	2,082,241	2,172,598	2,172,598	2,451,627
Total Expenditures	**2,469,472**	**2,554,113**	**2,554,113**	**2,827,270**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-15100 Municipal Court	402,479	412,365	412,365	404,913
02-15200 17th District Court	36,346	33,500	33,500	33,500
02-15300 District Attorney	2,030,647	2,108,248	2,108,248	2,388,857
Total Expenditures	**2,469,472**	**2,554,113**	**2,554,113**	**2,827,270**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-15100 Municipal Court	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65
Total Positions	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65

MUNICIPAL COURTS

SIGNIFICANT CHANGES IN 2019

Municipal Court

- ❖ No significant changes

District Attorney

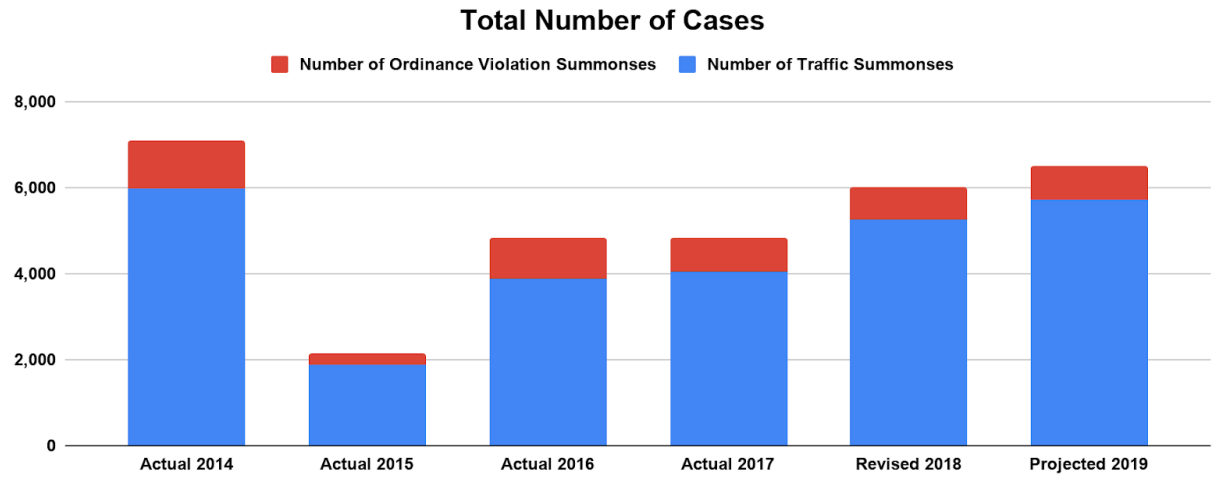
- ❖ A $280,000 increase for Broomfield's share of the 17th District Attorney's Office

GOAL 1: Provide equitable and impartial judicial services to all court users of the Broomfield Municipal Courts by demonstrating superior customer service through timeliness, availability, and job knowledge of court staff

Strategic Outcome: Responsive and Fiscally Responsible Government

Objectives

- ❖ Monitor and review court functions and operations for accurate processing as established by municipal codes and statutes
- ❖ Maintain appropriate number of staff to ensure efficient and timely processing of cases



Prior Year Accomplishments

- ➢ Maintained court hours from 7:30 a.m.—4:30 p.m. including lunch hours to meet customer demand
  - ○ Continued to provide an outside drop box for 24-hour accessibility
  - ○ Scheduled staff to provide continuous coverage of front counter and telephones during work hours
- ➢ Cross-trained court staff to meet all customer needs
  - ○ Rotated, identified, and measured caseload demand among staff for maximum efficiency in handling the varying caseloads
  - ○ Provided customers with knowledgeable court information while remaining impartial and unbiased.
- ➢ Offered a mail-in payment option on eligible charges so that a court appearance is not required

MUNICIPAL COURTS

GOAL 2: Continue to build and maintain open communication between Municipal and State Court judicial officers and staff in order to provide seamless services to all court users

Strategic Outcome: Responsive and Fiscally Responsible Government

Objectives

- ❖ Coordinate efforts between the Clerk of Court and Court Administrator to provide adequate staffing for front counter and telephone inquiries by establishing schedules that are agreeable to both court operations
- ❖ Seek out team-building opportunities for staff to maintain a "team" atmosphere

Prior Year Accomplishments

- ➢ Held quarterly combined meetings with all judges and staff
- ➢ Continued with applicable trainings to ensure that staff were well-trained to assist the public and to process cases

GOAL 3: Implement technology to automate and improve the efficiency of court administrative processes

Strategic Outcome - Responsive and Fiscally Responsible Government

Objectives

- ❖ Coordinate with the police department to implement an E-Ticket system for municipal courts to streamline the ticket administrative process, which saves time and money
- ❖ Begin the transition to electronic filing and records management systems after the E-Ticket system is in place

Prior Accomplishments

- ➢ Established procedures with the new E-ticketing system
- ➢ Reviewed and re-established administrative functions and processes after the elimination of FTE

ASSESSOR

MISSION

Establish fair and equitable property values for all types of property in the City and County of Broomfield in an efficient, respectful, and courteous manner, while providing excellent customer service.

Sandy Herbison, Assessor
sherbison@broomfield.org

SERVICES

The Assessor follows the State of Colorado constitution and statutes, which mandate the procedures in determining the fair and equitable values of property, both real and personal. The Assessor uses these values to generate an abstract and certification for the City and County and other taxing authorities and provide a tax roll to the Revenue Manager.

MAJOR SERVICE AREAS

- Reports
- Abstracts
- Certification
- Public Records
- Property Information
- Valuation
- Sales Analysis

2019 FINANCIAL SUMMARY

Expenditures by Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	766,126	804,823	804,823	846,427
Supplies & Equip	3,497	3,350	3,350	2,842
Contractual Svcs	97,181	89,864	89,864	121,633
Capital Outlay	0	0	0	19,597
Total Expenditures	**866,804**	**898,037**	**898,037**	**990,499**

Expenditures by Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
02-50700 Assessor	866,804	898,037	898,037	990,499
Total Expenditures	**866,804**	**898,037**	**898,037**	**990,499**

ASSESSOR

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
02-50700 Assessor	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

SIGNIFICANT CHANGES IN 2019

- An increase of $32,000 in Personnel Services for salary adjustments, merit and health benefits
- An increase of $15,000 in Contractual Services for printing and postage and shipping for the reappraisal year
- An increase of $3,400 in Contractual Services for employee training
- A decrease of $10,000 in Contractual Services for the removal of SPSS Consultant and Scanning Services
- An increase of $20,000 in Contractual Services to hire a consultant to study the impact of oil and gas development on property values
- An increase of $20,000 in Capital Outlay for the purchase of a test environment software package

Strategic Outcome: Responsive and Fiscally Responsible Government

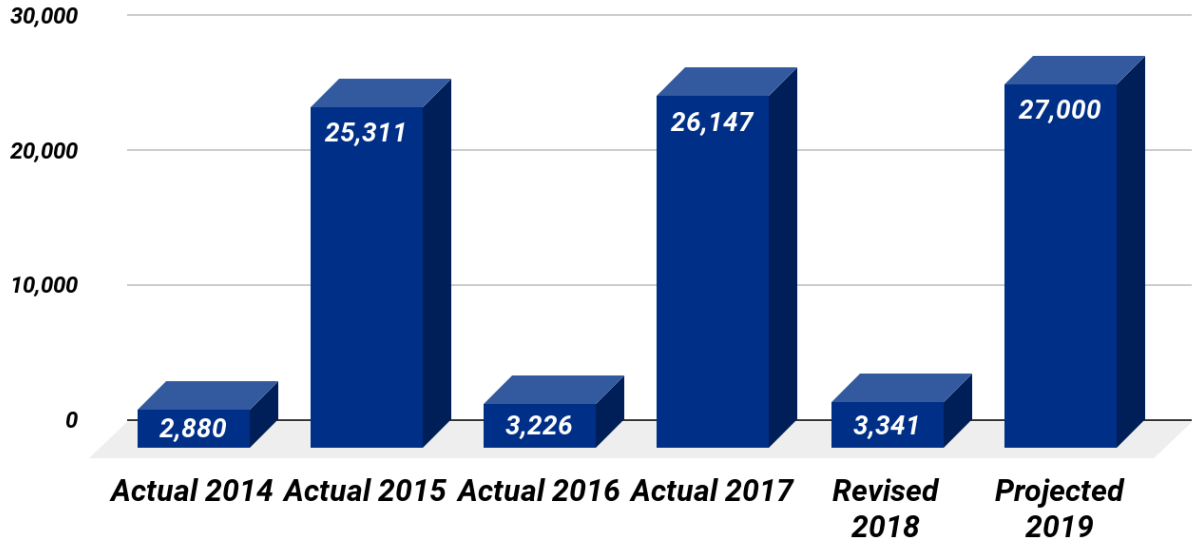
Goal 1: Generate fair and equitable property values

Objectives

- Operate more efficiently and effectively
- Generate tax roll
- Identify, list, and value all real and personal property

ASSESSOR

Total Properties Appraised



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Improve teamwork and efficiency

Objectives

- Refine team norms and department culture
- Incorporate team building as part of department activities
- Refine new employee hiring process including questionnaire and assessments

Prior Year Accomplishments

- Completed the operating principles (team norms) for the department
- Completed first team building including staff assigned to Assessor work from other departments

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Complete 5-year strategic / business plan for the department

Objectives

- Define our desired future state
- Set five year plan based on forecasted development
- Determine technology needs for working efficiently now and in the future

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Improve employee orientation and training program

ASSESSOR

Objectives

- Develop and implement trainee and new employee orientation, training, and competency schedule
- Initiate an improved employee training program for all day-to-day software, including Eagle Assessor, Apex Sketch, and ArcMap

Prior Year Accomplishments

- Completed and implemented use of the new employee orientation manual
- Completed a training lesson plan for level 1 Eagle Assessor and ArcMap and began developing the level 2 lesson plan for Eagle Assessor and ArcMap

FINANCE

MISSION

The Finance Department's mission is to safeguard City and County assets, assure legal and fiscal accountability, and provide excellent customer service to both internal and external customers.

Pat Soderberg, Director
psoderberg@broomfield.org

SERVICES

The **Fiscal Services** division is responsible for the administration of all financial record-keeping and reporting functions for the City and County. In accordance with the charter, municipal code, and other regulatory requirements, Fiscal Services accounts for all financial transactions (general ledger, payroll, internal controls, accounts payable, fixed assets, cash/investment management, and debt management). Working in partnership with all departments, the staff provides financial information to aid decision-making processes. In addition, the division receives and disburses City and County financial resources.

The **Budget** division generates fiscal policies, procedures, and analyses, which ensure accountability of City and County resources. In partnership with departments, Budget monitors and manages all authorized appropriations through the review of revenues and expenditures, including those associated with grants. Budget also provides performance management guidance to promote the efficient and effective use of resources.

The **Risk Management** division oversees the property and liability insurance program for the City and County of Broomfield.

The **Purchasing** division collaborates with the City and County of Broomfield's departments to assure best value acquisitions, ensuring compliance and equity for internal customers, taxpayers, and vendors through ethical, transparent, and timely procurements. Purchasing uses all available technologies to reach the greatest number of vendors, while supplying support to our internal customers and taxpayers. It investigates and proposes eligible cooperative procurements available to internal customers for cost saving and environmentally sustainable acquisitions at all spending thresholds. The Purchasing Division also provides contract administration to City and County departments. It audits, educates, and assists the departments on contractual agreements to ensure equitable risk protection, compliance with current legal requirements, efficient project completion, and eligibility for term extensions and amendments.

The **Revenue Management** division oversees the education, licensure, audit, and collection oversight of all businesses required to collect sales and use tax in the City and County of Broomfield. Revenue Management is also responsible for the Treasurer's functions of collection and distribution of property tax, as well as for the Public Trustee's functions of administering foreclosures and executing the release of deeds of trust.

The **Utility Billing** division administers the billing and collection for water and sewer utilities by reading meters, generating bills, processing payments, and managing miscellaneous accounts receivable.

FINANCE

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	3,025,740	3,316,724	3,330,909	3,508,076
Supplies & Equipment	8,313	22,237	22,500	21,028
Contractual Services	1,401,321	1,852,434	2,789,201	2,041,819
Misc. Expenditures	15,443	57,220	29,220	57,220
Total Expenditures	**4,450,817**	**5,248,615**	**6,171,830**	**5,628,143**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-50100 Fiscal Svcs	1,360,459	1,528,728	1,535,637	1,673,485
01-50200 Budget	493,432	620,913	624,013	562,358
01-50300 Risk Mgmt	698,249	811,887	912,486	925,997
01-50400 Purchasing	301,844	387,595	393,276	381,154
01-50500 Revenue Mgmt	256,436	308,730	300,030	316,793
02-50300 Risk Mgmt	180,329	279,000	736,851	386,300
02-50500 Revenue Mgmt	404,070	464,025	437,225	485,560
40-50300 Risk Mgmt	30,383	56,000	404,575	61,500
40-50600 Utility Billing	495,925	519,012	546,012	541,392
45-50300 Risk Mgmt	59,775	100,000	100,000	113,200
45-50600 Utility Billing	169,915	172,725	181,725	180,404
Total Expenditures	**4,450,817**	**5,248,615**	**6,171,830**	**5,628,143**

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-50100	Fiscal Services	11.40	1.73	12.40	1.94	13.40	2.04	13.40	2.04
01-50200	Budget & Compliance	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00
01-50300	Risk Management	1.10	0.16	1.00	0.16	1.00	0.16	1.00	0.16
01-50400	Purchasing	2.90	0.21	4.00	0.00	4.00	0.00	4.00	0.00
01-50500	Revenue Management - City	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-50500	Revenue Management - County	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
40-50600	Utility Billing-Water	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98
45-50600	Utility Billing-Sewer	1.00	0.32	1.00	0.33	1.00	0.33	1.00	0.33
Total Positions		30.00	3.40	32.00	3.41	33.00	3.51	33.00	3.51

FINANCE

SIGNIFICANT CHANGES IN 2019

Fiscal Services

- An increase of $31,000 in Personnel Services due to additional overtime hours and part-time benefit enrollments
- In 2018, an increase of 1.0 FTE and $56,000 in Personnel Services to create an Accountant I position, reclass an existing position to an Accounting Supervisor position, and an increase to the Accounting Manager salary range
- In 2018, an increase of 0.10 FTE and $3,000 in Personnel Services to increase the hours for a part-time Accounting Technician position

Budget

- No significant changes

Risk Management

- In 2018, an increase of $349,000 in Contractual Services for FEMA-related expenses rolled forward from the 2013 flood
- In 2018, a one-time increase of $575,000 in Contractual Services for uncovered losses
- An increase of $90,000 in Contractual Services for insurance premiums

Purchasing

- A decrease of $17,000 in Personnel Services due to retirements
- In 2018, an increase of $5,000 in Contractual Services for tuition reimbursement

Revenue Management

- In 2018, a one-time decrease of $29,000 in Miscellaneous Expenditures due to the number of participants for the Senior Workoff Program

Utility Billing

- A decrease of $11,500 in Personnel Services due to retirements
- In 2018, an increase of $36,000 in Contractual Services for third-party credit card processing fees

FINANCE

FISCAL SERVICES

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Communicate financial information on the City and County of Broomfield

Objectives

- Publish accurate and timely monthly financial reports
  - Close books every month by the third working day of the following month
  - Book all appropriate transactions for each month before the close
  - Prepare monthly financial reports which are incorporated into the Budget Tracking and Revenue Report presented to Council each month
- Publish a Comprehensive Annual Financial Report (CAFR) each year
  - Complete the document before the independent auditors arrive to review
  - Present to Council and distribute the document prior to June 30th of the following year
  - Implement all Government Accounting Standards Board requirements by effective dates noted in the standard

Prior Year Accomplishments

- Closed all reporting periods on time
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting award
- Had no material corrections to prior-month entries
- Received a clean opinion on both the City and County's financial statements and Single Audit

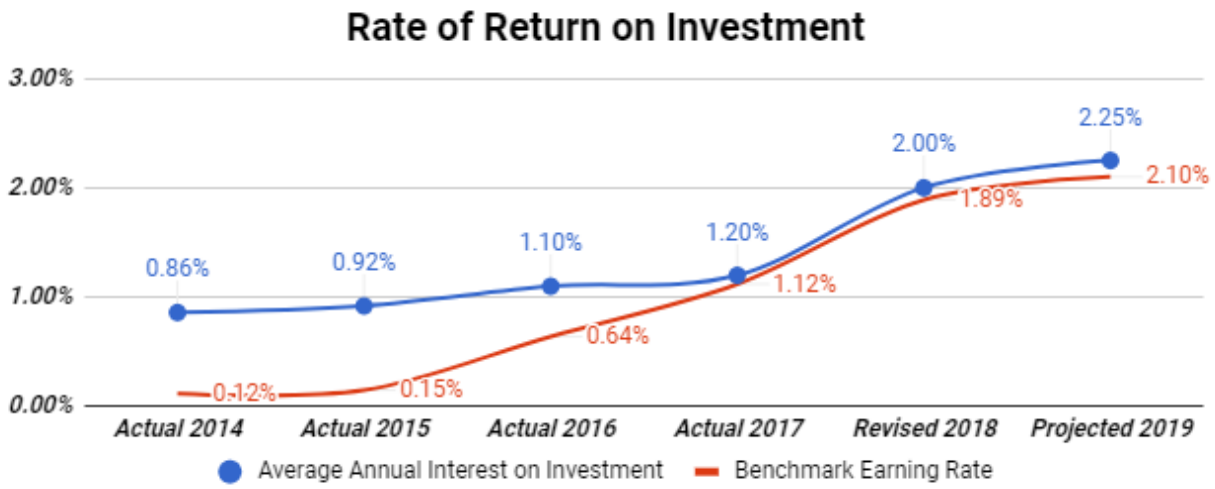
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Account for all financial transactions in order to accurately reflect financial position of Broomfield

Objectives

- Manage receipts of revenues quickly and accurately
  - Develop and implement policies, including internal controls, for revenue collection and recording of revenues
  - Balance revenue collections and verify accurate recording of all revenues received
  - Maximize resources through cash management and investment of funds not needed immediately for current expenses
- Manage payments to employees, vendors and creditors quickly and accurately
  - Develop and implement policies, including internal controls, for payments and recording of all expenditure disbursements

FINANCE



Prior Year Accomplishments

- Complied with Continuing Disclosure for debt and complied with all bond covenants

Additional Prior Year Accomplishments (Not Tied to Goals)

- Performed physical inventory of fixed assets assigned to the Parks Division, I.T., City Management, and Communications

FINANCE

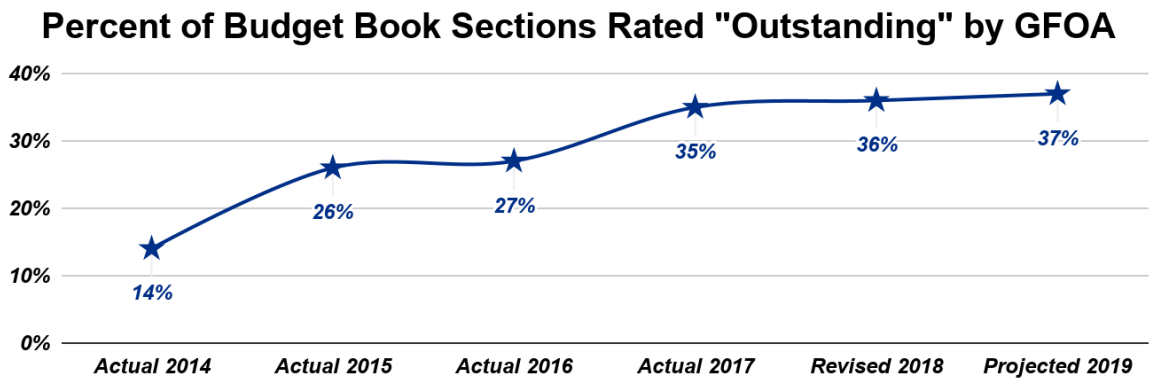
BUDGET

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Develop and produce an annual budget document

Objectives

- Establish a fiscal philosophy which responds to economic conditions and generates a balanced budget by the fall of each year
  - Present 2018 Budget Preparatory Manuals to all department staff in April
  - Create a concise, consistent, and correct Budget Document which results in the increase of Government Finance Officers Association (GFOA) "outstanding" ratings received over results in prior years
  - Continual improvement of Budget pages in order to keep the Budget Document fresh and engaging



Prior Year Accomplishments

- Received GFOA Award - Distinguished Budget for the 2017 Budget document

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Establish operational accountability through the coordination of performance metrics

Objectives

- Coordinate annual meetings with departments to discuss objectives and goals which link to the overall mission, goals, and strategic outcomes of the City and County
- Review and update surveys and benchmarking data collected for use in the Budget Background Data book
- Working with the Information Technology department, update the citywide tracking software used for performance measures

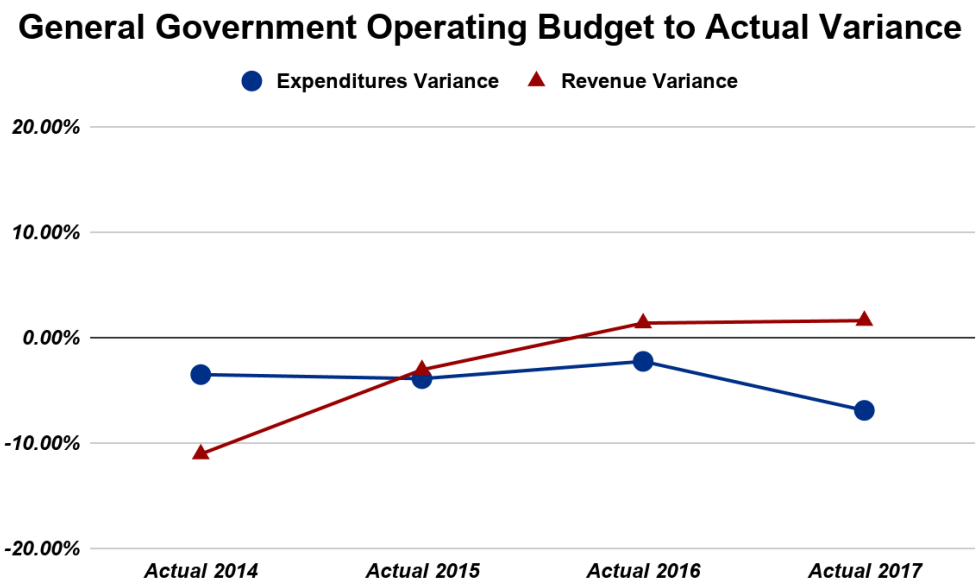
FINANCE

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Measure fiscal responsibility in accordance with the Annual Budget

Objectives

- Compare and review departmental actual to budget reports on a monthly basis
- Analyze revenue collections throughout the year as compared to budget forecast
- Prepare and analyze monthly revenue reports as measured by the percent of change in revenue from the prior years



FINANCE

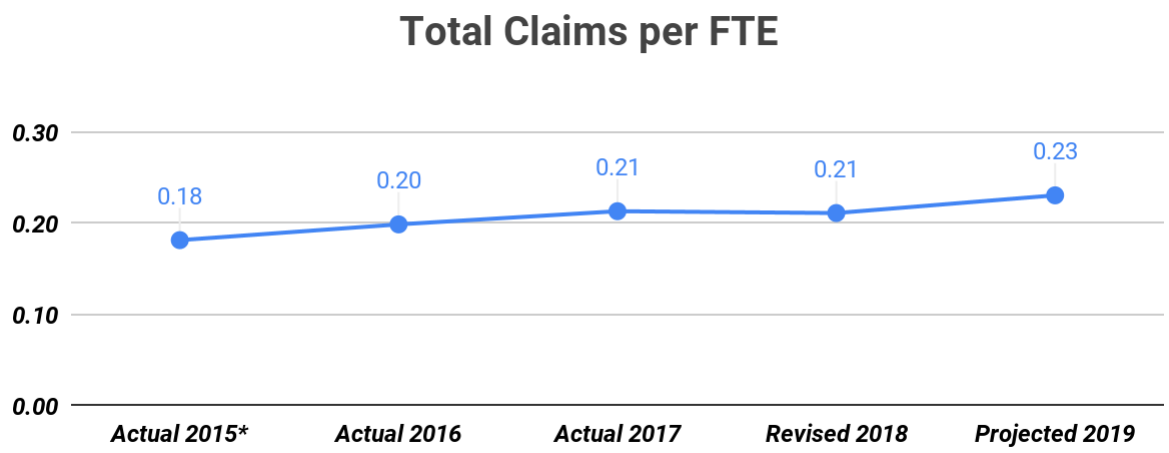
RISK MANAGEMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Protect the assets of the City and County of Broomfield

Objectives

- Reduce and mitigate the potential for loss to the City and County of Broomfield
- Partner with each department to encourage a risk management philosophy
- Work closely with employees to identify and manage our risk
- Promote safe facilities and working environments to prevent and reduce the impact of losses to Broomfield's assets and reputation



*Began tracking in 2015

FINANCE

PURCHASING

Strategic Outcome: Responsive and Fiscally Responsible Government

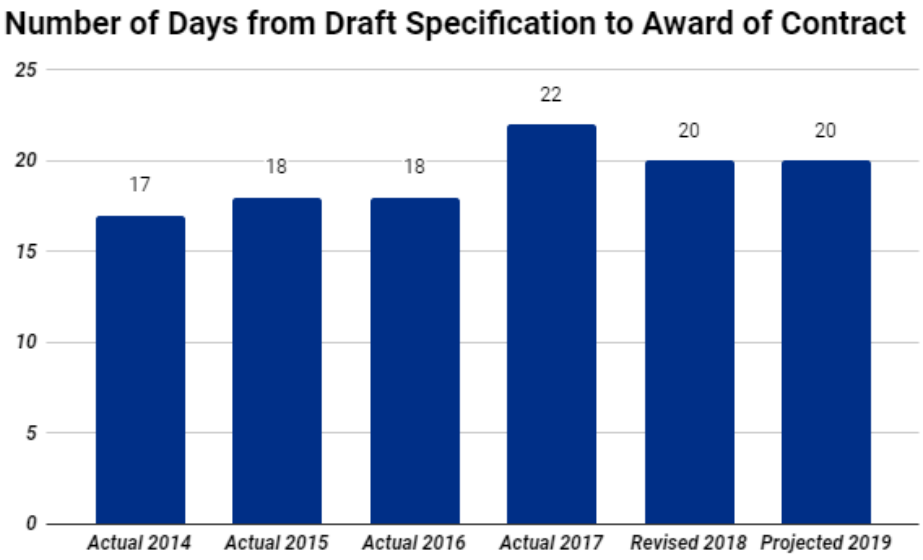
GOAL 1: Maintain an efficient, cost effective, and accountable procurement process for the City and County of Broomfield

Objectives

- Provide outcome efficiencies for internal customers
  - Streamline procurement procedures and save staff time on purchasing processes
- Demonstrate value-added cost saving through procurement
  - Reconcile and report savings

Prior Year Accomplishments

- Maintained an active role in the Control System Modernization Project as a software/hardware procurement
- Developed a Google form for department users requesting a solicitation in order to get a solicitation process started in a timely manner
- Procured Body-worn cameras for the Police Department
- Managed the procurement process for the construction of Heit Pit



Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Provide contractual support to citywide staff

Objectives

- Audit, educate, and assist City/County staff on contractual agreements to ensure equitable risk protection, current legal requirements, efficient project completion, and/or eligible term

FINANCE

extensions and amendments
- Accurately process agreements and term extensions in a timely fashion
- Increase the percentage of completed contract documents attached to purchase order requests by working with designated end users

Prior Year Accomplishments

- Trained divisions on the impacts of the new BidNet System
- Provided additional training as per request of City staff, including Documented Quote Process, Shopping Mall, using Vendor file in Innoprise for contract information, and aggregate spending reporting
- Interactive contract and contract amendment templates were revised as Google documents and are available to assist in the development of contracts

FINANCE

REVENUE MANAGEMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Improve and enhance overall compliance in sales tax reporting by diligently selecting and conducting sales tax audits

Objectives

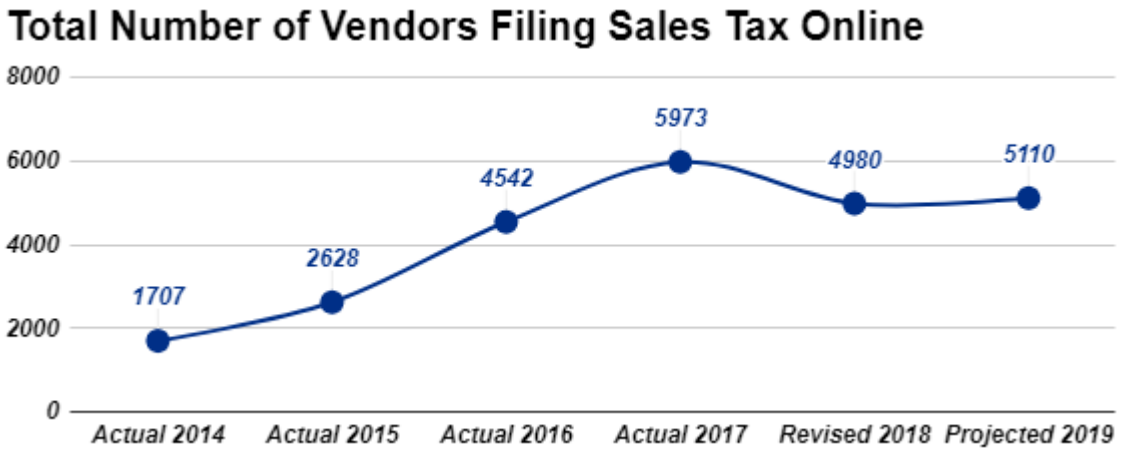
- Improve audit candidate selection:
  - Communicate with external and internal sources for non-compliant sales tax vendors
  - Regularly conduct license review and sales tax reporting history analysis
- Achieve audit revenue over expenditure by at least 2 to 1 ratio
- Educate the public on laws and regulations pertaining to sales tax
  - Provide one-on-one education when requested
  - Explore new social media methods for better communication with vendors

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Enhance sales tax division operation by constantly exploring and improving sales tax reporting mechanisms

Objectives

- Educate vendors about the advantages of filing online over traditional methods
  - Help vendors using the online system over the phone as needed
- Review and improve sales tax operation
  - Reduce unnecessary or redundant procedures while handling applications, generating monthly reports, and initiating collection procedures



FINANCE

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Collect revenue on behalf of authorities of political subdivisions within Broomfield

Objectives

- Distribute property taxes to authorities by the 10th of each month
  - Mail property tax statements by the end of January to property owners
  - Collect property tax due by statutory deadline

Prior Year Accomplishments

- 41% of all filing came from online, compared to 36% in 2016
- Achieved audit revenue to expenditure ratio of 2 to 1

FINANCE

UTILITY BILLING—WATER AND SEWER

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Process utility billing on time

Objectives

- Ensure electronic bill file sent to mail-processing vendor by the weekly deadline
  - Read weekly meters
  - Generate service orders
  - Review weekly billing exception file, make any necessary adjustments, and send the electronic bill file to the processor by stated weekly deadline
  - Increase participation in e-billing by 5%
- Educate customers about the e-billing program through the City and County website, messages on utility bills, and customer contact

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Provide convenient payment options

Objectives

- Offer a variety of payment options such as electronic transfer of funds, pay by phone, online, drop box, and in-person
  - Educate customers about the different payment options available through website, message on utility bills, and customer contact

Prior Year Accomplishments

- Service disconnections decreased by 7%
- Increased bills produced by 3%
- Online payments increased by 13%
- Average monthly e-bills increased by 15%

INFORMATION TECHNOLOGY

MISSION

Our purpose is to inspire the use of technology to improve the quality of life for the staff and citizens of the City and County of Broomfield.

We accomplish this mission through courage in our actions, determination in problem solving, and responsibility for ourselves and to each other.

Ernesto Chavez, Director

echavez@broomfield.org

SERVICES

Operations within the IT Department consists primarily of delivering responsive support and continuous system access to a wide range of customers. These services are often delivered 24/7 to support public safety and other emergency services.

The IT Department designs, implements, manages, and maintains multiple state of the art and legacy software and hardware solutions. This includes mainframe, data storage and server systems, Geographic Information Systems, e-mail/voice mail systems, cloud based software as a service applications, single instance and networked applications, routers, switches, firewalls, security appliances,wide area network connections, wireless networks, outdoor cabling, and underground fiber-optics facilities. Keeping these tools healthy requires diligent planning and coordination between staff and often requires vendor support.

IT is a vital resource for nearly all business functions in the City and County of Broomfield. As improvements are made to processes and procedures and the technology industry continue to delivery technologies to enhance access to information, the IT Department becomes a critical partner to support growth. In collaboration with the City and County technology governance, the IT Department has staff available to support implementation, replacement, or enhancement of technology. This support can be delivered as business process analysis, consultation, project management, and change management.

Protecting City and County data, systems, and technologies is a major focus area for the IT Department. Although security practices have always been and will remain part of every IT Staff's responsibility, having a mature program and methodical approach to review, assess, prevent, identify, and recover from security events is essential for any IT organization.

The IT Department dedicates significant resources to planning, development, delivery and management of budget, contracting, and administrative functions such as financial record keeping, budget management, contract management, procurement management, and operational administrative support.

INFORMATION TECHNOLOGY

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	2,496,396	2,733,261	2,533,261	2,741,167
Supplies & Equipment	232,696	272,345	272,345	258,355
Contractual Services	2,109,456	2,853,904	3,546,977	3,246,722
Capital Outlay	0	0	20,040	12,000
Total Expenditures	**4,838,548**	**5,859,510**	**6,372,623**	**6,258,244**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-18000 IT Administration	922,914	1,212,552	1,012,552	798,620
01-18100 IT Applications	4,584	0	0	0
01-18200 IT End User Support	-3,564	0	0	0
01-18300 IT Operations	3,331	0	0	0
01-18400 IT Telecom	55	0	0	0
01-18500 IT GIS	2,831	0	0	0
01-18600 IT Project Management	1,825	0	0	0
01-18700 IT Development/Ops	3,906,572	4,646,958	5,360,071	5,459,624
Total Expenditures	**4,838,548**	**5,859,510**	**6,372,623**	**6,258,244**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-18000 IT- Administration	4.00	0.50	6.00	0.50	5.00	0.50	5.00	0.50
01-18700 IT-Operations	18.00	0.00	18.00	0.00	19.00	0.00	20.00	0.00
Total Positions	22.00	0.50	24.00	0.50	24.00	0.50	25.00	0.50

SIGNIFICANT CHANGES IN 2019

Administration

- In 2018, a decrease of $120,000 in Personnel Services and 1.0 FTE for the transfer of the IT Operations Manager position to Operations
- Decrease of $75,000 in Supplies and Equipment due to one-time purchase made in 2018 for File Auditing Software

Operations

- In 2018, increase of $120,000 in Personnel Services and 1.0 FTE for the transfer of the IT Operations Manager position from Administration

INFORMATION TECHNOLOGY

- In 2018, an increase of $784,000 in Contractual Services for the purchase of software licenses and support service contracts for Google, Boris, and New World
- In 2018, the one-time increase of $20,000 in Capital Outlay for the purchase of laptops for City Council
- An increase of 1.0 FTE and $51,000 for the addition of a Business Analyst position
- The increase of $12,000 in Capital Outlay for the implementation of an imagery service. This process will be performed every other year
- The one-time increase of $40,000 in for the installation of microwave network to upgrade communications between City and County of Broomfield Courthouse and Adam's County DA Office

ADMINISTRATION

GOAL 1: Provide administrative support based on standards and best practices

Strategic Outcome – Responsive and Fiscally Responsible Government

Objectives

- Account for all financial transactions in order to accurately monitor and review budget fund levels and activity
- Maintain accurate records and files for contract management and financial planning
- Use team-based approach with internal and external customers, vendors and contractors to maximize communication
- Improve efficiencies and nurture key relationships across all support functions in the City and County

Prior Year Accomplishments:

- Negotiated significant savings on licensing and maintenance agreements, including $129,760 in savings with Tyler New World Public Safety Software Solutions
- Consolidated cellular service accounts to save in data share and device management

DEVELOPMENT/OPERATIONS

GOAL 1: Provide excellent responsive customer service and support

Strategic Outcome – Responsive and Fiscally Responsible Government

Objectives

- Provide consistent and premier service delivery by establishing high standards and promoting a 'customer first' environment
- Improve and formalize processes and procedures to build strong business relationships with City and County customers, citizens, peers, and the vendor community
- Adopt industry best practices to organize, prioritize, and track requests for support
- Provide effective access and use of existing data sources to support multi-dimensional analysis and use across platforms and business functions (Includes use for internal business functions as well as public consumption and transparency)

Prior Year Accomplishments

- Matured IT Change Management process
- Created process for Problem Management

INFORMATION TECHNOLOGY

- ➢ Streamlined service requests to reduce downtime and increase City and County productivity
- ➢ Implemented a phone queue system to better accept and track customer calls
- ➢ Increased department outreach to provide additional resources for our customers and become more familiar with business needs

GOAL 2: Ensure a reliable information systems environment

Strategic Outcome – Responsive and Fiscally Responsible Government

Objectives

- ❖ Provide computing infrastructure and devices that meet customer business needs
- ❖ Maintain detailed account of equipment and software licensing for proactive life-cycle planning
- ❖ Establish a Maintenance Management program which includes a detailed schedule of tasks and activities designed to identify errors early and avoid significant outages

GOAL 3: Support staff, citizen, and business access to technical services

Strategic Outcome – Responsive and Fiscally Responsible Government

Objectives

- ❖ Support the Technology Strategic Advisory Board to establish and grow an effective governance model to capture, organize, and prioritize technology requirements and expenditures
- ❖ Engage in major initiatives to provide access to emerging technologies with support to coordinate, lead, manage, and inspire healthy adoption of change
- ❖ Promote, develop, and extend technologies to enhance business functions through the use of data centric platforms

Prior Year Accomplishments:

- ➢ Implemented the B-Rex Recreation Management System, the Broomfield Online Resources Information System (BORIS), and Police Body Camera software
- ➢ Completed a major upgrade of New World, the Police Department's information management system
- ➢ Moved fleet management software to the Cloud to ensure more efficient access

GOAL 4: Protect City and County data with a secure information technology environment

Strategic Outcome – Responsive and Fiscally Responsible Government

Objectives

- ❖ Develop, establish, and maintain a security program based on standards, procedures, and guidelines to protect data while maintaining uninterrupted operations
- ❖ Conduct an internal review to identify and address exposures to accidental of intentional destruction, disclosure, modification, or interruption of information
- ❖ Establish and maintain a secure operating environment to support business operations

INFORMATION TECHNOLOGY

Prior Year Accomplishments

- Implemented the external spam filtering tool ProofPoint, SOPHOS Virus and Malware Protection system, ALBERT/MS-ISAC Threat Protection software, and the two-factor authentication software SecureAuth
- Removed local Admin rights from most End User Devices

COMMUNITY DEVELOPMENT

MISSION

Assure that development and redevelopment within the community occur in such a manner as to enhance and complement Broomfield. Work with the community to assure that established standards are met for property maintenance. The Department will work with and be a resource for the community, City and County departments, and others for reliable, accurate, and objective information in preparing and implementing adopted programs, City plans, ordinances, standards and regulations, policies, data trends, and related areas of professional expertise. We will ensure that projects built throughout the community are built to a high level of quality.

Dave Shinneman, Director
dshinneman@broomfield.org

SERVICES

The **Community Development Administration** division provides leadership and coordination for the six divisions of the Community Development Department: Planning, Engineering, Building Inspections, Geographical Information Systems, Capital Improvement Projects, and Code Compliance. All aspects of development projects and construction within Broomfield are regulated and overseen within this division. The division also provides long-range transportation planning and pursues funding for Broomfield projects.

The **Planning** division administers the City and County of Broomfield's Comprehensive Plan and land use regulations. It directs, develops, and coordinates the preparation of long- and short-range plans for neighborhoods, districts, corridors, or large geographic areas. Planning also processes and reviews applications for new development and redevelopment while implementing and administering City and County of Broomfield adopted land use policies, standards, and ordinances. The division provides advice and consultation regarding the best current urban design and planning principles and practices to the City Council, the Urban Renewal Authority, the Planning and Zoning Commission, other agencies and departments, and the general public. Also, the division provides information on Broomfield's demographics and coordinates planning efforts with other local, regional, and state agencies.

The **Engineering** division provides infrastructure and traffic/transportation planning, technical support to the public, development review, and construction inspection in accordance with Broomfield standards and specifications. This work includes infrastructure master planning, construction document review, inspection of construction work, and maintenance of records for transportation and utility systems.

The **Building** division is responsible for ensuring that building construction complies with City codes through plan review services, field inspection, and administrative support. This is accomplished by accurate record keeping, reporting, code updates, timely response to citizen concerns, and education of the public.

The **Geographic Information System (GIS)** division provides GIS/mapping service for citizens, employees, and guests of the City and County of Broomfield. The data is prepared, stored, and distributed to the customers in either electronic or physical formats. The GIS division also produces, broadcasts, and records the Study Sessions and City Council meetings.

The **Capital Improvement Program (CIP)** division is responsible for the management of capital construction projects in the CIP, Open Space and Parks, Service Expansion, Conservation Trust, and Urban Renewal funds. The division acts as Broomfield's infrastructure builder and works closely with

COMMUNITY DEVELOPMENT

Recreation, Public Works, the other divisions within Community Development, and the end users of the projects, including the public and other agencies. The projects are managed from initial concept through design, construction, and warranty periods with an emphasis on quality while minimizing costs and construction impacts to the citizens of Broomfield.

The **Code Compliance** division enforces municipal ordinances to protect and enhance the quality of Broomfield neighborhoods. It also provides information to citizens on the importance of maintaining quality neighborhoods.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	4,836,279	5,357,573	5,315,742	5,872,595
Supplies & Equip	51,619	56,290	63,495	62,165
Contractual Svcs	138,606	244,470	231,697	298,532
Capital Outlay	23,383	22,000	22,000	31,174
Total Expenditures	**5,049,887**	**5,680,333**	**5,632,934**	**6,264,466**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-19100 Administration - Com. Dev.	480,096	454,467	454,270	431,909
01-19200 Planning	710,046	925,359	865,249	1,086,083
01-19300 Engineering	1,091,130	1,147,182	1,135,549	1,335,158
01-19400 Building Comm Inspections	1,039,746	1,134,501	1,170,510	1,368,017
01-19600 GIS - City	237,581	539,185	527,717	519,845
01-19700 Code Compliance	375,055	384,377	384,377	394,092
01-19800 CIP	946,497	1,095,262	1,095,262	1,129,362
02-19600 GIS - County	169,736	0	0	0
Total Expenditures	**5,049,887**	**5,680,333**	**5,632,934**	**6,264,466**

COMMUNITY DEVELOPMENT

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-19100	Administration	3.00	0.80	3.00	0.40	3.40	0.00	2.40	0.63
01-19200	Planning	6.50	0.80	8.00	0.80	7.50	0.80	9.00	0.80
01-19300	Engineering	10.50	1.38	9.00	1.38	9.50	1.38	11.00	0.75
01-19400	Building Inspections	12.00	0.75	12.00	0.75	14.00	0.00	14.00	0.00
01-19600	GIS - City	1.50	1.55	3.00	1.95	3.40	1.55	3.40	1.55
02-19600	GIS - County	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-19700	Code Compliance	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-19800	Capital Improvements Admin.	7.50	0.80	8.00	0.80	8.00	0.80	8.00	0.80
Total Positions		**47.00**	**6.08**	**47.00**	**6.08**	**49.80**	**4.53**	**51.80**	**4.53**

SIGNIFICANT CHANGES IN 2019

Administration

- Relocation from Engineering of 0.63 FTE and $26,000 in Personnel Services for one part-time Administrative Technician I position
- Relocation of 1.0 FTE and $45,000 in Personnel Services for one Administrative Technician I position to Engineering

Planning

- An increase of 1.0 FTE and $103,600 in Personnel Services and $4,600 in Supplies for the addition of one Senior Transportation Planner position
- An increase of $24,000 in Personnel Services for salary adjustments, reclassifications and health benefits
- Relocation from Engineering of 0.5 FTE and $23,000 in Personnel Services for one Administrative Technician I position
- Relocation from Code Compliance of $4,700 in Personnel Services for the relocation of one intern position
- An increase of $30,500 in Contractual Services for the assessment of existing zoning regulations of the Broomfield Municipal Code

Engineering

- An increase of 1.0 FTE and $87,000 in Personnel Services, $5,100 in Supplies, $3,100 in Contractual Services and $31,200 in Capital Outlay for the addition of one Construction Inspector position
- Relocation from Administration of 1.0 FTE and $45,000 in Personnel Services for one Administrative Technician I position
- Relocation of 0.63 FTE and $26,000 in Personnel Services for one part-time Administrative Technician I position to Administration
- Relocation of 0.5 FTE and $23,000 in Personnel Services for one Administrative Technician position to Planning

COMMUNITY DEVELOPMENT

Building Inspections

- In 2018, increase of 1.0 FTE and $45,100 in Personnel Services and $4,000 in Supplies to add one Combination Inspector III position
- In 2018, increase of 0.25 FTE and $16,000 in Personnel Services to change part-time Permit Technician position to full-time
- An increase of $24,800 in Personnel Services for salary adjustments, reclassifications, and health benefits

GIS

- No significant changes

Code Compliance

- Relocation of $4,700 in Personnel Services for one intern position to Planning

CIP

- Increase of $28,000 in Personnel Services for salary adjustments and increased health care costs
- Increase of $7,000 in Contractual Services for Travel and Training

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT ADMINISTRATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Be a resource for the community and others for reliable, accurate, and objective information

Objectives

- Respond to inquiries from the public
- Provide electronic and/or hard copy documents in response to public records requests

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Coordinate and prepare department budget

Objectives

- Analyze and accurately estimate future funding needs for department operation
- Utilize zero-based budgeting to maintain low operating costs
- Analyze workload and responsibilities; adjust duties and recommend reclassifications as appropriate

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Coordinate department communication

Objectives

- Ensure communication by holding department-wide meetings with all staff, division head one-on-one meetings, and division staff meetings
- Ensure communication flows from management to and from the front line employees

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Coordinate department communication

Objectives

- Review Council memorandums to ensure clarity and accuracy

COMMUNITY DEVELOPMENT

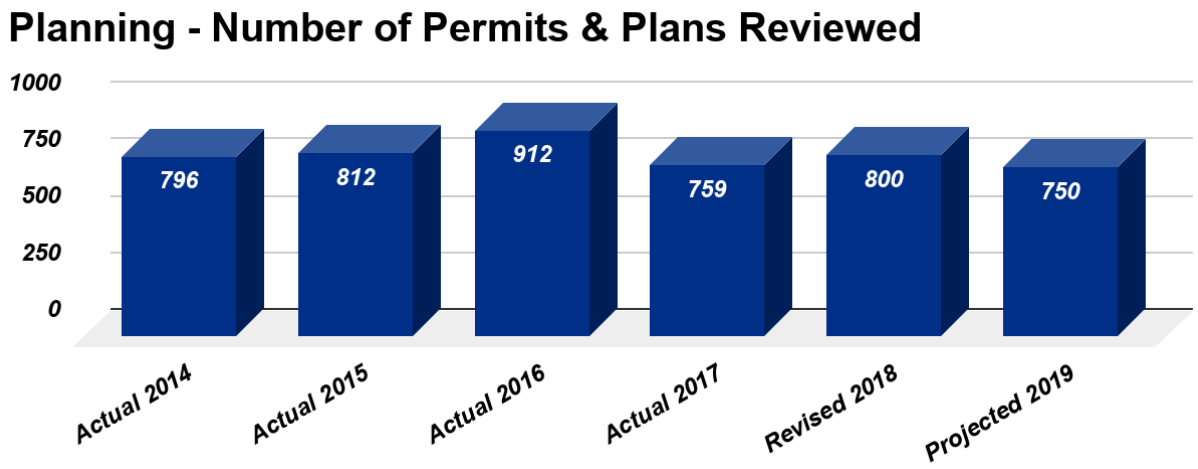
PLANNING

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide efficient and comprehensive services to residents and the development community

Objectives

- Modify development application process to allow electronic application submittals to streamline the process for residents and the development community
- Review and update forms, applications, and handouts to provide clear information for residents, property owners, and potential developers on the development process



Strategic Outcome: Economic Vitality

Goal 1: Review all development applications for consistency with applicable community plan(s)

Objectives

- Review all development applications for consistency with applicable community plan(s) and regulations
- Review development proposals for compliance with Comprehensive Plan goals
- Review and update plans to be consistent with community objectives
- Administer the Broomfield Comprehensive Plan, Urban Renewal Plans, and Sub-Area Plans

Prior Year Accomplishments

- Completed Oil and Gas Comprehensive Plan Update
- Reviewed new development applications including IKEA at Northlands, the North Park data center, and Viega office and training campus in Interlocken

COMMUNITY DEVELOPMENT

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Assure regional, state, and federal plans include transportation needs

Objectives

- Maintain Broomfield's presence and input in the decision-making process and ensure that Broomfield's projects are included in short- and long-term plans
  - Attend regional, state, and federal meetings representing Broomfield and advocating for transportation needs
- Promote better bus services for residents of Broomfield
  - Advocate for existing bus services and for new services to be added

Prior Year Accomplishments

- Participated in committees and meetings for the SH 7 Bus Rapid Transit (BRT) Study, US 36 corridor, including BRT first and final mile implementation strategies, FasTracks Northwest Rail, and Railroad Quiet Zones
- Participated in DRCOG's Technical Advisory Committee (TAC), Transportation Improvement Program (TIP) Working Group, and Regional Active Transportation Stakeholder Committee
- Participated in RTD's service planning meetings, quarterly local government planning, and quarterly General Manager's meetings
- Began monitoring ridership of expanded Call-n-Ride service

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 2: Obtain additional funding for construction and operation of Broomfield's transportation projects

Objectives

- Secure funding for transportation projects for SH 7 and I-25.
- Search and apply for grants for other transportation projects.

Prior Year Accomplishments

- Participated in committees and meetings regarding the planning and study of improvements for the State Highway 7 and I-25 area.
- Assessed grants from CDOT and DRCOG for matches for project funding

COMMUNITY DEVELOPMENT

ENGINEERING

Strategic Outcome: Economic Vitality

Goal 1: Manage development responsibly

Objectives

- Perform timely reviews of construction documents
  - Review 95% of construction documents within 30 days
  - Review and coordinate all Planning and Zoning submittals with Planning, Public Works, and any other departments/divisions by the requested deadline
- Perform a satisfactory level of construction inspections

Engineering	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
Percentage of Construction Documents Reviewed Within 30 Days	100%	100%	100%	100%	100%	100%

Prior Year Accomplishment

- Modified signal timing on many major corridors
- Installed pedestrian activated crossing on Alcott Street for Prospect Ridge school

COMMUNITY DEVELOPMENT

BUILDING INSPECTIONS

Strategic Outcome: Economic Vitality

Goal 1: Provide accurate and timely plan review to identify discrepancies with adopted codes

Objectives

- Complete initial plan review of new single-family dwellings and tenant finishes within 28 days of submittal 90% of the time
  - Review tracking information recorded in software system each month

Prior Year Accomplishment

- Completed initial plan review for new single family dwellings and tenant finishes within 21 days approximately 92% of the time

Strategic Outcome: Economic Vitality

Goal 2: Provide timely inspections to assure compliance with codes

Objectives

- Respond to inspection requests at site within 24 hours 95% of the time
  - Review tracking information recorded in software system each month

Measure	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
% of Plan Reviews Completed within 21 Days of Submittal	30	0	56	N/A	90	90
% of Inspections Performed within 24 Hours of Request	99	99	99	99	95	95

Prior Year Accomplishments

- Responded to next day inspections approximately 99% of the time

COMMUNITY DEVELOPMENT

GEOGRAPHIC INFORMATION SYSTEM (GIS)

Strategic Outcome: Responsive and Fiscally Responsible Government

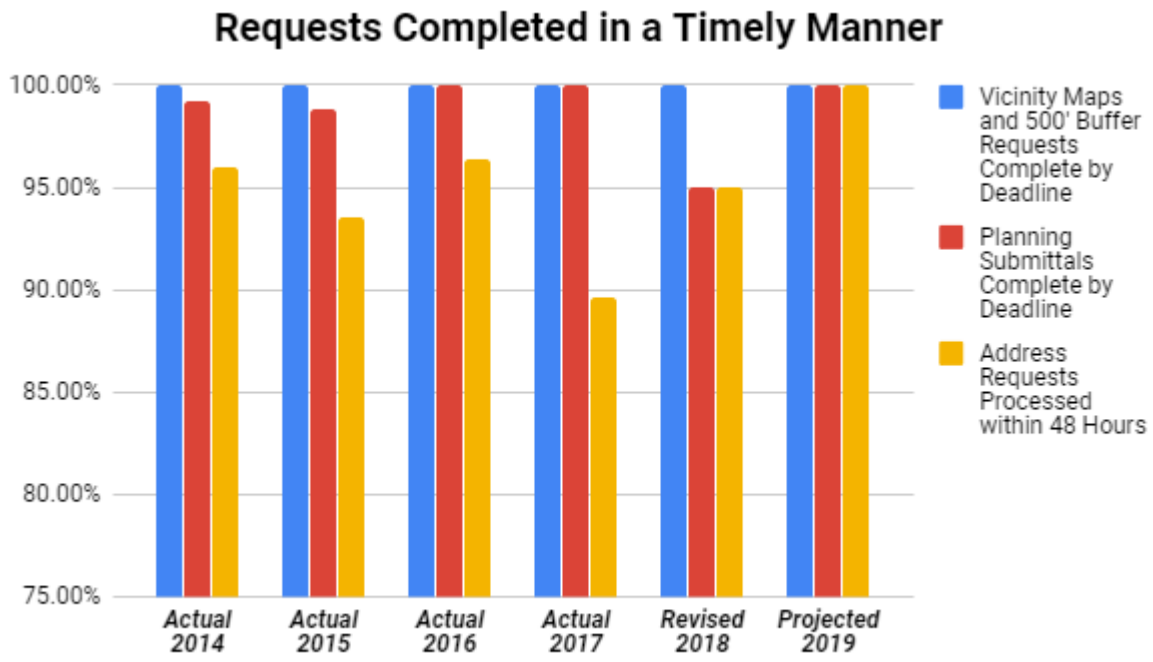
Goal 1: Create, produce, and maintain mapping projects, as requested

Objectives

- Compile existing data, create draft for review, and present finished project to customer by due date
- Completed vicinity maps and 500-foot buffer requests on or before the deadline 95% of the time
- 95% of all development submittal reviews will be completed by the requested due date

Prior Year Accomplishments

- Completed 100% of Planning Submittals on time



Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 2: Provide professional audio/visual (A/V) production of City Council meetings

Objectives

- Produce a smooth A/V recording of City Council meetings and Study Sessions
- Coordinate the A/V recording during live Council meetings, including video transitions from speaker to video
- Create a copy of the recording for replay, web broadcasts, and archival
- Create videos for Council meeting items as requested by City staff and developers
- Film project areas as needed for City Council items as requested

COMMUNITY DEVELOPMENT

- Edit, as needed, to create a video record of the data for the meetings

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 3: Assist staff and the public on an ongoing basis in the retrieval of electronic GIS documents

Objectives

- Increase the information available to the public online
- Create links on the website to electronic data so the public can download information
- Add data and links to the web as they become available
- Provide electronic documents as requested
- Provide electronic documents by e-mail, FTP Site, or CD/DVD

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 4: Create and maintain the parcels for the City and County of Broomfield

Objectives

- Represent the accurate current boundary for all parcels in the City and County of Broomfield
- Create new parcels by splitting existing parcels or joining existing parcels
- Process parcel join or split, create new parcels, and update parcel layer
- Identify whether or not parcel boundaries will be affected by the modifications requested in recorded documents received from Central Records

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 5: Investigate and create new Broomfield addresses

Objectives

- Investigate location and assign addresses
- Identify areas in need of address points
- Investigate online and on-site to determine appropriate address
- Work with internal and external customers to determine correct location for requested addresses
- Create addressing as requested for permits
- Ensure addresses are accessible within 48 hours of request 95% of the time

COMMUNITY DEVELOPMENT

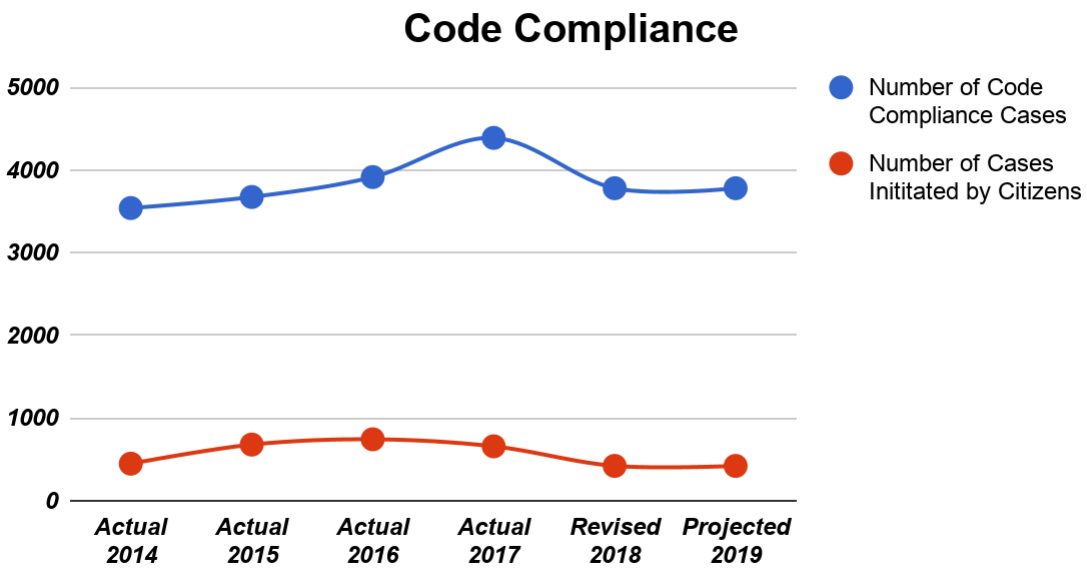
CODE COMPLIANCE

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Minimize citizen complaints

Objectives

- Ensure that less than 20% of total cases are initiated by citizen complaints
- Officer-initiated cases make up more than 80% of total cases



Prior Year Accomplishments

- Only 13% of total cases in 2017 initiated by citizens

Strategic Outcome: Safe Community

Goal 2: Communicate information to the citizens regarding the importance of property maintenance and voluntary code compliance

Objectives

- Maintain a high level of voluntary compliance with municipal codes
  - Provide information to citizens regarding property maintenance to achieve a minimum of 98% voluntary compliance

Prior Year Accomplishments

- Maintained a level of 99% voluntary compliance for total cases in 2017

COMMUNITY DEVELOPMENT

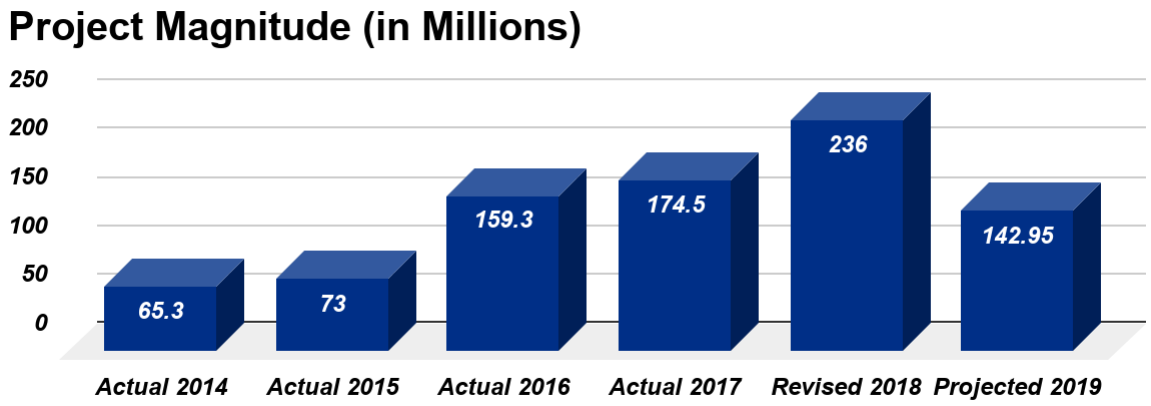
CAPITAL IMPROVEMENTS PROGRAM ADMINISTRATION

Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Demonstrate fiscal responsibility with public funds for capital improvement projects

Objectives

- Construct high-quality capital improvement projects within budget constraints
  - Research alternatives and implement the highest quality and lowest cost project elements
- Develop the best possible plans prior to construction
  - Hire the most qualified design consultants for each project



Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Develop capital improvement project designs and schedules to meet City Council, City Management, and users' expectations

Objectives

- Identify and include all appropriate stakeholders in the project development process
- Monitor, manage, and communicate schedule risks on a monthly basis to achieve key project milestones

Prior Year Accomplishments Not Tied to Goals

- Completed The Bay Aquatic Park Phase 3 Building Renovation
- Completed US 36 Bikeway Connection

POLICE

MISSION

The Broomfield Police Department's mission is to enhance the quality of life in the community by protecting life and property, and providing services to prevent crime and resolve problems.

Gary Creager, Police Chief
gcreager@broomfield.org

SERVICES

The **Police Administration** Division provides overall leadership for the members of the department and management of daily operations associated with essential city and county law enforcement services. The Broomfield Police Department is the only combined police and sheriff's department in the State of Colorado and, as a result, realizes significant efficiencies both financially and in the development of public safety policy. The Department, in partnership with the community, has developed a community-oriented policing philosophy that defines the delivery of all police services. The Broomfield Police Department is organized into two bureaus: Operations and Support Services.

Emergency Management provides essential emergency management services as required by county law and non-essential public safety services through public education. It is also responsible for the dissemination of public information.

The **Operations Bureau** provides essential public safety services that are delivered at a level consistent with the community policing philosophy.

The **Patrol Division** is the core of the Department and provides emergency response; calls for service; preliminary investigation; neighborhood problem solving; DUI enforcement; directed patrol; SWAT; traffic enforcement in neighborhoods, on highways, and the Northwest Parkway; conducts accident investigations; special event coordination; patrol services in the FlatIron Business District; the Senior Liaison program; the Animal Services Unit; and safety in Broomfield's schools through the School Resource Officer program. The Department's senior outreach efforts provide essential police services to our senior community, and the Animal Services Unit focuses on animal issues and related ordinance enforcement.

The **Investigations Division** investigates all persons, property, fraud and electronic crimes; processes crime scenes; protects victim rights; files all cases with the District Attorney's office; and manages the Property/Evidence Unit.

The **Support Services Bureau** provides essential public safety services as required for county law enforcement agencies and non-essential services as expected by the community.

The Administrative Services Division consists of the Civil Unit, Standards Unit, recruitment and hiring, and maintenance. The Civil Unit, a required county service, serves civil papers received for process from citizens and court. The Standards Unit serves as a liaison between the community and the Police Department to resolve complaints or citizen concerns. Recruitment and hiring personnel actively search for qualified employees for all department positions. Maintenance is responsible for coordinating the Department's fleet and police equipment repairs.

POLICE

The Detention Division maintains a 24/7 operational detention facility that houses and transports inmates, as necessary. The Division also provides educational, religious, substance abuse, and mental and physical health programs to inmates.

The Information and Court Services Division provides essential public safety communication services for both the police and fire departments, maintains police and inmate records, and provides court security.

The Support Services Division consists of the Training Unit, Alternative Sentencing and Classification Unit, and Administrative Unit. The Training Unit oversees recruitment, in-service, and field training. The Alternative Sentencing Unit manages inmates on work release, and the Administrative Unit oversees the management of daily operations in the Detention Center as well as maintenance of the facility.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	22,651,009	23,994,703	23,987,768	25,514,467
Supplies & Equip	821,804	982,265	968,733	1,254,562
Contractual Svcs	1,809,467	2,544,870	2,847,575	2,704,282
Capital Outlay	8,000	263,200	322,975	316,770
Total Expenditures	**25,290,280**	**27,785,038**	**28,127,051**	**29,790,081**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-21100 Police Admin	958,107	1,011,784	949,097	977,182
01-21200 N Metro Task Force	436,265	507,856	510,943	534,357
01-22200 Investigations	2,184,057	2,369,073	2,423,227	2,709,291
01-22300 Patrol	6,718,537	7,280,164	7,566,401	8,574,371
01-22400 Animal Control	297,587	416,289	410,137	407,039
01-22500 Special Operations	548,969	574,548	574,548	592,031
01-22600 Traffic/Northwest Pky	286,437	293,557	293,557	305,295
01-22700 Traffic	1,075,874	1,176,106	1,170,831	1,217,059
01-22800 Flatiron Svcs Unit	640,318	718,053	718,053	735,794
01-23700 Communications Police	1,794,244	1,916,844	1,910,704	1,970,624
01-23800 Communications Fire	479,604	525,628	525,628	555,983
01-24200 Event Center	109,874	123,095	130,370	128,920
01-24300 SWAT	142,667	365,015	365,015	100,784
02-22100 Civil Process	447,266	448,452	448,452	468,300
02-22300 Patrol	-1,014	0	0	0
02-22900 Court Security	694,083	734,206	734,206	753,791
02-23100 Detention Admin	816,806	811,667	811,667	862,812
02-23200 Transport	585,653	670,205	672,640	691,082
02-23300 Detention Operations	4,791,808	5,103,891	5,235,979	5,447,202

POLICE

02-23310 Alternative Sentencing Unit	568,121	718,553	718,553	633,408
02-23400 Training	974,700	1,197,112	1,135,158	1,268,306
02-23500 Emergency Mgmt	311,156	323,880	323,880	341,297
02-23600 Inmate Programs	35,390	51,145	51,145	49,030
02-23900 Police Building Mtce	96,624	120,794	119,294	125,649
02-24100 Property/Evidence	297,147	327,121	327,566	340,474
Total Expenditures	**25,290,280**	**27,785,038**	**28,127,051**	**29,790,081**

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-21100	Administration - Police	8.00	0.00	8.00	0.00	7.00	0.00	7.00	0.00
01-22200	Investigations	17.00	0.75	18.00	0.75	19.00	0.75	21.00	0.75
01-22300	Patrol	56.00	1.60	56.00	1.60	56.00	1.60	64.00	1.60
02-23400	Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-23700	Records and Communications	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-22500	Special Operations	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22700	Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-23800	Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-22800	FlatIron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22600	Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-21200	North Metro Task Force	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22400	Animal Services	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-24200	Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23100	Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23300	Detention Operations	41.00	0.00	41.00	0.00	39.00	0.00	39.00	0.00
02-22900	Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200	Transport Unit	4.00	0.00	4.00	0.00	6.00	0.00	6.00	0.00
02-23900	Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23500	Emergency Management	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-22100	Civil Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-24100	Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-23310	Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions		**214.00**	**2.35**	**216.00**	**2.35**	**216.00**	**2.35**	**226.00**	**2.35**

POLICE

SIGNIFICANT CHANGES IN 2019

Department wide

- An increase of $77,000 in Personnel Services for salary adjustments, overtime, on-call pay, holiday pay and associated benefits
- A one-time increase of $25,000 in Capital Outlay to purchase three ballistic rifle shields for Patrol Supervisor vehicles to be used in active shooter situations
- An increase of $47,000 in Supplies and Equipment due to increases in the cost of safety supplies and equipment
- An increase of $13,000 in Contractual Services due to increases in the cost of monthly electronic service fees for Police communication devices

Administration

- In 2018, a decrease of 1.0 FTE and $87,000 in Personnel Services to relocate the Crime Analyst position to the Investigations Division

Patrol

- An increase of 8.0 FTE and $779,000 in Personnel Services, $163,000 in Supplies and Equipment, $26,000 in Contractual Services and $200,000 in Capital Outlay for the addition of eight Police Officer positions
- An increase of $38,000 in Supplies and Equipment to purchase 27 sets of rifle armor and 27 ballistic helmets for Patrol Officers
- An increase of $19,000 in Supplies and Equipment to purchase one stationary license plate reader

Investigations

- In 2018, an increase of 1.0 FTE and $87,000 in Personnel Services to relocate the Crime Analyst position from the Administration Division
- An increase of 2.0 FTE and $118,000 in Personnel Services, $16,000 in Supplies and Equipment, $6,000 in Contractual Services and $73,000 in Capital Outlay for the addition of two Detective positions

SWAT

- A decrease of $279,000 in Capital Outlay due to the 2018 one-time purchases of a SWAT vehicle, Crisis Negotiations Team Throw Phone, and twelve semi-automatic rifles

Detention Operations

- An increase of $103,000 in Contractual Services for inmate health-care services

North Metro Task Force

- An increase of $36,000 in Contractual Services for increased contribution to the North Metro Drug Task Force

Transport

- An increase of $9,000 in Contractual Services for increases in the cost to extradite out-of-state inmates

Inmate Programs

- An increase of $25,000 in Capital Outlay for the addition of three Video Visitation Terminals

POLICE

OPERATIONS BUREAU

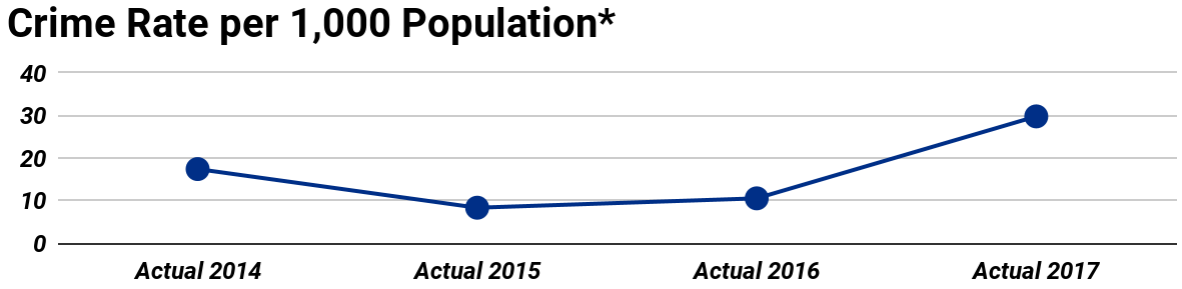
Strategic Outcome: Safe Community

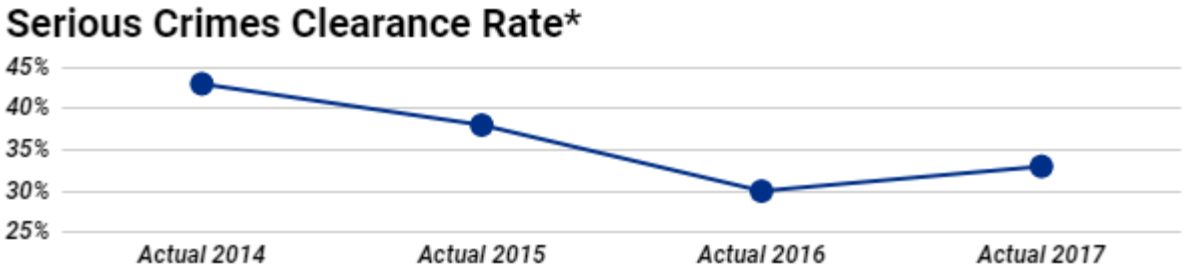
Goal 1: Ensure a safe community

Objectives

- Maintain an overall crime clearance rate that is above the national average
  - Provide active patrol services to neighborhoods and businesses as measured by calls for service and officer-initiated activities
  - Investigate all reported crimes and clear cases through acceptable clearance standards

Staffing	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
City and County-Certified and Non-Certified Officers per 1,000 Population	2.37	2.28	2.41	2.36	2.28	2.37
City-Certified Officers per 1,000 Population	1.56	1.50	1.46	1.45	1.40	1.51
County-Certified and Non-Certified Officers per 1,000 Population	0.82	0.78	0.95	0.91	0.88	0.86





*The Police Department does not project these measures

Prior Year Accomplishments

Patrol

- Partnered with the Colorado Attorney General's Office, Colorado Department of Public Health and Environment, and CCOB Environmental Services to establish a permanent drug take-back

POLICE

kiosk in the PD lobby

- ➢ Received certification by the Colorado Department of Revenue for the Liquor Team's server training curriculum
- ➢ Developed a liaison program to assist liquor establishments with licensing, training, and compliance issues
- ➢ Hosted monthly training with Health and Human services groups representing vulnerable populations to familiarize officers with issues facing these groups and provide information on resources to assist law enforcement interactions
- ➢ Incorporated Procedural Justice practices into daily operations to make process more fair and transparent, give opportunities for voice, and increase impartial decision-making
- ➢ Created the Virtual Ride-Along program on Twitter, and developed plans to continue

POLICE

SUPPORT SERVICES BUREAU

Strategic Outcome: Safe Community

Goal 1: Provide a safe and secure detention facility

Objectives

- Manage inmate population so it does not exceed facility capacity
- Identify off-site facilities to safely house inmates who exceed Broomfield's facility capacity, at a reasonable cost
- Develop plans for opening the currently unused pods to provide additional capacity
  - Adopt the Flex Unit as a viable option for overflow and special needs housing
  - Utilize the Alternative Sentencing Unit (ASU) for qualified inmates
- Manage staffing at required minimum while using minimal overtime
- Maintain minimum staffing of four officers and one sergeant per post for 24/7 coverage using minimal overtime hours

Detention Operations	Actual 2014	Actual 2015	Actual 2016	Actual 2017
Total Number of Bookings	2,418	2,380	2,479	2,576
Average Daily Population	64	73	95	88
Average Number of Male & Female Inmates Housed Outside of Facility Each Day	0.70	5.75	5.48	0.59

*The Police Department does not project these measures forward

Prior Year Accomplishments

- Established partnerships within the community to better prepare inmates for returning to the community after release
- Completed update and implementation training of all major liability directives to include body worn cameras, pursuit policy, and use of force
- Upgraded electronics in the detention center to improve security
- Completed the framework of an Early Intervention System to notify supervisors of patterns of concerning employee behavior and conducted training with all sworn officers

PUBLIC WORKS

MISSION

The Public Works Department strives to enhance Broomfield citizens' quality of life by improving and maintaining the community's water, wastewater, surface water, streets, parks, facilities, open space, cemeteries, and fleet resources in order to provide reliable, efficient, and excellent services.

David Allen, Director
dallen@broomfield.org

SERVICES

The **Public Works Administration** division plans, organizes, directs, and coordinates the activities of the Public Works Department, including administration and supervision of all Public Works activities and capital improvement projects.

The **Fleet Maintenance** division maintains vehicles and equipment for safety, reliability, and compliance with mandatory State and Federal requirements.

The **Facilities** division provides clean, safe, healthy, and comfortable environments in each of the City and County facilities in a fiscally responsible manner by ensuring longevity and minimizing costs.

The **Park Maintenance** division maintains and operates the City and County's irrigated parks, right-of-ways, facilities landscaping, open space, trees, structures and appurtenances, and athletic facilities in a responsible manner, providing a safe and aesthetically pleasing environment for our citizens and visitors.

The **Cemetery Maintenance** division is responsible for maintaining the grounds and landscaping at the Broomfield County Commons and Lakeview cemeteries, while providing a safe and aesthetically pleasing environment for the different types of interments that take place at both cemetery locations.

The **Solid Waste and Recycling** division manages solid waste and resource conservation programs.

The **Street Operations** division provides services which maintain and improve the long-term condition of street infrastructure and provide for safe, clean, and passable streets.

The **Water Supply and Treatment** division provides a dependable and safe supply of water which meets the demands of Broomfield residents and businesses.

The **Water Operations and Maintenance** division provides a safe and reliable system for water distribution to the citizens of Broomfield.

The **Environmental Monitoring** division performs sampling, analyses, and reporting associated with water quality and Safe Drinking Water Act (SDWA) compliance for Broomfield's potable water system.

The **Wastewater Treatment** division treats wastewater to meet discharge requirements and manages programs to comply with federal and state regulations.

The **Industrial Pretreatment** division protects the wastewater collection and treatment systems from discharges that could interfere with the treatment process and/or pass through the treatment facility untreated.

PUBLIC WORKS

The **Wastewater Operations and Maintenance** division operates and maintains a safe and reliable wastewater collection system.

The **Wastewater Laboratory Operations** division performs sampling, analysis, and reporting associated with water quality and the U.S. Environmental Protection Agency's National Pollutant Discharge Elimination System (NPDES) discharge permit.

The **Stormwater** division protects the public by providing and maintaining a system of detention ponds, catch basins, ditches, and storm drains, while also ensuring compliance with Broomfield's Stormwater Discharge Permit.

The **Water Reclamation** division provides a non-potable water system for irrigation purposes for selected golf courses, parks, and landscaped areas within the City and County of Broomfield. The Reclamation Laboratory Operations division performs sampling, analysis, and reporting associated with reclaimed water quality and the National Pollutant Discharge Elimination System (NPDES) discharge permits.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	13,611,763	15,254,302	15,235,993	16,350,935
Supplies & Equipment	3,827,245	4,532,292	4,550,894	4,816,179
Contractual Services	17,245,242	19,900,509	19,146,042	19,753,305
Capital Outlay	721,179	250,200	493,732	159,609
Total Expenditures	**35,405,429**	**39,937,303**	**39,426,661**	**41,080,028**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-30100 Public Works Admin	284,874	434,037	364,037	431,490
01-30200 Fleet Maintenance	1,405,513	1,633,781	1,633,781	1,779,978
01-30300 Parks Mtce	7,123,671	7,806,313	7,885,458	8,499,039
01-30500 Solid Waste & Recycling	374,893	484,962	484,962	544,951
03-32100 Facilities Maintenance	4,097,446	4,816,917	4,670,343	4,597,714
06-34100 Mtce of Condition	1,049,252	1,282,291	1,273,679	1,391,730
06-34200 Snow & Ice Control	1,405,279	1,127,695	1,336,437	1,141,537
06-34300 Traffic Control	846,004	1,110,699	1,105,732	985,538
06-34500 Street Cleaning	182,288	216,751	216,751	225,701
06-34600 Street Lighting	1,305,137	1,359,030	1,359,030	1,362,040
06-34800 Street Stormwater	107,747	150,012	154,979	161,956
07-30400 Cemetery Mtce	124,395	160,167	160,167	167,572
40-35100 Water Resources & Planning	1,422,226	2,185,364	1,835,364	1,866,432
40-35200 Water Treatment & Supply	8,014,474	8,512,110	8,250,110	8,671,616

PUBLIC WORKS

40-35300 Water System Ops/Mtce	1,533,512	1,806,287	1,798,491	1,779,263
40-35400 Environmental Monitoring	968,161	1,062,912	1,065,807	1,103,564
40-35500 GWR Water Protection	11,938	49,451	85,276	47,920
45-37100 Sewer Treatment Plant	2,436,925	2,609,139	2,618,649	2,866,950
45-37200 Industrial Pretreatment	195,845	199,852	193,507	211,001
45-37300 Sewer System Ops/Mtce	1,048,394	1,086,165	1,086,165	1,273,522
45-37400 Laboratory Operations	544,474	565,217	567,612	620,085
45-38600 Stormwater	214,659	302,232	304,805	332,756
45-38800 Sewer Stormwater - Ops/Mtce	220	4,500	4,500	4,500
45-38900 Sewer Stormwater - Envr Svcs	109,749	152,600	152,600	160,304
47-39000 Water Rec Resources/Planning	234,025	399,527	399,527	392,161
47-39100 Water Reclamation Supply	154,270	184,315	184,315	191,630
47-39200 Water Reclamation Treatment	167,447	177,660	177,660	205,517
47-39300 Water Reclamation Ops/Mtce	26,172	36,085	36,085	41,660
47-39400 Water Reclamation Lab Ops	16,439	21,232	20,832	21,901
Total Expenditures	**35,405,429**	**39,937,303**	**39,426,661**	**41,080,028**

PUBLIC WORKS

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-30100	Administration - Public Works	2.75	0.00	2.75	0.00	2.75	0.00	2.75	0.00
01-30200	Fleet Maintenance	8.00	1.40	9.00	0.80	9.00	0.80	9.00	0.80
01-30300	Park Maint. - Athletic Facilities	4.50	0.00	4.50	0.00	5.50	0.00	5.20	0.00
01-30310	Park Maint. - Forestry	3.22	0.00	3.22	0.00	3.22	0.00	3.22	0.00
01-30320	Park Maint. - Horticulture	7.57	0.00	7.57	0.00	7.57	0.00	8.57	0.00
01-30330	Park Maint. - Irrigation	8.66	0.00	8.66	0.00	8.66	0.00	8.66	0.00
01-30340	Park Maint. - Open Space	3.40	0.00	3.40	0.00	3.40	0.00	3.40	0.00
01-30350	Park Maint. - Structures/Playgrd.	3.95	0.00	3.95	0.00	3.95	0.00	4.25	0.00
01-30360	Park Maint. - Turf Mowing	5.70	0.00	5.70	0.00	5.70	0.00	5.70	0.00
07-30400	Cemetery Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
01-30500	Solid Waste & Recycling	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
03-32100	Facilities Maintenance	30.00	6.83	30.00	6.83	31.00	6.83	33.00	6.83
06-34100	Maintenance of Condition	8.56	0.00	8.56	0.00	8.56	0.00	8.56	0.00
06-34200	Snow and Ice Control	1.38	0.00	1.38	0.00	1.38	0.00	1.38	0.00
06-34300	Traffic Control	8.76	0.00	8.76	0.00	8.76	0.00	8.76	0.00
06-34500	Street Cleaning	2.42	0.00	2.42	0.00	2.42	0.00	2.42	0.00
06-34800	Stormwater Streets	1.88	0.00	1.88	0.00	1.88	0.00	1.88	0.00
40-35100	Water Resources/Plan	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00
40-35200	Water Treatment/Supply	9.95	0.00	9.95	0.00	9.95	0.00	9.95	0.00
40-35300	Water System Operation/Maint.	11.50	0.00	12.50	0.00	12.50	0.00	12.50	0.00
40-35400	Environmental Monitoring	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00
45-37300	WW System Operation/Maint.	8.50	0.00	7.50	0.00	7.50	0.00	8.50	0.00
45-37100	Wastewater Treatment Plant	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
45-37200	Industrial Pretreatment	2.50	0.00	2.00	0.00	2.00	0.00	2.00	0.00
45-37400	Laboratory Operations	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80
45-38600	Stormwater Sewer	2.50	0.00	3.00	0.00	3.00	0.00	3.00	0.00
45-38900	Stormwater Environmental Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
47-39000	Water Reclamation Resources & Planning	1.25	0.00	2.25	0.00	2.25	0.00	2.25	0.00
47-39100	Water Reclamation	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions		163.75	9.03	166.75	8.43	168.75	8.43	172.75	8.43

PUBLIC WORKS

SIGNIFICANT CHANGES IN 2019

Administration

- In 2018, a decrease of $70,000 in Personnel Services due to vacancy savings

Fleet

- An increase of $126,000 in Supplies and Equipment due to rising prices of fuel and increased quantity used
- An increase of $10,000 in Supplies and Equipment and $55,000 in Contractual Services to establish GPS fleet tracking

Facilities

- An increase of 1.0 FTE and $12,000 in Personnel Services in 2018 and $75,000 in 2019 for the addition of a Custodial Foreman position
- An increase of 1.0 FTE and $60,600 in Personnel Services for an HVAC Technician position and a corresponding decrease of $60,400 in Contractual Services
- An increase of 1.0 FTE and $33,000 in Personnel Services and $24,000 in Capital Outlay for a Building Maintenance Technician position and vehicle
- A decrease of $29,000 in Supplies and Equipment due to closure of Broomfield Community Center for construction
- A decrease of $240,000 in Contractual Services due to lower gas and electricity expenses
- A decrease of $32,000 in Contractual Services due to snow removal savings for the Safeway building

Park Maintenance

- An increase of $136,000 in Personnel Services due to salary range increases for Temporary positions
- An increase of $50,000 in Personnel Services for additional seasonal mowing hours
- An increase of $38,000 in Personnel Services due to salary adjustments and reclassifications
- An increase of 1.0 FTE and $14,000 in Personnel Services in 2018 and $75,000 in 2019 to add a Bike Park Operations Technician and seasonal hours to maintain the new McKay bike park
- In 2018, an increase of $14,500 in Supplies and Equipment, $34,400 in Contractual Services and $22,300 in Capital Outlay for the McKay Bike Park
- An increase of 1.0 FTE and $72,000 in Personnel Services and $29,000 in Capital Outlay for the addition of a Horticulture Technician position and vehicle
- An increase of $56,000 in Supplies and Equipment for various price increases and one-time purchases
- An increase of $100,000 in Contractual Services for maintenance due to additional acreage

Street Maintenance

- In 2018, an increase of $200,000 in Capital Outlay due to the delayed delivery of snow plows budgeted and unspent in 2017
- An increase of $51,000 in Personnel Services due to salary adjustments and reclassifications
- An increase of $18,000 in Supplies and Equipment to replace speed radar signs
- An increase of $100,000 in Contractual Services due to increased asphalt prices and additional asphalt quantity

Solid Waste and Recycling

- An increase of $53,500 in Contractual Services for Spring Cleanup, E-Waste, and hauling

PUBLIC WORKS

Laboratory Operations

- An increase of $22,300 in Contractual Services for water and wastewater lab equipment software

Great Western Reservoir

- In 2018, an increase of $35,800 in Contractual Services for Rocky Flats documentation management services

Water Resources and Planning

- In 2018, a decrease of $350,000 in Contractual Services due to the timing of operating costs associated with Windy Gap units
- An increase of $31,000 in Personnel Services due to health benefits elections and salary adjustments

Utilities

- An increase of $30,000 in Supplies and Equipment due to manufacturer price increases
- An increase of 1.0 FTE and $91,000 in Personnel Services for a full-time Sewer Utilities Technician position
- An increase of $10,500 in Contractual Services for advanced GIS training
- An increase of $16,000 in Supplies and Equipment for a pathogen protection system for the sewer jet cleaning truck

Water Treatment & Supply

- In 2018, a decrease of $262,000 in Contractual Services due to lower than budgeted Denver Water rate increases
- An increase of $38,500 in Supplies and Equipment due to increased pumping and prices increase of the associated chemicals
- An increase of $37,800 in Contractual Services due to increased electric costs for increased pumping
- An increase of $30,000 in Capital Outlay for a one-time purchase of a monochloramine/ammonia analyzer

Sewer

- An increase of $35,000 in Personnel Services due to salary adjustments and reclassifications
- An increase of $43,000 in Supplies and Equipment due to the increase of treated solids and price increases for the associated chemicals
- An increase of $72,000 in Contractual Services due to increased electricity costs and usage
- An increase of $48,000 in Contractual Services due to increased price of biosolids hauling contract

PUBLIC WORKS

FLEET MAINTENANCE

Strategic Outcome: Safe Community

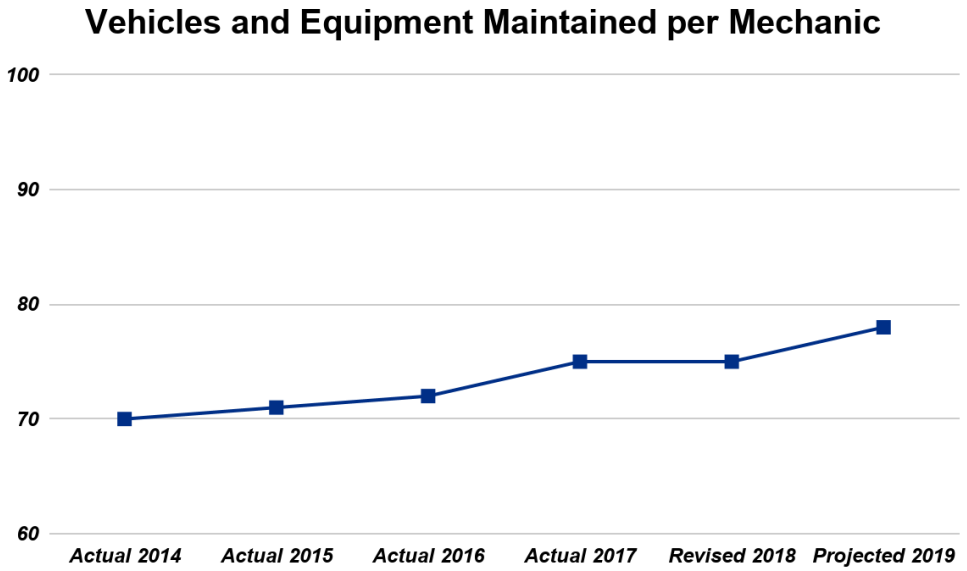
GOAL 1: Meet State, Federal, and Local regulatory safety requirements for all vehicles and equipment in the City and County's fleet

Objectives

- Minimize deficiencies in annual Department of Transportation safety inspections
  - Perform necessary preventive maintenance and safety inspections to minimize deficiencies in annual Department of Transportation safety inspections
- Stay compliant with Diesel Fleet Self Certification Program, as well as the Denver Metro Clean Air Program for gas-powered vehicles
  - Perform necessary preventive maintenance to keep vehicles and equipment running at optimum performance and to minimize potential failures

Prior Year Accomplishments

- Scheduled and completed all required annual safety inspections and had no safety-related failures in 2017
- Kept a two week advance notice schedule for customers
- Completed all in-house diesel emissions tests with zero failures



Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Maximize vehicle and equipment availability

Objectives

- Minimize vehicle and equipment downtime during business hours
  - Schedule regular preventive and corrective maintenance
  - Offer loaner vehicles and utilize the Broom-a-Car program

PUBLIC WORKS

FACILITY MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Maintain safe facilities

Objectives

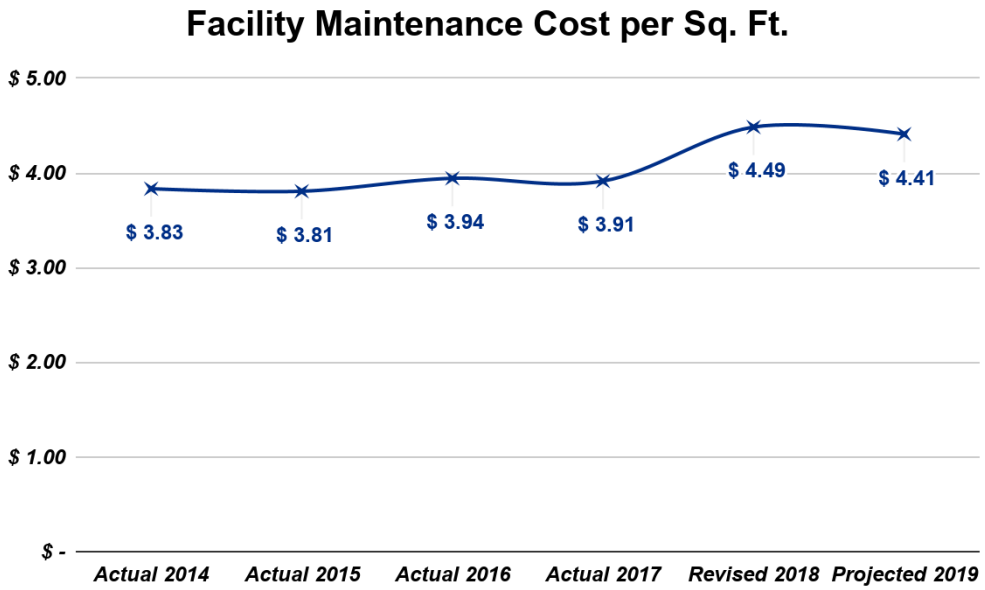
- Inspect, evaluate, and apply appropriate repairs and upgrades
- Develop a plan to maintain and improve facility safety and aesthetics

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Optimize condition of Broomfield's facilities at minimum life cycle costs

Objectives

- Evaluate facility conditions annually and apply appropriate repairs and rehabilitation
- Develop and maintain condition assessment evaluation plans for all locations



Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 3: Perform cleaning to maintain condition and enhance function of facilities

Objectives

- Develop and implement maintenance plan and tracking system
  - Complete maintenance according to the plan
  - Complete cleaning according to the plan

Prior Year Accomplishments

- Implemented the Building Assessment program for proactive maintenance and long-term financial planning for capital expenditures

PUBLIC WORKS

PARK MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

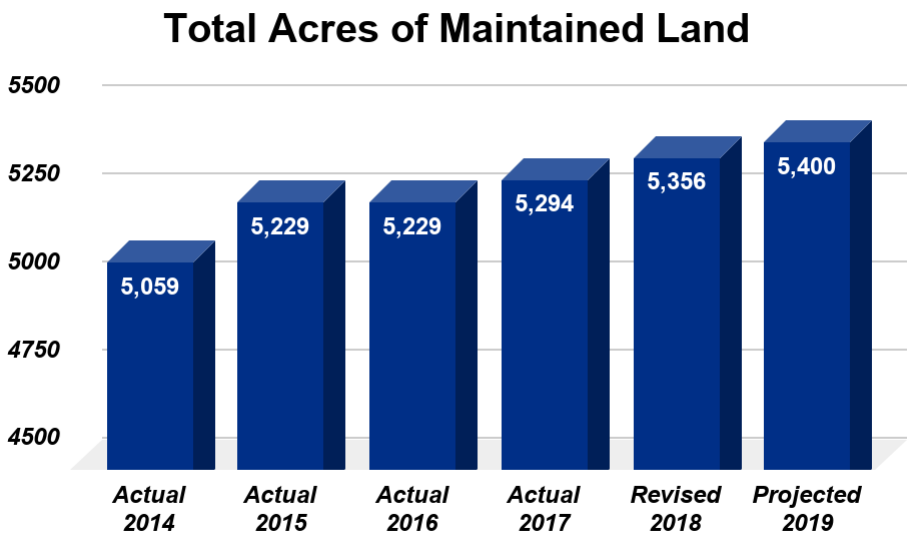
GOAL 1: Address critical deficiencies (safety and liability) in a timely manner

Objectives

- Achieve 100% compliance to critical deficiencies within 24 hours
- Identify critical deficiencies and assign tasks to appropriate personnel for completion
- Track activities through maintenance log and service work request (SWR) system
- Review and compile reports and data

Prior Year Accomplishments

- Handled all critical deficiencies within 24 hours of notification



Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Address non-critical deficiencies in a timely fashion

Objectives

- Maximize the number of deficiencies addressed based on resources
- Prioritize repairs/actions based on budget and staff

Strategic Outcome: Environmental Stewardship

GOAL 3: Conserve water resources

Objectives

- Minimize water application as a part of Evapo-Transpiration (ET), while still meeting safety and aesthetic objectives as a function of ET

PUBLIC WORKS

- ❖ Applied water not to exceed 100% of recommended ET
- ❖ Increase irrigated landscape acreage with reuse water as dictated by reuse availability plan
- ❖ Install new or replace current domestic water with reuse water

Prior Year Accomplishments

- ➢ Replaced and upgraded sprinkler heads at Columbine Meadows Park and Main St. Greenbelt and installed matching precipitation rate nozzles in sprinkler heads citywide to aid in irrigation application efficiency
- ➢ Raised and leveled sprinkler heads at Anne Crouse Park for better coverage and distribution uniformity
- ➢ Replaced 50 controllers with updated technology features allowing for precise control of irrigation scheduling and options for flow and soil moisture sensors
- ➢ Upgraded pumping systems at Lakeview Cemetery, Wildgrass Park, and Country Estates Park to variable frequency drive (VFD) for improved performance and less energy use

Strategic Outcome: Environmental Stewardship

GOAL 4: Protect City and County owned property from noxious and invasive weeds

Objectives

- ❖ Meet or exceed the noxious weed guidelines as detailed in the Open Space, Parks, Recreation, and Trails Master Plans
- ❖ Comply with all State of Colorado Noxious weed laws
- ❖ Refine and implement the processes outlined in the noxious weed plan
- ❖ Establish and update weed management plans for individual properties
- ❖ Map weed infestations through GIS data collection

Prior Year Accomplishments

- ➢ Used goat grazing to control 65 acres of noxious weeds in the Great Western Reservoir Open Space
- ➢ Filed the updated EPA Discharge Management Plan for the City and County of Broomfield with the Colorado Department of Public Health and Environment

PUBLIC WORKS

SOLID WASTE AND RECYCLING

Strategic Outcome: Environmental Stewardship

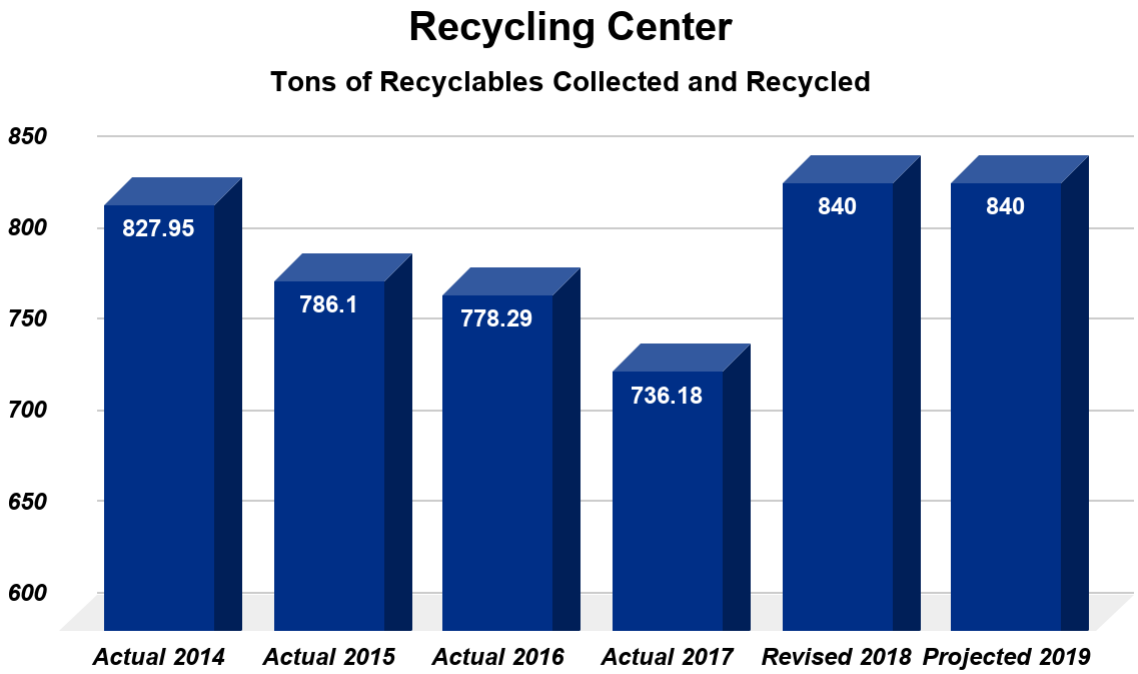
GOAL 1: Oversee operations of the Broomfield Recycling Center

Objectives

- Provide free and convenient recycling as an alternative to subscription curbside recycling
- Maintain a clean, safe, well-lit, and environmentally-friendly recycling drop-off center

Prior Year Accomplishments

- Collected an average of 61.35 tons of material per month



Strategic Outcome: Environmental Stewardship

GOAL 2: Educate the public and employees on environmental issues

Objectives

- Provide information on environmental issues to educate employees and the public
- Prepare articles, lectures, activities, and workshops on environmental topics

Prior Year Accomplishments

- Successful spring drug take-back event led to state funding becoming available for a permanent medication drop box.

Strategic Outcome: Environmental Stewardship

PUBLIC WORKS

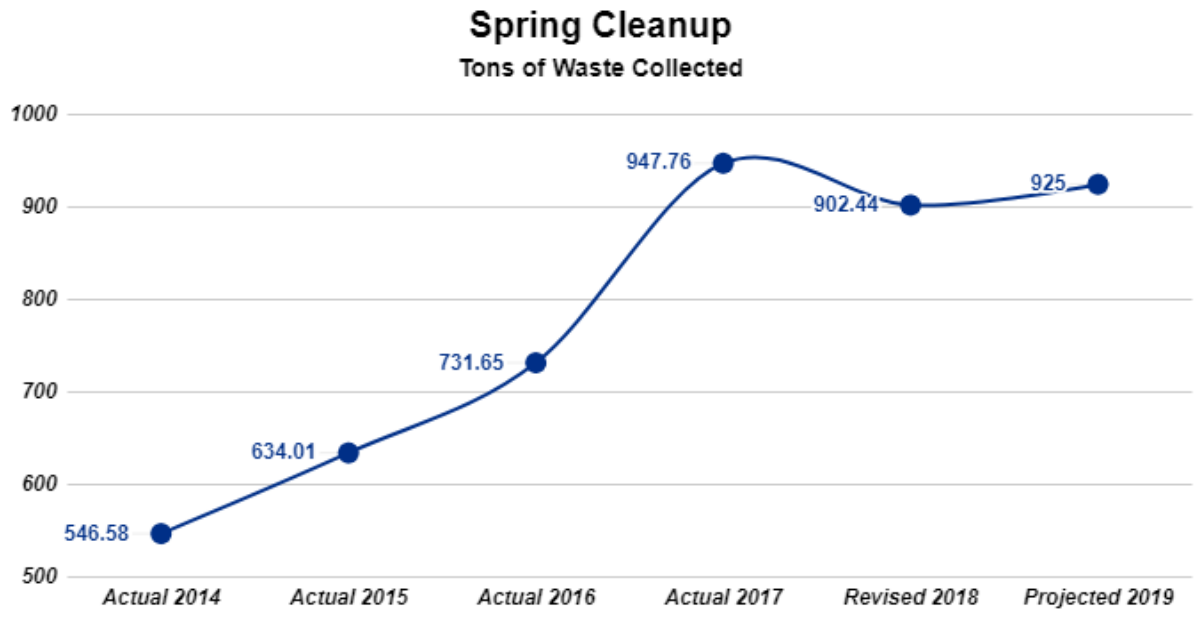
GOAL 3: Promote resource conservation programs

Objectives

- Provide an annual curbside Spring Cleanup event for residents
- Prepare contracts, plan and coordinate meetings, and advertise for the Spring Cleanup

Prior Year Accomplishments

- Held a successful Spring Cleanup
- Served 20% of all households in 2017
- 5% of the total material was recycled during the Spring Cleanup



PUBLIC WORKS

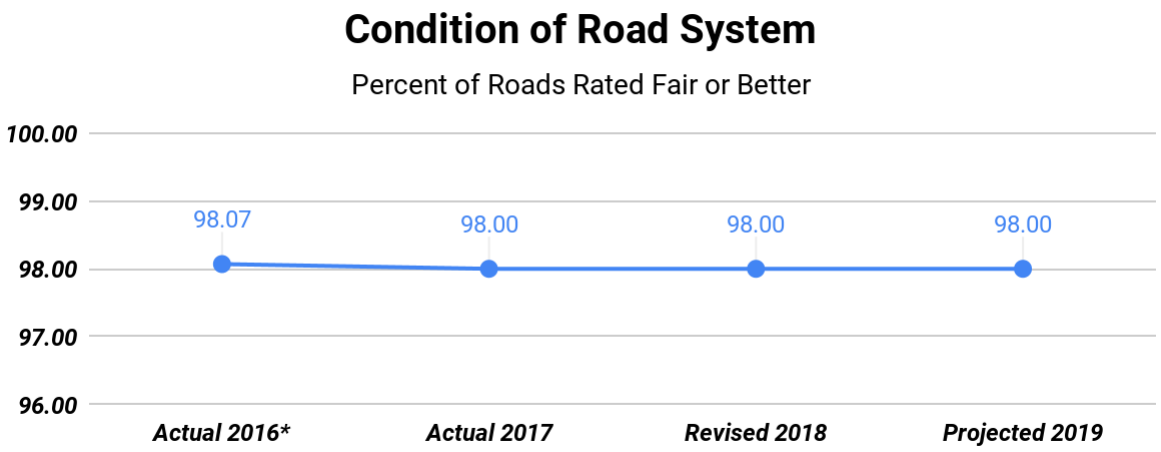
STREET OPERATIONS

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Optimize the condition of Broomfield's pavement infrastructure at minimum life cycle costs

Objectives

- ❖ Follow long-term pavement management plan
  - ○ Evaluate infrastructure condition annually and use a 40-year street condition projection model tool to determine appropriate treatment at the appropriate time



* Began tracking in 2016

Prior Year Accomplishments

- ➢ Completed the rehabilitation of Road 11 between Road 6 and Road 8

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 2: Inspect and make repairs to traffic control devices in a timely fashion to meet safety requirements

Objectives

- ❖ Repair non-critical devices within 30 days and critical devices within 24 hours
  - ○ Track requests for maintenance and repairs made

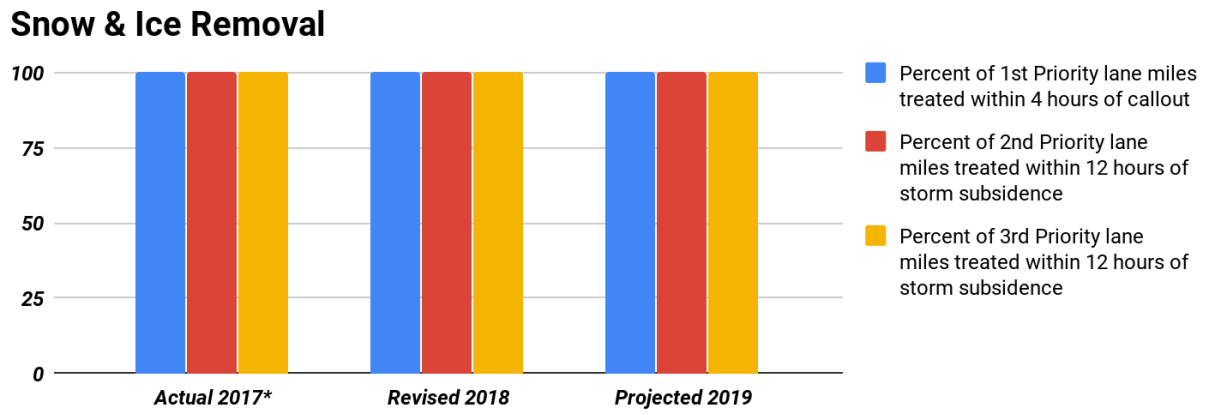
Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 3: Provide plowing and deicing for Broomfield's priority route system

Objectives

- ❖ Provide one pass on first-priority routes within four hours of callout
- ❖ Plow and treat second- and third-priority routes within 12 hours of storm subsidence
  - ○ Track percentage of miles treated within target

PUBLIC WORKS



*Began tracking in 2017

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 4: Minimize road debris and sediment from entering drainage channels or detention/retention ponds and limit PM10 emissions created by deicing materials

Objectives

- Sweep major arterials six times per year and residential streets four times per year
- Sweep priority routes after snow and ice events
- Meet regional Air Quality Control standards (RAQC) commitments by removing deicing materials from streets in accordance with state regulations within four days of the end of a snow event

GOAL 5: Promote safe and efficient movement of all traffic for all areas of travel within the City and County of Broomfield by providing a properly maintained traffic signage inventory

Objectives

- Perform functional maintenance of traffic control devices annually to determine if certain devices need to be changed to meet current traffic conditions
- Perform annual physical maintenance of traffic control devices to retain the legibility and visibility of the device and to retain the proper functionality of the device
- Inspect the condition of all traffic control signage annually
- Perform same day repairs for all deficiencies reported to stop signs

PUBLIC WORKS

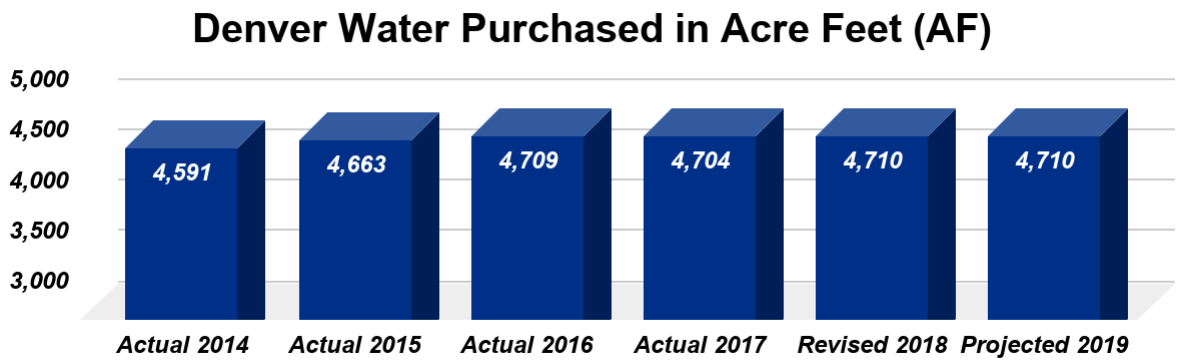
WATER SUPPLY AND TREATMENT

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Ensure that treated water deliveries meet customer demands, external commitments, and fire protection requirements

Objectives

- Treat and deliver water in sufficient quantities to avoid unplanned water use restrictions
  - Monitor purchases from Denver Water and maintain the level of all water storage tanks daily

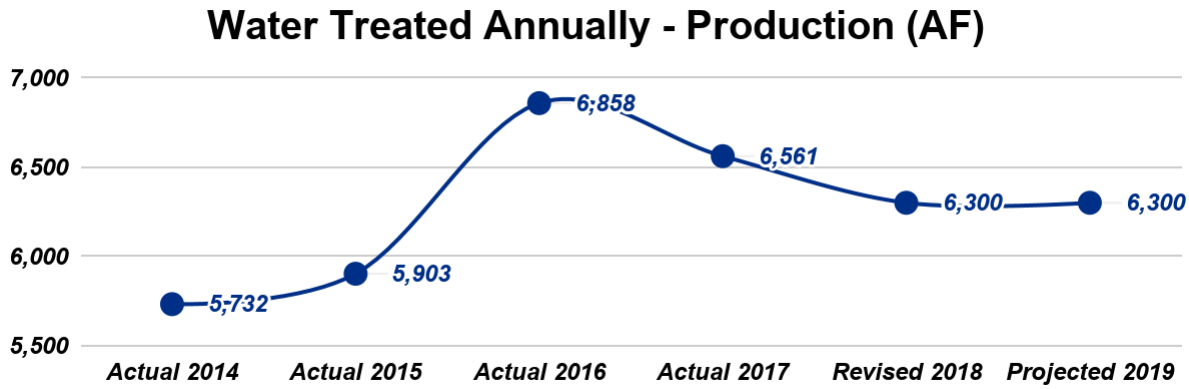


Strategic Outcome: Safe Community

GOAL 2: Ensure that treated water quality meets all regulatory requirements and standards

Objectives

- Maintain 100% compliance with drinking water standards and monitoring/reporting requirements
  - Conduct scheduled testing to support operational changes to the treatment process



PUBLIC WORKS

Prior Year Accomplishments

- ➢ Maintained 100% compliance with all drinking water standards

Strategic Outcome: Environmental Stewardship

GOAL 3: Minimize taste and odor compounds in potable drinking water

Objectives

- ❖ Monitor and treat taste and odor compounds to the following target levels:
  - ○ Less than 5 ng/L geosmin
  - ○ Less than 5 ng/L MIB

Prior Year Accomplishments

- ➢ Geosmin and MIB targets of less than 5 ng/L met 100% of the time

PUBLIC WORKS

WATER OPERATIONS AND MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Minimize out-of-service hydrants

Objectives

- Have defective hydrants from unexpected damage operational within 48 hours
  - Inspect, repair, or replace defective hydrants due to unexpected damage, within 48 hours
  - Implement a tracking system for hydrants that are out of service due to unexpected damage
- Have defective hydrants identified through the annual maintenance program be operational within one week
  - Inspect, repair, or replace defective hydrants due to maintenance life cycles
  - Implement a tracking system for hydrant maintenance life cycles

Prior Year Accomplishments

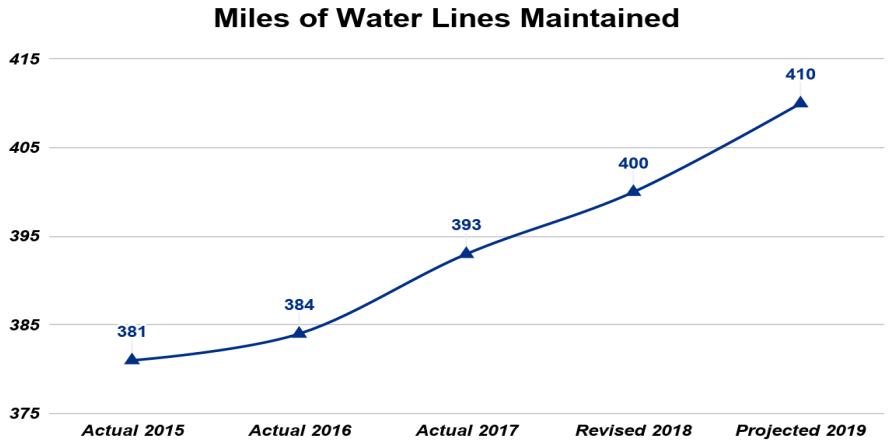
- Performed maintenance twice on each fire hydrant
- 100% of hydrants were flushed in the Annual Spring Flush
- 100% of hydrants were pressure tested, oiled, and greased

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 2: Minimize water service interruptions to customers

Objectives

- Evaluate, maintain, and replace pipes and appurtenances annually to minimize failures
  - Develop a plan for inspection, maintenance, and repair of pipes, pressure-regulating valves (PRVs), valves, and service lines, and Booster stations by December
- Minimize failures resulting from improper system operation and damage to water mains by contractors
  - Develop and implement procedures, practices, and inspections for non-city staff



Prior Year Accomplishments

PUBLIC WORKS

- ➢ Responded to 100% of customer service calls assisting residents with internal plumbing concerns or problems

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 3: Reduce the amount of unbilled consumed water

Objectives

- ❖ Achieve accurate measurement of annual water consumption
  - ○ Track annual meter replacements and repairs through Utility Billing's service orders through December
- ❖ Increase the number of contractual hydrant permits by 5% annually
  - ○ Enforce contractual hydrant permits with non-permitted users by documented warnings

Prior Year Accomplishments

- ➢ Supported change to the municipal code to deploy new meters as part of the BIT program

PUBLIC WORKS

WATER FUND - ENVIRONMENTAL MONITORING

Strategic Outcome: Environmental Stewardship

GOAL 1: Comply with testing and reporting requirements per the Safe Drinking Water Act (SDWA)

Objectives

- Plan and implement a monitoring program in accordance with SDWA requirements
  - Sample, analyze, and report test results required by the SDWA

Prior Year Accomplishments

- Achieved 100% compliance with all SDWA monitoring and reporting requirements

Strategic Outcome: Environmental Stewardship

GOAL 2: Monitor water quality to support environmental and operational concerns

Objectives

- Implement water quality monitoring programs in accordance with environmental and operational needs
  - Sample, analyze, and report test results to support environmental and operational concerns

Prior Year Accomplishments

- Monitored Rocky Flats runoff from March to June with no significant findings

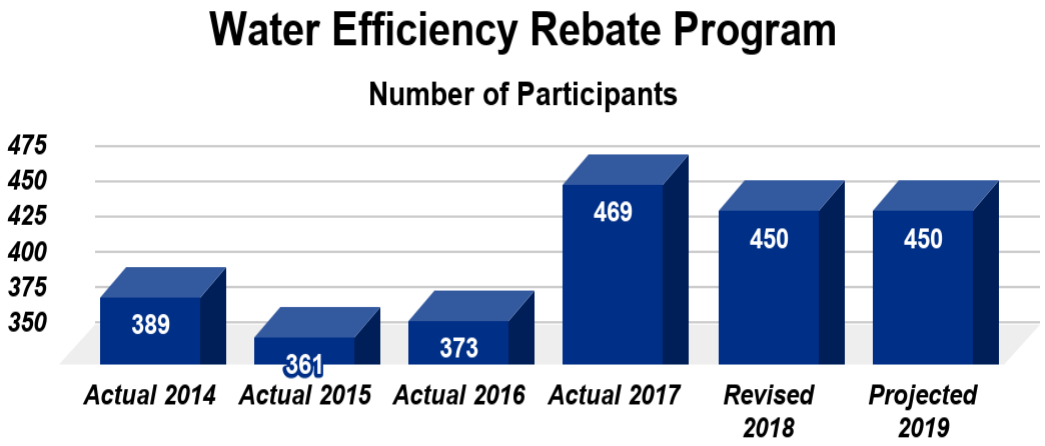
Strategic Outcome: Environmental Stewardship

GOAL 3: Promote water conservation

Objectives

- Implement programs and measures outlined in the Water Conservation Plan
  - Provide rebates to residential and commercial water utility customers for purchase and installation of efficient water fixtures
  - Provide residential and commercial water assessments to water utility customers

PUBLIC WORKS



Prior Year Accomplishments

- Saw significant increases in participation with the Water Efficiency Rebate Program, providing rebates for 6% more toilet improvements, 188% more high efficiency nozzles, and 52% more weather based irrigation controllers in 2017

PUBLIC WORKS

WASTEWATER TREATMENT

Strategic Outcome: Safe Community

GOAL 1: Design, build, operate, maintain, and evaluate treatment processes and equipment to ensure discharge water quality meets national and state permit requirements

Objectives

- Maintain 100% compliance with discharge requirements through treatment and monitoring

Wastewater Treatment Operations	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
Maximum Daily Flow (MGD)	24.26	26.27	20.64	21.19	15.51	25.00
Average Daily Flow (MGD)	5.81	6.35	6.41	6.00	6.24	6.49
Peak Monthly Flow (MGD)	8.46	16.33	10.34	10.49	10.91	11.35

Prior Year Accomplishments

- Achieved over 98.93% removal of nitrogen ammonia

Strategic Outcome: Environmental Stewardship

GOAL 1: Administer the biosolids program to meet all permit requirements

Objectives

- Ensure 100% compliance with the bio-solids handling, hauling, and application programs
  - Submit the annual report to EPA and state regulatory agencies prior to the Feb. 15 deadline

Prior Year Accomplishments

- Achieved 100% compliance with Biosolids Permit requirements
- Achieved over 98% removal of biochemical oxygen demanding organic material

Strategic Outcome: Environmental Stewardship

GOAL 2: Optimize odor control treatment systems and wastewater treatment processes to reduce emission of odorous air compounds

Objectives

- Investigate, report, and respond to all odor reports within 48 hours
- Evaluate biofilter treatment performance semiannually to ensure 95% efficiency
- Evaluate air balancing of odor control fans to ensure efficiency for building procedures and processes

Prior Year Accomplishments

- Achieved 98% removal of H2S and 99% removal of total odor

PUBLIC WORKS

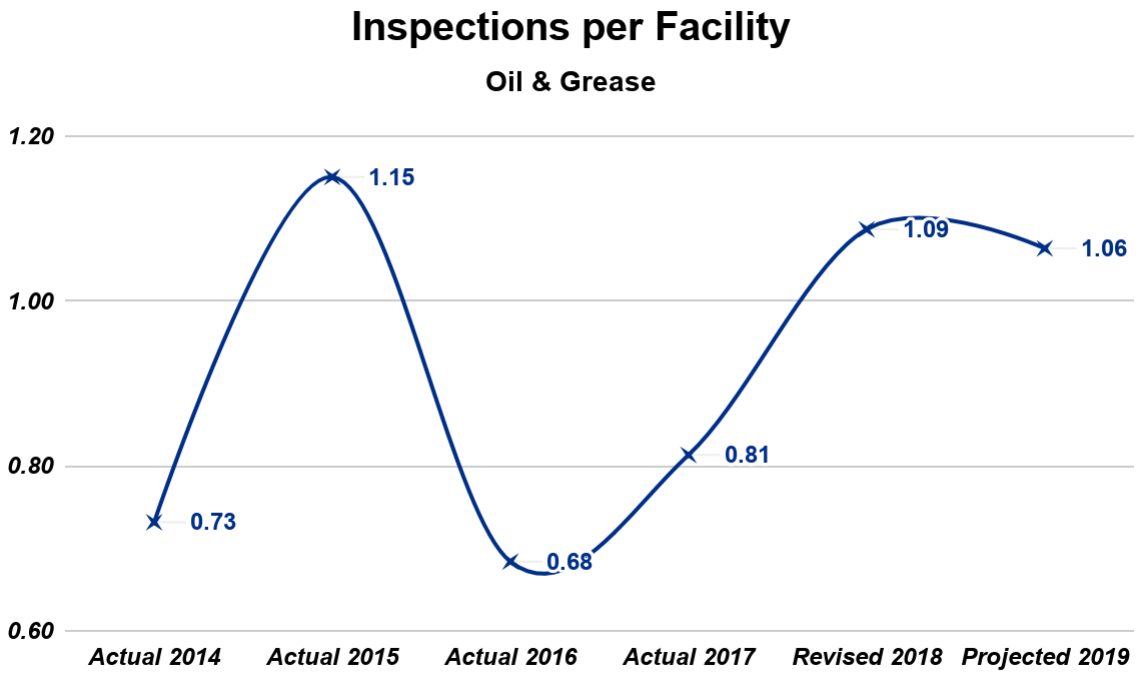
INDUSTRIAL PRETREATMENT

Strategic Outcome: Safe Community

GOAL 1: Administer the Industrial Pretreatment Program to meet all permit requirements

Objectives

- Administer the industrial pretreatment permit program to maintain 100% compliance with monitoring, reporting, and enforcement requirements
  - Submit the annual report to EPA and State regulatory agencies prior to the March 28 deadline



Prior Year Accomplishments

- Completed 100% of the required compliance inspections
- Achieved 100% compliance with all program requirements
- Implemented new dental amalgam mercury program per EPA rule

PUBLIC WORKS

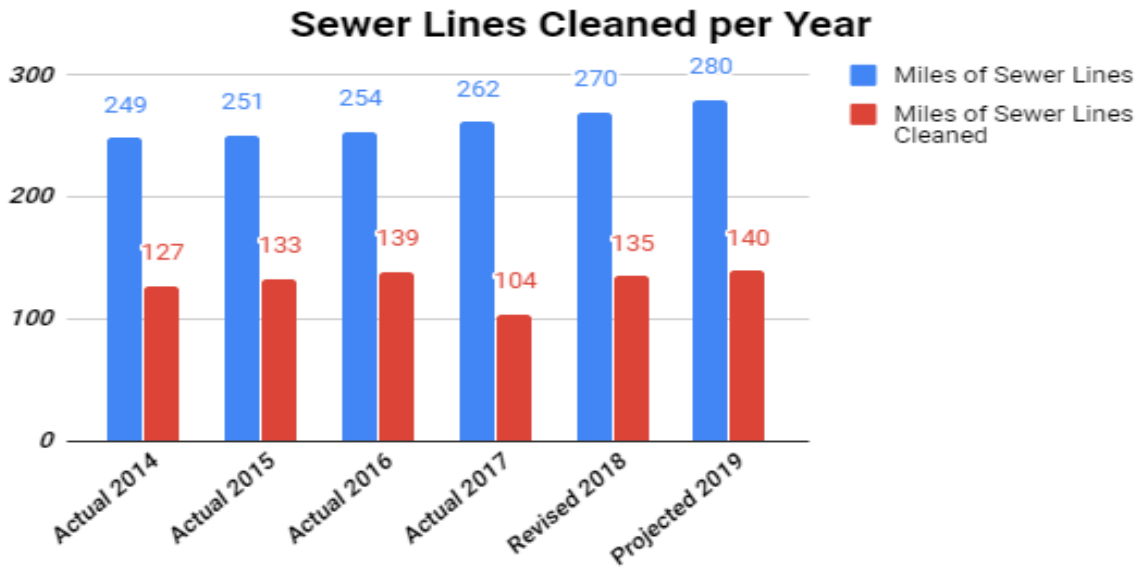
WASTEWATER OPERATIONS AND MAINTENANCE

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Minimize backup into customers' facilities

Objectives

- Inspect and maintain pipes and appurtenances to minimize backups
  - Refine and continue to follow developed annual maintenance plan
- Perform proactive rehabilitation and replacement of sewer deficiencies
  - Identify sewer system deficiencies prior to failures



Prior Year Accomplishments

- Only one sewer main line failure resulting in overflows or property damage
- Saved $34,117 by repairing sidewalk problems identified through main program inquiries

Strategic Outcome: Environmental Stewardship

GOAL 2: Minimize release of sewage into environment

Objectives

- Inspect and maintain pipes and appurtenances to minimize overflows and release of sewage into environment
  - Refine and continue to follow developed annual maintenance plan
- Perform proactive rehabilitation and replacement of sewer deficiencies
  - Identify sewer system deficiencies prior to failures

Strategic Outcome: Environmental Stewardship

GOAL 3: Minimize odor complaints from customers

PUBLIC WORKS

Objectives

- Decrease number of odor calls by customers
  - Develop a plan and tracking system to identify and respond to customer complaints
- Proactively clean and maintain wet wells to minimize odor
  - Annually schedule quarterly maintenance activities to decrease odors
  - Provide weekly chemical application to decrease odors

PUBLIC WORKS

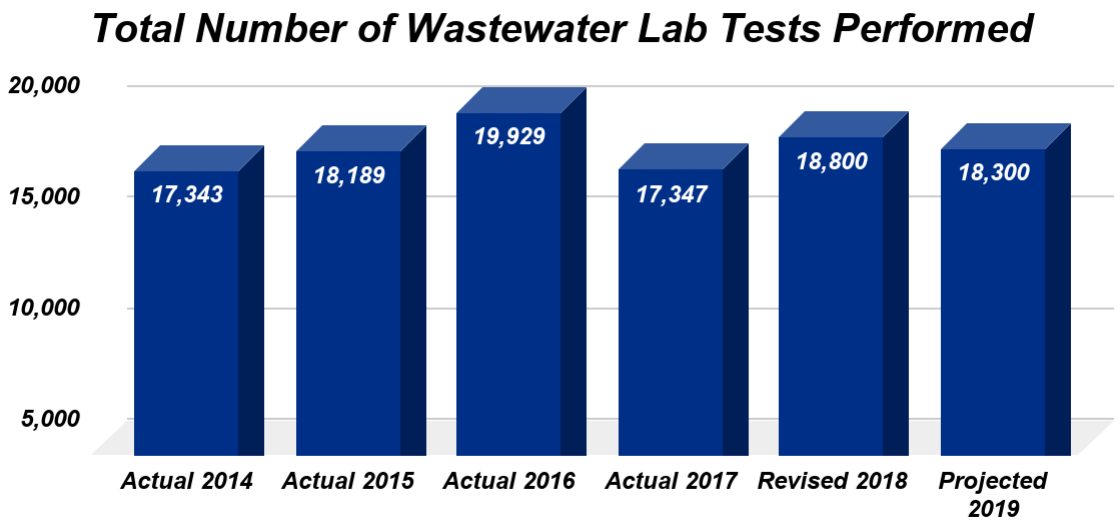
WASTEWATER LABORATORY OPERATIONS

Strategic Outcome: Environmental Stewardship

GOAL 1: Comply with testing and reporting requirements per National Pollutant Discharge Elimination System (NPDES) discharge permit

Objectives

- Plan and implement the monitoring program in accordance with NPDES requirements
  - Sample, analyze, and report analytical results per NPDES permit



Prior Year Accomplishments

- Maintained 100% compliance with NPDES monitoring/reporting requirements

Strategic Outcome: Environmental Stewardship

GOAL 2: Monitor water quality to support environmental and operational concerns

Objectives

- Implement water quality monitoring programs in accordance with environmental needs
  - Sample, analyze, and report analytical results to support environmental and operational concerns
- Analyze samples weekly throughout the wastewater facility for nutrients to aid operations staff in optimizing the facility for nutrient removal

Prior Year Accomplishments

- Completed the wastewater laboratory expansion in August

PUBLIC WORKS

STORMWATER

Strategic Outcome: Safe Community

GOAL 1: Administer the Stormwater Management Program to meet all permit requirements

Objectives

- Ensure that Stormwater Management Program permits comply with program requirements through monitoring and educational activities
  - Submit the annual report to EPA and state regulatory agencies prior to the annual March 10 deadline

Prior Year Accomplishments

- Achieved 100% compliance with all permit requirements

Strategic Outcome: Safe Community

GOAL 2: Monitor stormwater detention ponds for environmental hazards and water quality concerns

Objectives

- Implement water quality monitoring programs for local accordance with environmental needs
  - Sample, analyze, and report analytical results to support environmental concerns

Prior Year Accomplishments

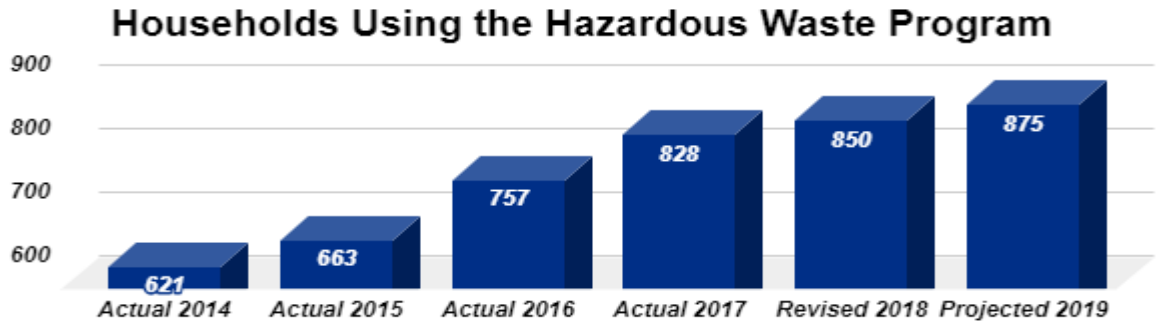
- Cleared at least 50% of surface area of algal bloom at Josh's Pond

Strategic Outcome: Safe Community

GOAL 3: Provide Household Hazardous Waste Stormwater Protection Events for residents

Objectives

- Plan and coordinate with Boulder County to allow Broomfield residents to participate in the Boulder County Hazardous Materials Management Facility (HMM)
- Plan and coordinate with Boulder County and other contractors for two local Household Hazardous Waste (HHW) events



PUBLIC WORKS

WATER RECLAMATION FUND

Strategic Outcome: Responsive and Fiscally Responsible Government

GOAL 1: Ensure that the non-potable water system meets customer demands and external commitments

Objectives

- Treat and deliver non-potable water in sufficient quantities to avoid unplanned irrigation restrictions
  - Maintain levels of stored non-potable water

Strategic Outcome: Safe Community

GOAL 1: Ensure that non-potable water quality meets all regulatory requirements and standards

Objectives

- Maintain 100% compliance with non-potable water standards and monitoring/reporting requirements
  - Conduct scheduled testing to support operational changes to the treatment process

Prior Year Accomplishments

- Achieved 100% compliance with all regulatory requirements and standards

Strategic Outcome: Environmental Stewardship

GOAL 3: Operate and maintain water reuse system usage and availability

Objectives

- Report annually available reuse allotments
  - Coordinate reuse acre feet availability/allotments to customers by December
- Decrease lost revenues due to over-usage by 10% by December
  - Calculate actual metered accounts vs. allocations by users annually

Prior Year Accomplishments

- Achieved 100% compliance with all treatment standards

LIBRARY AND CULTURAL AFFAIRS

MISSION

The Library and Cultural Affairs Department's mission is to cultivate innovation and community engagement by actively creating opportunities to discover, explore, and share knowledge and culture.

Abby Yellman, Director
ayellman@broomfield.org

SERVICES

The **Library** division manages the operations and programs of the Broomfield Library. Collections include books (print and electronic formats), audio-visual materials, periodicals, online research databases, online educational opportunities, along with steadily increasing access to materials through the Flatirons Library Consortium.

Programs offered include educational and cultural opportunities created to inspire, empower, and connect all ages. The library works closely with a seven-member citizen board appointed by City Council to ensure community needs are met. Additionally, the Library provides staff support to the Broomfield Veterans Memorial Museum.

The **Cultural Affairs** division manages facilities, programs, and the allocation of public funds for culture in Broomfield. This includes producing and promoting performing and visual arts programs; scheduling and managing the Broomfield Auditorium, Broomfield Cultural Council, the Public Art Committee, and the Broomfield/Ueda Sister City Committee; consulting and collaborating with other City and County departments and community organizations; and providing year-round cultural information to the general public.

The **Museums** division oversees the operations and programs of the Broomfield Depot Museum. This division handles facility management and maintenance of the museum. This division curates the museum's collections, interprets Broomfield history for the public, and promotes public awareness of The Broomfield Depot Museum.

The **Colorado State University (CSU) Extension** provides research and educational information on gardening, horticulture, youth programs through community outreach, training, and hands-on activities.

LIBRARY AND CULTURAL AFFAIRS

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	2,415,232	2,591,664	2,603,172	2,916,621
Supplies & Equipment	304,325	325,410	350,485	361,320
Contractual Services	271,222	297,560	364,613	384,511
Capital Outlay	0	6,800	6,800	0
Misc. Expenditures	88	0	0	0
Total Expenditures	**2,990,867**	**3,221,434**	**3,325,070**	**3,662,452**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-61100 Cultural Affairs	398,380	424,542	411,028	403,862
01-61500 Museums	107,008	117,052	116,952	137,336
05-63100 Library	2,485,479	2,679,840	2,722,100	3,035,765
02-63800 CSU Extension	0	0	74,990	85,489
Total Expenditures	**2,990,867**	**3,221,434**	**3,325,070**	**3,662,452**

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-61100 Cultural Affairs	3.55	0.70	3.55	0.70	3.10	0.70	3.10	0.70
01-61500 Museum	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-63800 CSU Extension	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50
05-63100 Library	13.45	15.54	14.45	15.39	15.90	15.45	15.90	15.45
Total Positions	18.00	16.24	19.00	16.09	20.00	16.65	20.00	16.65

SIGNIFICANT CHANGES IN 2019

Cultural Affairs

- In 2018, a transfer of 0.45 FTE and $36,500 to the Library division due to the reorganization of the department
- An increase of $6,400 in Contractual Services for expansions to the Cultural Arts Program

Museum

- An increase of $15,000 in Personnel Services for additional Museum Curator temporary hours

LIBRARY AND CULTURAL AFFAIRS

Library

- In 2018, a decrease of 0.65 FTE and $45,000 due to the transfer of an Engagement Specialist to the Communication and Governmental Affairs department
- An increase of 1.40 FTEs and $20,000 in Personnel Services in 2018 and $124,000 in 2019 for the addition of two part-time Creative Technologist positions for the makerspace
- An increase of $13,000 in Supplies and Equipment for supplies for the Library makerspace, inventHQ
- An increase of 0.3 FTE and $4,500 in Personnel Services in 2018 and $22,700 in 2019 to make a Librarian II position full-time and add 4 hours per week to a Patrol Service Associate position
- An increase of $125,000 in Personnel Services due to additional health insurance enrollments
- In 2018, a transfer of 0.45 FTE and $36,500 from the Cultural Affairs division due to the reorganization of the department
- An increase of $12,750 in Supplies and Equipment to expand the summer reading program
- An increase of $12,250 in Contractual Services to expand the One Book One Broomfield program
- An increase of $6,000 in Contractual Services to digitize historical newspapers

CSU Extension

- A transfer of 0.5 FTE and $32,000 in Personnel Services, $8,350 in Supplies and Equipment, and $35,000 in Contractual Services from the Health & Human Services Department due to a reorganization

LIBRARY AND CULTURAL AFFAIRS

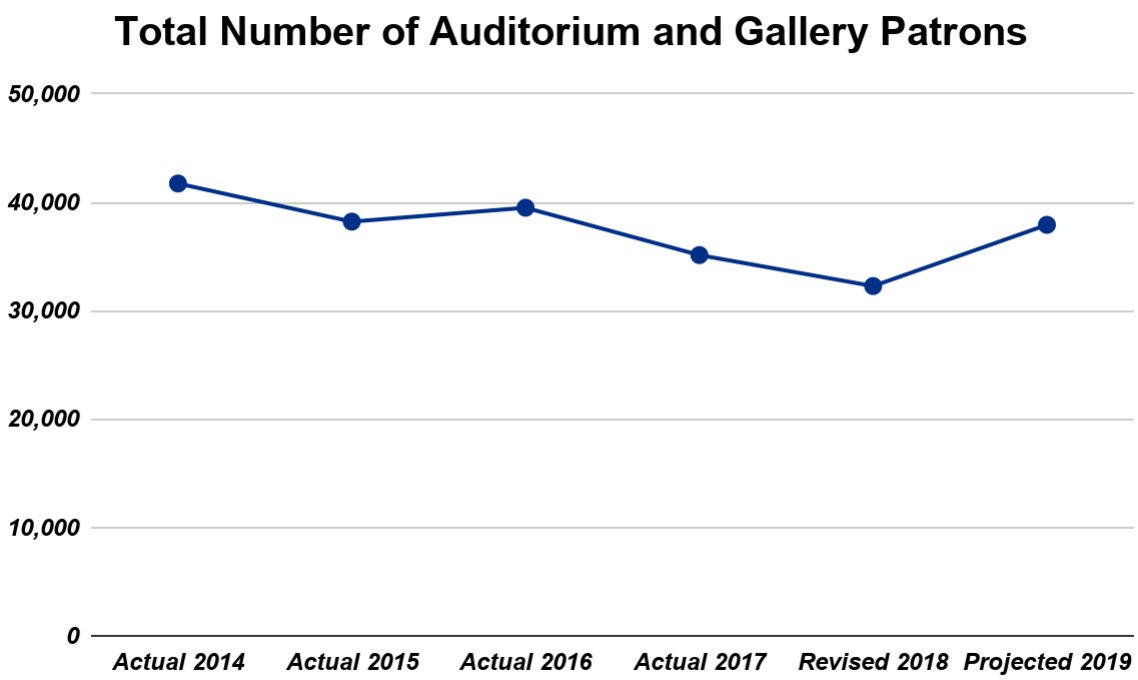
CULTURAL AFFAIRS

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 1: Enhance opportunities for public engagement with the arts

Objectives

- Improve marketing and communications for the public art collection
- Develop a maintenance and deaccession plan for Broomfield's public art inventory in order to properly care for the collection
- Strengthen and support Broomfield nonprofits in business opportunities and practices



Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Integrate the arts into the community fabric

Objectives

- Plan for the integration of public art into the new Broomfield Community Center development
- Be a resource for the Civic Center development and its initiatives to create a community gathering place that includes public art
- Provide opportunities for the arts in new locations

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 3: Provide programs to enhance and celebrate Broomfield's resiliency

LIBRARY AND CULTURAL AFFAIRS

Objectives

- ❖ Program the 2018 Creative Broomfield Series to spotlight teen performers in dance, theatre, and music
- ❖ Diversify the selection of performance genres for the 2018 Summer Concerts
- ❖ Provide opportunities for families to have fun and engage with Broomfield

Prior Year Accomplishments

- ➢ Achieved a full house for two performances
- ➢ Achieved summer concert turnout success with an average of 500 participants per concert
- ➢ In partnership with PAC, PRAC, and OSTAC, Land Mark by Miki Iwasaki was installed at the McKay/Lambertson new regional park.

LIBRARY AND CULTURAL AFFAIRS

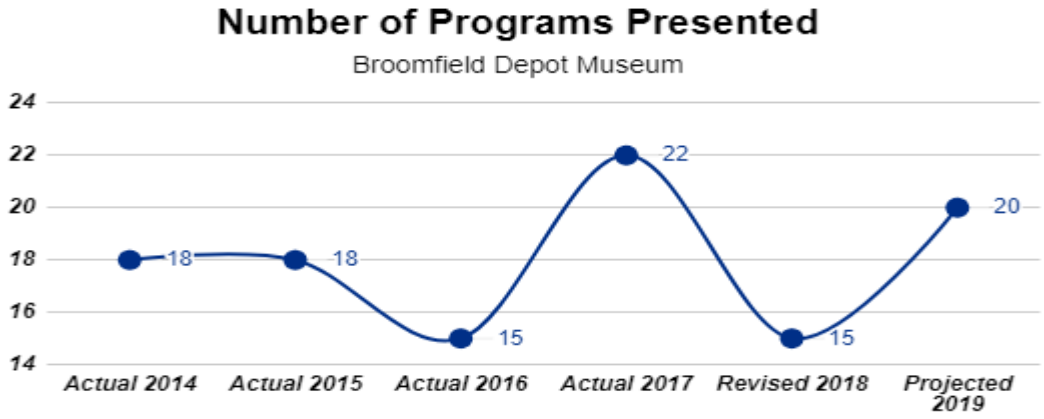
MUSEUMS

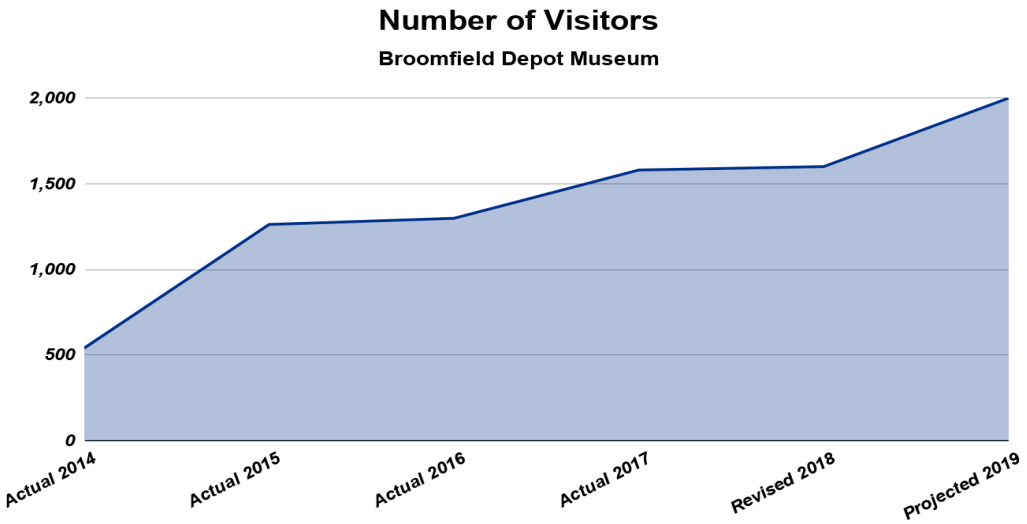
Strategic Outcome: Leisure and Cultural Opportunities

GOAL 1: Offer programs that provide Broomfield residents opportunities to expand their knowledge of local history, encourage them to connect and compare present-day issues to historic events, and enhance their personal growth

Objectives

- Work with the Broomfield Depot Museum Friends, City and County Library and Cultural Affairs staff, and other City and County departments to present programs
- In support of the Broomfield Depot Museum Friends-Broomfield Depot Museum "Local History Comes Alive!" speaker series, promote talks using traditional and social media, April through October





LIBRARY AND CULTURAL AFFAIRS

Strategic Outcome: Responsive & Fiscally Responsible Government

GOAL 1: Continue to work on inventory of objects in the Museum's collection

Objectives

- Enter data and digital images of objects in offsite storage

Strategic Outcome: Responsive & Fiscally Responsible Government

GOAL 2: Finalize setup of museum offices and collection storage in 6 Garden Center

Objectives

- Work with a contractor to move shelving from the depot basement to new collections space
- Move collections from offsite storage to new site or depot basement
- Move collections and collection storage supplies from the depot basement to new site
- Update new location of objects in PastPerfect database

Prior Year Accomplishments

- Moved archival collection from the Library to 6 Garden Center
- Worked with facilities to move the textile collection from above the City Auditorium to 6 Garden Center
- Worked with Facilities and IT to set up new offices and move equipment from the Library to 6 Garden Center

LIBRARY AND CULTURAL AFFAIRS

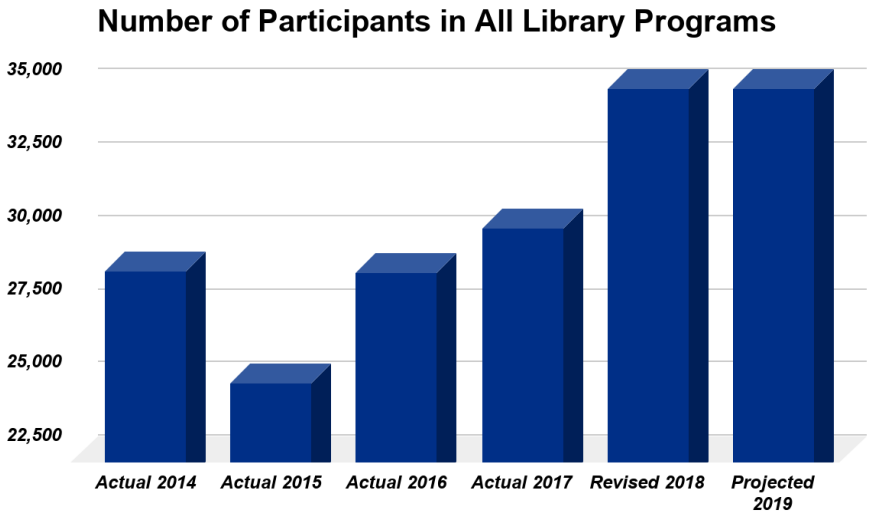
LIBRARY

Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 1: Focused outreach to various segments of the Broomfield Community

Objectives

- Develop an outreach plan that targets specific neighborhoods not consistently served by the Library
- Partner with Economic Development, Small Business Development Center, Front Range Community College, and Access Broomfield Chamber to support community entrepreneurs and small business owners through resources and programs
- Create meaningful opportunities for volunteer community members who want to share their talents
- Evaluate the needs of non-native English speaking populations to provide improved services and communication about services available



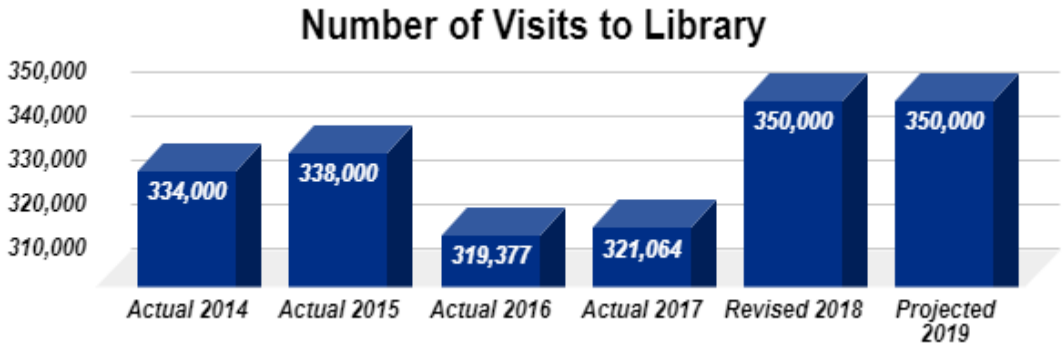
Strategic Outcome: Health, Leisure and Cultural Opportunities

GOAL 2: Establish the Library's position as an essential resource for creating community

Objectives

- Maximize current spaces throughout the Library facility and 6 Garden Center to address customer needs and experiences
- Create effective partnerships and provide unique user experiences by enhancing library services with the April opening of the Broomfield Library Makerspace at 6 Garden Center
- Introduce Family Place concepts at 6 Garden Center for targeted populations served by FISH and Broomfield Early Childhood Council
- Create off-site programs to build connection and a sense of place in targeted neighborhoods
- Create a master plan, including a community needs assessment and a facilities analysis, to help focus next steps for Library services and potential expansion

LIBRARY AND CULTURAL AFFAIRS



Prior Year Accomplishments

- Added 174 new programs to total adult programs offered and established a "lifestyle" program series
- Expanded number of business and organization programing
- Added a 3D printer to the Discovery Lab
- Created activities for self-directed use of the Discovery Lab

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 3: Fuel passion to advance learning and literacy through every life stage

Objectives

- Increase and support early childhood education, caregiver support, and social emotional growth for children under the age of five
- Expand STEAM programming, resources, and problem based learning opportunities for all ages
- Establish the Library as an active partner in education with local school districts, higher education institutions, and businesses
- Evaluate and provide high quality, current, and diverse collections of books, media, digital content, and technology to advance self-directed learning
- Utilize critical internal and external partnerships to better engage and serve the Broomfield community

Prior Year Accomplishments

- The 2017 Summer Reading program for children had 4,400 total participants with 80% completing the program.
- One Book, One Broomfield 2017 featuring Dark Matter by Blake Crouch engaged 1,323 participants.
- 8th Annual Early Literacy Fair continued its success with over 500 child and adult participants.
- Family Place Center usage remained strong in 2017 with 34,222 users.

Strategic Outcome: Health, Leisure and Educational Opportunities

GOAL 4: Nourish a culture of innovation and organizational health

Objectives

- Model solution-based thinking, curiosity, and innovation
- Employ a community-focused mindset when evaluating services, collections, technology, and use of existing space

LIBRARY AND CULTURAL AFFAIRS

- Empower staff contributions and feedback at all levels in the organization
- Develop or provide opportunities for professional growth and development to increase job performance and satisfaction with the hopes of continued retention

LIBRARY AND CULTURAL AFFAIRS

COLORADO STATE UNIVERSITY (CSU) EXTENSION

Strategic Outcome: Health, Leisure and Educational Opportunities

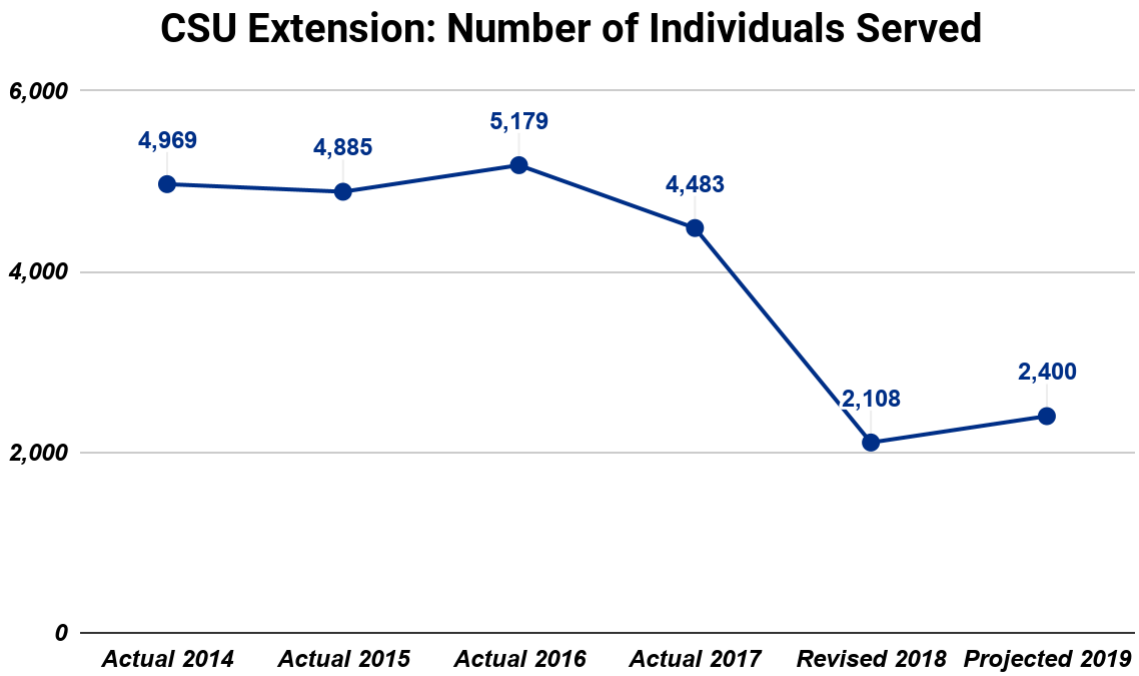
GOAL 1: Enhance the capacity of Colorado State University Extension staff to deliver knowledge-based information to residents of Broomfield

Objectives

- Expand the ability of CSU Extension to serve additional clients through the Master Gardener program

Prior Year Accomplishments

- Participated in 110 events in 2017, reaching 4,483 residents
- Organized 43 Broomfield Master Gardener program events in 2017, reaching 2,153 residents through 1,231 hours of volunteer service
- Recruited and trained six new master gardener volunteers to better serve the needs of the Broomfield community
- Continuing Master Gardeners completed 335 hours of continuing education in 2017



OPEN SPACE AND TRAILS

MISSION

The mission of the Open Space and Trails Department is to acquire open space and create a comprehensive trail system that allows for the enjoyment of the outdoors and to promote a healthy environment for people, nature, and the community.

Kristan Pritz, Director
kpritz@broomfield.org

SERVICES

The work of the **Open Space and Trails** Department includes land acquisition, open space management, wildlife preservation/coexistence, trail design/construction, development review, creation of policies and plans, implementation of the Open Space, Parks, Recreation and Trails Master Plan, the organization of educational and special events, coordination/oversight of volunteer programs, and administration/management of the department. Staff works closely with the Open Space and Trails Advisory Committee (OSTAC), a seven-person citizen board appointed by City Council. The Department is also committed to a strong public participation component in its work. The Department also coordinates the wildlife master and coyote crew volunteers and serves as an ex officio member of the Broomfield Open Space Foundation, a 501(c)3 non-profit organization.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	306,310	375,308	369,493	374,374
Supplies & Equip	7,481	7,660	7,660	11,910
Contractual Svcs	29,502	35,625	35,625	48,210
Total Expenditures	**343,293**	**418,593**	**412,778**	**434,494**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
01-62100 Open Space & Trails	343,293	418,593	412,778	434,494
Total Expenditures	**343,293**	**418,593**	**412,778**	**434,494**

OPEN SPACE AND TRAILS

POSITION SUMMARY (FTE)

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-62100 Open Space and Trails	2.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00
Total Positions	2.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

SIGNIFICANT CHANGES IN 2019

Open Space and Trails

- An increase of $10,900 in Personnel Services for one position reclassification and overtime
- A decrease of $9,000 in Personnel Services due to lower enrollment in health benefits
- An increase of $4,500 in Supplies and Equipment to purchase one wildlife scope and tripod and three trail counters
- An increase of $6,000 in Contractual Services for the printing of 6,000 updated trail maps
- An increase of $4,800 in Contractual Services for wildlife open space research

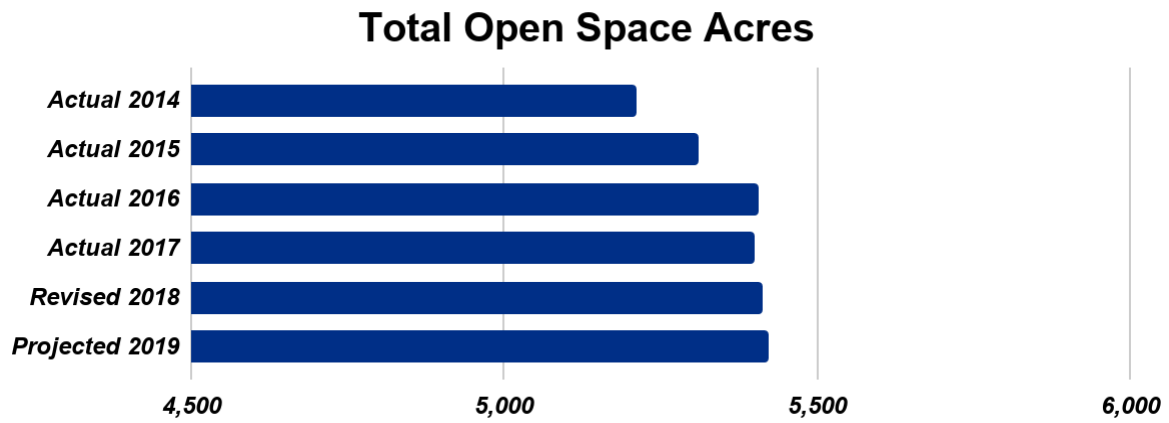
Strategic Outcome: Environmental Stewardship

GOAL 1: Acquire open space to meet the 40% open lands goal in the Broomfield Comprehensive Plan and provide open space improvements that enhance the public's enjoyment of the outdoors while preserving the natural features of the open space

Objectives

- Review land acquisition goals outlined in the Open Space, Parks, Recreation, and Trails (OSPRT) Master Plan and update the financial strategy for acquisition of open space through collaboration with the Finance staff, City Manager's Office staff, and OSTAC
- Complete a potential land acquisition site tour with OSTAC
- Pursue open space acquisitions as determined to be appropriate by OSTAC and the City Council
- Complete construction of the McKay Lake/Lambertson Farms Open Lands Master Plan Phase I Improvements
- Continue to participate in the Urban Prairies Project through our partnership with the Butterfly Pavilion, Broomfield Open Space Foundation, City of Westminster, and Denver Botanic Gardens
- Complete Metzger Farm Building Stabilization
- Begin update of the OSPRT Master Plan
- Plan and initiate grassland restoration on a site(s) to allow for future prairie dog relocations

OPEN SPACE AND TRAILS



Prior Year Accomplishments

- Completed construction documents for the McKay-Lambertson Farm Open Lands Phase I Improvements and initiated construction of the project
- Continued to provide support to the Urban Prairies Project restoration work at Plaster Reservoir
- Completed purchase agreement and started due diligence for the Kabert acquisition
- Completed purchase of Professors Property
- Completed the acquisition of the Hunter Douglas land necessary for the construction of the Midway Blvd. Extension and Hoyt-Midway-BNSF Overpass

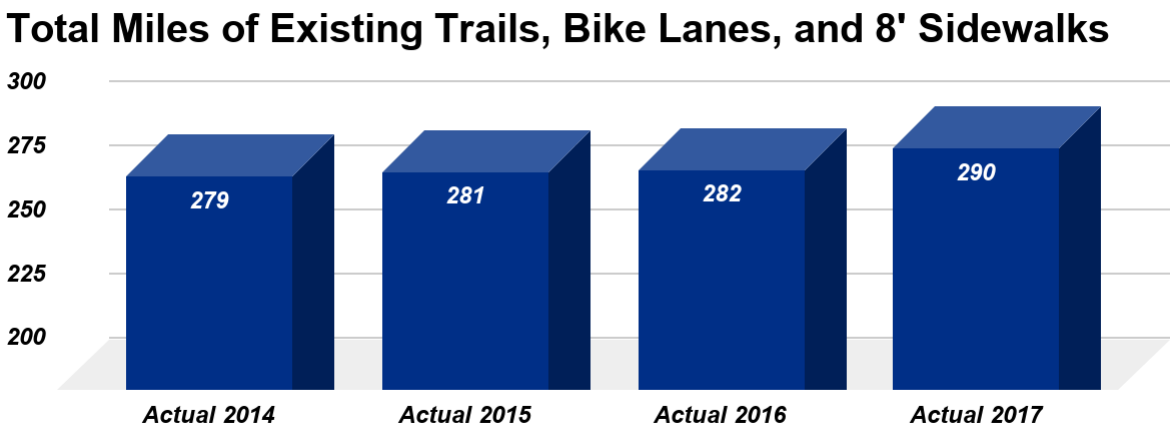
Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 1: Implement Broomfield's trail network as defined in the Open Space, Parks, Recreation, and Trails Master Plan (OSPRT) as City Council determines budget revenues will allow

Objectives

- Analyze development review projects to ensure that trail connections and public land dedications as called for in the Comprehensive Plan and OSPRT Plan are met
- Complete landscaping for the Tom Frost Trailhead Parking Area and Information Kiosk
- Complete construction documents and initiate construction for the Hoyt/Midway to Industrial Lane pedestrian crossing
- Complete the Bike/Pedestrian Assessment project report
- Design and construct the upgrades to the 96th Street Pedestrian Underpass
- Complete the trail along 144th Street from Sheridan Blvd. to US 287
- Complete the design and trail from Brandywine Park/Mountain View Elementary School to Perry Street
- Complete US 36 Trail repairs in the vicinity of Varra Park and the Flatirons Crossing Mall
- Design and construct a Pedestrian-Bike Bridge over Airport Creek to connect the BIP Ballfields to the Interpark neighborhood

OPEN SPACE AND TRAILS



Prior Year Accomplishments

- Completed construction of the Broomfield Trail from Lowell Boulevard at 144th Avenue to the intersection of Sheridan/Lowell Boulevard
- Completed acquisition of the Hunter Douglas Property for the Hoyt-Midway-BNSF Overpass and initiated the preparation of construction documents for the project
- Completed the first draft of the Bike-Pedestrian Study and public outreach

Strategic Outcome: Facilities and Effective Transportation Infrastructure

Goal 2: Coordinate with Public Works staff on open space and trails maintenance issues

Objectives

- Update OSTAC on open space and trails maintenance issues and wildlife management related projects
- Continue to work with Parks Maintenance staff on community volunteer maintenance and planting projects, beekeeping, and prairie dog management
- Review pond and waterway dredging plans for open space properties and complete an ecosystem management plan for Metzger Farm's ponds and surrounding habitat
- Review road improvement projects for opportunities for pedestrian and bike improvements

Strategic Outcome: Health, Leisure and Educational Opportunities

Goal 1: Build understanding of residents' needs and concerns about open space, wildlife, and trails issues

Objectives

- Respond to citizen inquiries regarding open space and trails issues promptly and courteously
- Provide a public comment component to all open space and trails projects that includes citizens, OSTAC, and the City Council
- Provide innovative programs and research regarding coexistence with coyotes
- Continue participation in the Denver Front Range Coyote Study
- Complete, with assistance of Broomfield's IT Department, an interactive website map, which highlights features of Broomfield's larger open space areas through the use of photos and

OPEN SPACE AND TRAILS

videos and also allows for trail route mileage measurements
- ❖ Continue to provide educational events and volunteer opportunities for citizens regarding open space-related topics
- ❖ Provide one to two information kiosks at major trail and/or open space locations
- ❖ Continue to implement the Open Space and Trails Signage Program.
- ❖ Continue to work and collaborate with the Broomfield Open Space Foundation on community events related to Open Space and Trails
- ❖ Continue to collaborate and provide staff support for volunteer outreach groups such as the Nature Program, Wildlife Masters, and Coyote Crew and continue to involve these volunteers in community events

Prior Year Accomplishments

- ➢ Continued research on coyote conflicts and behavior
- ➢ Coordinated volunteer research and citizen response through the Coyote Crew and Broomfield Wildlife Masters volunteer program
- ➢ Provided monitoring of bald eagles and shared this information online and at numerous meetings to keep citizens informed about the status of the nest and bald eagles
- ➢ Responded to approximately 1,440 citizen calls and emails

RECREATION AND SENIOR SERVICES

MISSION

The Recreation and Senior Services Department's mission is to enhance the quality of life and sense of community in Broomfield by providing diverse opportunities and services in the areas of Recreation Services, Cemetery, and Senior Services.

Clay Shuck, Director
cshuck@broomfield.org

SERVICES

The **Recreation Services - Administration and Facilities** division operates the Paul Derda Recreation Center, Broomfield Community Center, and "The Bay" Aquatic Center in order to provide clean, safe, high-quality, and well-maintained recreation facilities for public use. The division also provides quality recreation and leisure opportunities to the community.

The **Recreation Service - Programs** division provides a variety of programs to meet the recreation and health needs of Broomfield citizens. These programs include:

- Athletic Programs that serve youth, adults, and seniors, and also work in collaboration with community youth sports groups
- Aquatic Programs that promote health, fitness, safety, and fun in and around the water
- General Programs that provide a variety of early learning, fitness, wellness, and educational classes
- Teen Programs that provide programs for youth and teens
- Flexible Programs that offer new and innovative programs
- Special Needs Programs that provide programs to people of all ages regardless of ability and provide mainstreaming opportunities into current programs
- The Skate Park and Batting Cages, which provide a facility for skateboarding, rollerblading, BMX biking, and batting
- Seniors Programs that provide programs and activities for adults 55 and over
- Special Events that foster community pride, social bonding, and family connections

The **Cemetery** divisions include the Broomfield County Commons and Lakeview Cemeteries, which provide the citizens of Broomfield affordable burial options including full burial and cremation.

Broomfield Senior Services, working in partnership with the Denver Regional Council of Governments Area Agency on Aging and community volunteers, provides supportive services to adults age 60 and over residing in Broomfield. Services are designed to meet the needs of older adults and improve their quality of life. Services include transportation, information and assistance, caregiver services, support groups, educational presentations, congregate lunch program, Meals-on-Wheels, nutrition education, and special events.

RECREATION AND SENIOR SERVICES

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	4,571,578	4,673,454	5,517,451	5,690,578
Supplies & Equipment	275,911	356,020	527,032	541,355
Contractual Services	597,297	664,780	806,070	737,233
Misc. Expenditures	-85	0	0	0
Services Rendered	933,471	1,113,600	1,048,700	744,300
Total Expenditures	**6,378,172**	**6,807,854**	**7,899,253**	**7,713,466**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
04-66100 Recreation Admin.	169,305	210,293	237,541	269,448
04-66200 Paul Derda Rec Center	2,313,058	2,544,551	2,498,772	2,624,786
04-66300 Broomfield Community Center	1,053,391	1,029,203	1,036,932	608,173
04-66410 Aquatic Programs	208,349	203,989	200,817	200,494
04-66420 Flexible Programs	14,360	54,571	52,083	45,012
04-66430 Senior Programs	157,373	171,085	166,345	162,687
04-66440 Special Events	264,734	282,706	267,657	288,117
04-66450 General Programs	418,900	400,644	414,642	436,051
04-66460 Athletic Programs	886,767	943,382	970,338	1,023,591
04-66470 Teen Center	383,338	424,235	422,747	419,093
04-66480 The Bay	350,882	359,272	360,428	373,377
04-66500 Special Needs Programs	86,367	94,947	93,207	98,861
04-66510 Skate Park/Batting Cages	34,072	46,889	39,869	40,449
07-64100 Lakeview Cemetery	1,600	3,000	3,000	3,000
07-64200 County Commons Cemetery	35,676	39,087	39,087	40,132
02-65100 Seniors Administration	0	0	249,541	256,520
02-65200 Seniors Community Service	0	0	179,843	132,272
02-65300 Seniors Transportation	0	0	294,582	305,470
02-65400 Seniors Nutrition	0	0	371,822	385,933
Total Expenditures	**6,378,172**	**6,807,854**	**7,899,253**	**7,713,466**

RECREATION AND SENIOR SERVICES

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
07-64200	County Commons Cemetery	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
04-66100	Rec. Services Administration	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
04-66200	Paul Derda Recreation Center	6.22	22.29	6.27	22.29	6.27	22.29	6.27	22.29
04-66300	Community Center	4.62	8.91	4.81	8.52	4.81	8.52	4.81	8.52
04-66410	Aquatic Programs	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95
04-66420	Flexible Programs	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
04-66430	Senior Programs	1.09	0.74	1.14	0.74	1.14	0.74	1.14	0.74
04-66440	Special Events	1.76	0.26	1.71	0.26	1.71	0.26	1.71	0.26
04-66450	General Programs	2.00	5.19	1.95	5.19	1.95	5.19	1.95	5.19
04-66460	Athletic Programs	5.62	4.90	5.62	4.90	5.62	4.90	5.62	4.90
04-66470	Teen Center	1.15	0.39	0.96	0.39	0.96	0.39	0.96	0.39
04-66480	Aquatic Center (The Bay)	1.37	3.34	1.37	3.73	1.37	3.73	1.37	3.73
04-66500	Special Needs Programs	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21
04-66510	Skate Park/Batting Cages	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65
02-65100	Seniors - Administration	0.00	0.00	0.00	0.00	3.00	0.00	3.00	0.00
02-65200	Seniors - Community Services	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
02-65300	Seniors - Easy Ride	0.00	0.00	0.00	0.00	3.00	0.80	3.00	0.80
02-65400	Seniors - Nutrition	0.00	0.00	0.00	0.00	2.00	1.48	2.00	1.48
Total Positions		27.10	48.90	27.10	48.90	36.10	51.18	36.10	51.18

SIGNIFICANT CHANGES IN 2019

Recreation

- An increase of $32,000 in Personnel Services for additional temporary hours for Athletics and the Bay
- An increase of $251,000 in Personnel Services for salary adjustments and increased health benefits
- A decrease of $81,000 in Personnel Services, $12,300 in Supplies and Equipment, and $25,000 in Contractual Services due to the temporary closure of the Broomfield Community Center

Cemetery

- No significant changes

RECREATION AND SENIOR SERVICES

Senior Services

- In 2018, an increase of 11.28 FTEs and $767,000 in Personnel Services, $178,000 in Supplies and Equipment, and $131,000 in Contractual Services transferred from the Health and Human Services Department
- A decrease of $26,000 in Contractual Services for respite in-home care due to projected grant revenues

RECREATION AND SENIOR SERVICES

RECREATION SERVICES—ADMINISTRATION AND FACILITIES

Strategic Outcome: Facilities and Effective Transportation Infrastructure

GOAL 1: Provide public recreation facilities to the citizens of Broomfield

Objectives

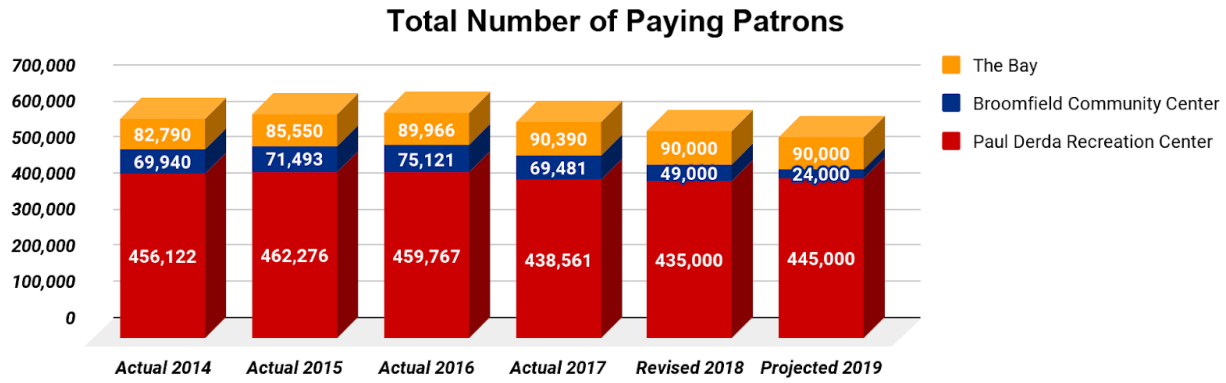
- Inspect facilities monthly to ensure they are safe and free of hazards
- Address customer concerns or complaints in a timely fashion (If it is a safety concern, either resolve immediately or place out of order and contact service to resolve issue)
- Replace cardio and weight equipment according to asset replacement schedule, taking into account safety, technology, newer models, warranty, service, and price

Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Establish a variety of facility based activities and services geared toward a multi-generational population

Objectives

- Launch one new health or wellness program each year
- Update/renovate/add at least one feature at the Bay Aquatic Park



Prior Year Accomplishments

- Added an additional water aerobics class at the Bay Aquatic Park and Paul Derda to help meet increased demand for classes
- Completed Phase III renovation of the Bay in Spring 2017. This phase will address the existing locker rooms, concession area, staff area and front office as well as additional family locker rooms

RECREATION AND SENIOR SERVICES

RECREATION SERVICES—PROGRAMS

Strategic Outcome: Leisure and Cultural Opportunities

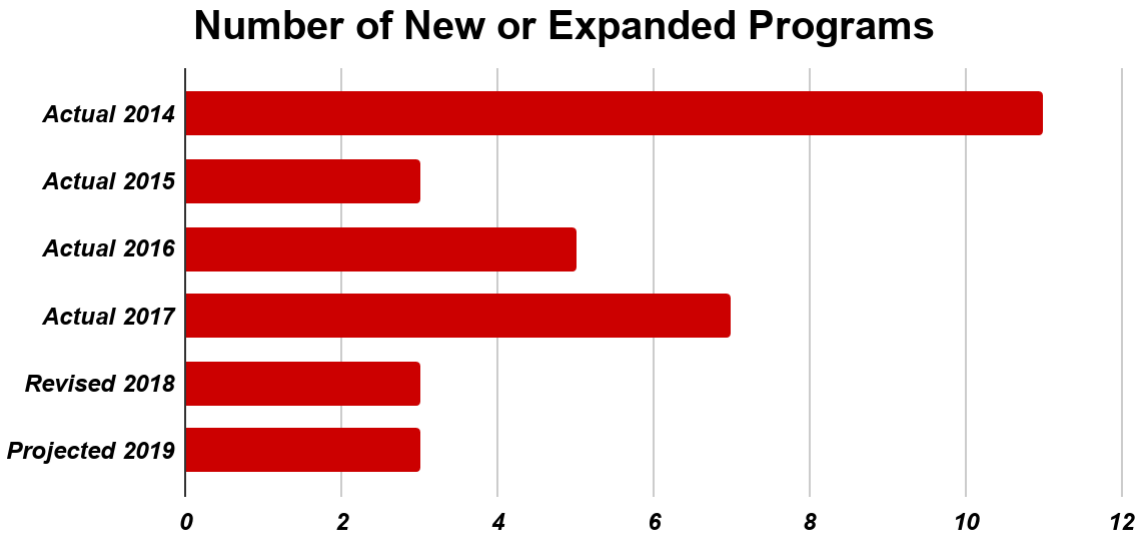
GOAL 1: Offer a variety of programs to stay up to date with the latest trends

Objectives

- Offer a new program or expand/adapt a current program in each area by December
- Enter contractual agreements with businesses, providing recreational and educational services based on a 70/30 split of revenue

Prior Year Accomplishments

- The Fitness programs added and expanded upon the following programs:
  - FitKids360: an eight-week healthy lifestyle program for children ages 5 to 17 and their parents or support partners.
  - Parkinson's Exercise program: updated to include all Chronic Pain Conditions
  - Shinkendo: a contractual program teaching the art of Japanese swordsmanship and the practical application of the samurai sword.
- Added two days and time slots for Cara Swimming due to the popularity and demand of the program to accommodate over 60 participants on a waitlist



Strategic Outcome: Leisure and Cultural Opportunities

GOAL 2: Promote the health and well-being of our customers by providing fun and safe programs

Objectives

- Offer programs that encourage participants to live healthy and active lifestyles
- Provide staff training on a monthly basis to include safety protocol, skills practice, customer service training, and policy and procedures related to overall goals and mission

RECREATION AND SENIOR SERVICES

Prior Year Accomplishments

- Implemented a new Outdoor Explorer program to provide a varied summer camp experience for older children
- Increased participation in Senior Day/Extended Trips by offering Fine Dining trips and extended trips out-of-state

RECREATION AND SENIOR SERVICES

CEMETERY

Strategic Outcome: Responsive and Fiscally Responsible Government

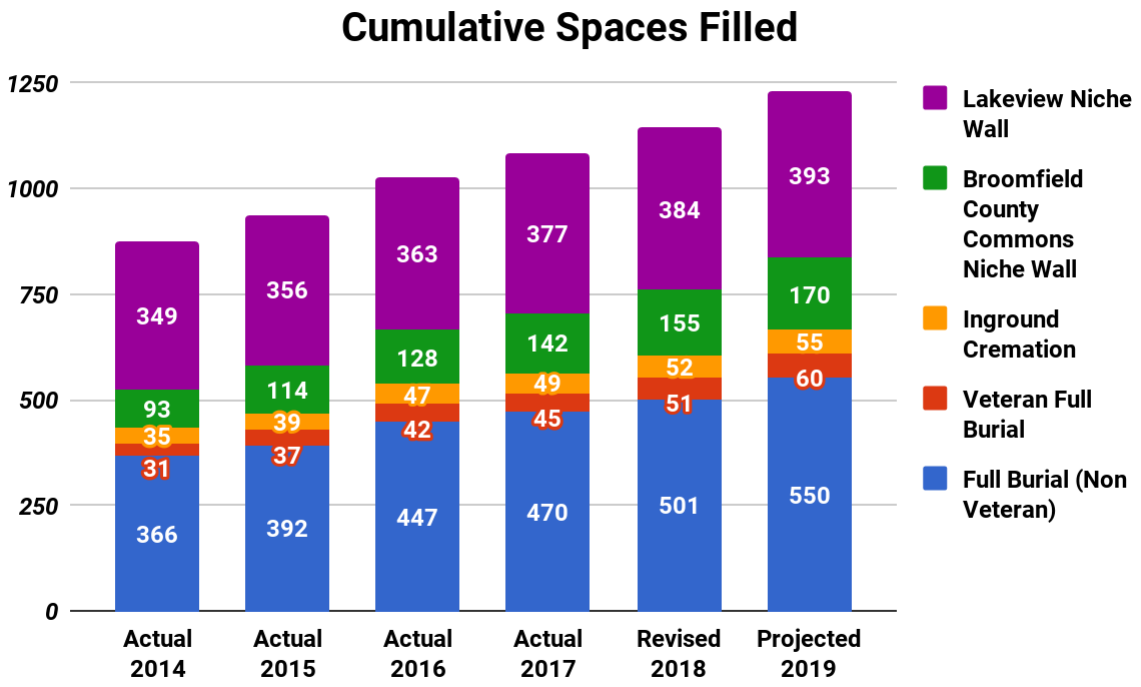
GOAL 1: Respond to all citizen inquiries concerning immediate or future cemetery needs

Objectives

- Train staff to provide cemetery information upon request
- Provide a cemetery sales contact at all times

Prior Year Accomplishments

- Held expenditures at Lakeview Cemetery to 40% of the original budget



RECREATION AND SENIOR SERVICES

SENIOR SERVICES

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Improve the quality of life for Broomfield seniors, their families, and caregivers by providing information, assistance, outreach, education, and supportive services

Objectives

- Identify areas where information, referrals, and assistance are needed and present Senior Services' assistance and program offerings
- Identify the need for education on various topics and provide workshops through collaboration with community providers
- Provide supportive services to Broomfield seniors including the Loan Closet, Handyman/Chore Program, the Caregiver Respite Program, support groups, and wellness services

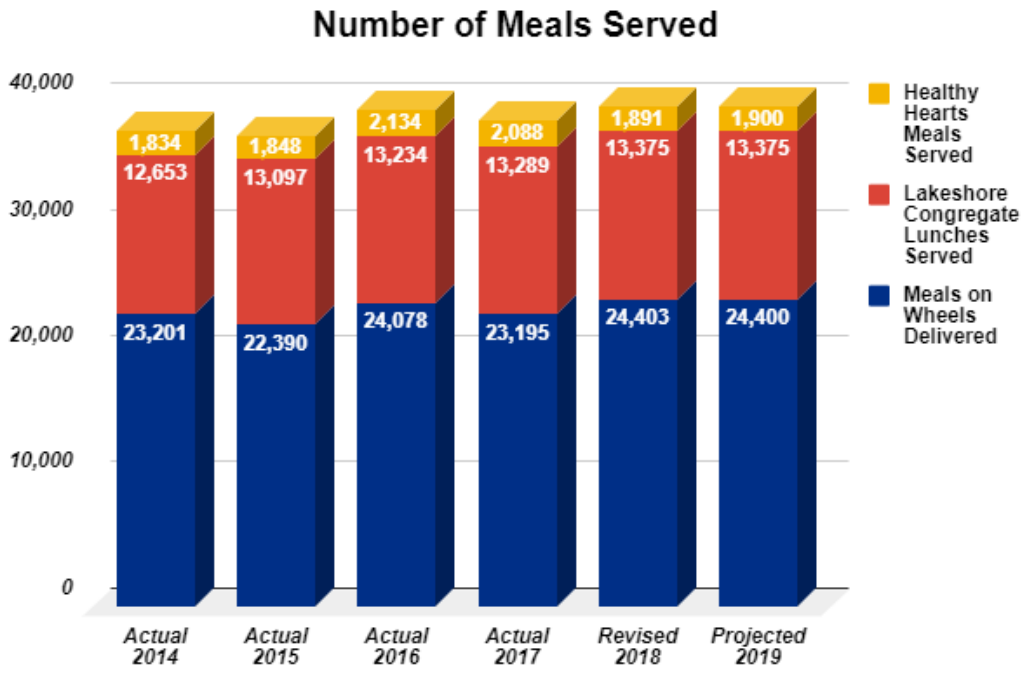
Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 2: Improve or maintain the health and well-being of Broomfield older adults by providing healthy, nutritious meals, education, and social opportunities

Objectives

- Provide Meals on Wheels to residents who need assistance with meals
  - Project Homecoming provides local seniors recently released from a hospital five days of hot, nutritious meals delivered to their door at no charge
  - Provide Meals on Wheels to all qualified Broomfield residents without a wait list
- Provide nutritious meals at Lakeshore Café providing opportunities for social and community engagement, education, and recreation activities
  - Collaborate with the PHE dietician to provide nutrition education during Healthy Hearts lunches twice a month
- Provide special diet meals for Lakeshore Café and Meals on Wheels program
  - Local seniors with restrictive diets (low-sodium, diabetic, etc.) can receive special diet meals made fresh daily without worry or concern
  - Serve nutritious, heart-healthy meals during the Healthy Hearts lunches twice a month

RECREATION AND SENIOR SERVICES

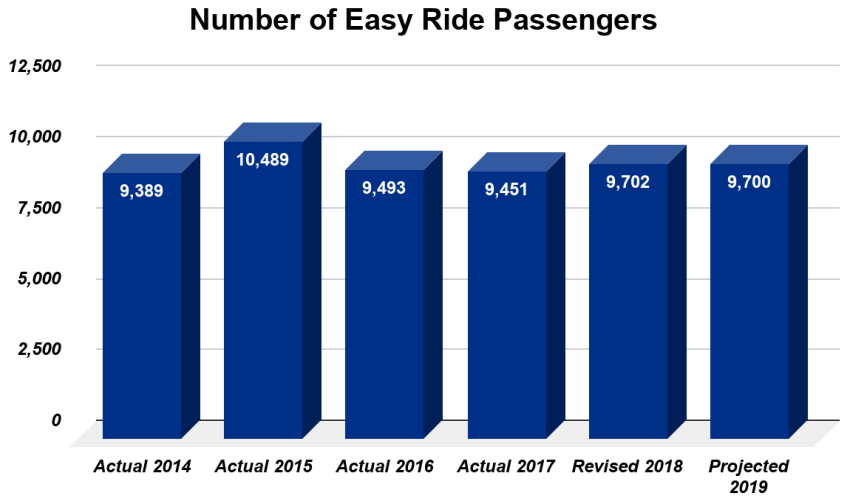


Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 3: Provide safe and dependable transportation to elderly and disabled residents of Broomfield

Objectives

- Work with the Denver Regional Council of Governments (DRCOG), Denver Regional mobility and Access Council (DRMAC), Colorado Department of Transportation (CDOT), Regional Transportation District (RTD), area Local Coordinating Councils (LCC), and other metro area transportation providers to improve availability, coordination, and effectiveness of local human service transportation



HEALTH AND HUMAN SERVICES

MISSION

The Health and Human Services Department collaborates with the community to recognize, develop, and foster opportunities that encourage personal, social, and environmental responsibility. We value the health, safety, and welfare of our residents and are dedicated to serve Broomfield with integrity, creativity, dignity, and respect.

Daniel Casey, Director
dcasey@broomfield.org

SERVICES

The **Administration and Operations** Division consists of an administrative arm which includes the Director, Deputy Director, and the HHS Office Manager which oversees and determines the strategic direction of the Department. A second arm of this division is the Operations Division which provides internal services to the Department including budget preparation, budget monitoring, program accounting, payment processing, grants management, contracting, state system security, data collection and analysis, analysis of legislative impacts to the Department, and council memo preparation.

The **Self Sufficiency** Division consists of the following programs:

Public Assistance provides services to Colorado's children, families, adults, disabled citizens, and veterans. Programs include adult financial and medical assistance programs, pregnant women and children's medical support, the Older American Act programs, Food Assistance, Veterans Benefits, information, referrals, and options for long-term care.

Child Care Assistance provides child care subsidies to families that are low-income, eligible for Temporary Assistance for Needy Families (TANF), or are involved in a Child Welfare case in which child care is provided to assist a family with special circumstances. This program recruits, trains, and supports child care providers to serve families in need of child care subsidies.

Temporary Assistance for Needy Families (TANF) provides temporary monthly cash assistance to families through a federal welfare reform program implemented in Colorado known as the Colorado Works Program. This program assists heads of households to developing skills that will enable them to work and support their children. It also provides support services (budgeting, interviewing skills, and child care assistance) to help eligible participants meet the goal of self-sufficiency. Federal law requires participants to engage in a work activity within 24 months of starting the program.

Child Support Enforcement provides child support assistance to custodial or non-custodial parents and guardians. The primary goal of this program is to ensure the financial well-being of children and avoid the need for public assistance. This program also includes establishment of paternity to provide legal accountability for children.

The Tenant Based Rental Assistance (TBRA) program provides rental assistance for eligible Broomfield families with children. HHS, in partnership with the Broomfield Housing Authority, works with families to help them acquire stable housing and become self-sufficient within a two-year period.

HEALTH AND HUMAN SERVICES

Low-Income Energy Assistance Program (LEAP) is a federally-funded program administered by the Colorado Department of Human Services that is designed to help qualifying low-income households cover a portion of their winter home heating costs from November 1 through April 30.

The Healthy Communities Program provides services to help eligible residents find and understand all of the benefits available to them through Medicaid; to improve the health of children, from birth through age 20, by enhancing access to and appropriate utilization of primary and preventive health care for Medicaid-eligible families; and to help pregnant women obtain Medicaid Presumptive Eligibility and referrals to ensure early and adequate prenatal care.

The **Child, Adult and Family Services** (CAFS) division provides prevention and intervention services to youth in conflict, children and youth in need of protection and children in need of specialized services. Services also include out-of-home placements for children/youth who cannot safely remain in their own homes, adoptions, and clinical intervention for families and victims of child abuse and neglect. Services are provided to stabilize or reunite families and to ensure the protection of children. These services may be provided directly or through outside providers. Adult protection services include assessment, resources, and referrals for adults at risk of abuse, neglect, and financial exploitation.

The **Public Health** division is comprised of Public Health Administration, Environmental Services, Oil and Gas Program, Public Health Nursing, and Public Health Nutrition Services- Women, Infants and Children (WIC). The division offers the following programs:

Public Health Administration is a centralized administration, accounting, and operations unit which provides support functions for the Public Health and Environment (BPHE) Division. It must be kept separate from Human Services' centralized Operations and Administration Division due to separate funding streams. Per Colorado Statute 25-1-505, BPHE delivers the Core Public Health Services and completes a Public Health Improvement Planning process every 5 years.

Public Health Nursing includes the following programs:
Reproductive Health provides affordable services to prevent unintended pregnancy and the spread of sexually transmitted infections through health screenings and family planning services for men and women. This program receives funding through Title X federal grants, state and local resources, and insurance, patient fees and donations.

The Immunization Program, through education, community partnerships, advocacy, outreach clinics and administration of vaccines, works to decrease vaccine-preventable illness and to ensure that children and youth in Broomfield meet the state child care and school immunization requirements.

The Travel Clinic provides consultation, health education, and immunizations to clients traveling in the United States or abroad.

The Health Care Program for Children with Special Needs (HCP) provides several levels of service for any child from birth to 21 years of age, who has been identified with special needs. The program is designed to assist families in obtaining information, referrals, and support to ensure that the family's needs are met. It supports families in reaching their highest potential.

HEALTH AND HUMAN SERVICES

The Helping Our families by Promoting Empowerment (HOPE) Nurse Home Visitation Program offers eligible women and families the opportunity to receive home visits from a public health nurse in order to promote healthy pregnancies, healthy children, and healthy families.

Public Health Nutrition Services- Women, Infants and Children (WIC)
The Women, Infants, and Children (WIC) program provides supplemental foods, nutrition counseling, and referrals to other health and social services for low-income pregnant, postpartum, and breastfeeding women; infants; and children up to age five who are at nutritional risk. This program receives funding from the United States Department of Agriculture.

The Public Health Protection Unit prevents disease, promotes health, and protects the environment for the citizens of Broomfield through scientific risk assessments, education and outreach, inspections and monitoring activities, preparation for emergency responses, and enforcement of state environmental health regulations.

The Vital Statistics Program issues birth and death certificates and collects health data regarding causes of death, low birth weights, adolescent pregnancy, and other health trends that drive the need for Public Health programs. Vital Statistics is able to issue copies of birth certificates to anyone born in Colorado, regardless of the county in which they were born.

The **Workforce** Division includes the Workforce Center, which assists clients in their employment efforts by providing access to job market and referral information, resume and cover letter writing tools, Internet and word processing, and a reference/resource library. All Workforce Center services are free to employers and job seekers.

2019 FINANCIAL SUMMARY

Expenditures By Account Type	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
Personnel	7,930,140	8,909,123	8,298,278	8,434,890
Supplies & Equipment	363,221	405,054	255,252	258,122
Contractual Services	2,426,233	2,701,201	3,600,112	3,681,920
Capital Outlay	3,303	100,000	110,154	0
HHS Benefits	5,063,437	5,459,702	5,711,038	5,885,729
Services Rendered	365,982	396,430	192,430	0
Total Expenditures	**16,152,316**	**17,971,510**	**18,267,264**	**18,260,661**

Expenditures By Division	2017 Actuals	2018 Original Budget	2018 Revised Budget	2019 Original Budget
HS - Operations & Admin.	949,909	1,087,552	1,113,714	956,912
HS - Support Services	246,593	253,447	253,447	0
HS - Adult Services	71,426	85,442	85,442	86,807
HS - Child Welfare Admin.	2,806,510	3,349,274	3,388,210	3,396,174
HS - Child Care Assistance	707,376	805,564	923,002	1,035,332

HEALTH AND HUMAN SERVICES

HS - Public Assistance	4,590,434	4,824,836	5,016,336	4,777,171
HS - Child Support Enforcement	323,648	327,644	324,679	355,477
HS - TANF Administration	452,462	616,453	631,145	729,934
PH - Administration	241,055	272,957	334,095	446,668
PH - Reproductive Health	258,774	295,097	335,097	304,779
PH - Immunizations	530,121	538,416	538,416	515,783
PH - Children w/Special Needs	64,955	68,846	68,846	72,637
PH - Women, Infants & Children	126,826	134,944	134,944	131,715
PH - Environmental Health	502,930	730,892	679,513	644,685
PH - Health Promotions	328,814	298,248	327,001	261,191
PH - Vital Statistics	64,739	64,903	64,903	62,439
PH - Coroner	312,940	375,000	381,220	395,000
PH - CSU Extension	61,106	79,990	0	0
PH - Oil and Gas Inspections	69,988	99,223	1,178,718	1,584,122
Non-Profit Medical Providers	1,251,218	1,272,919	1,272,919	1,410,924
Workforce Center	823,858	916,080	923,187	1,092,911
Seniors - Administration	225,988	249,193	0	0
Seniors - Community Svcs	135,859	168,488	0	0
Seniors - Easy Ride Transp	282,985	287,850	0	0
Seniors - Nutrition	355,820	371,822	0	0
Services Rendered	365,982	396,430	192,430	0
Total Expenditures	**16,152,316**	**17,971,510**	**18,167,264**	**18,260,661**

POSITION SUMMARY (FTE)

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
08-40100	HS - Operations & Admin.	7.49	0.00	7.49	0.00	6.52	0.30	6.58	0.30
02-40120	HS - Support	2.65	0.00	2.65	0.00	2.65	0.00	0.00	0.00
08-40200	HS - Child Welfare	21.62	0.00	21.62	0.00	21.76	0.00	21.71	0.00
08-40250	HS - Child Care Assistance	1.12	0.00	1.12	0.00	1.21	0.00	1.26	0.00
08-40300	HS - Public Assistance	18.70	0.63	18.70	0.63	18.13	0.63	19.23	0.00
08-40150	HS - Adult Services	1.00	0.00	1.00	0.00	1.00	0.00	1.10	0.00
08-40320	HS - Child Support Enforcement	2.96	1.00	2.96	1.00	2.90	1.00	2.70	1.00
08-40350	HS - TANF Administration	2.28	0.00	2.28	0.00	2.33	0.00	2.38	0.00
08-42100	HS - Workforce Center	10.36	1.33	10.36	1.33	12.47	0.80	11.35	0.80
02-45100	PH - Administration	2.08	0.00	2.08	0.00	3.61	0.00	3.62	0.00

HEALTH AND HUMAN SERVICES

02-45200	PH - Reproductive Health	1.65	0.50	1.65	0.50	1.65	0.50	1.65	0.50
02-45300	PH - Women, Infants & Children	1.30	0.50	1.30	0.50	1.20	0.50	1.20	0.50
02-45210	PH - Immunizations	4.65	0.00	4.65	0.00	4.65	0.00	4.65	0.00
02-45400	PH - Environmental Health	4.60	0.50	5.60	0.50	5.90	0.50	5.90	0.50
02-45500	PH - Health Promotions	4.35	0.00	4.35	0.00	3.15	0.50	3.15	0.50
02-45600	PH - Vital Statistics	0.82	0.00	0.82	0.00	0.72	0.00	0.72	0.00
02-45800	PH - CSU Extension	0.02	0.50	0.02	0.50	0.00	0.00	0.00	0.00
02-45220	PH - Children w/Special Needs	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-19900	PH- Oil Gas Inspections	1.00	0.00	1.00	0.00	3.80	0.00	3.80	0.00
08-48100	Seniors - Administration	3.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
08-48200	Seniors - Community Services	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
08-48300	Seniors - Easy Ride Transport.	3.00	0.80	3.00	0.80	0.00	0.00	0.00	0.00
08-48400	Seniors - Senior Nutrition	1.00	2.28	2.00	1.48	0.00	0.00	0.00	0.00
Total Positions		97.65	8.04	99.65	7.24	94.65	4.73	92.00	4.10

SIGNIFICANT CHANGES IN 2019

Human Services

- An increase of 0.30 FTE and $13,000 in Personnel Services in 2018 and $14,000 in 2019 for the conversion of a part-time Accounting Technician position to full-time to work on process improvements
- The transfer of 0.32 FTE and $29,000 in Personnel Services from Public Health in 2018 and 2019 due to departmental reorganization
- A decrease of 2.65 FTE and $166,000 in Personnel Services from the transfer of a Human Resources staff and Attorney Staff from Human Services - Support division to the Human Resources Department and County Attorney division due to a change in indirect cost reporting
- An increase of $75,000 in Contractual Services in 2018 and continuing into future years to fund Emergency Housing Assistance Program
- An increase of $20,000 in Personnel Services to increase after-hours coverage for the Child Welfare Program
- An increase of $168,000 in Contractual Services in 2018 and 2019 to cover increased costs in TANF, Child Care, and Child Welfare

Public Health

- An increase of 1.0 FTE and $53,000 in Personnel Services in 2018 and $96,000 in 2019 for the addition of a Planning and Communications Administrator position to meet increased workload
- An increase of 0.37 FTE and $5,400 in Personnel to make a part-time Veteran Services Officer position full-time for outreach and training
- The transfer of 0.32 FTE and $29,000 in Personnel Services from Human Services in 2018 and 2019 due to department reorganization
- An increase in Contractual Services of $824,000 in 2018 and $1.2 million in 2019 to fund air, water, and soil testing in the Oil and Gas Program

HEALTH AND HUMAN SERVICES

- An increase of 2.0 FTE and $69,000 in 2018 and $212,600 in 2019 in Personnel Services for the addition of two Oil and Gas Monitoring Specialist positions in Oil and Gas Inspections to meet program needs
- An increase of 1.0 FTE and $33,000 in 2018 and $106,200 in 2019 in Personnel Services for the addition of a Public Health Protection Administrator in Environmental Health to meet program needs

Workforce

- An increase of 0.52 FTE and $12,000 in Personnel Services in 2018 and $46,000 in 2019 for the conversion of a part-time Workforce Specialist to full-time to meet increased workload

CSU Extension

- A transfer of 0.5 FTE and $32,000 in Personnel Services to Library & Cultural Services due to department reorganization
- A transfer of $8,350 in Supplies and Equipment to Library & Cultural Services due to department reorganization
- A transfer of $35,000 in Contractual Services to Library & Cultural Services due to department reorganization

Seniors

- In 2018, a decrease of 11.28 FTE and $800,000 in Personnel Services that was transferred to the Recreation Department
- In 2018, a decrease of $200,000 in Supplies and Equipment that was transferred to the Recreation Department
- In 2018, a decrease of $100,000 in Contractual Services that was transferred to the Recreation Department

HUMAN SERVICES

Administrative and Operations

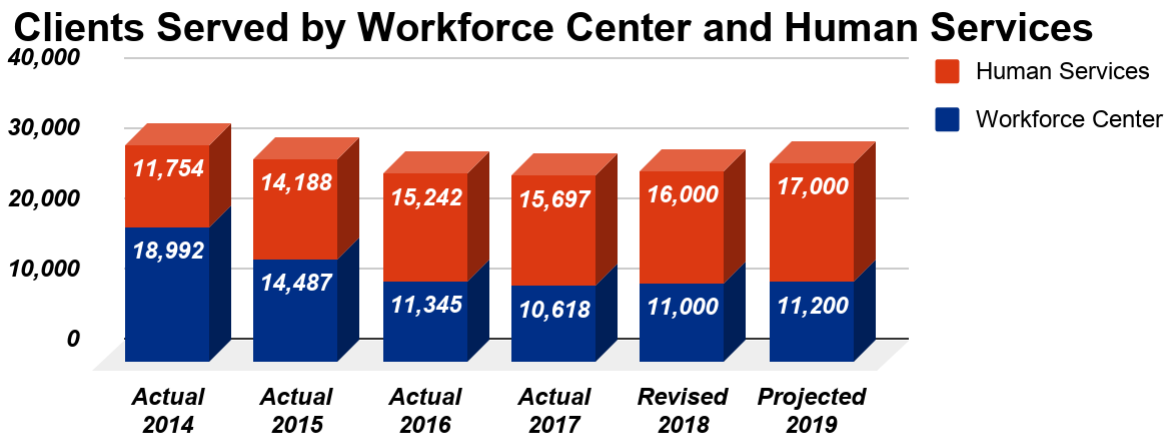
Strategic Outcome: Responsive and Fiscally Responsible Government

Goal 1: Provide effective support services to enhance the department's ability to effectively meet the health and human service needs of the community

Objectives

- Develop and implement efficient and timely financial and statistical reporting applications to improve day-to-day decision making throughout the HHS Department
- Develop and implement process improvements to streamline workflow and offer an improved customer service experience to Broomfield residents seeking human services' benefits and services
- Seek additional grant funding through the Colorado Department of Health Care Policy and Financing (HCPF) grant program to enhance departmental operations
- Continue to manage state and federal funding in an efficient and effective manner to provide high quality service while minimizing City and County of Broomfield spending

HEALTH AND HUMAN SERVICES



Prior Year Accomplishments

- Developed a high level strategic plan with six strategic objectives to guide the HHS Department through its next phase of growth
- HHS staff applied for and received two grants through HCPF to assist in the business process reengineering of the Self Sufficiency Division
- HHS applied for and received a grant from the Department of Military and Veterans Affairs for a Veterans Emergency Assistance Program

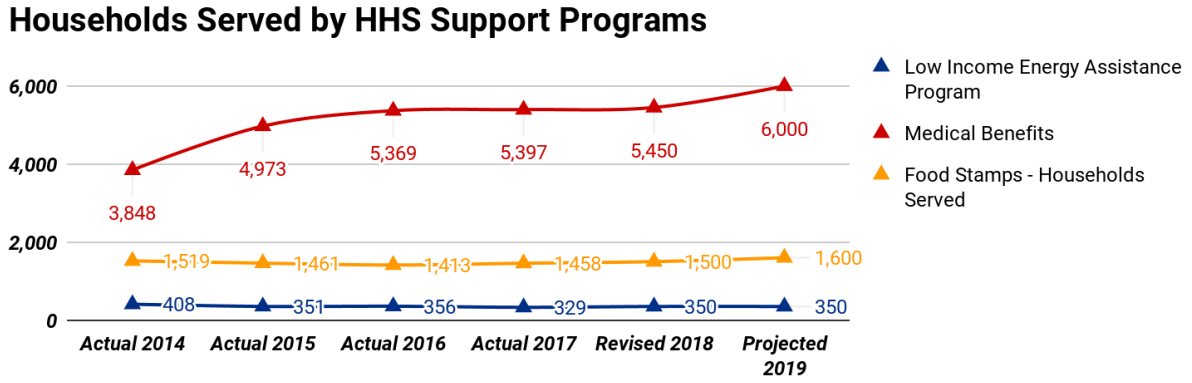
SELF-SUFFICIENCY

Strategic Outcome: Self Sufficiency

GOAL 1: Provide high-quality and effective support services that help Broomfield families move toward self-sufficiency

Objectives

- Ensure prompt and accurate eligibility determination for clients seeking public assistance benefits
- Continue to provide quality assistance to residents in navigating the Connect for Health Colorado Healthcare Marketplace
- Offer access to affordable, high quality childcare as families strive toward self-sufficiency



HEALTH AND HUMAN SERVICES

Prior Year Accomplishments

- Continued to successfully manage an increasing Medical Assistance caseload
- Provided child care assistance to 37% more households than in 2016

Strategic Outcome: Self Sufficiency

GOAL 2: Administer programs that promote our clients' self-sufficiency and assist our clients in achieving compliance with state-mandated program requirements

Objectives

- Achieve federally-mandated work participation rate of 50% for clients in the Temporary Assistance for Needy Families (TANF) program

Prior Year Accomplishments

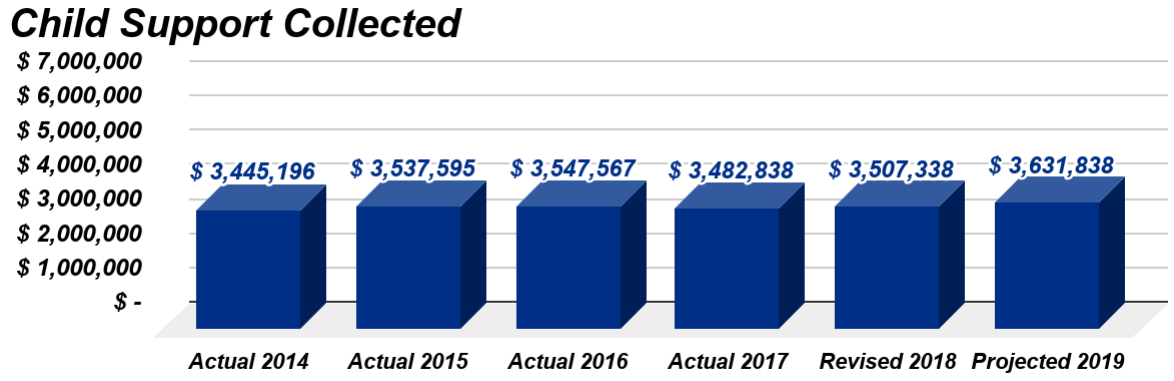
- Served 35% more households than in 2016
- Placed several TANF clients as interns with the Health and Human Services Department to provide real-world work experience in an effort to move them to self sufficiency

Strategic Outcome: Self Sufficiency

GOAL 1: Locate non-custodial parents and obtain financial support for their children

Objectives

- Establish Paternity in 100% of child support cases
- Establish and enforce child support and medical support orders
- Collect greater than 66% of current support owed by non-custodial parents



Prior Year Accomplishments

- Successfully achieved 100% paternity rate
- Continued to exceed program standards established by federal guidelines

HEALTH AND HUMAN SERVICES

CHILDREN, ADULT, AND FAMILY SERVICES

Strategic Outcome: Safe Community

GOAL 1: Provide protective services (child and adult) to ensure the safety, well-being, and permanency of at-risk and vulnerable children and adults

Objectives

- Meet the federal and state performance standards (95%) on timely responses to maltreatment reports with initial victim interview completed/attempted in a timely manner
- Reduce the percentage of congregate care placements to less than 10% of all children in out-of-home care in Broomfield County by January 2019

Child Welfare	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
Percent of Calls Investigated	30%	28%	25%	35%	29%	38%

Prior Year Accomplishments

- Exceeded state performance standards for timely responses to maltreatment reports in 2017
- Presented with a C-Stat award from the Executive Director of the Office of Children, Youth, and Families to recognize Broomfield's excellence in meeting the statewide goal of timeliness of initial response to possible abuse/neglect of children
- Contracted with Savio House to provide visitation supervision on a flexible schedule (including evenings and weekends) to support parental visitation with children
- Doubled the number of licensed foster homes in support to support CAFS goal of placing all Broomfield children in foster care in a Broomfield County home

PUBLIC HEALTH

PUBLIC HEALTH ADMINISTRATION

Strategic Outcome: Health, Leisure, and Educational Opportunities

Goal 1: Work across community sectors to engage, facilitate and foster change through health promotion, disease prevention, and improved determinants of health

Objectives

- Utilize assessment and planning methodologies to identify, evaluate, and understand community health problems, priority populations, and potential threats to the public's health, and use this knowledge to determine what strategies are needed to engage partners and improve health
- Continue to implement a local Public Health Improvement Plan (PHIP) based on a comprehensive assessment of the community's health status
- Develop, implement, and evaluate strategies to enhance and promote healthy living, quality of life, and wellbeing, while reducing the incidence of preventable diseases, injuries, disabilities, and other poor health outcomes across the lifespan

HEALTH AND HUMAN SERVICES

Prior Year Accomplishments

- Collaborated with City and County of Broomfield's Communications and Governmental Affairs Department to promote healthy eating and active living
- Launched second community health assessment in 2017 to develop the community's second Public Health Improvement plan in 2020
- Implemented evidence-based "FitKids 360" children and adolescent weight management program in partnership with SCL Health and Broomfield Recreation center in 2017
- Awarded a 5-year grant to address substance abuse prevention among youth in Broomfield

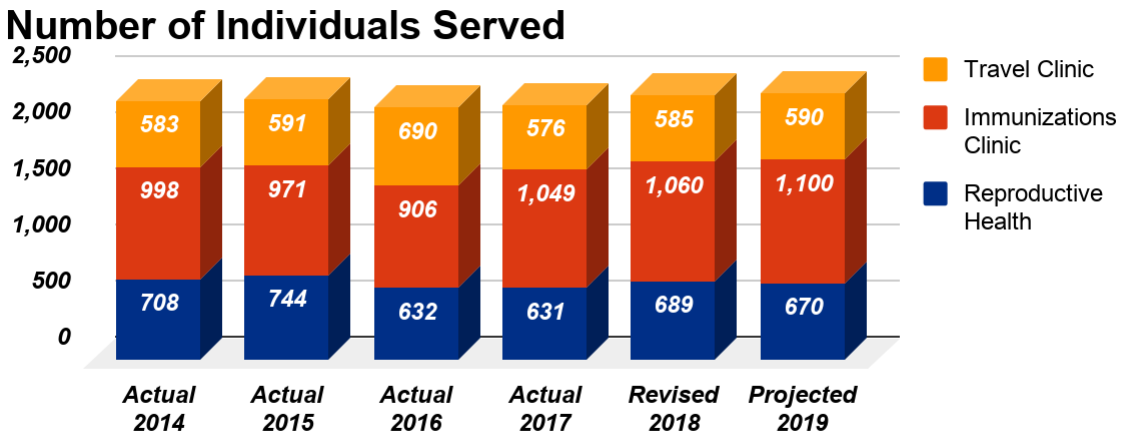
PUBLIC HEALTH NURSING

Strategic Outcome: Health, Leisure, and Educational Opportunities

GOAL 1: Promote and protect the health of diverse populations using knowledge from nursing, social, and public health sciences

Objectives

- Provide vaccinations and immunizations to children and adults
- Provide care coordination for Children and Special Healthcare Needs (HCP) and their families
- Provide low-cost, confidential family planning and preventive health services
- Decrease and prevent physical and social problems common to high-risk populations and protect the health and well-being of families and the community through the nurse home visitation program



Prior Year Accomplishments

- Partnered with CDPHE and one other local health agency to develop Electronic Health Records for use in Reproductive Health Nursing clinics
- Provided technical assistance to local child care centers to assist with the immunization reporting requirements to CDPHE

PUBLIC HEALTH NUTRITION SERVICES - WOMEN, INFANTS AND CHILDREN (WIC)

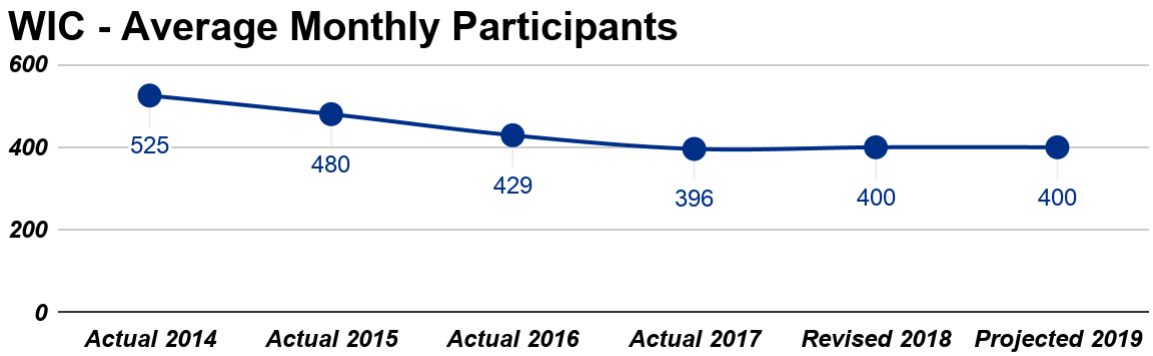
Strategic Outcome: Health, Leisure and Educational Opportunities

HEALTH AND HUMAN SERVICES

GOAL 1: Safeguard the health of low-income women, infants, and children up to the age of five by providing nutritious foods to supplement their diet, quality nutrition education and care planning, referrals within the community, and support and education that assists our clients in a successful breastfeeding experience

Objectives

- ❖ Provided education and resources to parents enrolled in the Broomfield (WIC) program
- ❖ Promoted "exclusive" breastfeeding as a preferred option to women enrolled in the Broomfield WIC program



Prior Year Accomplishments

- ➢ Improved customer service by allowing certain clients to check in by phone or use WICHealth.org for online nutrition education
- ➢ Exceeded objectives in the FY17 Nutrition Education Plan to increase client use of online nutrition education through WICHealth.org
- ➢ Continued to partner with the Broomfield Farmers' Market at Holy Comforter Church for the fourth year to provide "Market Bucks" to WIC families which can be exchanged at the market for fresh fruits and vegetables
- ➢ Increased frequency with which WIC families could use the Market Bucks from twice a month to once a week

ENVIRONMENTAL HEALTH

Strategic Outcome: Environmental Stewardship

GOAL 1: Provide high quality services through investigations, inspections, monitoring and enforcement, and outreach and education to ensure compliance with state and federal environmental health regulations and protect the health of the community and the environment

Objectives

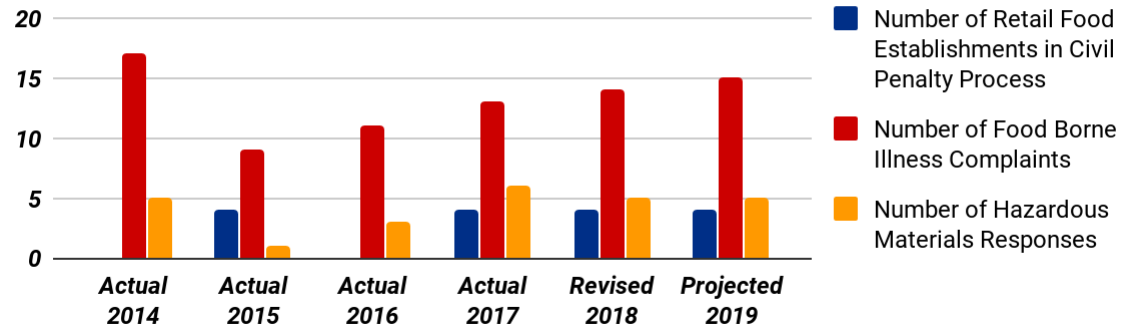
- ❖ Monitor and investigate the causes of epidemic and communicable diseases affecting the public health in Broomfield
- ❖ Enforce the requirements of the Colorado Food Protection Act in Broomfield
- ❖ Provide critical information, perform inspections, conduct investigations, and enforce

HEALTH AND HUMAN SERVICES

regulations pertaining to child care centers, air quality, swimming pools, sewage disposal systems, hazardous material responses, and land use

- ❖ Provide critical information and data related to oil and gas operations in Broomfield, perform inspections, review public health aspects of operator applications, and work with State partners to enforce air quality and oil and gas regulations

Environmental Health Responses



Prior Year Accomplishments

- ➢ Facilitated a Food Safety Forum, provided in-service educational presentations, and reviewed 45 food establishment plans
- ➢ Fully implemented CDPHE's new "Rules and Regulations Governing the Health and Sanitation of Child Care Facilities in the State of Colorado", including adoption and use of the revised inspection form
- ➢ Successfully participated in a full-scale statewide exercise to test the Broomfield Public Health Department's ability to initiate and operate portions of the Public Health Emergency Operations Plan
- ➢ Began review of public health-related sections of the Extraction Oil and Gas application
- ➢ Continued to partner with Broomfield IT-GIS to develop oil/gas interactive mapping and inspection web application for the inspection program

Strategic Outcome: Safe Community

GOAL 1: Issue copies of birth and death certificates as requested by the public

Objectives

- ❖ Achieve 100% compliance with state regulations for issuing birth and death certificates
  - ○ Ensure applicants complete the minimum number of required fields on County application
  - ○ Use available resources and trainings to verify the validity of identification presented by applicants
  - ○ Use birth certificates, marriage licenses, or certified court document to verify eligibility of relationship

Vital Statistics	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Revised 2018	Projected 2019
Number of Birth Certificates Issued	4,048	3,497	3,387	3,414	3,500	3,700
Number of Death Certificates Issued	1,792	1,857	1,033	2,815	3,200	3,400

HEALTH AND HUMAN SERVICES

Prior Year Accomplishments

- ➢ Established a monthly billing agreement with three local funeral homes, allowing the issuance of 50% more death certificates than in 2016

WORKFORCE CENTER

Strategic Outcome: Self Sufficiency

GOAL 1: Assist clients seeking employment to find and maintain suitable work

Objectives

- ❖ Provide effective and innovative training and job search services for those seeking employment
- ❖ Collaborate with the Workforce Board to address the long-term unemployed
- ❖ Create a separate Workforce Division within Health and Human Services in 2018

Prior Year Accomplishments

- ➢ Continued to fully implement the Workforce Innovation and Opportunity Act (WIOA)
- ➢ Conducted monthly job fairs/hiring events
- ➢ Established a Summer Youth Leadership Program serving 12 local area youth
- ➢ Achieved all state mandated goals

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Capital Improvement Program

The Capital Improvement Program (CIP) budget is the result of careful planning and use of the 2005 City and County Comprehensive Plan, The Long Range Financial Plan (LRFP), and cooperation between citizen committees and department staff. The Long Range Plans will be updated during 2018 and 2019 to reflect the 2017 City and County Comprehensive Plan. The focus is on the next five years, but the plan includes details for the next 20 years, plus projects that have been identified that are beyond the 20-year scope. The plan includes capital rehabilitation and asset replacement needs in addition to desires for new amenities and expanded and new facilities. The plan assists with forecasting needs for enhanced capital revenues, such as bond funding, to meet large infrastructure needs.

Capital Improvement Budget Policies

- The City and County will project its equipment replacement and maintenance schedule needs for the next five years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The City and County will develop a multi-year plan for capital improvements, including Capital Improvement Program (CIP) design, development, implementation, and operating and maintenance costs.
- A capital project is defined as a project with a useful life greater than one year and a cost equal to or greater than $10,000. Projects not meeting these criteria are generally funded in operating budgets.
- Equipment will be included in the Capital Budget if it is a replacement of a current asset with a cost equal to or greater than $5,000. New equipment, regardless of the cost, and replacement of equipment costing less than $5,000 are generally funded in operating budgets.

Budget Development Process

The City and County's planning and budget process begins early in the year for the next year's budget. Current revenues and capital project expenditures are closely analyzed to determine if projections are accurate. This process allows for any possible excess project funding to be reduced and programmed into the next year's budget. The current year budget is generally amended in March to appropriate prior-year projects that are in progress and release any funding no longer needed.

The CIP staff begins its qualitative review of a project with the use of a project evaluation form. This form is a decision-making tool that assists in the recommendation of projects. The evaluation primarily focuses on the needs of the community and progress towards Broomfield goals. Staff considers how the project will impact the community, how it fits within the Comprehensive Plan and Long Range Financial Plan, and how the construction costs compare to the end benefit. Projects are also weighted higher if they meet at least one of the following criteria:

- Health and welfare of Broomfield's citizens
- Safety conditions for Broomfield's staff
- Asset protection - to prevent increased future cost
- Opportunity cost - such as grant or joint projects with other entities

Once a project is accepted, the CIP staff proceeds with a more in-depth analysis by considering the following factors:

- If this is a replacement of a current asset, are the expenditures necessary to continue providing the same level of service?
- Will the replacement reduce operating costs? For example, will the cost of labor, materials or other items, such as electricity, be lowered by replacing obsolete equipment?
- What are the future service demands, and will this project be able to meet those demands?
- Is this project required to comply with safety or environmental mandates?

The CIP staff also reviews the estimated cost to ensure it is projected at a reasonable cost. Once a project reaches this point, it is then categorized within one of the 12 city categories and added to the Capital Plan. Projects are then compared within each category and prioritized to like-kind projects. In some cases, such as Open Space and Trails, citizen committees help prioritize the projects within the category. In other cases, staff prioritizes the projects based on need, value to the community, availability of funding source, and other factors. CIP staff also complete alternative analyses, whenever possible. The benefit of this analysis is to ensure that construction costs do not outweigh the benefits of the project.

Budget Calendar

Important dates for the development of the budget are listed in the chart below.

January – February	City Council sets Priorities for Coming Year
March	Citizens and Committees Submit Capital Project Ideas to Staff
April	CIP Department Staff evaluates the current year's projects
April	CIP Department Staff evaluates and develops next year's projects
April-May	Budget and CIP Staff review capital requests with Department Staff
June-July	Citizen Suggestions and input are received
August	Draft Budget is submitted to City and County Manager's Office
September	Proposed Budget is presented to Council for review and consent
September-October	Public Hearing on Proposed Budget; Council Adopts Budget Resolution
December	Budget Document Completed

CIP Fund Summaries

The Sales and Use Tax Capital Improvement Fund

This fund was established to account for the deposit of a portion of sales and use tax revenues collected and dedicated for capital improvements. One-third of Broomfield's 3.5% city sales and use tax revenue collected is earmarked for capital improvements and other costs related to capital improvements, such as studies, planning, consulting, engineering, legal, and financing. The asset replacement fund is a sub-fund created to provide for the replacement of existing capital equipment items within the general government type funds (enterprise fund items are budgeted within the appropriate enterprise fund).

Sales and Use Tax Capital Improvements Fund Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 42,611,609	$ 5,699,653	$ 102,563,064	$ 4,795,370	-15.87%	-95.32%
Revenues	115,068,009	49,363,315	56,605,712	33,318,408	-32.50%	-41.14%
Interfund Activity	9,532,419	5,851,998	6,835,524	3,353,334	-42.70%	-50.94%
Total Sources of Funds	$ 167,212,037	$ 60,914,966	$ 166,004,301	$ 41,467,113	-31.93%	-75.02%
Expenditures	$ 30,690,167	$ 43,298,704	$ 145,568,504	$ 26,081,140	-39.76%	-82.08%
Interfund Activity	11,312,613	7,602,566	7,563,161	8,166,581	7.42%	7.98%
Transfer to Reserves	22,646,193	7,877,265	8,077,265	3,724,679	-52.72%	-53.89%
Total Uses of Funds	$ 64,648,973	$ 58,778,535	$ 161,208,930	$ 37,972,400	-35.40%	-76.45%
Ending Balance	$ 102,563,064	$ 2,136,431	$ 4,795,370	$ 3,494,712	63.58%	-27.12%

The Sales and Use Tax Fund also accumulates funds each year to be used to finance large projects. Funds are allocated for facilities improvements, asset protection, transportation projects, and IT software replacement projects. In 2018, funds are being used for the new Service Center building. In addition to these reserves, $17,000,000 was set aside in a debt service sinking fund to assist in the repayment of the 2017 bonds. The 2019 ending balance of the sinking fund is projected to be $5,296,067.

Sales and Use Tax Capital Improvements Reserves (Allocation for Asset Protection, Facilities Improvements, Transportation Projects, and Telecom Systems)						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 12,429,875	$ 14,380,344	$ 16,149,248	$ 5,324,409	-62.97%	-67.03%
Additions	5,646,193	7,877,265	8,077,265	3,724,679	-52.72%	-53.89%
Uses	1,926,820	16,250,000	18,902,104	-	-100.00%	-100.00%
Ending Balance	$ 16,149,248	$ 6,007,609	$ 5,324,409	$ 9,049,088	50.63%	69.95%

The Conservation Trust Fund

This fund was established to account for the deposit of Colorado Lottery proceeds, which the State shares with city and county governments. Proceeds can be used for the acquisition, development, and maintenance of new conservation sites and capital improvements or maintenance for recreational purposes on any public sites.

Conservation Trust Fund Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 1,227,304	$ 565,226	$ 1,519,398	$ 362,744	-35.82%	-76.13%
Revenues	658,613	612,500	672,600	673,200	9.91%	0.09%
Total Sources of Funds	$ 1,885,917	$ 1,177,726	$ 2,191,998	$ 1,035,944	-12.04%	-52.74%
Expenditures	$ 366,519	$ 703,680	$ 1,829,254	$ 804,050	14.26%	-56.04%
Total Uses of Funds	$ 366,519	$ 703,680	$ 1,829,254	$ 804,050	14.26%	-56.04%
Ending Balance	$ 1,519,398	$ 474,046	$ 362,744	$ 231,894	-51.08%	-36.07%

The Open Space and Park Land Fund

This fund was established to account for sales and use tax revenues earmarked for capital improvements related to open space and park land. In 2019, Open Space and Park Land Fund sales and use tax revenues are estimated at $4,417,820 based on a sales tax rate of 0.25%, 80% of which is designated for open space projects, with the remaining 20% designated for park land and recreation facility projects.

Open Space and Park Land Fund Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 4,038,276	$ 1,815,068	$ 5,179,993	$ 1,191,002	-34.38%	-77.01%
Revenues	5,909,096	4,370,420	5,336,536	4,509,820	3.19%	-15.49%
Total Sources of Funds	$ 9,947,372	$ 6,185,488	$ 10,516,529	$ 5,700,822	-7.84%	-45.79%
Expenditures	$ 2,689,125	$ 1,895,528	$ 5,223,782	$ 3,015,026	59.06%	-42.28%
Interfund Activity	1,339,352	4,094,225	4,096,325	1,193,189	-70.86%	-70.87%
Transfer to Reserves	738,902	4,180	5,420	5,560	33.01%	2.58%
Total Uses of Funds	$ 4,767,379	$ 5,993,933	$ 9,325,527	$ 4,213,775	-29.70%	-54.81%
Ending Balance	$ 5,179,993	$ 191,555	$ 1,191,002	$ 1,487,047	676.30%	24.86%

The Services Expansion Fee (SEF) Fund

This fund was established to account for the deposit of SEF revenues collected by the City. As enacted by City Council in 1995, the City began imposing an excise tax of $1.00 per square foot of new residential construction. The purpose of this fee is to provide funds for future capital costs associated with residential growth. In practice, Broomfield has designated 50% of SEF revenues to be used to fund joint-use educational/municipal facilities in cooperation with the school districts that serve Broomfield. The remaining 50% of SEF revenues are used to fund capital improvements benefiting the residential area paying the fee, such as arterial roadways, parks, community facilities, traffic signals, etc.

Service Expansion Fee (SEF) Fund Sources and Uses of Funds						
	Actual 2017	Original Budget 2018	Revised Estimate 2018	Budget 2019	% Change 18 Original 2019	% Change 18 Revised 2019
Beginning Balance	$ 8,637,737	$ 7,492,676	$ 9,723,408	$ 6,760,247	-8.35%	-30.47%
Revenues	1,372,466	1,430,900	3,133,200	1,901,300	32.87%	-39.32%
Total Sources of Funds	$ 10,010,203	$ 8,923,576	$ 12,856,608	$ 8,661,547	-1.65%	-32.63%
Expenditures	$ 6,350	$ 87,000	$ 5,698,411	$ 722,000	729.89%	-87.33%
Interfund Activity	280,445	291,050	397,950	461,900	58.70%	16.07%
Total Uses of Funds	$ 286,795	$ 378,050	$ 6,096,361	$ 1,183,900	213.16%	-80.58%
Ending Balance	$ 9,723,408	$ 8,545,526	$ 6,760,247	$ 7,477,647	-11.28%	10.61%

The Development Agreement Capital Improvements Fund

The City is involved in several development agreements within the City. All of these agreements are structured so that future revenues are committed to meet development obligations, but only as the revenues are earned. If revenues are not earned from the sources outlined in the agreements, the City is not obligated to fund the expenditures from other sources.

The Development Agreements Fund was established to account for these contractual obligations. A development agreement is an agreement entered into between the City and a developer. Such agreements are designed to 1) share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) provide incentives for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Development Agreements enable Broomfield to promote and protect its sales tax base.

The total expected obligations to be repaid through these future revenues are summarized in the chart below.

Outstanding Development Obligations	
	Actual 2017
Total Estimated Obligation	$ 378,227,059
Cumulative Payments as of 2017	144,001,934
Preliminary Actual Payment in 2018	11,438,998
Estimated Payment in 2019	10,226,693
Total Estimated Obligation as of 12/31/2019	$ 212,559,434

Expenditures by Category

The CIP expenditures by category are summarized in the following chart. As can be seen, substantial projects have been completed in the last five years.

In 2018, the Facilities budget includes $18.0 million for the new Service Center.

In 2017, bonds were issued to fund a reconstruction project for the Broomfield Community Center. The 2018 revised budget for this project is $47.8 million.

Bonds were also issued to fund a $40,000,000 Transportation improvement project for Dillon Road.

The Utility Funds have budgets to continue to build infrastructure in north Broomfield as development in that area picks up. The projects include water line extensions, a water booster station, and sewer lift stations. To meet future growth in the northern area of Broomfield, $30.4 million in sewer projects is budgeted in 2018 and 2019 for this area. A water treatment facility expansion is budgeted at $16.9 million in 2018. Funding is continued for the Windy Gap Reservoir in the Water Fund with a combined 2018 and 2019 budget of $33.5 million.

CITY AND COUNTY OF BROOMFIELD 5 YEAR - CAPITAL PROJECT EXPENDITURES							
	1	2	3	4	5		
Capital Improvement Projects	2015 Actual	2016 Actual	2017 Actual	2018 Revised Budget	2019 Budget	2015 to 2019 Total	% of Total
Building & Facilities	11,602,802	4,502,616	1,548,983	25,144,125	1,328,230	42,126,756	9.00%
Drainage & Storm Water	158,588	62,214	37,950	165,000	103,500	527,252	0.11%
Information Technology	1,742,904	1,950,907	3,308,542	3,583,759	1,633,400	12,219,512	2.49%
Landscaping	493,256	664,963	469,578	960,968	1,046,240	3,635,005	0.74%
Open Space and Trails	4,051,784	3,280,579	1,132,944	5,138,825	4,262,009	17,866,141	3.65%
Parks and Recreation	2,187,977	6,567,177	4,383,508	55,544,278	3,453,962	72,136,902	14.72%
Transportation System	11,797,263	9,414,506	14,949,980	60,347,697	10,109,409	108,618,855	21.76%
Vehicle & Other Equipment	2,959,743	2,187,988	2,063,618	2,010,666	1,868,150	11,090,165	2.26%
Development Agreements	7,948,728	8,240,545	7,378,097	9,320,159	8,151,733	41,039,262	8.37%
Planning, Admin & Other	4,111,317	644,094	1,752,635	859,774	2,685,000	10,052,820	2.05%
Public Art & Cultural - 1% Allocation	124,895	101,394	81,745	499,883	77,658	885,575	0.18%
Water Fund	5,488,968	25,697,525	7,556,599	29,285,466	38,809,050	106,837,608	21.80%
Sewer Fund	2,317,822	2,024,522	6,571,688	36,216,576	12,602,277	59,732,885	12.18%
Water Reclamation Fund	119,334	242,017	302,422	1,021,920	1,788,738	3,474,431	0.71%
TOTAL	55,105,381	65,581,047	51,538,289	230,099,096	87,919,356	490,243,169	100.00%

Recurring Capital Expenditures

The CIP budget includes many projects that are classified as recurring capital expenditures. These expenditures are defined by Government Finance Officers Association (GFOA) as 1) costs that are included in almost every budget and 2) costs that will have no significant impact on the operating budget. The chart below lists the recurring capital expenses by category.

Capital Improvement Projects	Actual 2017	Revised Budget 2018	Estimate 2019
Building & Facility Projects			
Asset Replacement & Refurbishment Fund			
Building Repairs - Citywide	$ 111,505	$ 203,274	$ 200,000
Floor Covering Replacement - Citywide	173,235	220,000	198,000
HVAC Systems Rehabilitation - Citywide	58,415	184,700	124,000
Total Building & Facility Projects	**$ 343,155**	**$ 607,974**	**$ 522,000**
Drainage & Storm Water Projects			
Capital Improvements Fund			
Culvert and Small Bridge Inspections - Citywide	$ -	$ 52,500	$ -
Erosion Control Maintenance - Citywide	5,000	10,500	10,500
FEMA - Letters of Map Revision	8,000	17,000	17,000
Park Drainage Improvements - Citywide	24,950	25,000	26,000
Residential Street Drainage Improvements - Citywide	-	60,000	50,000
Total Drainage & Storm Water Projects	**$ 37,950**	**$ 165,000**	**$ 103,500**
Information Technology Projects			
Asset Replacement & Refurbishment Fund			
IT - Network Hardware/Telecom Replacement - Citywide	$ 90,683	$ 128,318	$ 90,000
IT - PC Equipment Tech Refresh	318,611	658,991	375,000
IT - Telecom System Replacement and Upgrades	6,429	33,169	-
Total Information Technology Projects	**$ 415,723**	**$ 820,478**	**$ 465,000**
Landscaping Projects			
Open Space & Parks Fund			
Irrigation Replacements - Citywide	$ 164,750	$ 232,993	$ 200,000
Park Landscape Improvements - Citywide	76,566	100,000	100,000
Shrub Replacement - Citywide	39,608	40,000	40,000
Tree Replacement - Citywide	104,364	105,000	115,500
Total Landscaping Projects	**$ 385,288**	**$ 477,993**	**$ 455,500**
Open Space Projects			
Open Space & Parks Fund			
Metzger Open Space - Administration and Maintenance	$ 30,000	$ 55,000	$ 65,000
Metzger Open Space - Acquisition Payments to Foundation	274,204	272,203	274,078
Mitchem Property - Environmental Insurance Payment	10,125	10,125	10,125
Open Space - Due Diligence Services	10,782	80,000	85,000
Open Space and Trails Misc. Improvements - Citywide	16,807	40,693	25,000
Open Space and Trails Signage & Kiosks - Citywide	15,326	140,566	101,900
Prairie Dog Management	14,533	24,640	-
Total Open Space Projects	**$ 371,777**	**$ 623,227**	**$ 561,103**
Parks & Recreation Facility Projects			
Capital Improvements Fund			
Parks - Water Reclamation Tap Payments	$ 336,780	$ 785,820	$ 729,915
Conservation Trust Fund			
Playground Improvements - Citywide	-	230,000	230,000
Pool Accessory Equipment Replacement - All City Pools	18,940	14,000	14,000
Open Space & Parks Fund			
Playground Improvements - Citywide	307,144	130,034	-
Total Parks & Recreation Facility Projects	**$ 662,864**	**$ 1,159,854**	**$ 973,915**
Transportation System Projects			
Capital Improvements Fund			
Bike and Pedestrian Striping Modifications - Citywide	$ -	$ -	$ 50,000
Sidewalk Connections - Citywide	9,037	100,000	100,000
Street Light Installation - Citywide	-	26,000	22,000
Traffic Mitigation - Citywide	111,037	177,570	160,000
Traffic Signal Upgrades - Citywide	88,454	127,000	105,000
Transportation Studies - Citywide	91,454	100,000	100,000

Capital Improvement Projects	Actual 2017	Revised Budget 2018	Estimate 2019
Asset Replacement & Refurbishment Fund			
Bridge Inspections and Repairs - Citywide	52,671	50,000	68,000
City-Owned Concrete Replacement (Streets and Parks)	321,797	323,000	323,000
Concrete Curb Ramp Replacement - Citywide	49,171	50,000	60,000
Concrete Replacement (Residential 25%/75%) - Citywide	70,341	70,000	80,000
Pavement Management/Street Sealing Program - Citywide	3,394,446	4,000,000	4,000,000
Traffic Signal & Light Pole Replacement - Citywide	142,834	300,000	210,000
Services Expansion Fee Fund			
School Safety Program	6,350	22,000	22,000
Total Transportation System Projects	**$ 4,337,592**	**$ 5,345,570**	**$ 5,300,000**
Vehicles, Other Equipment and Furniture			
Asset Replacement & Refurbishment Fund			
Facilities - Office Furniture and Equipment Replacement	$ 78,101	$ 94,195	$ 113,000
Non-Mobile Equipment Replacement- Citywide	91,245	259,355	139,600
Recreation & Auditorium - Electronic Audio/Video Equipment Replacement	7,911	30,778	77,100
Recreation & Police - Fitness Equipment Replacement	93,315	156,800	124,000
Vehicle and Mobile Equipment Replacement -Citywide	1,793,046	1,469,538	1,414,450
Total Vehicles, Other Equipment and Furniture	**$ 2,063,618**	**$ 2,010,666**	**$ 1,868,150**
Water Utility Projects			
Raw Water - Purchases, Transmission, & Reservoirs			
Water Fund - Raw Water Purchase	$ 3,771,075	$ -	$ -
Planning and Administration			
Anthem Infrastructure Reimbursement	245,086	317,781	270,010
Water Fund - Master Plan Updates/ Hydraulic Model	35,015	39,985	25,000
Total Water Utility Capital Improvements	**$ 4,051,176**	**$ 357,766**	**$ 295,010**
Sewer Utility Projects			
Planning and Administration			
Developer Reimbursement - Anthem Infrastructure License Fee Credits	$ 125,925	$ 167,535	$ 142,350
Developer Reimbursement - MidCities Sewer Outfall	-	99,733	-
Developer Reimbursement - South Sewer Outfall (Arista area) Old Wadsworth Blvd. to State HWY 121	11,083	12,918	17,427
Total Sewer Utility Capital Improvements	**$ 137,008**	**$ 280,186**	**$ 159,777**
Water Reclamation Utility Projects			
Reuse Water Distribution System - Lines & Facilities			
Public Works - Engineering and Legal Services	$ 66,633	$ 176,000	$ 122,400
Total Water Reclamation Utility Capital Improvements	**$ 66,633**	**$ 176,000**	**$ 122,400**
Planning, Administration & Other Expenditures			
Capital Improvements Fund			
Asset Protection Fund Projects- Citywide	$ 124,000	$ 50,000	$ 50,000
Citizen/Council Priority Projects - Citywide	-	-	25,000
Enhance Broomfield Program	111,430	156,073	100,000
Jefferson Parkway Participation	400,000	400,000	400,000
Neighborhood Grant Program - Citywide	-	10,000	10,000
Oil and Gas - Environmental Testing	-	25,000	-
Total Planning, Administration & Other Expenditures	**$ 635,430**	**$ 641,073**	**$ 585,000**
Public Art & Cultural Projects			
Capital Improvements Fund			
Public Art - 1% Funding	$ 81,745	$ 499,883	$ 77,658
Total Public Art & Cultural Projects	**$ 81,745**	**$ 499,883**	**$ 77,658**
Total Capital Improvement Projects	**$ 13,589,959**	**$ 13,165,670**	**$ 11,489,013**

Major Non-recurring Projects

GFOA defines the classification of major non-recurring capital expenditures as projects that are infrequent and have a specific and significant impact upon current and future years. Some examples of significant costs are 1) the project would require an increase in the tax rate, or 2) would result in a large financial operating cost in future years, or 3) would require additional FTEs.

Each major non-recurring project is described in detail on the following project pages. These pages have the following information:

Title Bar - lists the category, project title, and project code and the total project cost for all years.

Project Code - this is a unique identifier. The first two digits represent the year the project was first funded. The next item is a letter, which identifies the year the project was added to the CIP list. The last four digits represent the numerical order the project was added to the list, starting over each year. For example, project code 09A0071 Broomfield Recycle Center - Building and Site Improvements was funded in 2009, was added to the CIP list in 2007, and was the 71st project added in 2007. The chart below indicates the meaning of the letter codes:

Year first appeared on CIP plan	
0A = On-Going Project	
Z= 2006 and older years	
A = 2007	H = 2014
B = 2008	J = 2015
C = 2009	K = 2016
D = 2010	L = 2017
E = 2011	M = 2018
F = 2012	N = 2019
G = 2013	

Project Description - brief description of each project.

Photo/Map - if available, a photo or map has been included.

Background and Justification - this section describes the conditions leading to the necessity of the request and how it fits in with Broomfield's master planning and/or Council goals.

Problem to be Solved and/or Benefit to Citizens – this section explains why this project is needed. What existing problems will it solve? Will it improve efficiency? How will the citizens benefit from this project?

Alternatives/Consequences if not Funded - this section describes any alternative that may have been considered, and if there will be consequences if the request is not funded.

Project Association - this section has general information about the project and its impact on other capital projects.

Operating Budget Impact - this section estimates the impact this project will have on the Operating Budget. We are continuing to develop standard operating costing for each type of project. For example, a standard trail maintenance cost per foot of trail will be developed. That standard cost can then be applied to new trails added by the project.

Funding Source/Project Budget by Year - this section indicates the fund the project will be paid from, the prior year actual cost, current budget, and future estimated cost to complete the project.

Non-Recurring Capital Expenditures for 2019

Capital Improvement Projects	Budget 2019
Building & Facility Projects	
Capital Improvements Fund	
Police/Courts - Police Vehicle Lot Security Fencing	$ 250,000
Asset Replacement & Refurbishment Fund	
Broomfield Depot Museum - Outbuilding Rehabilitation	$ 241,000
Broomfield Facilties - Parking Lot Lighting Upgrade	99,630
Broomfield Recycling Center - Interior Remodel and Restroom Addition	36,400
City and County Building - Lighting Upgrade	72,000
City and County Building - Second Floor Space Analysis	15,000
Facility UPS Battery Replacement - Citywide	39,200
Police/Courts - Courtroom Bench Replacement	53,000
Total Building & Facility Projects	**$ 806,230**
Information Technology Projects	
Capital Improvements Fund	
IT - CAD to GIS Data Integration	$ 40,400
IT - Communications Conduit Installation	150,000
IT - Computer Endpoint Encryption	48,000
IT - Data Center Migration	100,000
IT - Smart City Project	800,000
Asset Replacement & Refurbishment Fund	
Council Chambers and Conference Room A/V Equipment Upgrade	$ 30,000
Total Information Technology Projects	**$ 1,168,400**
Landscaping Projects	
Asset Replacement & Refurbishment Fund	
Irrigation Control Replacements - Citywide	$ 298,240
Open Space & Parks Fund	
Ash Tree Replacement - Citywide	$ 93,500
Lamar Street - Island Improvements	125,000
McKay Lake Park & Open Lands - Landscaping	74,000
Total Landscaping Projects	**$ 590,740**
Open Space Projects	
Capital Improvements Fund	
Kabert Property - Open Space Acquisition and Site Clearance	$ 162,000
Open Space & Parks Fund	
Harmer-Galasso Open Space Management Plan	$ 100,000
Raptor Policy Study	30,000
Total Open Space Projects	**$ 292,000**
Trail System Projects	
Capital Improvements Fund	
Industrial Lane Bike Lane and Sidewalk	$ 1,832,983
Open Space & Parks Fund	
Frank Varra Park - US 36 Bikeway Trail Realignment	$ 843,500
Great Western Loop Trail	335,000
Rocky Mountain Greenway Trail (Broomfield's Share)	105,000
Broomfield Trail - Lowell to Spruce Meadows - (BT6 phase 3)	100,000
Neighborhood Connection - Hwy 287 to Midway Boulevard (NC5) - Blue Star Park	144,923
Neighborhood Connection - Lowell Blvd. to Mead Street Trail (NC-17)	47,500
Total Trail System Projects	**$ 3,408,906**

Capital Improvement Projects	Budget 2019
Parks & Recreation Facility Projects	
Capital Improvements Fund	
Blue Star Park - Upgrade	$ 43,500
Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection	50,000
North Broomfield Park - Land Acquisition	1,055,497
Asset Replacement & Refurbishment Fund	
Paul Derda Center - Sign Replacement	$ 71,000
Conservation Trust Fund	
Brandywine Park - Parking Lot	$ 310,000
Broomfield County Commons and Broomfield Industrial Park - Lighting Retrofit and Upgrade	44,000
Community Park Ball Field - Playground Shade Structure	31,050
Paul Derda Recreation Center - Pool Grate and Gutter Repair	50,000
Paul Derda Recreation Center - Pool Slide Area Concrete Replacement	40,000
Paul Derda Recreation Center - Replace/Upgrade Florescent Lighting	85,000
Services Expansion Fee Fund	
Emerald Park - Ballfield and Park Improvements	$ 700,000
Northmoor Park - Land Acquisition	1,177,500
Total Parks & Recreation Facility Projects	**$ 3,657,547**
Transportation System Projects	
Capital Improvements Fund	
Bike and Ride Shelters - Citywide	$ 60,000
Huron and 160th Ave Turn Lanes	400,000
SH 128 and US 36 - Bikeway Connection	315,000
Sheridan Blvd/Midway Intersection Improvements	583,000
Sidewalk - 120th Avenue - Main to Teller (South side of street)	341,269
Sidewalk - 120th Avenue (Local) - Pedestrian and Roadway Improvements	1,200,960
Upham Street - Local Roadway and Sidewalk Improvements	500,000
W. Midway Blvd - Bridge over Railroad (Land Purchase)	550,000
W. Midway Blvd. and Kohl Street - Intersection Improvements	25,000
Zuni Street and Quail Creek Drive Roundabout	62,000
Asset Replacement & Refurbishment Fund	
Arista Street Lighting Upgrade	$ 250,000
W. 12th Ave Reconstruction	522,180
Total Transportation System Projects	**$ 4,809,409**
Water Utility Projects	
Raw Water - Purchases, Transmission, & Reservoirs	
Carter Lake Pipeline - In-Line Pump Station Share	$ 280,540
Windy Gap- Storage Reservoir Design And Construction	30,850,000
Potable Water - Acquisition, Treatment & Storage	
North Area Water System Master Plan Improvements - Pipe Capacity and Connections	$ 1,383,500
Potable Water Transmission Lines & Facilities	
Mesa Zone - Booster Station	$ 6,000,000
Total Water Utility Capital Improvements	**$ 38,514,040**
Sewer Utility Projects	
Sewer Collection System - Lines & Facilities	
257 Property Lift Station and Forced Main – East of I-25	$ 5,400,000
Baseline (North Park) - Sac Creek Basin Lift Station	3,000,000
Baseline (North Park) - South Preble Creek Lift Station	3,000,000
Northlands Lift Station - Access Road Design	82,500
Sewage Treatment Facilities	
Wastewater Treatment Facility - Capacity Re-Rating	$ 180,000
Wastewater Treatment Facility - Improvements -New Clean Water STDS - Nutrients (Growth)	520,000
Stormwater and Drainage	
Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match 50%)	$ 260,000
Total Sewer Utility Capital Improvements	**$ 12,442,500**

Capital Improvement Projects	Budget 2019
Water Reclamation Utility Projects	
Reuse Water Distribution System - Lines & Facilities	
Anthem - Connect Reuse Mainlines at Preble Creek and Indian Peaks	$ 1,343,100
Meadow Island - Diversion Structure	84,540
Reuse Water Acquisition and Storage	
Heit Pit - Pump Station/Inlet Improvements	$ 238,698
Total Water Reclamation Utility Capital Improvements	**$ 1,666,338**
Planning, Administration & Other Expenditures	
Capital Improvements Fund	
Butterfly Pavilion	$ 2,000,000
Civic Center - Vision Development	100,000
Total Planning, Administration & Other Expenditures	**$ 2,100,000**
Total Capital Improvement Projects	**$ 69,456,110**

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility Projects

Project Name: **Facility UPS Battery Replacement** **Project #: 19K0020**

Total Project Cost: $235,200

Project Description:

The building Uninterrupted Power Source (UPS) units installed in the George Di Ciero City and County Building, the Detention and Training Center, and the Police/Courts Building will require battery replacement every three years.

Background and Justification:

In the event of a power loss, the UPS units are used to provide short-term power to network servers and computer equipment for continuous, uninterrupted operations until the building generator reaches full power or utility power is restored.

Problem to be Solved and/or Benefit to Citizens:

The life expectancy for the batteries in these units is three years. This request is to have ongoing funds available for replacement every three years to ensure reliable, redundant power.

Alternatives/Consequences if not Funded:

The alternative would be to wait until the batteries fail and not replace at life expectancy.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	39,200	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	196,000	235,200

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility - GDC Bldg

Project Name: **City and County Building - Lighting Upgrade** **Project #: 18M0059**

Total Project Cost: $72,000

Project Description:

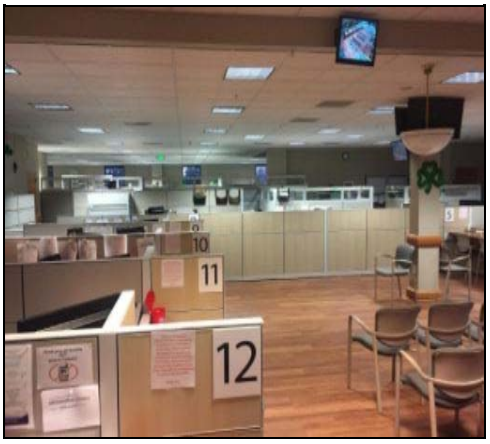
Upgrade the existing recessed parabolic troffer fluorescent lighting fixtures throughout the entire facility (a total of 628 luminaries) with an energy efficient LED light fixture.

Background and Justification:

Existing lighting is energy inefficient and potentially harmful to the environment.
Supposedly these lights can last about 10,000 hours, but their lives are reduced significantly if they are turned on and off too frequently. As a result, users should not use them in places where people could turn them on only briefly. Instead, they should be used in areas where they will be left on for a while. The most alarming drawback of fluorescent lamps, especially among environmentally conscious users, is that the lamps contain mercury. While this element is not toxic or dangerous when the bulbs are being used, it will surely be if the bulbs are broken and not disposed of correctly.

Problem to be Solved and/or Benefit to Citizens:

Replacing existing fixtures with an energy star-rated LED light fixture will cut energy usage by approximately 90%. Receiving a potentially significant rebate on the new fixture from Xcel Energy will also save tax dollars. With an average life expectancy of 100,000 hours, this LED lighting upgrade will equate to potentially 20 years of lighting with minimal maintenance.



Alternatives/Consequences if not Funded:

The consequences of not funding this project will continue to be costly not only by the cost of maintenance but by the cost of ballasts and lamps.

Project Association:

PD Lighting Upgrade

Operating Budget Impact:

The payback on this project is projected to be about 3 years.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	72,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	72,000

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility - GDC Bldg

Project Name: **City and County Building - Second Floor Space Analysis** **Project #: 19N0020**

Total Project Cost: $15,000

Project Description:

Analyze space on the second floor, including Human Resources, Open Space, Finance, and Communications.

Background and Justification:

Facility Services is frequently requested to make changes to office space to make room for new staff, or for changes to the current use of an area. Storage space is insufficient for desk files or required hard copies, and there are small areas of space not being well utilized.

Problem to be Solved and/or Benefit to Citizens:

An in-depth analysis of how the space is being used and the potential for growth is necessary to give staff adequate space to perform their jobs. A review of office/cubicle/desk configurations is needed to allow work groups to be adjacent to each other and space to be used efficiently, while ensuring ADA compliance.

Alternatives/Consequences if not Funded:

Continue to make changes on an as-needed basis.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	15,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	15,000

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility

Project Name: **Broomfield Depot Museum - Outbuilding Rehabilitation** **Project #: 19M0057**

Total Project Cost: $241,000

Project Description:

This request is to stabilize and rehabilitate three historic outbuildings—a Pumphouse, an Outhouse, and the Broomfield-landmarked Honey House—at the Broomfield Depot Museum that are in poor condition.

Background and Justification:

All three structures were on the Crawford Farm and were saved and then moved to their current location on the museum grounds—the Pumphouse and Outhouse in 1992, and the Honey House in 1996. Both the Pumphouse and Outhouse are in very poor condition and are showing signs of imminent failure. The Pumphouse is a safety hazard. If someone were to lean on one of the deteriorated horizontal boards, it is possible it would break.

Problem to be Solved and/or Benefit to Citizens:

Stabilizing and preserving the Outhouse and Pumphouse will allow museum staff and volunteers to interpret them for school groups and the general public. The rehabilitated Honey House could be used for programming space, exhibit space, or storage. This would be a significant benefit to Broomfield and its citizens, both young and old.

Alternatives/Consequences if not Funded:

If the structures are not rehabilitated, they will continue to deteriorate and will eventually need to be torn down for safety reasons.

Project Association:

None

Operating Budget Impact:

There will be no additional operating appropriations once the buildings are rehabilitated. The weekly cleaning schedule for the Depot could include a cleaning of the Honey House, which is modest in size.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	241,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	241,000

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility

Project Name: **Broomfield Facilities - Parking Lot Lighting Upgrade** **Project #: 19N0029**

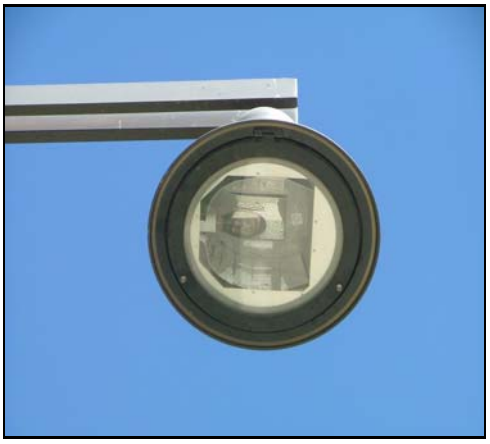
Total Project Cost: $498,150

Project Description:

This is a 5 year project request to improve 246 existing Metal Halide and High Pressure Sodium parking lot lights with LED's.

Background and Justification:

We currently have in place LED lighting at the Health and Human Services, Library and Dog Park parking areas. Light outages from burnt out lamps or ballast in the City and County of Broomfield facility parking lots have been problematic.



Problem to be Solved and/or Benefit to Citizens:

Replace current parking lot lighting with new and efficient LED lighting, improve lighting conditions and reduce energy consumption at George DeCiero Building, Police/Courts, Paul Derda Recreation Center, Commons Park, Broomfield Industrial Park, Detention Center, Service Center, Water Treatment Plant, Wastewater Treatment Plant & Depot Hill.

Alternatives/Consequences if not Funded:

Leave the parking light conditions as is.

Project Association:

None

Operating Budget Impact:

Decrease the energy consumption and may reduce hours required to maintain city owned street lighting and operating materials.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	99,630	99,630

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
99,630	99,630	99,630	0	498,150

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility

Project Name: **Broomfield Recycling Center - Interior Remodel and Restroom Addition** **Project #: 19N0011**

Total Project Cost: $36,400

Project Description:

Remove a wall in Broomfield Recycling Center interior office and add a second restroom back-to-back with the existing restroom.

Background and Justification:

EcoCycle Inc. remodeled the interior of the facility when they were the operating contractor beginning in 2000. EcoCycle provided a very low budget interior finish for the recycled facility. As a cost containment measure they constructed one unisex ADA compliant restroom. The interior of the building hasn't been updated in 18 years.

Problem to be Solved and/or Benefit to Citizens:

The average class size has increased from 8-10 participants to 35-45 participants and average tour group size is currently 25-30 participants. Moving the classes to other locations around the city defeats the original intent of having a one-stop shop with the education center, xeriscape garden, compost demonstration and the recycling drop-off center all co-located at the Broomfield Recycling Center. It is challenging to keep participants engaged while they are watching for an opening in the one and only restroom.

Alternatives/Consequences if not Funded:

Continue to move classes to different venues including the Library, Council Chambers, Zang Spur and Bal Swan Conference Rooms.

Project Association:

Service Center Phase I New Building / Remodel of Existing Building.

Operating Budget Impact:

Maintenance hours will increase slightly because the custodial staff will have two restrooms to clean instead of one.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	36,400	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	36,400

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility

Project Name: **Police/Courts - Courtroom Bench Replacement** **Project #:** **19N0022**

Total Project Cost: **$53,000**

Project Description:

Courtroom bench repairs and refinish of 32 wood benches needing attention.

Background and Justification:

Due to the age (installed in 2001) and daily use of these benches, they have become scratched, cracked, and unpresentable to the public.

Problem to be Solved and/or Benefit to Citizens:

Cost savings by repairing and refinishing.

Alternatives/Consequences if not Funded:

Leaving benches as is may result in safety issues for public with splintering wood.

Project Association:

None

Operating Budget Impact:

If the project is not approved, operating budget will need to be created for ongoing maintenance.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	53,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	53,000

City and County of Broomfield
2019 Capital Improvement Projects

Building and Facility

Project Name: **Police/Courts - Police Vehicle Lot Security Fencing** **Project #:** **09C0005**

Total Project Cost: **$250,000**

Project Description:

This request is to augment the perimeter fence around the west and north parking areas of the Police/Courts building with an electronic security gate and pedestrian gate.

Background and Justification:

The parking areas are utilized for police vehicles and Police/Courts employee vehicles. There have been incidents where City owned and privately owned vehicles have been damaged. Individuals have been found loitering in the parking lot.

Problem to be Solved and/or Benefit to Citizens:

The purpose of the project is to enhance security around the Police/Courts vehicle parking area.

Alternatives/Consequences if not Funded:

Keep the parking area open (as it currently is), use parking lot security cameras, and increase lighting.

Project Association:

None

Operating Budget Impact:

This request reduces operating costs by eliminating vandalism repairs.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	250,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	250,000

City and County of Broomfield
2019 Capital Improvement Projects

Information Technology Projects

Project Name: **Council Chambers and Conference Room A/V Equipment Upgrade**

Project #: **15J0053**

Total Project Cost: **$577,163**

Project Description:

This project will replace the equipment in the Council chambers and meeting room.

Background and Justification:

This project was initially funded in 2016 with the IT Department refreshing some initial conference rooms with new displays, conference phones, and wireless display connections. Due to the volume of rooms that require individual attention and planning with several other departments, this project is revised to be accomplished over multiple years. The original equipment was installed when the building was constructed in 1996.

Problem to be Solved and/or Benefit to Citizens:

Completing this project on a planned, multi-year timeline will allow IT to efficiently approach this project, while maintaining service levels and response times to customers with IT-related issues and projects. The equipment is old, outdated, and no longer works well for the live and viewing audience.

Alternatives/Consequences if not Funded:

Should funding not be provided for this project, the full use and utility of becoming a mobile workforce will be hindered, and additional strain will be placed on the availability of the few conference rooms that have been equipped with collaboration technology

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
176,330	163,833	132,000	30,000	75,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	577,163

City and County of Broomfield
2019 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - CAD to GIS Data Integration** **Project #: 19N0027**

Total Project Cost: $40,400

Project Description:

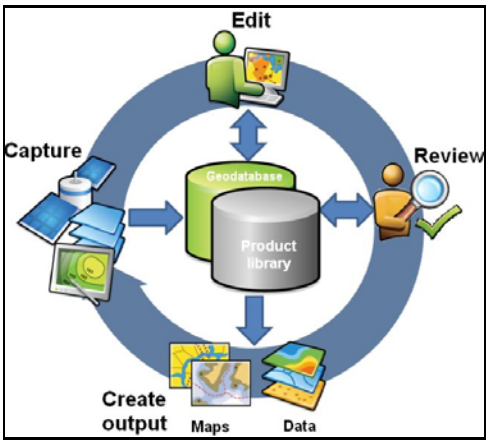
Purchase Feature Manipulation Engine (FME) Cloud and Desktop software licenses.

Background and Justification:

As a growing city Broomfield must find cost effective and efficient ways to manage input to GIS database systems that record GIS data such as parcels, roads, rights-of-way, easements, bridges, buildings, signs, and utility infrastructure. At present the engineering data submitted to Broomfield in the form of AutoCAD design and as-built files are not in a process to be automatically converted to GIS data.

Problem to be Solved and/or Benefit to Citizens:

For a robust extract, transform, and load (ETL) of Computer Aided Drafting (CAD) to Geographic Information System (GIS) conversion solution for the City and County. The data conversion solution will provide decision makers with more data earlier in the design process to make better decisions and give us the potential to create datasets with a huge level of detail. FME Cloud and Desktop also provides data interoperability with several other database and file formats and will be useful for many ETL efforts.



Alternatives/Consequences if not Funded:

Continue to hire private contractors to review, process, and convert data to the GIS format.

Project Association:

None

Operating Budget Impact:

Increase operating budget for annual software maintenance estimated to be $12,500 per year.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	40,400	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	40,400

City and County of Broomfield
2019 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Communications Conduit Installation** **Project #: 17M0003**

Total Project Cost: $900,000

Project Description:

This request is to establish an annual reserve fund to support opportunities to install conduit as part of other development projects when it is in the best interest of the City and County of Broomfield.

Background and Justification:

The majority of the costs to install fiber or other communications media into the ground are the digging costs. It is in the best interest of the City and County of Broomfield to request that the developer add extra conduit for the City and County's future use, which will save hundreds of thousands of dollars. The demand for connectivity has increased exponentially with multiple projects requiring access to a stable and reliable network. Often times, a project will be approved that requires new conduit and fiber in an area that has been dug up for the same purpose within the last two years.

Problem to be Solved and/or Benefit to Citizens:

Several permits to install fiber optics and similar network media are submitted each month. Some of these permits require digging along major roadways or through areas with limited connectivity. A process has been developed to allow the IT Department and other interested parties to participate in the permit review process and determine if there is an opportunity to request the developer to install additional conduits for future use by the City and County. Capturing the opportunity to add conduit significantly reduces the overall costs and expedites the process to utilize the conduit to meet the new requirements.

Alternatives/Consequences if not Funded:

The City and County may continue to miss opportunities to partner with developers and be required to pay full costs for fiber or similar communications media for all future projects.

Project Association:

This project could be associated with all projects that require installing fiber optics or other communications media in the ground throughout the City and County of Broomfield.

Operating Budget Impact:

No anticipated impacts to operating budgets.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	300,000	150,000	150,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
150,000	150,000	0	0	900,000

City and County of Broomfield
2019 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Computer Endpoint Encryption** **Project #: 19N0033**

Total Project Cost: $48,000

Project Description:

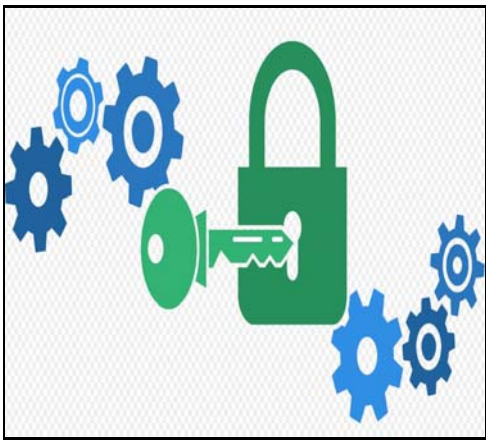
This project will provide an encryption solution for mobile computers (laptops/tablets) for the City and County.

Background and Justification:

At present all information stored on computers and laptops used by the City and County is accessible to anyone who can login or read the hard drive. If one of these computers were to be lost, stolen, or otherwise end up in someone else's hands, a person could easily read all contents of the hard disk including any sensitive data that the City is responsible for protecting.

Problem to be Solved and/or Benefit to Citizens:

The encryption solution will protect Broomfield's data in the event that a computer is lost or stolen by ensuring the computer's hard disk can only be read by authorized users.



Alternatives/Consequences if not Funded:

Continue to operate at risk with computers that have sensitive data.

Project Association:

None

Operating Budget Impact:

Annual operating expense for support coverage and warranty renewal.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	48,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	48,000

City and County of Broomfield
2019 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Data Center Migration** **Project #: 17L0003**

Total Project Cost: $460,000

Project Description:

Update the original Infrastructure as a Service (IaaS) project to migrate the majority of the server and associated applications/systems from the basement of the George DiCiero City and County Building to a commercially data center hosted environment.

Background and Justification:

The existing location for nearly all servers supporting the services for the City and County of Broomfield (CCOB) is in the basement of the George Di Ciero building. Although the server room has been remodeled to provide sufficient power, there are significant concerns related to the physical security, environmental controls, as well as the realistic ability to recover in a timely manner in the event of a disaster. Relocating these servers to a third-party provider will improve levels of service, improve security, enhance system performance, and allow CCOB to establish reliable disaster recovery and continuity of operations capabilities. This project will allow IT Department staff to spend more time solving business challenges and less time maintaining equipment. It will also reduce the burden on the Facilities Department Staff to maintain power, UPS, generator, security, and HVAC systems. Strict service levels would be employed to ensure that hardware and data are secure and maintained and that appropriate backup and recovery protocols are enforced.

Problem to be Solved and/or Benefit to Citizens:

Migrating to an outsourced model will provide a secure, reliable, and redundant alternative. Some servers will remain onsite due to security and performance requirements; however, the objective is to minimize the need to house, support, maintain, and lifecycle server infrastructure.

Alternatives/Consequences if not Funded:

The IT Department will need to make major hardware, software, and firmware upgrades to the existing system in the next three years.

Project Association:

None

Operating Budget Impact:

There will be an increase in the IT Department's operating budget.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	360,000	100,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	460,000

City and County of Broomfield
2019 Capital Improvement Projects

Information Technology Projects

Project Name: **IT - Smart City Project** **Project #: 19M0005**

Total Project Cost: $4,000,000

Project Description:

Improve the quality of life by enhancing and adding new City and County of Broomfield services to the community through the use and access of unified high-speed connected technologies.

Background and Justification:

The factors that are driving the City and County to evaluate the need to connect citizens, businesses and our community to new and emerging opportunities that require access and use of connected technologies. These opportunities include smart cars, smart homes, automated traffic control, sensor based real time monitoring of industrial affects on the environment, telemedicine, uses of artificial intelligence, and many more example of how the Internet of Things (IoT).

The common denominator behind all of the smart technologies and future use of dynamic sensors and artificial intelligence is a universal fast, affordable, and reliable connection. Commonly referred to as broadband services, that are delivered to mobile and static devices. The foundation for broadband services is a network that is comprised of fiber-optics and high-speed wireless communications systems.

Problem to be Solved and/or Benefit to Citizens:

Should City Council decide to proceed with coordinating the development of a universal network, the goals will be to promote economic development, increase options and competition for internet service providers, reduce time to delivery and access barriers for communications between organizations, sensors, or other network aware devices, and paving the way for future education, lifestyle, and health and transportation services.

Alternatives/Consequences if not Funded:

The Information Technology department would recommend utilizing an add service on top of the public WiFi network that could be used to recover costs and possibly support future development of a Smart City network.

Project Association:

This project could be associated with any other CIP request involving the use of fiber optics or other communications media.

Operating Budget Impact:

Depending on the size and scope of what would need to be accomplished, the plan is to utilize a master developer approach to minimize impacts on existing resources.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	800,000	800,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
800,000	800,000	800,000	0	4,000,000

City and County of Broomfield
2019 Capital Improvement Projects

Landscaping Projects

Project Name: **Ash Tree Replacement - Citywide** **Project #: 15J0017**

Total Project Cost: $621,985

Project Description:

The Emerald Ash Borer (EAB), an evasive insect that attacks and kills Ash trees (Fraxins species), has been detected in Boulder. A quarantine on the movement of the EAB has been put in place for Boulder County and portions of Jefferson and Weld Counties.

Background and Justification:

The Ash Tree Replacement Program would be an annual program that would last 5 to 10 years. The program would replant the estimated 2,500 to 3,000 Ash trees that would be lost to EAB. 250 trees would be removed each year, and 200 trees would be replanted annually. Prior to the detection of EAB in Broomfield, large populations of Ash trees located in parks, greenbelts, and street rights-of-way would be strategically selected. After EAB is detected in Broomfield, the removal and replanting of the Ash trees would be concentrated in the areas around where the borer is found. Removal of the small and unhealthy Ash trees, prior to being attacked by EAB, would spread out the replacement cost over a number of years. This request is for planting new trees that will replace the Ash trees that were removed - not for the removal of trees.

Problem to be Solved and/or Benefit to Citizens:

Broomfield's Master Plan requires the planting of trees in greenbelts, parks, and street rights-of-way. This program would provide the resources to replant the Ash trees that will be removed as a result of the Emerald Ash Borer infestation, making it possible for the Parks Department to comply with the Master Plan. Trees were planted for the benefits they bring to the Broomfield community. Replanting the Ash trees will provide benefits and create an urban forest that has both tree species and age diversify. This diversity will lessen the impact that future diseases and insect infestations will have on the urban forest.

Alternatives/Consequences if not Funded:

The Ash tree makes up 13% to 15% of Broomfield's tree population. If the trees that are removed as result of the Emerald Ash Borer infestation are not replanted, the benefits that these trees provide will be lost.

Project Association:

None

Operating Budget Impact:

An additional FTE may be required to coordinate and supervise the Ash replacement program, remove Ash trees, and water newly planted trees.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
78,695	84,290	85,000	93,500	93,500
2021 Funding	**2022 Funding**	**2023 Funding**	**Future Needs**	**Total Project Cost**
93,500	93,500	0	0	621,985

City and County of Broomfield
2019 Capital Improvement Projects

Landscaping Projects

Project Name: **Irrigation Control Replacements - Citywide** **Project #:** **18M0064**

Total Project Cost: **$890,490**

Project Description:

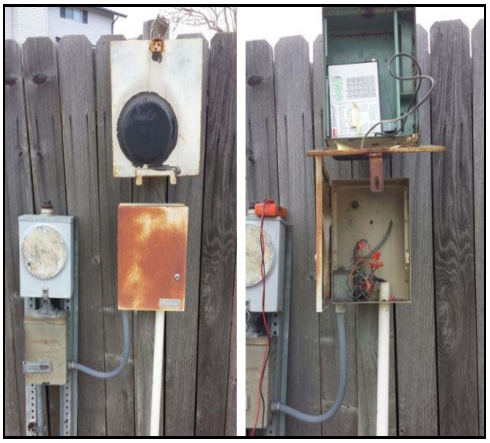
This project addresses a lack of management capability to ninety-seven obsolete irrigation controllers through a technology hardware refresh.

Background and Justification:

In 2015, Parks adopted the newly released Toro Sentinel Version 3, and to date one hundred and ninety-three controllers have been updated to this new operating system. Ninety-seven controllers remain whose outdated hardware components are no longer compatible with Sentinel. Fifty-eight of these were installed prior to 2000 and their enclosures and coordinating peripherals have been rendered obsolete. An additional thirty-four controllers located throughout Arista, Flatirons, and Interlocken were installed under an alternate operating platform (Rainmaster) and were never managed through central control. Since taking back maintenance of these areas from Vargas Property Services in 2011, staff and newly assigned contractors have managed these as stand alone units with no ability to manage or monitor these systems remotely.

Problem to be Solved and/or Benefit to Citizens:

Replacing these controllers located throughout Broomfield will provide full control to all City owned and irrigated properties not currently online with the Toro Sentinel Water Management System. The overall intent is to reduce costs and decrease maintenance needs. To expedite replacement of the controllers and take advantage of the latest technology, Parks is seeking additional funding to complete the update over a three year span. Full control and monitoring capability of all irrigated properties owned and maintained by Broomfield could be achieved by 2020.



Alternatives/Consequences if not Funded:

If additional funding is not supplied, the refresh will be delayed by up to 10 years. A cheaper and non-compatible replacement sacrifices the current $3 million invested in the Sentinel network to date and will not provide the management tools needed to provide higher services with fewer staffing inputs.

Project Association:

None

Operating Budget Impact:

Water usage will decrease up to 25% with the improved management platform resulting in reduction of water costs at affected properties.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	297,975	298,240	294,275

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	890,490

City and County of Broomfield
2019 Capital Improvement Projects

Landscaping Projects

Project Name: **Lamar Street - Island Improvements** **Project #: 12D0045**

Total Project Cost: $125,000

Project Description:

This project would relandscape the islands along Lamar Street from 120th Avenue to East 1st Avenue. It would include reconstruction of the colored concrete edge, installation of subsurface irrigation, and more drought-tolerant plant material.

Background and Justification:

The road segment is the major entry to the Civic Center and is unsightly. The trees and concrete are in decline and are becoming a hazard.

Problem to be Solved and/or Benefit to Citizens:

This project would improve an entryway to the Civic Center.

Alternatives/Consequences if not Funded:

Defer the project or do not improve the islands.

Project Association:

This project will be coordinated with the Civic Center development plan.

Operating Budget Impact:

The project would not significantly affect operating or maintenance costs.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	125,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	125,000

City and County of Broomfield
2019 Capital Improvement Projects

Landscaping Projects

Project Name: **McKay Lake Park & Open Lands - Landscaping** **Project #: 19N0002**

Total Project Cost: $74,000

Project Description:

This request is for appropriate landscaping at the McKay Lake Park and Open Lands in accordance with design plans and the conceptual renderings presented at public meetings.

Background and Justification:

The 15-acre McKay Lake Park and Open Lands project, including the Broomfield Bike Park, was constructed in 2018. Due to the design-build and pioneering aspects of this project and the limited budget, the landscaping was not completed. The habitat enhancement buffer, parking lot and traffic circle areas were landscaped; however, the active play areas (bike park, nature play zones and fitness loop) and public art shade structure in the park were not.

Problem to be Solved and/or Benefit to Citizens:

The park areas and trails are very open and exposed. In the late spring, summer and fall months, it will be very hot. Trees are key to providing adequate shade for users on this large site. While the new nature education and picnic pavilion along the west side of McKay Lake provides significant shade, it is about 0.3 miles (1,800 LF) away from the nature play zones in the park and even further from the nature fitness loop, an inconvenient distance for many users. In addition to providing much-needed shade, landscaping will improve aesthetics and reduce erosion of the large earthen features in the bike park and nature play zones.

Alternatives/Consequences if not Funded:

Continue to not provide shade trees and possible erosion will occur on hillsides in active play areas that would otherwise be retained by the plant material.

Project Association:

It could be combined with construction of the Zuni Street and Quail Creek Drive Roundabout (Project 18K0003).

Operating Budget Impact:

Coordination of all aspects of maintenance and upkeep of the park and open lands with Parks.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	74,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	74,000

City and County of Broomfield
2019 Capital Improvement Projects

Open Space Projects

Project Name: **Harmer-Galasso Open Space Management Plan** **Project #: 19L0020**

Total Project Cost: $100,000

Project Description:

Define a management plan for 132 acres of open space uses on the property such as trails, farming, native grass restoration, wildlife preservation, trailhead parking, signage, open space buffers, and picnicking.

Background and Justification:

In 2015, Broomfield purchased the Harmer-Galasso Open Space. This site is approximately 132 acres and is located east of County Road 7 and south of County Road 6.

Problem to be Solved and/or Benefit to Citizens:

Broomfield's Comprehensive Plan calls for the preservation of 40% open lands. This project contributes to the 40% goal and will allow citizens to more fully enjoy the property by planning for trails and other open space uses.

Alternatives/Consequences if not Funded:

If not funded, the site will continue to exist but public access will be limited.

Project Association:

If any design is anticipated in the near future for the Huron and Sheridan Parkways, the two projects could benefit by sharing information.

Operating Budget Impact:

This project will require standard open space and trails maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	100,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	100,000

City and County of Broomfield
2019 Capital Improvement Projects

Open Space Projects

Project Name: **Kabert Property Purchase - Open Space Acquisition and Site Clearance** **Project #:** 18N0036

Total Project Cost: $562,000

Project Description:

Purchase of Kabert Property and site clean up.

Background and Justification:

The Kaberty Property is located just north of West 120th Avenue and Sheridan Boulevard and is approximately 2.1 acres. An appraisal was completed in October 2017. The land is proposed to be used for a trail corridor that will connect to the Southeast Community Loop Trail, Metzger Farm Open Space and Big Dry Creek Trail. The land will also allow for an open lands buffer between the residential area and commercial center. The Open Space and Trails Advisory Committee reviewed the request on January 20, 2018. City Council also discussed the acquisition on March 13, 2018. As the land is being purchased with the CIP fund, this land may also be used for other purposes that benefit the community.

Problem to be Solved and/or Benefit to Citizens:

The W. 120th Avenue Corridor Sub-Area-Plan call for this parcel to become part of an open lands corridor to buffer the residents to the north and to provide for a trail connection from North Midway Park to Lowell Boulevard.

Alternatives/Consequences if not Funded:

The trail would have to be relocated or not pursued.

Project Association:

A future project is proposed to allow for the removal of the buildings and site clean-up.

Operating Budget Impact:

This property will require standard open lands and trail maintenance.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	400,000	162,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	562,000

City and County of Broomfield
2019 Capital Improvement Projects

Open Space Projects

Project Name: **Raptor Policy Study** **Project #: 19N0018**

Total Project Cost: $30,000

Project Description:

The Broomfield Bird Club requested that staff and the Open Space and Trails Advisory Committee develop a Raptor Policy.

Background and Justification:

This request was discussed with OSTAC and it was agreed that it would be appropriate to proceed with the project. The funding will cover a wildlife biologists time to assist the open space staff with development of the policy.

Problem to be Solved and/or Benefit to Citizens:

The Raptor Policy will be an addition to the Broomfield Prairie Dog Policies and Coexistence with Wildlife Policy that will benefit the Broomfield community by identify ways to conserve raptors in Broomfield.

Alternatives/Consequences if not Funded:

Broomfield will not have information available to the public and developers to foster raptor conservation.

Project Association:

Tie concepts from the proposed Raptor Policy into the update of the Open Space, Parks, Recreation and Trails (OSPRT) Master Plan.

Operating Budget Impact:

None

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	30,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	30,000

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Frank Varra Park - US 36 Bikeway Trail Realignment** **Project #: 19N0001**

Total Project Cost: $843,500

Project Description:

Re-align a section of the multi-use trail/US 36 bikeway in Frank Varra Park.

Background and Justification:

During the 2013 rain events, the retaining wall that supported this section of trail was damaged and portions washed away, which has allowed for erosion to continue to occur just below this section of trail. In 2015, the bikeway section that was undermined by both the runoff and erosion necessitated the use of a polyfoam material to level the trail and fill the void occurring under the concrete. In October 2016, the irrigation mainline for the Varra Park and Flatirons crossing mall along this section was damaged by further erosion and burst. The resulting water flow that occurred caused additional erosion undermining the bikeway and caused further erosion of the hill below. Temporary fill material and erosion control measures were put in place after the irrigation main was repaired. During the warm weather season, because of the steep slope above the bikeway, there is a lot of runoff from irrigation as well as rainwater across and under the trail. This is undermining the trail as well as creating slick conditions on the trail surface. There is also a buildup of moss at times that makes the bikeway slippery, causing a hazard for both bicycles as well as pedestrians. The same shading and drainage causes an above average number of ice issues during the winter, resulting in numerous complaints from trail users.

Problem to be Solved and/or Benefit to Citizens:

This project includes: construction of approximately 2,400 lf of 12-foot wide concrete trail, earthwork, potential retaining walls, and safety railings; to make it safer for pedestrians and bicycles year round. Realignment and widening the trail to 12ft allows for users to navigate each other more safely and brings this segment of trail up to the same width as the other parts of the US 36 bikeway.

Alternatives/Consequences if not Funded:

This trail segment has been incorporated into the 18 mile US 36 Bikeway described as "A Highway for Cyclist". The consequences if not funded are a likely increase in complaints and claims from its many regional users.

Project Association:

There is currently a request to fix the slope issues-18M0062

Operating Budget Impact:

The trail will require plowing per Broomfield's US 36 Bikeway maintenance agreement.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	843,500	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	843,500

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Great Western Loop Trail** **Project #: 19L0019**

Total Project Cost: $335,000

Project Description:

The Great Western Loop includes two trail segments. The first segment will branch off of the future Skyestone Trail and connect to the Rocky Mountain greenway Trail. The second will connect Skyestone neighborhood to Rocky Mountain Greenway Trail.

Background and Justification:

The Rocky Mountain Greenway Trail is a regional trail that extends from the Rocky Mountain Arsenal, connects to the Two Ponds Wildlife Refuge, and currently ends in Bromfield on the east side of Indiana Street. The Rocky Mountain Greenway is planned to extend all the way to Rocky Mountain National Park.

Problem to be Solved and/or Benefit to Citizens:

The Great Western Loop Trail will provide public trail access from Broomfield to the Rocky Mountain Greenway Trail. The Comprehensive Plan encourages an appreciation of the outdoors, active living, and an interconnected trail system.

Alternatives/Consequences if not Funded:

Cocial trails will develop in the area as there will likely be trail access pressure to reach the Rocky Mountain Greenway.

Project Association:

None

Operating Budget Impact:

This trail will require standard trail maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	335,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	335,000

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Industrial Lane Bike Lane and Sidewalk** **Project #: 17K0002**

Total Project Cost: $2,035,001

Project Description:

A bike lane is proposed along both sides of Industrial Lane from the intersection of Midway Boulevard/E. Flatiron Crossing Drive to the trail access to the East Park Underpass at US 36.

Background and Justification:

The project involves painting bike lanes on the existing asphalt on 1700 LF of Industrial Lane and widening the asphalt shoulders to accommodate the bike lanes on 4000 LF of Industrial Lane. The length of the 10-foot concrete sidewalk/multi-use trail is approximately 6000 LF. A crosswalk is proposed to be constructed where the bike lanes merge into the proposed 10-foot sidewalk/multi-use trail (if this improvement is not already included in the Pedestrian Bridge project). This project could be constructed in phases.

Problem to be Solved and/or Benefit to Citizens:

The intent of the project is three-fold: 1) Create safe bike and pedestrian access along Industrial Lane; 2) Increase accessibility for all pedestrians and bikers to the US 36 Bikeway and Pedestrian Bridge; and 3) Provide safe and direct access from the developing 96th Street neighborhood to existing neighborhoods and commercial areas in Broomfield.

Alternatives/Consequences if not Funded:

Other alternatives were reviewed, but the limited right-of-way and the numerous driveway cuts along Industrial Lane made them expensive and unsafe.

Project Association:

This project is associated with the future Pedestrian Bridge that extends from Midway Boulevard over the BNSF railroad tracks to the East Park/US 36 Underpass.

Operating Budget Impact:

Additional asphalt and concrete would increase maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	2,018	200,000	1,832,983	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	2,035,001

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Rocky Mountain Greenway Trail (Broomfield's Share)** **Project #:** **19N0019**

Total Project Cost: **$105,000**

Project Description:

An Intergovernmental Agreement was approved by City Council on September 5, 2017 that calls for a Broomfield contribution to the project of $105,000 subject to City Council approval.

Background and Justification:

Broomfield is a partner in the Rocky Mountain Greenway Trail project along with five other local governments.

Problem to be Solved and/or Benefit to Citizens:

This request is submitted to plan for the potential trail.

Alternatives/Consequences if not Funded:

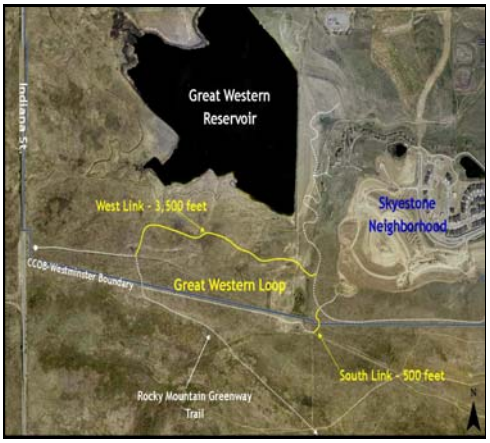
Broomfield would not participate in the project.

Project Association:

The Great Western Loop Trail.

Operating Budget Impact:

Broomfield would maintain the potential trail segment on Broomfield property.



Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	105,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	105,000

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Broomfield Trail - Lowell to Spruce Meadows (BT6 phase 3)** **Project #:** **12F0002**

Total Project Cost: **$736,850**

Project Description:

This project includes a 10-foot wide concrete trail with a two to three foot soft surface jogging/equestrian path, spanning 4,300 feet from Lowell Boulevard to the boundary of Spruce Meadows near Federal Boulevard.

Background and Justification:

Phase III will be passing along the south side of the Community Ditch through residential neighborhoods and will utilize the FRICO ditch road. There may need to be an improved and constructed crossing of a lateral ditch near Federal Boulevard within this project. Because the BT-6 Trail is such a large section of trail, it has been broken into three phases.

Problem to be Solved and/or Benefit to Citizens:

This section is a part of the Broomfield Trail system and would close part of the gap between the southern portion of Broomfield, Spruce Meadows, Anthem, and North Park neighborhoods to the north.

Alternatives/Consequences if not Funded:

The alternative would be to defer or phase this project in sections.

Project Association:

None

Operating Budget Impact:

Once constructed, this project will require standard trail maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
11,850	0	0	100,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
625,000	0	0	0	736,850

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Neighborhood Connection - Highway 287 to Midway Boulevard (NC-5) - Blue Star Park** **Project #: 19Z0155**

Total Project Cost: $144,923

Project Description:

This project will construct an 8'-10' concrete pathway with appropriate wayfinding, regulatory signage and intersection improvements along West Midway Blvd. from the Garden Center and along the east side US 287 to W. 6th Avenue.

Background and Justification:

The existing pathway from Midway Park ends near the Garden Center and does not offer a connection to, or across, US Highway 287.

Problem to be Solved and/or Benefit to Citizens:

This trail connection will provide a safe walkway from the residential areas to the business section on Midway.

Alternatives/Consequences if not Funded:

Defer project

Project Association:

None

Operating Budget Impact:

This project will require standard sidewalk maintenance.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	144,923	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	144,923

City and County of Broomfield
2019 Capital Improvement Projects

Trail System Projects

Project Name: **Neighborhood Connection - Lowell Blvd to Meade Street Trail (NC-17)**

Project #: 19N0004

Total Project Cost: $47,500

Project Description:

Provide a short-cut for residents between Broomfield County Commons Open Space and Metzger Farm Open Space to the south.

Background and Justification:

This trail was identified as "Neighborhood Connection-17" in the Open Space, Trails, Parks, and Recreation Master Plan. The project will include a 6- to 8-foot concrete trail, several new trees, and a fence to buffer the residence to the south. A construction easement will also be necessary to build the project. The trail is 250 feet long.

Problem to be Solved and/or Benefit to Citizens:

This neighborhood trail will provide a convenient shortcut for residents that want quick access to Lowell Boulevard businesses, Broomfield County Commons Open Space and Metzger Farm.

Alternatives/Consequences if not Funded:

Not build this trail.

Project Association:

None

Operating Budget Impact:

This concrete trail will need to be maintained and plowed. The trees and irrigation will need to be maintained.

Funding Source: Open Space and Parks Fund

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	47,500	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	47,500

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Blue Star Park Upgrade** **Project #: 19M0013**

Total Project Cost: $435,360

Project Description:

This project is requesting a complete upgrade to Blue Star Park (Midway 1).

Background and Justification:

The Blue Star Memorial highway was developed in 1945 to pay tribute to the Armed Forces in many states. In the summer of 1964, the City dedicated only its 3rd park at the time as Blue Star Memorial Park. Soon after the park continued to develop, some of these developments included: a shelter with picnic tables, shrub beds, and irrigated turf. This park is a symbol to the City, it not only represents the 1st park to the chain of parks at Midway, but it also represents the entrance to the City and County of Broomfield as a whole. Throughout the years, there have been minor updates with installations of amenities, irrigation systems, roadways, and more recently upgrades to the horticulture beds. The outdated amenities, degrading roadways and concrete, pedestrian travel paths through the turf accessing the apartments to the south present a number of growing concerns as to why this park should be considered for a complete upgrade. This shelter and park are rarely considered for recreational rentals and hardly frequented by park patrons as more than a pass through.

Problem to be Solved and/or Benefit to Citizens:

Proposed Blue Star Park Upgrades include .95 acres, Updates to irrigation systems, Updates to horticulture beds, Addition of 300lf. Of Sidewalk, Update to roadway and parking lot (ADA Compliant), Update to Drainages, Update to Amenities, Shelter, Grills, Picnic Tables, Bike Rack, Park Signage, Trash Receptacles and Disc Golf Kiosk.

Alternatives/Consequences if not Funded:

If this park is not considered for an upgrade, the continuation of degradation to all the amenities, roads, irrigation, etc. will steadily increase. This park will continue to be neglected by park patrons, where there is the possibility to making this another great park for the City and County of Broomfield.

Project Association:

None

Operating Budget Impact:

None anticipated

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	43,500	391,860

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	435,360

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Brandywine Park - Parking Lot**

Project #: **19N0024**

Total Project Cost: **$310,000**

Project Description:

Upgrade the parking lot at Brandywine Park including repaving the existing lot, adding a turn-around loop, permanent shade structure, and port-o-let structure.

Background and Justification:

The existing parking lot at Brandywine Park is narrow and as a result, makes it difficult for drivers to maneuver, especially during busy times of day. Adding a turn-around loop at the south end of the lot would make child drop-off and pickup much safer and more efficient. The asphalt is thin, and has numerous potholes that go clear through to the subgrade.

Problem to be Solved and/or Benefit to Citizens:

By removing this damaged surface, regrading the lot and adding an inlet and storm sewer for better drainage, the parking lot will have a much longer lifespan.

Alternatives/Consequences if not Funded:

Leave the parking lot as is.

Project Association:

Brandywine Park Upgrades.

Operating Budget Impact:

Slight increase to operational costs for snow removal.

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	310,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	310,000

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Broomfield Community Center - Brunner Reservoir Boardwalk Trail Connection**

Project #: 19N0039

Total Project Cost: $512,000

Project Description:

Reconstruct a trail connection between the Community Center and Brunner Reservoir.

Background and Justification:

Due to the constraints of the Broomfield Community Center Reconstruction project, the existing concrete trail connection along the west bank of the Brunner Reservoir will be removed to make room for the new facility and associated parking. To keep the existing Senior Center open during construction of the new facility, minimizing wetland impacts and to keep the existing trail connection within the project, the new facility would need to be shifted to the west to make room between the wetlands along Brunner Reservoir and the new facility; however, this shift would significantly reduce the available parking on site by approximately 32 spaces as well as complicate the constructability of the new facility due to the proximity of the existing Senior Center during construction.

Problem to be Solved and/or Benefit to Citizens:

To maintain a similar trail connection while maintaining all the desired programing and building layout needs and minimizing impacts to the existing wetlands, the proposed solution is to construct an 8 foot wide boardwalk trail connection over the wetlands and open water of Brunner Reservoir to connect the promenade trail between the Community Center and the Bay to the trail that runs along the north of Brunner Reservoir. The proposed solution would maintain a similar travel distance as the existing trail connection while minimizing the wetland impacts as well as creating an new trail experience over water that currently does not exist in Broomfield.

Alternatives/Consequences if not Funded:

An added trail connection between the existing trail to the north of Brunner Reservoir over the irrigation ditch to The Field trail network that connects to the sidewalk along Spader Way at E 3rd Avenue.

Project Association:

Broomfield Community Center Reconstruction project.

Operating Budget Impact:

Boardwalks in marine environments require various levels of maintenance.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	50,000	462,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	512,000

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Broomfield County Commons and Broomfield Industrial Park - Lighting Retrofit and Upgrade** **Project #:** **19N0015**

Total Project Cost: **$44,000**

Project Description:

Retrofit 55 existing park lighting fixtures to energy efficient LED lighting at Broomfield Industrial Park and County Commons Park.

Background and Justification:

Existing ballasts are at the end of life expectancy.

Problem to be Solved and/or Benefit to Citizens:

LED Lighting will allow for annual energy savings and labor cost. Decreasing wattage will result in a decrease of energy consumption and lower costs to the CCOB.

Alternatives/Consequences if not Funded:

Continue to utilize outdated and more costly lighting technology and continue to replace ballasts and components as they fail.

Project Association:

None

Operating Budget Impact:

After retrofit has been completed, it will allow for maintenance to be focused in other areas.

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	44,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	44,000

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Community Ballfields - Playground Shade Structure** **Project #: 19M0014**

Total Project Cost: $31,050

Project Description:

This project is for the addition of a concrete pad/shade structure/picnic tables at the Community Ballfield playground, to accommodate the high number of patron use.

Background and Justification:

In 2016, the Community Ballfields playground was upgraded. This upgrade was meant to boost the size and attributes, which in turn has made this playground one of the most heavily used throughout the City and County. The use of this area has grown significantly over the year, with baseball usages, bay users, and a regular stream of people coming to the park to specifically use the playground. In addition, during the past year we have also had a steady increase of complaints from the park users at this site, often inquiring about additional seating and shade. We have temporarily set out portable tables, but this has presented issues with patrons moving these tables to unideal locations for other users and city works such as mowing operations. With the future developments of the Civic Center, we would like to also be more adaptive to the potential growth that will eventually occur in this area.

Problem to be Solved and/or Benefit to Citizens:

This project would include: a concrete pad (350 sq./ft.), a 10'x10' shade structure, 2 new picnic tables, a trash receptacle, a recycling receptacle, and possibly a grill. These improvements would prove extremely useful in providing accommodations that have been requested several times since the playgrounds improvements have occurred. This would also provide greater accommodations for the increasing number of patrons that attend baseball/softball tournaments, and the spillover crowd that frequents this area during attendance at The Bay.

Alternatives/Consequences if not Funded:

Continue to have a large number of patron requests for shade and seating. Continued staff time will be needed by the Mowing Operations and the Ballfield Maintenance Crew to relocate the temporary tables that have been placed near the playground a

Project Association:

None

Operating Budget Impact:

Small increase to the operating budget for maintenance.

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	31,050	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	31,050

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Emerald Park - Ball Field and Park Improvements** **Project #: 15Z0171**

Total Project Cost: $765,000

Project Description:

This project would enhance and upgrade the Emerald Park ball field area adjacent to Emerald Elementary School.

Background and Justification:

Improvements to the fields will include a new irrigation system, a new backstop and fence structures, new turf, improved infields, a park shelter, and replacement of the old basketball court and horseshoe pits.

Problem to be Solved and/or Benefit to Citizens:

This project will improve the existing outdated ball park. The backstop fencing is not sufficient and is unstable. Updating this field will give Broomfield an additional area for games.

Alternatives/Consequences if not Funded:

Defer the project or phase the project.

Project Association:

None

Operating Budget Impact:

Depending upon the terms of an agreement with Boulder Valley School District, maintenance and operating costs could increase.

Funding Source: Service Expansion Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	65,000	700,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	765,000

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **North Broomfield Park - Land Acquisition** **Project #: 17L0058**

Total Project Cost: $4,456,491

Project Description:

Review and acquire 75 - 100 acre property in Northern Broomfield for a regional Parks and Recreation complex.

Background and Justification:

Preparing for future growth and demand on Parks and Recreation facilities. This additional parks inventory will help meet growing demand for multi-use playing fields.

Problem to be Solved and/or Benefit to Citizens:

As Broomfield's population increases, it will also be necessary to provide recreation and library services to the residents in this location.

Alternatives/Consequences if not Funded:

Not explore possible sites for a future regional park and facility.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	1,290,000	1,055,497	1,055,497

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
1,055,497	0	0	0	4,456,491

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Northmoor Park Purchase**

Project #: 18N0003

Total Project Cost: $1,177,500

Project Description:

Purchase Northmoor Park located at 1335 Birch Street.

Background and Justification:

Northmoor Park, at 1335 Birch Street, which is bounded by E. 14th Street on the north, E. 13th Street on the south, and Birch Street on the west is owned by the Boulder Valley School District (BVSD). The approximately 8.73 acre parcel is currently used as a park by the City and County of Broomfield. Broomfield has leased the park from BVSD since 1977, under the Northmoor School Site Lease Agreement. The lease was renewed in 1983 and the lease expired in 2013. BVSD obtained the property in 1961 as part of a subdivision process for the surrounding neighborhood. The site was to be used for the construction of a school.

Problem to be Solved and/or Benefit to Citizens:

Following the expiration of the lease, BVSD and Broomfield staff discussed future use of the property. The District determined that it would not need the site for a future school. The parties agreed that $1,177,500 represented fair value to the District for the purchase of the property by Broomfield for use as a park. A Contract to Buy and Sell Real Estate reflective of this value has been negotiated with the District.

Funding for the acquisition of Northmoor Park by Broomfield would be accomplished by using the funds that Broomfield collects Service Expansion Fees (SEF) on residential development in the community. BVSD has consented to the use of the joint use SEF funds for this purpose and has agreed to use the sale proceeds from Northmoor Park on projects benefiting BVSD schools within Broomfield.

Alternatives/Consequences if not Funded:

Do not purchase the park or renegotiate for a different price.

Project Association:

None

Operating Budget Impact:

No additional operating costs.

Funding Source: Service Expansion Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	1,177,500	0	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	1,177,500

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Pool Grate and Gutter Repair** **Project #: 19K0045**

Total Project Cost: $50,000

Project Description:

The deck and pool grate system on and around the pool at the Paul Derda Recreation Center is in need of replacement. Current grates are 10 years old and are starting to breakdown due to use.

Background and Justification:

The gutters are losing their non-skid surface, are worn, faded, have lost color and do not appear attractive. Over the years and due to the soil erosion and ground shifting around and under the building, the current deck drainage is no longer adequate. Additional drainage holes are needed to help with flow and turnover, as well as proper drainage from the deck to sewer, and to maintain health and safety standards.

Problem to be Solved and/or Benefit to Citizens:

Due to shifting ground, the deck drainage is no longer efficiently draining to the sewer. Water and debris sit idle and becomes stagnant. In order to remove the build-up, the gutters have to be taken off, cleaned, scrubbed, hosed, and occasionally snaked due to back up. The drains often smell due to improper drainage and chemicals must be used to maintain the health and well-being of customers.

Alternatives/Consequences if not Funded:

Will continue to use current system in place, replacing and repairing sections of the deck and pool grate and gutter system as they become chipped, cracked, or to slippery for use.

Project Association:

This project will be completed during scheduled facility closure.

Operating Budget Impact:

None

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	50,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	50,000

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Pool Slide Area Concrete Replacement**

Project #: 19M0011

Total Project Cost: $40,000

Project Description:

Replace current concrete area around bottom of both the innertube slide and body slides. Current deck is set in about an inch to allow for mats to be placed on top.

Background and Justification:

Currently dri-dek mats are installed at the bottom of the slide areas at PDRC in the swimming pool area. For the mats to fit flush with the deck, there is an inch drop between the edge of the tile, and the current concrete deck. The mats lay on top of the concrete deck. The original design was intended to help with water drainage as well as potential safety concerns with an abundance of water on the deck. Design was intended to allow the water to flow over the mats, drain down, and the mats to provide added slip protection due to the drainage holes and added texture on the mats.

Due to consistent use, water, chemicals, cleaning and general wear and tear, the mats needs to be totally replaced to maintain their appearance as well as for safety. Over time, they shrink, no longer match up with the edge of the pool, rip/break, or bunch up in areas, all causing potential safety concerns.

Mats have been replaced five times over the past 12 years, averaging replacement needed once every 2 years. Mats will be replaced again in 2017. Total cost to replace the mats is $4,000 totaling $20,000 spent over the past 12 years.

A long term solution is desired to avoid continued replacement of the mats as well as labor to keep them clean, replace them, and general maintenance, as well as costs associated with replacing them every 2 years. Removing the existing mats and re-doing the existing concrete so that it matches the rest of the deck, will replace the need for mats in that area.

Problem to be Solved and/or Benefit to Citizens:

Cost savings in not replacing the mats, staff time and labor, increased safety and overall function in area.

Alternatives/Consequences if not Funded:

Mats will need to continue to be replaced every 2 years, averaging a total cost of $4,000 every other year that will need to be budgeted.

Project Association:

None

Operating Budget Impact:

None anticipated

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	40,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	40,000

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Recreation Center - Replace/Upgrade Fluorescent Lighting**

Project #: **16H0013**

Total Project Cost: **$449,998**

Project Description:

Replace/upgrade present fluorescent indirect lighting in cove cavities throughout Paul Derda Recreation Center with LED strip lighting. The present lamps are positioned in difficult-to-reach areas throughout the building.

Background and Justification:

Remove present fixtures (approximately 900), replace with modified LED strip lighting (approximately 2,500 feet), and provide the same foot candle requirements as the existing fixtures. Installation will be performed by Facility Services staff. The project would be completed in sections, as different areas are accessible without interfering with customers. It is anticipated that the work will be completed in approximately 60 to 90 days. The LED lights last an average of 60,000 to 100,000 hours with a five-year product warranty.

Problem to be Solved and/or Benefit to Citizens:

The cove lighting serves as an aesthetically enhancing feature in the facility, not a direct-use light. This would save money on staff time and elctric costs by reducing needed maintenance and energy usage.

Alternatives/Consequences if not Funded:

Continue to pay excessive electrical and maintenance costs annually.

Project Association:

None

Operating Budget Impact:

Potential savings of $96,360 per year.

Funding Source: Conservation Trust Fund (Lottery Proceeds)

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	54,998	55,000	85,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	255,000	449,998

City and County of Broomfield
2019 Capital Improvement Projects

Parks & Recreation Facility Projects

Project Name: **Paul Derda Center - Sign Replacement** **Project #: 19N0030**

Total Project Cost: $71,000

Project Description:

Replace the entrance sign at the Paul Derda Recreation Center.

Background and Justification:

The Paul Derda Recreation Center (PDRC) was constructed in 2003. With construction, a monument sign at the entrance from Lowell Boulevard was built. Due to shifting subgrade, the sign has developed a crack across the face of the sign, the emblems have fallen off and the western plaster has cracked.

Problem to be Solved and/or Benefit to Citizens:

The monument sign to the PDRC provides information to residents and visitors and the monument sign style is consistent within Broomfield. All major Broomfield facilities have signage. The existing sign is in disrepair and is not meeting Broomfield's residents expectations.

Alternatives/Consequences if not Funded:

The facility could have no monument sign or a less expensive sign could be installed.

Project Association:

Monument sign at the dog park.

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	71,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	71,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Arista Street Lighting Upgrade** **Project #: 16K0027**

Total Project Cost: $2,029,000

Project Description:

The project request is to bring the Arista Development to Xcel Energy standards and specifications for street lighting and retrofit existing Induction Street lighting to a full LED system.

Background and Justification:

Staff will hire a consultant firm to study and evaluate the project at the Arista Subdivision so it meets Xcel street standards and Xcel's IGA for maintenance.

Problem to be Solved and/or Benefit to Citizens:

The street lighting throughout the Arista development is failing on a large scale and is not maintainable in its current configuration. The lighting was installed to meet private parking lot criteria instead of Xcel's standards and included the use of direct bury aluminum that ran to the street lights from shared power distribution center panel board boxes. The shared power distribution centers were installed side by side with irrigation and other buildings' electrical power that share one meter that runs everyone's electrical requirements. As a result, the city is most likely paying for private electricity usage in the area.

Alternatives/Consequences if not Funded:

Mobile light towers can provide street lighting and power traffic signals if necessary. This solution will increase overtime and fuel costs significantly.

Project Association:

None

Operating Budget Impact:

Once completed, this project is anticipated to save staff time due to decreased maintenance.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	29,000	250,000	250,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
250,000	250,000	250,000	750,000	2,029,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Bike and Ride Shelters - Citywide** **Project #: 16K0006**

Total Project Cost: $465,000

Project Description:

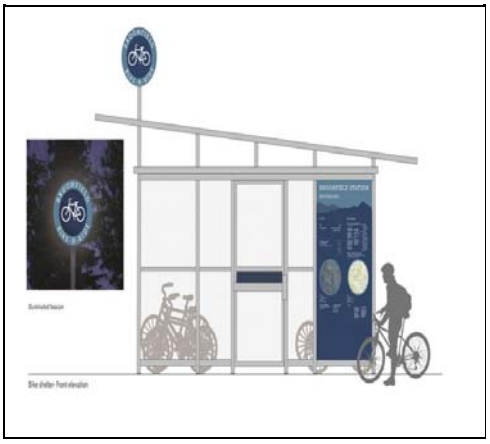
Funding to select the ideal locations and create construction plan sets for the three remaining Bike-n-Ride Shelters in Broomfield through coordination with RTD and Broomfield staff.

Background and Justification:

Bike-n-Ride Shelters provide secure and weather proof bike parking. The Bike-n-Ride Shelters (located at the US 36 & Flatiron Station (2) and at the US 36 & Broomfield Station (1)) will support the success of US 36 Bus Rapid Transit (BRT) by providing a First and Final Mile solution for transit riders who bike to and from the BRT stations. They provide an ideal solution to the lack of storage/carrying space available on buses. Bike-n-Ride Shelters provide a safe place for residents who bike to the BRT stations to leave their bikes when taking transit or for workers in the corridor to safely keep their bikes for their journey from the BRT stations to their place of employment. Bike-n-Ride Shelters especially support low-income members of our community and youth who may not have access to a car.

Problem to be Solved and/or Benefit to Citizens:

Bike shelters are a first and final mile amenity that removes a barrier to riding a bicycle by providing a secure location to park bikes during the day or overnight. Siting bike shelters at transit stations encourage people to ride to the stations and use transit.



Alternatives/Consequences if not Funded:

If not funded, there will be a gap in the network of first and final mile amenities along the US 36 corridor connected by the 18-mile US 36 Bikeway and Flatiron Flyer Regional Bus Rapid Transit service to Denver and Boulder.

Project Association:

None

Operating Budget Impact:

Cost to maintain is $5,000/ shelter/ year. This fee will be paid to RTD to maintain the shelters. Costs will be reviewed annually with Broomfield staff.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	30,000	60,000	375,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	465,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Huron and 160th Avenue Turn Lanes** **Project #: 19L0002**

Total Project Cost: $449,500

Project Description:

Installation of separate north-bound left and right turn lanes and a separate south-bound left turn lane on Huron. Installation of a separate west-bound right turn lane and a separate east bound right turn lane on 160th.

Background and Justification:

The existing intersection, with the installation of a traffic signal (2016), provides existing sufficient ROW and the appropriate traffic signal equipment (installed in 2016) to accommodate this work. This is an interim installation until Lowell Boulevard and 160th Avenue are widened in the future.

Problem to be Solved and/or Benefit to Citizens:

In 2014 this intersection ranked number one in crash frequency for Broomfield maintained intersections. The installation of a traffic signal (2016) and the installation of the separate turn lanes will solve accident and congestion problems at the intersection.

Alternatives/Consequences if not Funded:

Accidents will continue if not constructed. Congestion will increase over time.

Project Association:

None

Operating Budget Impact:

Increased maintenance with the additional asphalt installation.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	49,500	400,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	449,500

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **SH 128 and US 36 - Bikeway Connection** **Project #: 18M0022**

Total Project Cost: $350,000

Project Description:

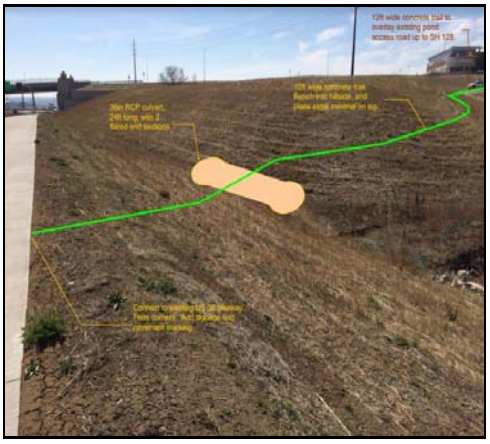
A 12ft wide concrete bike trail connection from SH-128 westbound to the US 36 bikeway at approximately mile marker 10.25.

Background and Justification:

Presently, there is a connection from eastbound SH-128 to the US 36 bikeway. For a west bound cyclist to reach this, they either make a left turn at Destination Drive requiring them to cross 4 lanes of traffic with no signal or they can continue out of direction to the signal at Wadsworth Parkway (this is 4000ft out of direction of travel).

Problem to be Solved and/or Benefit to Citizens:

Safer bike route at SH-128 and US 36.



Alternatives/Consequences if not Funded:

Cyclists will continue to use the nearest entrances/exits to get on and off the bikeway. Increased traffic will make the left turn at Destination Drive an increased safety issue.

Project Association:

None

Operating Budget Impact:

Periodic inspection and maintenance by the Public Works Streets Division.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	35,000	315,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	350,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Sheridan Blvd/Midway Intersection Improvements** **Project #:** **18H0024**

Total Project Cost: **$683,000**

Project Description:

This project involves several improvements to southbound, eastbound and westbound lanes of this intersection.

Background and Justification:

This project proposes the following changes: 1) Adding a southbound right turn lane on Sheridan to Midway; 2) Conversting of the westbound right turn lane into a combination right turn lane/through lane and extending the through lane west to the residential area; 3) Modifying the island in eastbound Midway and extension of the left turn lane.

Problem to be Solved and/or Benefit to Citizens:

Improve safety and reduce traffic congestion during peak hours, relieve westbound a.m. peak hour through-traffic congestion, and relieve eastbound p.m. peak hour left turn traffic congestion.

Alternatives/Consequences if not Funded:

No alternatives. Right turn lane is warranted in accordance with Broomfield Standards - 100 vehicles turning right during a.m. peak hour, and 92 during p.m. peak hour.

Project Association:

None

Operating Budget Impact:

Additional asphalt will slightly increase maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	100,000	583,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	683,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Sidewalk - 120th Avenue - Main to Teller (South side of street)** **Project #:** **17G0025**

Total Project Cost: **$350,000**

Project Description:

This project would construct a sidewalk along the south side of US 287/120th Avenue from Main Street to Teller Street and would connect to the sidewalk that CDOT is constructing for the 120th Avenue connection.

Background and Justification:

Following construction of the 120th Avenue Connection Phase 2, there will be sidewalk along the south side of 120th Avenue to Teller Street, but a missing segment from Teller Street to Main Street.

Problem to be Solved and/or Benefit to Citizens:

This project improves livability and pedestrian safety by constructing a continuous sidewalk and street lighting from Greenway Drive to SH 121 and beyond.

Alternatives/Consequences if not Funded:

No alternatives were identified.

Project Association:

None

Operating Budget Impact:

This project would increase operating costs

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	8,731	0	341,269	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	350,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Sidewalk - 120th Avenue (local) - Pedestrian and Roadway Improvments**

Project #: 18M0027

Total Project Cost: $1,361,510

Project Description:

The improvements include acquisition of right-of-way, storm sewer and storm inlets, and curb and gutter in order to construct the sidewalk. Additionally, the overhead power may need to be relocated.

Background and Justification:

Broomfield should consider if this area is a high priority to underground the power lines using Xcel Energy's one percent fund ("undergrounding" fund). If overhead power is buried, free-standing street lights will need to be added. The request does not include landscaping, irrigation or water license fees. Costs could be reduced by attaching a sidewalk and minimizing right-of-way acquisition.

Problem to be Solved and/or Benefit to Citizens:

Broomfield received a resident request to add sidewalks along W. 120th Avenue (local). Pedestrian circulation is generally poor in the Original Broomfield area, particularly with the BNSF Railroad crossing at W. 120th Avenue and the new S.H 128 that is currently under construction. Sidewalks, and the associated roadway improvements will link to the proposed traffic signal at SH 128/120th Avenue and Upham Street, and will allow pedestrians to cross 120th Ave./US 287 and to access the new SH 128.

Alternatives/Consequences if not Funded:

The area's roads, sidewalks, drainage, and streetlights will remain substandard.

Project Association:

This project could be completed concurrently with the W 120th Avenue Phase 2 Connection project to minimize successive construction zones for the residents and business in the area.

Operating Budget Impact:

It will impact the operating budget of the Public Works' Streets Division and Utilities Division

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	160,550	1,200,960	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	1,361,510

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Upham Street - Local Roadway and Sidewalk Improvements**

Project #: 18M0033

Total Project Cost: $614,450

Project Description:

This request is for roadway improvements to Upham Street adjacent to the 120th Phase 2 (SH 128) Connection project in order to improve pedestrian circulation.

Background and Justification:

Broomfield received a resident request to add sidewalks, curb and gutter, street lights, and landscaping. Pedestrian circulation is generally poor in the Original Broomfield area, particularly with the BNSF Railroad crossing at W. 120th Avenue and the new S.H 128 that is currently under construction.

Problem to be Solved and/or Benefit to Citizens:

Sidewalks, and the associated roadway improvements will link to the proposed traffic signal at SH 128/120th Avenue and Upham Street, and will allow pedestrians to cross 120th Ave./US 287 and to access the new SH 128.

Alternatives/Consequences if not Funded:

The area's roads, sidewalks, drainage, and streetlights will remain substandard.

Project Association:

This project could be completed concurrently with the W 120th Avenue Phase 2 Connection project to minimize successive construction zones for the residents and business in the area.

Operating Budget Impact:

It will impact the operating budget of the Public Works' Streets Division and Utilities Division

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	114,450	500,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	614,450

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **W. 12th Avenue Reconstruction**

Project #: 18L0040

Total Project Cost: $580,200

Project Description:

Reconstruct West 12th Ave from Kohl St to West 13th Ave.

Background and Justification:

Streets services have mitigated West 12th Avenue in the past with cap seals and extensive asphalt patching, but the sidewalk and curb, and gutter continue heaving and asphalt continues to fail. The challenge with West 12th Avenue is that the mitigation only addresses the asphalt road surface. With the extensive heaving that is occurring, sidewalks, curb and gutter, driveways, and landscape resetting could be extensive and require a partial or complete redesign. This is beyond Street Service's skill set. Street Services has received multiple complaints from the residents on West 12th Avenue.

Problem to be Solved and/or Benefit to Citizens:

Both sides of the street are heaving and settling. In some areas there is up to 4" of movement, which no longer allows the curb and gutter to act as designed. The asphalt road has also failed. Reconstruction will correct these problems.

Alternatives/Consequences if not Funded:

Continue mitigation at a cost of $14,000 per year.

Project Association:

None

Operating Budget Impact:

Reduced cost for mitigation.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	58,020	522,180	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	580,200

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **W. Midway Blvd - Bridge over Railroad (Land Purchase)** **Project #: 17D0048**

Total Project Cost: $950,000

Project Description:

Right-of-way acquisitions will be required for the future vehicular bridge connecting W. Midway Boulevard to Industrial over the BNSF Railway.

Background and Justification:

One of the needed parcels is part of the 3400 Industrial Lane property. The owner of the property is planning a near-term development that would make future right-of-way acquisitions very difficult and expensive. It is better to acquire the property now, prior to development.

Problem to be Solved and/or Benefit to Citizens:

The connection of W. Midway Boulevard to Industrial Lane is a key vehicular connection shown in the Transportation Master Plan, and was also required by the Colorado Department of Transportation as a condition for the approval of the E. Flatiron Circle interchange in the early 2000's. The project is shown in the Long Range Plan BURA plan.

Alternatives/Consequences if not Funded:

The property will likely be developed, which could result in redesign and realignment of Broomfield's vehicular bridge or higher property costs due to purchasing an improved site.

Project Association:

The project request is for property acquisition only at this stage, so project coordination is not applicable.

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	400,000	550,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	950,000

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **W. Midway Blvd and Kohl Street - Intersection Improvements**

Project #: 08B0047

Total Project Cost: $297,500

Project Description:

Add a separate southbound right-turn lane between Kohl St. and Midway Blvd.

Background and Justification:

The project would improve traffic flow and reduce backups along Kohl Street.

Problem to be Solved and/or Benefit to Citizens:

This project would reduce backup and improve pedestrian safety at this intersection. The project would also include modifications to the turning radius and upgrade the signal detection equipment.

Alternatives/Consequences if not Funded:

Defer the project or keep the intersection geometry as is.

Project Association:

None

Operating Budget Impact:

The project would not significantly affect operating or maintenance costs.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	25,000	272,500

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	297,500

City and County of Broomfield
2019 Capital Improvement Projects

Transportation System Projects

Project Name: **Zuni Street and Quail Creek Drive Roundabout** **Project #: 18K0003**

Total Project Cost: $415,000

Project Description:

JF Sato and Associates, a traffic engineering firm, recommends a new roundabout at Zuni Street and Quail Creek Drive to provide access to a 50 space parking lot included in the McKay/Lambertson Open Lands Phase 1 Improvement Plan.

Background and Justification:

The project will design and construct a 90-foot diameter urban compact roundabout at the intersection of Zuni Street and Quail Creek Drive. Crosswalks will be built at the four legs of the intersection to enhance pedestrian and bicycle connectivity. There may be utility and right-of-way impacts. To minimize site distance concerns, no landscaping is proposed inside the roundabout.

Problem to be Solved and/or Benefit to Citizens:

A preliminary traffic study was completed based on the Phase 1 Plan improvements. An urban compact roundabout will provide traffic calming on Zuni Street and will work in conjunction with the existing 150-foot diameter roundabout at McKay Landing Parkway (to the north) to reducing running speeds. This type of roundabout is pedestrian and bicyclist-friendly and requires low vehicle speeds to make right turns into and out of the circulatory roadway.

Alternatives/Consequences if not Funded:

If not funded by the Capital Improvement Program, a roundabout would need to be included in the Phase 1 Plan and funded as part of that project.

Project Association:

The project is associated with the McKay/Lambertson Open Lands Phase 1 Improvement Plan.

Operating Budget Impact:

Increased operating costs associated with the additional roadway.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	62,000	353,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	415,000

City and County of Broomfield
2019 Capital Improvement Projects

Planning, Administration & Other Projects

Project Name: **Joint Effort with the Butterfly Pavilion** **Project #: 17M0065**

Total Project Cost: $9,075,000

Project Description:

The North Park Managed Growth and Development Agreement (Agreement), approved in 2011 includes a provision that the City and Developer will work cooperatively to develop a Science and Technology Park.

Background and Justification:

The Agreement states that the Developer, subject to mutually agreed upon terms, will contribute up to 20-acres for such purposes. The Adams 12 Five Star School District has recently completed very preliminary schematic design work on how its needs could be met in the project and how that might partner with Broomfield's needs for facilities in the north area. The Butterfly Pavilion is a potential third-party to this shared project.To allow this potential project to take shape in Broomfield, this project will commit funding to prepare schematic plans and story-boards for a potential joint use project with the Butterfly Pavilion and the District.

Problem to be Solved and/or Benefit to Citizens:

If this project moves forward, this center would include a Science, Technology, Engineering and Mathematics (STEM) center and the Butterfly Pavilion center within North Park.

Alternatives/Consequences if not Funded:

None

Project Association:

None

Operating Budget Impact:

None

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	70,000	5,000	2,000,000	350,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
350,000	350,000	350,000	5,600,000	9,075,000

City and County of Broomfield
2019 Capital Improvement Projects

Planning, Administration & Other Projects

Project Name: **Civic Center - Vision Development** **Project #: 06Z0079**

Total Project Cost: $203,408

Project Description:

The property located at the northeast corner of West 120th and Main Street is in the area referred to as Civic Center. This area has a master plan that was adopted in 2010 to provide mixed use of residential and commercial.

Background and Justification:

The property includes the previously purchased vacant large box store. The master plan redevelops the land use to a pedestrian friendly area with park land, small shops and retail, and meeting places. This phase of the project will assist in the design of the ultimate plan for development of the area by retaining multiple design firms and working with the input of a citizen task force.

Problem to be Solved and/or Benefit to Citizens:

The Civic Center development will reduce the number of vacant large box stores along 120th Avenue and provide an area for residents to shop and gather. The Civic Center will provide a gathering place for Broomfield residents to come and enjoy each other, restaurants, stores and other activities.

Alternatives/Consequences if not Funded:

Do not develop the Civic Center.

Project Association:

None

Operating Budget Impact:

None expected.

Funding Source: Sales and Use Tax

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	40,000	63,408	100,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	203,408

City and County of Broomfield
2019 Capital Improvement Projects

Water - Purchases and Reservoirs Projects

Project Name: **Carter Lake Pipeline - In-line Pump Station Share** **Project #:** **10Z0123**

Total Project Cost: **$313,620**

Project Description:

This project will cover Broomfield's pro-rata share of a third pump station on the Carter Lake pipeline.

Background and Justification:

In 2001, the Southern Water Supply Project (SWSP) Enterprise began a project to add capacity to the SWSP through pump stations. This project was to be implemented in three phases. The first phase is known as the West Longmont Phase and has been completed. The second phase involved the construction of the Broomfield Pump Station. The final phase is known as the Eastern Phase, and consists of the Eastern Pumping Plant. The Eastern Pumping Plant will complete the overall capacity addition for SWSP.

Problem to be Solved and/or Benefit to Citizens:

This project completes the overall capacity addition for the Southern Water Supply Pipeline, which is the pipeline that supplies Broomfield its water supplies from the Northern Colorado Water Conservancy District. This water accounts for approximately 60% of Broomfield's overall potable water supply.

Alternatives/Consequences if not Funded:

Broomfield entered into an Allotment Contract for Additional Capacity which requires the cost sharing as described in this request.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	33,080	280,540	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	313,620

City and County of Broomfield
2019 Capital Improvement Projects

Water - Purchases and Reservoirs Projects

Project Name: **Windy Gap - Storage Reservoir Design and Construction** **Project #:** **00Z0267**

Total Project Cost: **$245,408,335**

Project Description:

Environmental permitting and design of a 90,000 acre-feet reservoir. (Chimney Hollow Reservoir)

Background and Justification:

Broomfield is jointly participating in a project with shareholders to construct a reservoir that will provide firm yield for the Windy Gap supplies.

Problem to be Solved and/or Benefit to Citizens:

The supplies associated with this project are needed to support Broomfield at ultimate development.

Alternatives/Consequences if not Funded:

No alternatives were reviewed.

Project Association:

None

Operating Budget Impact:

This project does not affect operating or maintenance budgets.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
8,759,782	3,274,160	2,646,400	30,850,000	9,993,899

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
9,993,899	9,993,899	9,993,899	159,902,397	245,408,335

City and County of Broomfield
2019 Capital Improvement Projects

Water - Acquisition, Treatment, and Storage Projects

Project Name: **North Area Water System Master Plan Improvements** **Project #:** **02Z0291**

Total Project Cost: **$19,809,927**

Project Description:

This project will extend water service to the northeast area of Broomfield to serve potential new development demands.

Background and Justification:

This project provides essential infrastructure to support development in northeastern Broomfield.

Problem to be Solved and/or Benefit to Citizens:

The project works towards Broomfield's economic development vision.

Alternatives/Consequences if not Funded:

Water line extension options and alternatives, including size and location, will be considered during the master planning and design phases.

Project Association:

None

Operating Budget Impact:

Expansion of infrastructure will increase operating and maintenance costs.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
2,827,910	7,297	2,751,220	1,383,500	2,840,000

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
1,000,000	9,000,000	0	0	19,809,927

City and County of Broomfield
2019 Capital Improvement Projects

Water - Transmission Lines and Facilities Projects

Project Name: **Mesa Zone - Booster Station** **Project #: 18M0044**

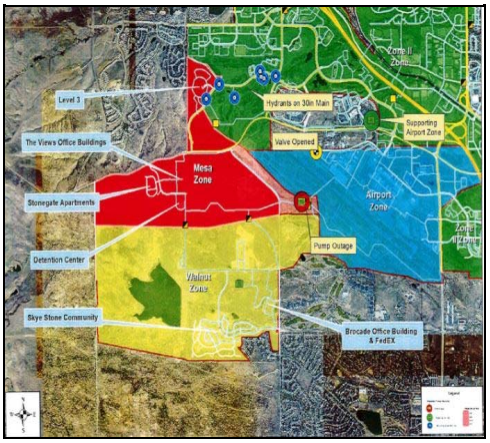
Total Project Cost: $6,500,000

Project Description:

Build a secondary water booster station in the Mesa Zone. The Mesa Zone booster station will be sized to serve daily distribution pressure, flows, and fire flow protection to the Mesa and Walnut water distribution zones.

Background and Justification:

Broomfield owns and operates the existing Airport Pump Station, located east of Simms Street near Rocky Mountain Airport. This facility provides pressure to the Mesa and Walnut pressure zones of Broomfield's potable water system service area. Presently, this area is a "closed" system and the only source of water pressure is the Airport Pump Station. In August 2016, the Airport Pump Station experienced a failure due to a complete loss of pressure to its service area. Fortunately, there was enough residual pressure within the distribution system to maintain minimal service during the outage. Extensive repairs were performed and normal operation resumed. This failure highlighted the vulnerability of the system that combined with growth in the service area emphasized the need for redundancy to maintain required levels of service to customers. Broomfield has identified a location for a redundant pump station, initially named the "Mesa Pump Station" which will serve as a back-up pressure source for the Mesa and Walnut pressure zones. Broomfield is currently consulting with Arcadis to perform a hydraulic analysis to determine performance criteria for the proposed future Mesa Pump Station.



Problem to be Solved and/or Benefit to Citizens:

Flows and fire flow protection to the Mesa and Walnut water distribution zones.

Alternatives/Consequences if not Funded:

Any future failure at the Airport Pump Station will directly affect all customers in the Mesa and Walnut Zones with unexpected water outages and reduced fire protection.

Project Association:

None

Operating Budget Impact:

Operating budget will be impacted for gas and electric.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	500,000	6,000,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	6,500,000

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Stormwater

Project Name: **Nissen Channel - Drainage Improvements Country Vista to Big Dry Creek (Broomfield Match (50%)** **Project #: 16H0050**

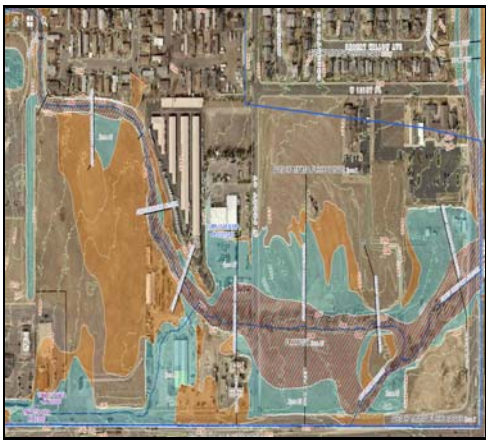
Total Project Cost: $1,560,000

Project Description:

Matching funds for design and construction of Nissen Channel Improvement project for the channel from Tennyson Street (E of Walmart) to just upstream (west) of Lowell.

Background and Justification:

Nissen Channel improvement project costs have increased from the original estimate. While an inflation factor was added to the 2006 Outfall Systems Plan (OSP) cost, the detailed design encountered elements which were not investigated or anticipated at the conceptual OSP level upon which the costs were based. Utility conflicts became apparent during design for which information was not previously available. Broomfield's Reuse water line runs along the channel, approximately 1000' of which will need to be relocated. The upsizing of the channel crossing at Perry Street will convey the 100-year flow, but will require protection of a sanitary sewer line. Additional costs to acquire easements from adjacent property owners appears likely. UDFCD mils result in approximately $260,000 per year which Broomfield matches with CIP funds.



Problem to be Solved and/or Benefit to Citizens:

The project is currently looking at ways to save costs or use a phased approach to improvement. With the current cost estimate and 50/50 match, it will take six additional years to match funding (2020-2025). Broomfield can fund more than 50% in order to move construction sooner. One specific area is to fund the trail along Nissen Channel using Open Space funds.

Alternatives/Consequences if not Funded:

Properties along the Nissen Channel corridor will remain in the floodplain and Perry Street will continue to overtop in large rain events. Due to channel work and vegetative impacts, it will be difficult for to permit developer driven improvements.

Project Association:

A trail along this corridor and developer constructed drainage improvements in Tennyson Way will be coordinated with this work.

Operating Budget Impact:

These channel improvements will be eligible for UDFCD maintenance assistance.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
260,000	260,000	260,000	260,000	260,000
2021 Funding	**2022 Funding**	**2023 Funding**	**Future Needs**	**Total Project Cost**
260,000	0	0	0	1,560,000

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Treatment Facilities Projects

Project Name: **Wastewater Treatment Facility - Capacity Re-Rating** **Project #:** **19N0037**

Total Project Cost: **$180,000**

Project Description:

Complete a Capacity Assessment and submit the required documentation to the Colorado Department of Public Health and Environment Water Quality Control Division.

Background and Justification:

The Wastewater Treatment Facility has a current hydraulic capacity of 12 million gallons per day and an organic load capacity of 23,018 lbs. The State of Colorado sets forth laws and regulations requiring domestic wastewater treatment facilities to initiate engineering and financial planning for expansion whenever throughput reaches eight (80) percent of the treatment capacity. In 2017, the Wastewater Treatment Facility was at 79% of organic loading capacity for our annual average. The re-rating of a Wastewater Treatment Facility is a common practice since Wastewater treatment plants are often designed by employing conservative empirical design methods and it may be justified to re-rate a plant's capacity based on actual performance data.

Problem to be Solved and/or Benefit to Citizens:

The objectives of the Wastewater Treatment Facility Capacity Assessment Report will include both organic and hydraulic evaluation to ensure compliance with state laws.

Alternatives/Consequences if not Funded:

Pursuant to Colorado Law, C.R.S. 25-8-501-(5(d),(e), the Wastewater Treatment Facility shall Initiate engineering and financial planning for expansion of the domestic wastewater treatment works whenever throughput and treatment reaches eighty percent of d

Project Association:

None

Operating Budget Impact:

None

Funding Source: Utility Licensing Fees

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	180,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	180,000

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Treatment Facilities Projects

Project Name: **Wastewater Treatment Facility - Improvements -New Clean Water Standards - Nutrients**

Project #: **14F0042**

Total Project Cost: **$28,572,035**

Project Description:

The Wastewater Treatment Facility is issued a discharge permit from the State of Colorado Department of Public Health and Environment (CDPHE) to discharge treated wastewater to Big Dry Creek.

Background and Justification:

The discharge permit places limitations on certain pollutants. Two major regulatory initiatives that will affect the 2015 renewal are CDPHE's existing temperature rule and nutrient quality rule. In June 2012, the Water Quality Control Commission approved the nutrient quality rule requiring enhanced treatment to totally remove phosphorus and inorganic nitrogen.

Problem to be Solved and/or Benefit to Citizens:

The nutrient rule will be included in our next permit renewal. In order to meet the more restrictive limitations, the wastewater treatment facility will need to expand our treatment technology from a three-stage biological nutrient removal (BNR) to a five-stage BNR process.

Alternatives/Consequences if not Funded:

Currently, no operational changes will meet the proposed nutrient limitations without adding treatment processes.
- Purchase additional water rights with 2nd use priority and increase reuse storage capacity so that we do not have to discharge to Big Dry Creek, or
- Connect the effluent discharge to Denver Metro Wastewater and discharge all wastewater in excess of reuse demands to Metro Wastewater and pay connection fees and monthly service costs.

Project Association:

None

Operating Budget Impact:

Once design is complete, operating impacts will be determined.

Funding Source: Utility Service Charge/License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
4,423,384	15,832	132,819	800,000	6,000,000
2021 Funding	**2022 Funding**	**2023 Funding**	**Future Needs**	**Total Project Cost**
0	0	0	17,200,000	28,572,035

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **257 Property Lift Station and Forced Main - East of I-25** **Project #:** **07Z0050**

Total Project Cost: **$6,000,000**

Project Description:

The North Broomfield Lift Station is the ultimate lift station to serve the northern area of Broomfield. The lift station will be built in phases.

Background and Justification:

The initial phase of this project will pump wastewater flows to the existing Anthem Lift Station until that facility reaches 70% capacity. The lift station modifications include replacement of the pumps for requirements to utilize the North Broomfield force main to the Waste Water Treatment Facility.

Problem to be Solved and/or Benefit to Citizens:

Modification to the North Broomfield Lift Station will be required for pumping requirements for the additional lift (head) and length of the North Broomfield Force main.

Alternatives/Consequences if not Funded:

Alternatives will be reviewed during the scoping and design phases of the project.

Project Association:

None

Operating Budget Impact:

The new pumping systems will increase maintenance cost due to the size of the systems.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	600,000	5,400,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	6,000,000

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **Baseline (North Park) - Sac Creek Basin Lift Station** **Project #:** **16J0042**

Total Project Cost: **$3,000,000**

Project Description:

This project is for the design and construction the Sac Creek Lift Station and force main as shown on the North Park Utility Plan, or if feasible, design and construction of gravity mains to serve the sewer basin.

Background and Justification:

Per the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning, completed by an engineering firm retained by Broomfield, indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. Broomfield would be responsible for the cost of the gravity lines in the Sac Creek basin regardless of diameter. This project would include design and construction document development and construction of the lift station and force main, or gravity lines described above. Construction may be phased into 2 or 3 sections as development progresses.

Problem to be Solved and/or Benefit to Citizens:

This project will provide sewer service to the South Preble Creek basin within North Park.

Alternatives/Consequences if not Funded:

If not funded, Broomfield will not be able to provide sewer service to a portion of the North Park development area.

Project Association:

North Park Gravity Sewer Lines, South Preble Creek Lift Station.

Operating Budget Impact:

Once completed, operating costs will increase to support the new lift station or gravity lines.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	3,000,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	3,000,000

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **Baseline (North Park) - South Preble Creek Lift Station** **Project #:** **15G0009**

Total Project Cost: **$3,000,000**

Project Description:

Design and construct the South Preble Creek Lift Station and force main as shown on the North Park Utility Plan or design and construct gravity mains to serve the sewer basin if feasible.

Background and Justification:

Per the development agreement for North Park, Broomfield is obligated to construct all gravity sewer lines greater than 18 inches in diameter as well as two lift stations and associated force mains within the North Park development. Preliminary design planning by an engineering firm retained by Broomfield indicates it may be feasible to construct gravity sewer lines in place of the lift stations and force mains. Broomfield would be responsible for the cost of the gravity lines in the South Preble Creek basin regardless of diameter.

Problem to be Solved and/or Benefit to Citizens:

This project will provide sewer service to the South Preble Creek basin within North Park.

Alternatives/Consequences if not Funded:

Will not be able to provide sewer service to a portion of the North Park development area.

Project Association:

Construction could be coordinated with the North Park Gravity Sewer Lines and/or Sac Creek Lift Station

Operating Budget Impact:

None

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	3,000,000	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	3,000,000

City and County of Broomfield
2019 Capital Improvement Projects

Sewer - Collection System- Lines and Facilities Projects

Project Name: **Northlands Lift Station - Access Road Design** **Project #:** **19N0016**

Total Project Cost: **$82,500**

Project Description:

Design of access through the Northlands development to the Northland/North Area lift station.

Background and Justification:

Broomfield has a temporary access agreement with CDOT for use of this roadway. The temporary access will be terminated when CDOT begins work on the planned diverging diamond interchange project at Hwy 7 and Interstate 25.

Problem to be Solved and/or Benefit to Citizens:

An all weather access road that is available 24/7 is required by the State for all lift stations. The Northlands development will not be providing the roadway to the station and it is the responsibility of Broomfield.Development in Northlands is assumed be occuring in the next one to two years. Broomfield will need to design, budget and construct the roadway in conjunction with the future development.

Alternatives/Consequences if not Funded:

Not design the access road.

Project Association:

None

Operating Budget Impact:

This will increase Streets operating budget for road maintenance.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	82,500	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	82,500

City and County of Broomfield
2019 Capital Improvement Projects

Reuse Water - Acquisitions and Storage Projects

Project Name: **Heit Pit - Pump Station/Inlet Improvements** **Project #:** **10C0084**

Total Project Cost: **$2,086,908**

Project Description:

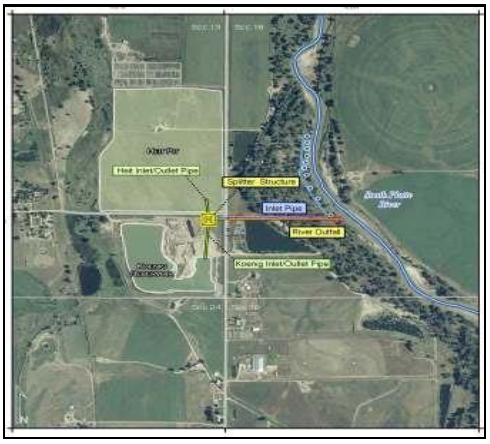
This project will be the last of three major improvements at Broomfield's Heit Pit. This phase of the project will provide a connection between Heit Pit and the splitter structure of the outlet facility.

Background and Justification:

Significant components include a discharge apron along the side of the pit to serve as a reservoir inlet, and an outlet tower and pump station to extract water from the reservoir.

Problem to be Solved and/or Benefit to Citizens:

The improvements are necessary to convert Heit Pit into an operational storage facility and support the full potential of the non-potable water system.



Alternatives/Consequences if not Funded:

No alternatives were reviewed for this project.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	238,698	1,848,210

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	2,086,908

City and County of Broomfield
2019 Capital Improvement Projects

Reuse Water - Distribution - Lines and Facilities Projects

Project Name: **Anthem - Connect Reuse Mainlines at Preble Creek and Indian Peaks** **Project #:** **19N0026**

Total Project Cost: **$1,343,100**

Project Description:

Connect existing dead end reuse mains on Indian Peaks Parkway (2200') and Preble Creek Parkway (3300').

Background and Justification:

Dead ends in the distribution system create problems consisting of dirty water, one-way feeds, and a starved system. In the past, the Anthem subdivision failed to connect the lines for reasons unknown. Yearly problems with pressures and flows are common.

Problem to be Solved and/or Benefit to Citizens:

Create a looped system by eliminating dead-ends in the reuse distribution system. Looping the reuse system will provide the necessary flow and pressure required for irrigation during high demand periods.

Alternatives/Consequences if not Funded:

Problems on one-way feeds create a total shutdown of that section of the system. Flushing is required to avoid compromising irrigation systems.

Project Association:

None

Operating Budget Impact:

None

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	1,343,100	0

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	1,343,100

City and County of Broomfield
2019 Capital Improvement Projects

Reuse Water - Distribution - Lines and Facilities Projects

Project Name: **Meadow Island Diversion Structure** **Project #: 16D0035**

Total Project Cost: $422,700

Project Description:

Construct a new water diversion and conveyance facility from Meadow Island ditch to Heit Pit.

Background and Justification:

Broomfield entered into a carriage agreement with Meadow Island #1 Ditch Company in 2009. The agreement allows Broomfield to use excess capacity in the ditch when available to deliver water from the South Platte River to Heit Pit.

Problem to be Solved and/or Benefit to Citizens:

N/A

Alternatives/Consequences if not Funded:

No alternatives were reviewed for this project.

Project Association:

None

Operating Budget Impact:

This project will increase operating and maintenance costs by approximately $12,000 per year.

Funding Source: Utility License Fee

Prior Year Costs	2017 Actual	2018 Funding	2019 Funding	2020 Funding
0	0	0	84,540	338,160

2021 Funding	2022 Funding	2023 Funding	Future Needs	Total Project Cost
0	0	0	0	422,700

2019 ANNUAL BUDGET

BROOMFIELD URBAN RENEWAL AUTHORITY

BROOMFIELD URBAN RENEWAL AUTHORITY

Randy Ahrens - Chairperson

Liz Law-Evans

Stan Jezierski

Mike Shelton

Sharon Tessier

Bette Erickson

Deven Shaff

Kimberly Groom

Kevin Kreeger

David Beacom

Guyleen Castriotta

Charles Ozaki – Executive Director

Kevin Standbridge – Assistant Executive Director

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2019 Budget for the Broomfield Urban Renewal Authority

DATE: January 1, 2019

The Broomfield Urban Renewal Authority (BURA) was organized to finance various improvement projects within the Authority's boundaries. Incremental tax revenues, including sales, use, and property, are the primary funding sources for BURA. In August 2013, the Authority realigned the urban renewal boundaries and added new areas.

BURA also makes payments to the City and County of Broomfield to cover administration costs and professional services related to the development of urban renewal areas. In the 2019 budget, these administrative and professional services expenditures are projected to be $3,240,710. Other specific project areas that are addressed in the 2019 budget are outlined below.

AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR

This URA includes areas of the previous West 120th Gateway Corridor URA, specifically Barbers/Walmart and Broomfield Town Center. Additionally, it includes the area along the north side of West 120th Avenue between Broomfield Town Center and the Safeway shopping center. The southwest corner of Main Street and West 120th Avenue is also included.

The parcel of land previously identified as the Barber property was acquired for redevelopment by Walmart in 2009. Walmart broke ground on that parcel for a retail superstore in July 2009 and opened the store in May 2010.

An agreement with Walmart and the Barber family commits BURA to share the sales tax revenues from that retail store to fund relocation costs of the Barber family's business and installation of public infrastructure built by the developer. Additionally, land adjacent to the Walmart site is being developed by another development group for retail and commercial uses. Several establishments have opened for business since 2008. Amounts committed by BURA through the sales tax sharing agreements in the 2019 budget are estimated at $932,854.

Until funds are needed within the project to fund additional improvements identified in the long-range development plan, available balances in the West 120th Avenue Gateway Corridor project fund are being used for short term advances to other urban renewal areas to finance their early

development periods when revenues are growing. These advances are non-interest bearing and will be repaid as the development in the borrowing area generates sufficient revenues. In 2019, these advances are projected to be $943,318.

Broomfield Plaza/Civic Center

This area includes the Broomfield Plaza Shopping Center (the shopping area at West 120th & Sheridan) and the area between Main Street on the west, Ash Street on the east, East 1st Avenue on the south and the City and County of Broomfield buildings on the north. The Civic Center Vision is being developed for this area. In 2016, several new retail businesses opened in this BURA area, including Jax Mercantile. Planning for development of this area is currently underway as a public private partnership in association with Urban Neighborhoods and City Street Ventures.

Lowell Gateway

This area is between Lowell Blvd on the east, Tennyson Way on the west, West 121st Place on the north and West 120th Avenue on the south. Projects for this area, previously part of the West 120th Avenue Gateway Corridor URA, have not been identified at this time.

North Park Project (Baseline)

In October of 2009, the Council approved the North Park Urban Renewal Plan for property located south of State Highway 7, west of I-25, and north of the Northwest Parkway. This area is being developed by McWhinney CCOB Land Investments LLC as "Baseline". The project's objectives include provisions for 17.2 million square feet of mixed use commercial development, an applied research and science park, up to 6,205 residential units, and the development of a 145 acre open land system including parks, public plazas and squares, as well as a 41 acre athletic practice field facility. Construction of multi-family residential units is underway and a major commercial business has announced plans for development of a $400 million project in this URA

BURA participates in revenue sharing agreements with the Metro Districts for that area and with the North Metro Fire and Rescue District. It is anticipated that a revenue sharing agreement will also be entered into with Adams County School District #12 in the future. These agreements assist the districts in fulfilling their obligations to provide facilities and services in this area. In the 2019 budget, $900,620 is included for these revenue sharing obligations.

North Park West Project

In April of 2004, the City Council approved the North Park West Urban Renewal Plan for the area north of State Highway 7 and west of I-25. This area is currently in the early stages of development. The Plan's objectives include implementation of the Master Plan and the I-25 Sub-Area Plan, creation of a gateway image, elimination and prevention of blight, promotion of economic growth, and upgrading public infrastructure in the area. In October 2008, Children's Hospital opened an Ambulatory Surgery Center and Clinic in the project area. BURA funds were used to pay for sewer and water license fees for the Children's Hospital facility. Construction on the National Archives and Records Administration facility was completed in 2012. In 2013, a residential development of 161 single family homes was approved and construction began in 2014. In 2016, IKEA purchased land and announced plans to to open a regional store in this area.

BURA currently participates in property tax sharing agreements with the North Park West Metro District and the North Metro Fire and Rescue District. In addition, an agreement with St. Vrain School District has been approved. In addition, agreements sharing Sales and Use taxes and Service Expansion Fees (SEF) are in place for this URA. These agreements ensure that the developers can fulfill their obligations to provide facilities and services in this area. The 2019 expenditure budget for this urban renewal area includes these revenue sharing obligations in the amount of $2,590,306.

Original Broomfield

This URA is bounded by US Highway 36 on the west, Main Street on the east, West 120th Avenue on the north and the City and County of Broomfield border on the south. Projects for this are being evaluated and will be incorporated in future budgets. In 2017, the City Council approved the Interpark project to be located South of West 120th Avenue between Main Street and 112th. Construction of medical offices and light retail are underway. The 2019 expenditure budget for this urban renewal area includes revenue sharing obligations in the amount of $9,554.

US 36 West Corridor

This URA includes the Broomfield Shopping Center and extends northwest along US Highway 36 up to and including the FlatIrons Marketplace shopping area. The balance from the Broomfield Shopping Center URA was transferred to this URA and will be used for future projects when they are identified.

Wadsworth Interchange Project (1STBANK Center)

In June of 2005, the Wadsworth Interchange Project, located east of Wadsworth Blvd and south of U.S. 36, was created to facilitate the Arista transit oriented development project. Included was the issuance of $61 million in bonds and notes to finance construction of the 1STBANK Center. Revenue sources for this taxing area include property tax incremental revenue and a portion of the sales taxes generated from retail operations within the Arista development. The bond issue included capitalized interest to make debt service payments through June 2009. Development in Arista has progressed slower than planned. Transfers from the Debt Service Reserve and advances from other urban renewal areas (West 120th Avenue Gateway, West Midway Extension, North Park, Original Broomfield, and North Park West) have been necessary in the short term to fund current debt service. Projected advances from the other areas included in the 2019 budget total $1,626,295. Transfers to the Debt Service Fund included in the 2019 budget equal $3,728,000.

The event center operator, Peak Entertainment, continues to show success as they enter the sixth year of their contract with BURA. Since 2010, BURA has funded capital improvements for the event center and adjacent parking lots. Additionally, BURA annually advances approximately $391,000 to the Arista Metro District representing parking revenues from events at the center that are pledged to support the Arista Metro District's bond debt service associated with the parking garage adjacent to the center. Peak Entertainment reimburses BURA for the parking advance annually, in October of the following year. The Proposed Budget anticipates continuation of the moral obligation pledge to support debt service on the Arista Metro District parking bonds. These equal $525,000 in 2018 and $525,000 in 2019. BURA is also participating in property tax sharing agreements for this URA with the Arista Metro District and the North Metro Fire and Rescue District. These agreements ensure that

both districts fulfill their obligations to provide facilities and services in this area. In the 2019 budget, payments under the tax sharing agreements are projected to be $3,945,928.

West Midway Extension (Hunter Douglas Project)

This urban renewal area reached its termination date in 2013 and consequently revenue allocation ceased. When the advances to Wadsworth Interchange Urban Renewal are repaid the planned project will proceed. Improvements in this area, including an extension of Midway Boulevard to provide a west access to the area, were originally financed with the issuance of the Series 1988A BURA Revenue Bonds. Debt repayments on these bonds were completed in 2008. Property tax increment revenues from this taxing area supported the debt service payments and provide for continuing infrastructure improvements within BURA. An additional improvement planned in this taxing area is to connect Midway Boulevard to Industrial Lane at approximately Hoyt Street providing vehicular, pedestrian and bicycle connections. This portion of the project will improve the traffic options in the area, and includes a plan to cross the railroad tracks to provide additional access to the area. The design process is currently moving forward with plans for a bike/pedestrian bridge. This will include working with Hunter Douglas to acquire a parcel and pursuing permits from Burlington Northern Santa Fe Railroad to cross their tracks with that structure. The inclusion of the corridor in the FasTracks program has caused some uncertainty as to the ultimate trackage in the corridor and thus the bridge span necessary to cross the railroad right-of-way. It is unknown at this time when the decision on the necessary bridge span will be made.

Conclusion

The Broomfield Urban Renewal Authority is meeting its goal of improving the image of Broomfield's gateways and expanding diversification into a solid commercial and retail base. Going forward, the projects outlined above will continue to provide valuable assets to the Broomfield community.

Respectfully submitted,

Charles Ozaki
City and County Manager

TABLE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
ASSESSED VALUATION, MILL LEVIES, AND PROPERTY TAX INCREMENT REVENUES

ASSESSED VALUATION

Assessed Valuation by Urban Renewal Area (BURA)	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Amended West 120th Ave Gateway Corridor	$ 29,690,080	$ 31,463,183	$ 30,744,532	$ 30,760,596	-2.23%	0.05%
Lowell Gateway	211,640	218,835	212,789	212,783	-2.77%	0.00%
North Park	1,589,170	3,030,721	2,984,271	4,159,990	37.26%	39.40%
North Park West	12,332,240	19,700,244	19,766,868	25,288,328	28.37%	27.93%
Original Broomfield	4,852,550	5,870,440	5,818,074	9,009,517	53.47%	54.85%
U.S.36 West Corridor	879,520	1,869,875	1,800,652	3,632,372	94.26%	101.73%
Wadsworth Interchange (Event Center)	28,069,650	45,945,354	43,700,368	42,758,060	-6.94%	-2.16%
Broomfield Plaza/Civic Center	604,960	2,771,208	2,762,653	2,874,799	3.74%	4.06%
	$ 78,229,810	$ 110,869,860	$ 107,790,207	$ 118,696,445	7.06%	10.12%

MILL LEVY

Mill Levy by Urban Renewal Area (BURA)	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Amended West 120th Avenue Gateway Corridor	96.990	98.259	96.409	96.409	-1.88%	0.00%
Lowell Gateway	110.250	110.258	107.440	107.440	-2.56%	0.00%
North Park	138.215	147.070	138.220	138.220	-6.02%	0.00%
North Park West	140.839	164.657	149.672	149.672	-9.10%	0.00%
Original Broomfield	91.721	90.278	87.440	87.440	-3.14%	0.00%
U.S.36 West Corridor	96.728	100.161	96.590	96.590	-3.57%	0.00%
Wadsworth Interchange (Event Center)	164.006	159.519	157.426	157.426	-1.31%	0.00%
Broomfield Plaza/Civic Center	100.650	110.255	107.437	107.437	-2.56%	0.00%

PROPERTY TAX INCREMENT REVENUE

Property Tax Increment Revenue by Urban Renewal Area (BURA)	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Amended West 120th Avenue Gateway Corridor	$ 2,879,641	$ 3,091,541	$ 2,964,040	$ 2,965,589	-4.07%	0.05%
Lowell Gateway	23,098	24,128	22,862	22,861	-5.25%	0.00%
North Park	233,456	445,728	412,485	574,993	29.00%	39.40%
North Park West	1,855,692	3,243,783	2,958,541	3,784,947	16.68%	27.93%
U.S.36 West Corridor	85,916	187,289	173,925	350,851	87.33%	101.73%
Original Broomfield	438,098	529,972	508,758	787,832	48.66%	54.85%
Wadsworth Interchange (Event Center)	4,035,082	7,329,157	6,879,570	6,731,226	-8.16%	-2.16%
Broomfield Plaza/Civic Center	65,582	305,540	296,811	308,860	1.09%	4.06%
Property Tax Revenue	$ 9,616,565	$ 15,157,138	$ 14,216,992	$ 15,527,159	2.44%	9.22%

TABLE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
TOTAL BUDGET SUMMARY - ALL URBAN RENEWAL AREAS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance						
Amended West 120th Avenue Gateway Corridor BURA	$ 2,992,505	$ 2,273,732	$ 1,723,729	$ 2,104,966	-7.42%	22.12%
Broomfield Plaza/Civic Center BURA	-	66,700	65,582	362,393	443.32%	452.58%
General BURA Services BURA	-	-	-	-	NA	NA
Lowell Gateway BURA	-	23,335	23,098	40,960	75.53%	77.33%
North Park BURA	313,712	79,412	78,010	173,195	118.10%	122.02%
North Park West BURA	370,842	818,862	380,861	927,219	13.23%	143.45%
Original Broomfield BURA	35,399	235,226	293,847	293,925	24.95%	0.03%
US 36 West Corridor BURA	74,816	32,910	34,132	69,557	111.36%	103.79%
Wadsworth Interchange BURA - Event Center	-	-	-	-	NA	NA
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Beginning Balance	**$ 3,790,017**	**$ 3,532,920**	**$ 2,602,002**	**$ 3,974,958**	**12.51%**	**52.77%**
Revenues						
Amended West 120th Avenue Gateway Corridor BURA	$ 4,451,680	$ 4,365,692	$ 4,274,148	$ 4,300,627	-1.49%	0.62%
Broomfield Plaza/Civic Center BURA	298,301	632,908	530,203	545,294	-13.84%	2.85%
General BURA Services BURA	3,000,343	3,305,710	3,297,710	3,297,710	-0.24%	0.00%
Lowell Gateway BURA	23,098	24,128	22,862	22,861	-5.25%	0.00%
North Park BURA	388,054	450,517	1,606,090	1,173,885	160.56%	-26.91%
North Park West BURA	1,922,086	3,563,700	3,515,229	4,338,847	21.75%	23.43%
Original Broomfield BURA	572,568	649,147	580,350	797,386	22.84%	37.40%
US 36 West Corridor BURA	85,916	187,289	173,925	350,851	87.33%	101.73%
Wadsworth Interchange BURA - Event Center	7,184,962	9,152,096	8,489,006	8,991,912	-1.75%	5.92%
West Midway Extended BURA	-	-	-	-	NA	NA
Total Revenues	**$ 17,927,008**	**$ 22,331,187**	**$ 22,489,523**	**$ 23,819,373**	**6.66%**	**5.91%**
Total Sources of Funds						
Amended West 120th Avenue Gateway Corridor BURA	$ 7,444,185	$ 6,639,424	$ 5,997,877	$ 6,405,593	-3.52%	6.80%
Broomfield Plaza/Civic Center BURA	298,301	699,608	595,785	907,687	29.74%	52.35%
General BURA Services BURA	3,000,343	3,305,710	3,297,710	3,297,710	-0.24%	0.00%
Lowell Gateway BURA	23,098	47,463	45,960	63,821	34.46%	38.86%
North Park BURA	701,766	529,929	1,684,100	1,347,080	154.20%	-20.01%
North Park West BURA	2,292,928	4,382,562	3,896,090	5,266,066	20.16%	35.16%
Original Broomfield BURA	607,967	884,373	874,197	1,091,311	23.40%	24.84%
US 36 West Corridor BURA	160,732	220,199	208,057	420,408	90.92%	102.06%
Wadsworth Interchange BURA - Event Center	7,184,962	9,152,096	8,489,006	8,991,912	-1.75%	5.92%
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Sources of Funds	**$ 21,717,025**	**$ 25,864,107**	**$ 25,091,525**	**$ 27,794,331**	**7.46%**	**10.77%**
Use of Funds						
Expenditures						
Amended West 120th Avenue Gateway Corridor BURA	$ 5,720,456	$ 4,130,387	$ 3,892,911	$ 3,893,172	-5.74%	0.01%
Broomfield Plaza/Civic Center BURA	232,719	327,368	233,392	236,434	-27.78%	1.30%
General BURA Services BURA	3,000,343	3,305,710	3,297,710	3,297,710	-0.24%	0.00%
Lowell Gateway BURA	-	-	5,000	5,000	NA	0.00%
North Park BURA	623,756	322,425	1,510,905	1,000,620	210.34%	-33.77%
North Park West BURA	1,912,067	2,493,693	2,968,871	3,967,093	59.09%	33.62%
Original Broomfield BURA	314,120	488,385	580,272	383,754	-21.42%	-33.87%
US 36 West Corridor BURA	126,600	133,500	138,500	138,500	3.75%	0.00%
Wadsworth Interchange BURA - Event Center	7,184,962	9,152,096	8,489,006	8,991,912	-1.75%	5.92%
West Midway Extended BURA	-	-	-	-	NA	NA
Total Use of Funds	**$ 19,115,023**	**$ 20,353,564**	**$ 21,116,567**	**$ 21,914,195**	**7.67%**	**3.78%**
Ending Balance						
Amended West 120th Avenue Gateway Corridor BURA	$ 1,723,729	$ 2,509,037	$ 2,104,966	$ 2,512,421	0.13%	19.36%
Broomfield Plaza/Civic Center BURA	65,582	372,240	362,393	671,253	80.33%	85.23%
General BURA Services BURA	-	-	-	-	NA	NA
Lowell Gateway BURA	23,098	47,463	40,960	58,821	23.93%	43.61%
North Park BURA	78,010	207,504	173,195	346,460	66.97%	100.04%
North Park West BURA	380,861	1,888,869	927,219	1,298,973	-31.23%	40.09%
Original Broomfield BURA	293,847	395,988	293,925	707,557	78.68%	140.73%
US 36 West Corridor BURA	34,132	86,699	69,557	281,908	225.16%	305.29%
Wadsworth Interchange BURA - Event Center	-	-	-	-	NA	NA
West Midway Extended BURA	2,743	2,743	2,743	2,743	0.00%	0.00%
Total Ending	**$ 2,602,002**	**$ 5,510,543**	**$ 3,974,958**	**$ 5,880,136**	**6.71%**	**47.93%**

TABLE 3
BROOMFIELD URBAN RENEWAL AUTHORITY
GENERAL BURA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Interest Earnings & Miscellaneous Revenues						
Allocation for General BURA	$ 2,991,829	$ 3,302,710	$ 3,296,510	$ 3,296,510	-0.19%	0.00%
Miscellaneous Revenue	5,957	-	-	-	NA	NA
Interest Earnings	2,557	3,000	1,200	1,200	-60.00%	0.00%
Total Interest Earnings & Misc. Revenues	**$ 3,000,343**	**$ 3,305,710**	**$ 3,297,710**	**$ 3,297,710**	**-0.24%**	**0.00%**
Total Revenues	**$ 3,000,343**	**$ 3,305,710**	**$ 3,297,710**	**$ 3,297,710**	**-0.24%**	**0.00%**
Total Sources of Funds	**$ 3,000,343**	**$ 3,305,710**	**$ 3,297,710**	**$ 3,297,710**	**-0.24%**	**0.00%**
Uses of Funds						
Expenditures						
Professional Services	$ 46,203	$ 40,000	$ 32,000	$ 32,000	-20.00%	0.00%
Payment to City for Services Rendered	2,932,250	3,240,710	3,240,710	3,240,710	0.00%	0.00%
Urban Renewal Projects - Other	21,890	25,000	25,000	25,000	0.00%	0.00%
Total Expenditures	**$ 3,000,343**	**$ 3,305,710**	**$ 3,297,710**	**$ 3,297,710**	**-0.24%**	**0.00%**
Total Uses of Funds	**$ 3,000,343**	**$ 3,305,710**	**$ 3,297,710**	**$ 3,297,710**	**-0.24%**	**0.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 4A
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 2,992,505**	**$ 2,273,732**	**$ 1,723,729**	**$ 2,104,966**	**-7.42%**	**22.12%**
Revenues						
Taxes						
Property Tax Increment	$ 2,879,641	$ 3,091,541	$ 2,964,040	$ 2,965,589	-4.07%	0.05%
Sales Tax	1,267,573	1,274,151	1,310,108	1,335,038	4.78%	1.90%
Total Taxes	**$ 4,147,214**	**$ 4,365,692**	**$ 4,274,148**	**$ 4,300,627**	**-1.49%**	**0.62%**
					NA	**NA**
Interest Earnings & Miscellaneous Revenue						
Interest	$ 715	$ -	$ -	$ -	NA	NA
Intra Fund Transfer	303,751	-	-	-	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 304,466**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
					NA	**NA**
Total Revenue	**$ 4,451,680**	**$ 4,365,692**	**$ 4,274,148**	**$ 4,300,627**	**-1.49%**	**0.62%**
Total Sources of Funds	**$ 7,444,185**	**$ 6,639,424**	**$ 5,997,877**	**$ 6,405,593**	**-3.52%**	**6.80%**
Uses of Funds						
Expenditures						
Advance To Wadsworth Interchange	$ 2,537,000	$ 1,215,836	$ 974,526	$ 943,318	-22.41%	-3.20%
Allocation to General BURA	1,921,829	2,000,000	1,985,575	2,000,000	0.00%	0.73%
Infrastructure Improvements	(16,241)	-	-	-	NA	NA
Intra Fund Transfer	303,751	-	-	-	NA	NA
Payment to Developer (Broomfield Corner)	124,721	129,351	127,215	128,487	-0.67%	1.00%
Professional Services	2,550	22,000	17,000	17,000	-22.73%	0.00%
Transfer to Reserve	846,846	763,200	788,595	804,367	5.39%	2.00%
Total Expenditures	**$ 5,720,456**	**$ 4,130,387**	**$ 3,892,911**	**$ 3,893,172**	**-5.74%**	**0.01%**
Total Uses of Funds	**$ 5,720,456**	**$ 4,130,387**	**$ 3,892,911**	**$ 3,893,172**	**-5.74%**	**0.01%**
Ending Balance	**$ 1,723,729**	**$ 2,509,037**	**$ 2,104,966**	**$ 2,512,421**	**0.13%**	**19.36%**

TABLE 4B - PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
GENERAL
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 1,275,987**	**$ 185,096**	**$ 16,241**	**$ 5,180**	**-97.20%**	**-68.11%**
Revenues						
Taxes						
Property Tax Increment	$ 2,879,641	$ 3,091,541	$ 2,964,040	$ 2,965,589	-4.07%	0.05%
Total Taxes	**$ 2,879,641**	**$ 3,091,541**	**$ 2,964,040**	**$ 2,965,589**	**-4.07%**	**0.05%**
Interest Earnings & Miscellaneous Revenue						
Transfer from Amended West 120th	$ 303,751	$ -	$ -	$ -	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 303,751**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ 3,183,392**	**$ 3,091,541**	**$ 2,964,040**	**$ 2,965,589**	**-4.07%**	**0.05%**
Total Sources of Funds	**$ 4,459,379**	**$ 3,276,637**	**$ 2,980,281**	**$ 2,970,769**	**-9.33%**	**-0.32%**
Uses of Funds						
Expenditures						
Advance To Wadsworth Interchange	$ 2,537,000	$ 1,215,836	$ 974,526	$ 943,318	-22.41%	-3.20%
Allocation to General BURA	1,921,829	2,000,000	1,985,575	2,000,000	0.00%	0.73%
Infrastructure Improvements	(16,241)	-	-	-	NA	NA
Professional Services	550	20,000	15,000	15,000	-25.00%	0.00%
Total Expenditures	**$ 4,443,138**	**$ 3,235,836**	**$ 2,975,101**	**$ 2,958,318**	**-8.58%**	**-0.56%**
Total Uses of Funds	**$ 4,443,138**	**$ 3,235,836**	**$ 2,975,101**	**$ 2,958,318**	**-8.58%**	**-0.56%**
Ending Balance	**$ 16,241**	**$ 40,801**	**$ 5,180**	**$ 12,451**	**-69.48%**	**140.37%**

Table 3B is continued on the next page.

TABLE 4B - PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
ADVANCE TO WADSWORTH INTERCHANGE

Advance to Wadsworth Interchange BURA	
Background Data (Advance to Wadsworth Interchange)	
2013 Advance	$ 2,163,275
2014 Advance	2,425,293
2015 Advance	3,434,662
2016 Advance	2,588,686
Balance 12/31/16	$ 10,611,916

Advance and Repayment of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Advance From Other Funds						
Beginning Balance	**$ 10,611,916**	**$ 12,600,138**	**$ 13,148,916**	**$ 14,123,442**	**12.09%**	**7.41%**
Additions						
Advance to Wadsworth Interchange	$ 2,537,000	$ 1,215,836	$ 974,526	$ 943,318	-22.41%	-3.20%
Total Additions	**$ 2,537,000**	**$ 1,215,836**	**$ 974,526**	**$ 943,318**	**-22.41%**	**-3.20%**
Total Advance from Other Funds	**$ 13,148,916**	**$ 13,815,974**	**$ 14,123,442**	**$ 15,066,760**	**9.05%**	**6.68%**
Repayment						
Advance to Other Funds						
Repayment from Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Advance to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 13,148,916**	**$ 13,815,974**	**$ 14,123,442**	**$ 15,066,760**	**9.05%**	**6.68%**

TABLE 4C - PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - WALMART PROJECT
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 1,716,518**	**$ 2,088,636**	**$ 1,707,488**	**$ 2,099,786**	**0.53%**	**22.98%**
Revenues						
Taxes						
Sales Tax	$ 1,142,856	$ 1,144,800	$ 1,182,893	$ 1,206,551	5.39%	2.00%
Total Taxes	**$ 1,142,856**	**$ 1,144,800**	**$ 1,182,893**	**$ 1,206,551**	**5.39%**	**2.00%**
Total Revenue	**$ 1,142,856**	**$ 1,144,800**	**$ 1,182,893**	**$ 1,206,551**	**5.39%**	**2.00%**
Total Sources of Funds	**$ 2,859,374**	**$ 3,233,436**	**$ 2,890,381**	**$ 3,306,337**	**2.25%**	**14.39%**
Uses of Funds						
Expenditures						
Transfer to Note A Reserve	$ 846,135	$ 763,200	$ 788,595	$ 804,367	5.39%	2.00%
Transfer to Amended West 120th General	303,751	-	-	-	NA	NA
Professional Services - Misc.	2,000	2,000	2,000	2,000	0.00%	0.00%
Total Expenditures	**$ 1,151,886**	**$ 765,200**	**$ 790,595**	**$ 806,367**	**5.38%**	**1.99%**
Total Uses of Funds	**$ 1,151,886**	**$ 765,200**	**$ 790,595**	**$ 806,367**	**5.38%**	**1.99%**
Ending Balance	**$ 1,707,488**	**$ 2,468,236**	**$ 2,099,786**	**$ 2,499,970**	**1.29%**	**19.06%**

Table 3C is continued on the next page.

TABLE 4C - PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA
BARBER PAYMENTS
NOTE A - RESERVE

Payments to Barber Business - Summary	
Initial Amount to be Repaid	$ 4,850,000
Allocated Revenue in 2009	$ 190,351
Allocated Revenue in 2010	395,032
Allocated Revenue in 2011	435,787
Allocated Revenue in 2012	870,743
Allocated Revenue in 2013	690,415
Allocated Revenue in 2014	683,981
Allocated Revenue in 2015	707,779
Allocated Revenue in 2016	656,893
Total Allocated Revenue	$ 4,630,981
Total Payments	
Payment 2010	$ 247,060
Payment 2011	719,664
Payment 2012	719,664
Payment 2013	719,664
Payment 2014	719,664
Payment 2015	719,664
Payment 2016	719,664
Total Payments	$ 4,565,044
Balance As of 12/31/2016	$ 65,937

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 65,937**	**$ 134,339**	**$ 193,119**	**$ 262,050**	**95.07%**	**35.69%**
Additions						
Transfer from Walmart Project	$ 846,135	$ 763,200	$ 788,595	$ 804,367	5.39%	2.00%
Interest Earnings	711	-	-	-	NA	NA
Total Additions	**$ 846,846**	**$ 763,200**	**$ 788,595**	**$ 804,367**	**5.39%**	**2.00%**
Total Sources of Funds	**$ 912,783**	**$ 897,539**	**$ 981,714**	**$ 1,066,417**	**18.82%**	**8.63%**
Uses of Funds						
Expenditures						
Payment of Note A	$ 719,664	$ 719,664	$ 719,664	$ 719,664	0.00%	0.00%
Total Uses of Funds	**$ 719,664**	**$ 719,664**	**$ 719,664**	**$ 719,664**	**0.00%**	**0.00%**
Ending Balance	**$ 193,119**	**$ 177,875**	**$ 262,050**	**$ 346,753**	**94.94%**	**32.32%**

Note A Reserve: The acquisition and disposition agreement between BURA, Wal-Mart and the Barber family to allow for redevelopment of the retail site along W. 120th Avenue provides for a $4,850,000 payment from BURA to the Barber family for relocation of their business. This obligation is evidenced by a document titled "Note A" with a maturity date of December 1, 2023. The funding source for repayment of this note is 67% of half the sales tax (3.5% portion) on sales up to $67,000,000 annually and 100% of the sales tax (3.5% portion) on sales greater than $67,000,000 annually and all of the use tax collected from the development. This will be paid, including interest at 7.95%, over the term of the note. Interest accrued on the principal from January 2008 until the Certificate of Occupancy was issued on May 17, 2010. This new principal amount, $5,766,811 plus interest of 7.95%, is being amortized over the remaining term of the note with level debt payments, payable semiannually on June 1st and December 1st of each year.

TABLE 4D
BROOMFIELD URBAN RENEWAL AUTHORITY
AMENDED WEST 120TH AVENUE GATEWAY CORRIDOR URBAN RENEWAL AREA - BROOMFIELD CORNER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax	$ 124,717	$ 129,351	$ 127,215	$ 128,487	-0.67%	1.00%
Total Taxes	**$ 124,717**	**$ 129,351**	**$ 127,215**	**$ 128,487**	**-0.67%**	**1.00%**
Interest Earnings & Miscellaneous Revenue						
Allocated Interest	$ 4	$ -	$ -	$ -	NA	NA
Total Interest Earnings & Miscellaneous Revenue	**$ 4**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ 124,721**	**$ 129,351**	**$ 127,215**	**$ 128,487**	**-0.67%**	**1.00%**
Total Sources of Funds	**$ 124,721**	**$ 129,351**	**$ 127,215**	**$ 128,487**	**-0.67%**	**1.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 124,721	$ 129,351	$ 127,215	$ 128,487	-0.67%	1.00%
Total Expenditures	**$ 124,721**	**$ 129,351**	**$ 127,215**	**$ 128,487**	**-0.67%**	**1.00%**
Total Uses of Funds	**$ 124,721**	**$ 129,351**	**$ 127,215**	**$ 128,487**	**-0.67%**	**1.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 5A
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ 66,700**	**$ 65,582**	**$ 362,393**	**443.32%**	**452.58%**
Revenues						
Taxes						
Property Tax	$ 65,582	$ 305,540	$ 296,811	$ 308,860	1.09%	4.06%
Sales Tax	232,770	327,368	233,392	236,434	-27.78%	1.30%
Total Taxes	**$ 298,352**	**$ 632,908**	**$ 530,203**	**$ 545,294**	**-13.84%**	**2.85%**
Interest Earnings						
Allocated Interest	$ (51)	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ (51)**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 298,301**	**$ 632,908**	**$ 530,203**	**$ 545,294**	**-13.84%**	**2.85%**
Total Sources of Funds	**$ 298,301**	**$ 699,608**	**$ 595,785**	**$ 907,687**	**29.74%**	**52.35%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 232,719	$ 327,368	$ 233,392	$ 236,434	-27.78%	1.30%
Total Expenditures	**$ 232,719**	**$ 327,368**	**$ 233,392**	**$ 236,434**	**-27.78%**	**1.30%**
Total Uses of Funds	**$ 232,719**	**$ 327,368**	**$ 233,392**	**$ 236,434**	**-27.78%**	**1.30%**
Ending Balance	**$ 65,582**	**$ 372,240**	**$ 362,393**	**$ 671,253**	**80.33%**	**85.23%**

TABLE 5B
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - CIVIC CENTER
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ 66,700**	**$ 65,582**	**$ 362,393**	**443.32%**	**452.58%**
Revenues						
Taxes						
Property Tax	$ 65,582	$ 305,540	$ 296,811	$ 308,860	1.09%	4.06%
Total Taxes	**$ 65,582**	**$ 305,540**	**$ 296,811**	**$ 308,860**	**1.09%**	**4.06%**
Total Fund Revenues	**$ 65,582**	**$ 305,540**	**$ 296,811**	**$ 308,860**		
Total Revenues	**$ 65,582**	**$ 305,540**	**$ 296,811**	**$ 308,860**	**1.09%**	**4.06%**
Total Sources of Funds	**$ 65,582**	**$ 372,240**	**$ 362,393**	**$ 671,253**	**80.33%**	**85.23%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ -	$ -	$ -	$ -	NA	NA
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 65,582**	**$ 372,240**	**$ 362,393**	**$ 671,253**	**80.33%**	**85.23%**

TABLE 5C
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - BROOMFIELD CORNERS III
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Property Tax						
Sales Tax	$ 86,450	$ 91,898	$ 81,265	$ 81,265	-11.57%	0.00%
Total Taxes	**$ 86,450**	**$ 91,898**	**$ 81,265**	**$ 81,265**	**-11.57%**	**0.00%**
Interest Earnings						
Allocated Interest	$ 3	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ 3**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 86,453**	**$ 91,898**	**$ 81,265**	**$ 81,265**	**-11.57%**	**0.00%**
Total Sources of Funds	**$ 86,453**	**$ 91,898**	**$ 81,265**	**$ 81,265**	**-11.57%**	**0.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 86,453	$ 91,898	$ 81,265	$ 81,265	-11.57%	0.00%
Total Expenditures	**$ 86,453**	**$ 91,898**	**$ 81,265**	**$ 81,265**	**-11.57%**	**0.00%**
Total Uses of Funds	**$ 86,453**	**$ 91,898**	**$ 81,265**	**$ 81,265**	**-11.57%**	**0.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 5D
BROOMFIELD URBAN RENEWAL AUTHORITY
BROOMFIELD PLAZA/CIVIC CENTER URBAN RENEWAL AREA - JAX
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Sales Tax	$ 146,320	$ 235,470	$ 152,127	$ 155,169	-34.10%	2.00%
Total Taxes	**$ 146,320**	**$ 235,470**	**$ 152,127**	**$ 155,169**	**-34.10%**	**2.00%**
Interest Earnings						
Allocated Interest	$ (54)	$ -	$ -	$ -	NA	NA
Total Interest Earnings	**$ (54)**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 146,266**	**$ 235,470**	**$ 152,127**	**$ 155,169**	**-34.10%**	**2.00%**
Total Sources of Funds	**$ 146,266**	**$ 235,470**	**$ 152,127**	**$ 155,169**	**-34.10%**	**2.00%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Improvements	$ 146,266	$ 235,470	$ 152,127	$ 155,169	-34.10%	2.00%
Total Expenditures	**$ 146,266**	**$ 235,470**	**$ 152,127**	**$ 155,169**	**-34.10%**	**2.00%**
Total Uses of Funds	**$ 146,266**	**$ 235,470**	**$ 152,127**	**$ 155,169**	**-34.10%**	**2.00%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 6
BROOMFIELD URBAN RENEWAL AUTHORITY
LOWELL GATEWAY URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ 23,335**	**$ 23,098**	**$ 40,960**	**75.53%**	**77.33%**
Revenues						
Taxes						
Property Tax	$ 23,098	$ 24,128	$ 22,862	$ 22,861	-5.25%	0.00%
Total Taxes	**$ 23,098**	**$ 24,128**	**$ 22,862**	**$ 22,861**	**-5.25%**	**0.00%**
Total Fund Revenues	**$ 23,098**	**$ 24,128**	**$ 22,862**	**$ 22,861**		
Total Revenues	**$ 23,098**	**$ 24,128**	**$ 22,862**	**$ 22,861**	**-5.25%**	**0.00%**
Total Sources of Funds	**$ 23,098**	**$ 47,463**	**$ 45,960**	**$ 63,821**	**34.46%**	**38.86%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ -	$ -	$ -	$ -	NA	NA
Professional Services	-	-	5,000	5,000	NA	0.00%
Total Expenditures	**$ -**	**$ -**	**$ 5,000**	**$ 5,000**	**NA**	**0.00%**
Total Uses of Funds	**$ -**	**$ -**	**$ 5,000**	**$ 5,000**	**NA**	**0.00%**
Ending Balance	**$ 23,098**	**$ 47,463**	**$ 40,960**	**$ 58,821**	**23.93%**	**43.61%**

TABLE 7
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 313,712**	**$ 79,412**	**$ 78,010**	**$ 173,195**	**118.10%**	**122.02%**
Revenues						
Taxes						
Property Tax Increment	$ 233,456	$ 445,728	$ 412,485	$ 574,993	29.00%	39.40%
SEF Allocation from City	23,100	1,600	-	180,500	11181.25%	NA
Use Tax Allocation from City	131,498	3,189	1,193,605	418,392	13019.85%	-64.95%
Total Taxes	**$ 388,054**	**$ 450,517**	**$ 1,606,090**	**$ 1,173,885**	**160.56%**	**-26.91%**
Total Revenues	**$ 388,054**	**$ 450,517**	**$ 1,606,090**	**$ 1,173,885**	**160.56%**	**-26.91%**
Total Sources of Funds	**$ 701,766**	**$ 529,929**	**$ 1,684,100**	**$ 1,347,080**	**154.20%**	**-20.01%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ -	$ 100,000	$ 100,000	$ 100,000	NA	NA
Property Tax Coop Agreement	236,133	217,636	214,300	298,728	37.26%	39.40%
Professional Services	540	-	3,000	3,000	NA	0.00%
Infrastructure Improvements	387,083	4,789	1,193,605	598,892	12405.58%	-49.82%
Total Expenditures	**$ 623,756**	**$ 322,425**	**$ 1,510,905**	**$ 1,000,620**	**210.34%**	**-33.77%**
Total Uses of Funds	**$ 623,756**	**$ 322,425**	**$ 1,510,905**	**$ 1,000,620**	**210.34%**	**-33.77%**
Ending Balance	**$ 78,010**	**$ 207,504**	**$ 173,195**	**$ 346,460**	**66.97%**	**100.04%**

TABLE 8A
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK WEST URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 370,842**	**$ 818,862**	**$ 380,861**	**$ 927,219**	**13.23%**	**143.45%**
Revenues						
Taxes						
Property Tax Increment	$ 1,855,692	$ 3,243,783	$ 2,958,541	$ 3,784,947	16.68%	27.93%
Sales Tax Allocation from City	19,892	15,872	20,588	21,103	32.96%	2.50%
SEF Allocation from City	14,238	28,750	121,250	106,250	269.57%	-12.37%
Use Tax Allocation from City	32,264	275,295	414,850	426,547	54.94%	2.82%
Total Taxes	**$ 1,922,086**	**$ 3,563,700**	**$ 3,515,229**	**$ 4,338,847**	**21.75%**	**23.43%**
Total Revenues	**$ 1,922,086**	**$ 3,563,700**	**$ 3,515,229**	**$ 4,338,847**	**21.75%**	**23.43%**
Total Sources of Funds	**$ 2,292,928**	**$ 4,382,562**	**$ 3,896,090**	**$ 5,266,066**	**20.16%**	**35.16%**
Uses of Funds						
Expenditures						
Advance to Wadsworth Interchange	$ -	$ -	$ 15,199	$ 682,977	100.00%	4393.57%
Allocation to General BURA	660,000	700,000	708,225	693,810	-0.88%	-2.04%
Property Tax Cooperation Agreement -Highlands	-	-	210,000	144,586	NA	-31.15%
Property Tax Cooperation Agreement -NMFD	138,758	291,761	292,747	374,520	28.37%	27.93%
Property Tax Cooperation Agreement- Palisade	1,046,948	1,182,015	1,186,012	1,517,300	28.37%	27.93%
Reimburse Developer for Infrastructure Improvements	66,361	319,917	556,688	553,900	73.14%	-0.50%
Total Expenditures	**$ 1,912,067**	**$ 2,493,693**	**$ 2,968,871**	**$ 3,967,093**	**59.09%**	**33.62%**
Total Uses of Funds	**$ 1,912,067**	**$ 2,493,693**	**$ 2,968,871**	**$ 3,967,093**	**59.09%**	**33.62%**
Ending Balance	**$ 380,861**	**$ 1,888,869**	**$ 927,219**	**$ 1,298,973**	**-31.23%**	**40.09%**

TABLE 8B
BROOMFIELD URBAN RENEWAL AUTHORITY
NORTH PARK WEST URBAN RENEWAL AREA
ADVANCE TO WADSWORTH INTERCHANGE

Advance and Repayment of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Advance From Other Funds						
Beginning Balance	**$ 2,027,204**	**$ 2,027,204**	**$ 2,027,204**	**$ 2,042,403**	**0.75%**	**0.75%**
Additions						
Advance to Wadsworth Interchange	$ -	$ -	$ 15,199	$ 682,977	100.00%	4393.57%
Total Advances	**$ -**	**$ -**	**$ 15,199**	**$ 682,977**	**100.00%**	**4393.57%**
Total Advance from Other Funds	**$ 2,027,204**	**$ 2,027,204**	**$ 2,042,403**	**$ 2,725,380**	**34.44%**	**33.44%**
Repayment						
Advance to Other Funds						
Repayment from Wadsworth Interchange	$ -	$ -	$ -	$ -	NA	NA
Total Repayments	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,027,204**	**$ 2,027,204**	**$ 2,042,403**	**$ 2,725,380**	**34.44%**	**33.44%**

TABLE 9A
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA
SUMMARY
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 35,399**	**$ 235,226**	**$ 293,847**	**$ 293,925**	**24.95%**	**0.03%**
Revenues						
Taxes						
Property Tax	$ 438,098	$ 529,972	$ 508,758	$ 787,832	48.66%	54.85%
Sales Tax Allocation from City	-	-	4,217	4,344	NA	3.01%
Use Tax Allocation from City	134,470	119,175	67,375	5,210	-95.63%	-92.27%
Total Taxes	**$ 572,568**	**$ 649,147**	**$ 580,350**	**$ 797,386**	**22.84%**	**37.40%**
Total Fund Revenues	**$ 572,568**	**$ 649,147**	**$ 580,350**	**$ 797,386**		
Total Revenues	**$ 572,568**	**$ 649,147**	**$ 580,350**	**$ 797,386**	**22.84%**	**37.40%**
Total Sources of Funds	**$ 607,967**	**$ 884,373**	**$ 874,197**	**$ 1,091,311**	**23.40%**	**24.84%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 305,000	$ 369,210	$ 369,210	$ 369,200	0.00%	0.00%
Payment to Developer for Infrastructure Imp.	-	119,175	206,062	9,554	-91.98%	-95.36%
Professional Services	9,120	-	5,000	5,000	NA	0.00%
Total Expenditures	**$ 314,120**	**$ 488,385**	**$ 580,272**	**$ 383,754**	**-21.42%**	**-33.87%**
Total Uses of Funds	**$ 314,120**	**$ 488,385**	**$ 580,272**	**$ 383,754**	**-21.42%**	**-33.87%**
Ending Balance	**$ 293,847**	**$ 395,988**	**$ 293,925**	**$ 707,557**	**78.68%**	**140.73%**

TABLE 9B
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 35,399**	**$ 235,226**	**$ 159,377**	**$ 293,925**	**24.95%**	**84.42%**
Revenues						
Taxes						
Property Tax	$ 438,098	$ 529,972	$ 508,758	$ 787,832	48.66%	54.85%
Total Taxes	**$ 438,098**	**$ 529,972**	**$ 508,758**	**$ 787,832**	**48.66%**	**54.85%**
Total Fund Revenues	**$ 438,098**	**$ 529,972**	**$ 508,758**	**$ 787,832**		
Total Revenues	**$ 438,098**	**$ 529,972**	**$ 508,758**	**$ 787,832**	**48.66%**	**54.85%**
Total Sources of Funds	**$ 473,497**	**$ 765,198**	**$ 668,135**	**$ 1,081,757**	**41.37%**	**61.91%**
Uses of Funds						
Expenditures						
Allocation to General BURA	$ 305,000	$ 369,210	$ 369,210	$ 369,200	0.00%	0.00%
Professional Services	9,120	-	5,000	5,000	NA	0.00%
Total Expenditures	**$ 314,120**	**$ 369,210**	**$ 374,210**	**$ 374,200**	**1.35%**	**0.00%**
Total Uses of Funds	**$ 314,120**	**$ 369,210**	**$ 374,210**	**$ 374,200**	**1.35%**	**0.00%**
Ending Balance	**$ 159,377**	**$ 395,988**	**$ 293,925**	**$ 707,557**	**78.68%**	**140.73%**

TABLE 9C
BROOMFIELD URBAN RENEWAL AUTHORITY
ORIGINAL BROOMFIELD URBAN RENEWAL AREA - INTERPARK
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ 134,470**	**$ -**	**NA**	**-100.00%**
Revenues						
Taxes						
Sales Tax Allocation from City	$ -	$ -	$ 4,217	$ 4,344	NA	3.01%
Use Tax Allocation from City	134,470	119,175	67,375	5,210	-95.63%	-92.27%
Total Taxes	**$ 134,470**	**$ 119,175**	**$ 71,592**	**$ 9,554**	**-91.98%**	**-86.65%**
Total Fund Revenues	**$ 134,470**	**$ 119,175**	**$ 71,592**	**$ 9,554**	**-91.98%**	**-86.65%**
Total Revenues	**$ 134,470**	**$ 119,175**	**$ 71,592**	**$ 9,554**	**-91.98%**	**-86.65%**
Total Sources of Funds	**$ 134,470**	**$ 119,175**	**$ 206,062**	**$ 9,554**	**-91.98%**	**-95.36%**
Uses of Funds						
Expenditures						
Payment to Developer for Infrastructure Imp.	$ -	$ 119,175	$ 206,062	$ 9,554	-91.98%	-95.36%
Total Expenditures	**$ -**	**$ 119,175**	**$ 206,062**	**$ 9,554**	**-91.98%**	**-95.36%**
Total Uses of Funds	**$ -**	**$ 119,175**	**$ 206,062**	**$ 9,554**	**-91.98%**	**-95.36%**
Ending Balance	**$ 134,470**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 10
BROOMFIELD URBAN RENEWAL AUTHORITY
US 36 WEST CORRIDOR URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 74,816**	**$ 32,910**	**$ 34,132**	**$ 69,557**	**111.36%**	**103.79%**
Revenues						
Taxes						
Property Tax	$ 85,916	$ 187,289	$ 173,925	$ 350,851	87.33%	101.73%
Total Taxes	**$ 85,916**	**$ 187,289**	**$ 173,925**	**$ 350,851**	**87.33%**	**101.73%**
Total Fund Revenues	**$ 85,916**	**$ 187,289**	**$ 173,925**	**$ 350,851**		
Total Revenues	**$ 85,916**	**$ 187,289**	**$ 173,925**	**$ 350,851**	**87.33%**	**101.73%**
Total Sources of Funds	**$ 160,732**	**$ 220,199**	**$ 208,057**	**$ 420,408**	**90.92%**	**102.06%**
Uses of Funds						
Expenditures						
Professional Services	$ 21,600	$ -	$ 5,000	$ 5,000	NA	0.00%
Allocation to General BURA	105,000	133,500	133,500	133,500	0.00%	0.00%
Total Expenditures	**$ 126,600**	**$ 133,500**	**$ 138,500**	**$ 138,500**	**3.75%**	**0.00%**
Total Uses of Funds	**$ 126,600**	**$ 133,500**	**$ 138,500**	**$ 138,500**	**3.75%**	**0.00%**
Ending Balance	**$ 34,132**	**$ 86,699**	**$ 69,557**	**$ 281,908**	**225.16%**	**305.29%**

TABLE 11A
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Taxes						
Property Tax Increment	$ 4,035,082	$ 7,329,157	$ 6,879,570	$ 6,731,226	-8.16%	-2.16%
Sales Tax Allocation from City	45,000	37,320	49,928	50,926	36.46%	2.00%
Total Taxes	**$ 4,080,082**	**$ 7,366,477**	**$ 6,929,498**	**$ 6,782,152**	**-7.93%**	**-2.13%**
Interest Earnings & Miscellaneous Revenue						
Advance from N. Park West	$ -	$ -	$ 15,199	$ 682,977	100.00%	4393.57%
Advance from West 120th Avenue Gateway Corridor	2,537,000	1,215,836	974,526	943,318	-22.41%	-3.20%
Profit Sharing/Repayment of Loss	198,097	200,000	200,000	200,000	0.00%	0.00%
Repayment of Parking Advance	369,783	369,783	369,783	383,465	3.70%	3.70%
Total Interest Earnings & Miscellaneous Revenue	**$ 3,104,880**	**$ 1,785,619**	**$ 1,559,508**	**$ 2,209,760**	**23.75%**	**41.70%**
Total Revenues	**$ 7,184,962**	**$ 9,152,096**	**$ 8,489,006**	**$ 8,991,912**	**-1.75%**	**5.92%**
Total Sources of Funds	**$ 7,184,962**	**$ 9,152,096**	**$ 8,489,006**	**$ 8,991,912**	**-1.75%**	**5.92%**
Uses of Funds						
Expenditures						
Advance for Parking	$ 369,783	$ 377,179	$ 383,465	$ 391,134	3.70%	2.00%
Parking Structure Bond Payment Coverage	600,000	500,000	525,000	525,000	5.00%	0.00%
Parking Structure Share of Profit	99,046	100,000	100,000	100,000	0.00%	0.00%
Professional Services	16,791	30,000	46,510	47,000	56.67%	1.05%
Property Tax Cooperation Agreement	2,115,277	4,240,067	4,032,888	3,945,928	-6.94%	-2.16%
Tri-Party Obligation	250,000	250,000	250,000	250,000	0.00%	0.00%
Total Expenditures	**$ 3,450,897**	**$ 5,497,246**	**$ 5,337,863**	**$ 5,259,062**	**-4.33%**	**-1.48%**
Interfund Activities						
Transfer to Debt Service Fund - Bond Payment	$ 3,732,565	$ 3,650,000	$ 3,146,293	$ 3,728,000	2.14%	18.49%
Transfer to Debt Service Fund -Arbitrage Compliance	-	1,850	1,850	1,850	0.00%	0.00%
Transfer to Debt Service Fund -Bond Fees	1,500	3,000	3,000	3,000	0.00%	0.00%
Total Interfund Activities	**$ 3,734,065**	**$ 3,654,850**	**$ 3,151,143**	**$ 3,732,850**	**2.13%**	**18.46%**
Total Uses of Funds	**$ 7,184,962**	**$ 9,152,096**	**$ 8,489,006**	**$ 8,991,912**	**-1.75%**	**5.92%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 11B
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM WEST MIDWAY BURA

Background Data (Advance from West Midway BURA)	
2009 Advance	$ 2,123,905
2010 Advance	4,080,052
2011 Advance	2,835,926
2012 Advance	4,347,495
2013 Advance	2,243,356
2014 Advance	-
2015 Advance	-
Balance at 12/31/16	$ 15,630,734

Advance and Repayment of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Additions						
Advance from West Midway BURA	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Repayment						
Repayment						
Repayment to West Midway BURA	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**

TABLE 11C
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM WEST 120TH AVENUE GATEWAY CORRIDOR

Background Data (Advance from 120th Avenue Corridor BURA)	
2013 Advance	$ 2,163,275
2014 Advance	2,425,293
2015 Advance	3,434,662
2016 Advance	2,588,686
Balance at 12/31/16	$ 10,611,916

Advance and Repayment of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 10,611,916**	**$ 12,600,138**	**$ 13,148,916**	**$ 14,123,442**	**12.09%**	**7.41%**
Additions						
Advances From West 120th Avenue Gateway Corridor	$ 2,537,000	$ 1,215,836	$ 974,526	$ 943,318	-22.41%	-3.20%
Total Additions	**$ 2,537,000**	**$ 1,215,836**	**$ 974,526**	**$ 943,318**	**-22.41%**	**-3.20%**
Total Advance from Other Funds	**$ 13,148,916**	**$ 13,815,974**	**$ 14,123,442**	**$ 15,066,760**	**9.05%**	**6.68%**
Repayment						
Repayment						
Repayment to West 120th Avenue Gateway Corridor	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 13,148,916**	**$ 13,815,974**	**$ 14,123,442**	**$ 15,066,760**	**9.05%**	**6.68%**

TABLE 11D
BROOMFIELD URBAN RENEWAL AUTHORITY
WADSWORTH INTERCHANGE URBAN RENEWAL AREA - EVENT CENTER PROJECT
ADVANCES FROM NORTH PARK WEST

Background Data (Advance from N. Park West)	
2014 Advance	$ 2,027,204
Balance at 12/31/16	$ 2,027,204

Advance and Repayment of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 2,027,204**	**$ 2,539,204**	**$ 2,027,204**	**$ 2,042,403**	**-19.57%**	**0.75%**
Additions						
Advances From N. Park West	$ -	$ -	$ 15,199	$ 682,977	NA	4393.57%
Total Additions	**$ -**	**$ -**	**$ 15,199**	**$ 682,977**	**NA**	**4393.57%**
Total Advance from Other Funds	**$ 2,027,204**	**$ 2,539,204**	**$ 2,042,403**	**$ 2,725,380**	**7.33%**	**33.44%**
Repayment						
Repayment						
Repayment to N. Park West	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,027,204**	**$ 2,539,204**	**$ 2,042,403**	**$ 2,725,380**	**7.33%**	**33.44%**

TABLE 12A
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST MIDWAY EXTENDED URBAN RENEWAL AREA
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**
Revenues						
Taxes						
Property Tax Increment	$ -	$ -	$ -	$ -	NA	NA
Total Taxes	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenue	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**
Uses of Funds						
Expenditures						
Wadsworth Interchange BURA - Event Center Project	$ -	$ -	$ -	$ -	NA	NA
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 2,743**	**$ 2,743**	**$ 2,743**	**$ 2,743**	**0.00%**	**0.00%**

TABLE 12B PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
WEST MIDWAY EXTENDED URBAN RENEWAL AREA
ADVANCES TO WADSWORTH INTERCHANGE BURA - EVENT CENTER PROJECT

Background Data (Advance to Event Center)	
2009 Advance	$ 2,123,904
2010 Advance	4,080,053
2011 Advance	2,835,926
2012 Advance	4,347,495
2013 Advance	2,243,356
2014 Advance	-
2015 Advance	-
Balance at 12/31/16	$ 15,630,734

Advance and Repayment of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Advances to Other Funds						
Beginning Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Advances - Additions	$ -	$ -	$ -	$ -	NA	NA
Total Advances	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**
Repayments						
Repayment from Event Center Project	$ -	$ -	$ -	$ -	NA	NA
Total Repayments	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**$ 15,630,734**	**0.00%**	**0.00%**

TABLE 13A PAGE 1
BROOMFIELD URBAN RENEWAL AUTHORITY
DEBT SERVICE FUND
SOURCES AND USES OF FUNDS

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Interfund Activities						
Transfer from BURA 2005 Interest Fund	$ 3,702,870	$ 3,720,000	$ 3,921,000	$ 4,036,000	8.49%	2.93%
Transfer from BURA	1,500	4,850	4,850	4,850	0.00%	0.00%
Total Interfund Activities	**$ 3,704,370**	**$ 3,724,850**	**$ 3,925,850**	**$ 4,040,850**	**8.48%**	**2.93%**
Total Revenues	**$ 3,704,370**	**$ 3,724,850**	**$ 3,925,850**	**$ 4,040,850**	**8.48%**	**2.93%**
Total Sources of Funds	**$ 3,704,370**	**$ 3,724,850**	**$ 3,925,850**	**$ 4,040,850**	**8.48%**	**2.93%**
Uses of Funds						
Expenditures						
Paying Agent Fees	$ 3,000	$ 3,000	$ 3,000	$ 3,000	0.00%	0.00%
Arbitrage Compliance	-	1,850	1,850	1,850	0.00%	0.00%
Tax Increment Revenue Bonds 2005						
Principal	$ 2,200,000	$ 2,310,000	$ 2,310,000	$ 2,425,000	4.98%	4.98%
Interest	1,501,370	1,410,000	1,611,000	1,611,000	14.26%	0.00%
Total	**$ 3,701,370**	**$ 3,720,000**	**$ 3,921,000**	**$ 4,036,000**	**8.49%**	**2.93%**
Total Expenditures	**$ 3,704,370**	**$ 3,724,850**	**$ 3,925,850**	**$ 4,040,850**	**8.48%**	**2.93%**
Total Uses of Funds	**$ 3,704,370**	**$ 3,724,850**	**$ 3,925,850**	**$ 4,040,850**	**8.48%**	**2.93%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

Table 13A is continued on the next page.

TABLE 13A PAGE 2
BROOMFIELD URBAN RENEWAL AUTHORITY
DEBT SERVICE FUND
REVENUES AND EXPENDITURES

ADDITIONAL INFORMATION

2005 Bond Reserve

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 6,043,358**	**$ 5,979,060**	**$ 6,136,994**	**$ 6,157,714**	**2.99%**	**0.34%**
Additions						
Interest Revenue	$ 118,475	$ 70,000	$ 70,000	$ 80,000	14.29%	14.29%
Total Additions	**$ 118,475**	**$ 70,000**	**$ 70,000**	**$ 80,000**	**14.29%**	**14.29%**
Total Sources of Funds	**$ 6,161,833**	**$ 6,049,060**	**$ 6,206,994**	**$ 6,237,714**	**3.12%**	**0.49%**
Uses of Funds						
Expenditures						
Transfer to 2005 Interest Fund	$ 24,839	$ 70,000	$ 49,280	$ 258,000	268.57%	423.54%
Total Uses of Funds	**$ 24,839**	**$ 70,000**	**$ 49,280**	**$ 258,000**	**268.57%**	**423.54%**
Ending Balance	**$ 6,136,994**	**$ 5,979,060**	**$ 6,157,714**	**$ 5,979,714**	**0.01%**	**-2.89%**

2005 Interest Fund

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 609,608**	**$ 100,000**	**$ 675,427**	**$ -**	**-100.00%**	**-100.00%**
Additions						
Interest Revenue	$ 11,285	$ -	$ 50,000	$ 50,000	NA	0.00%
Receipts from BURA	3,732,565	3,650,000	3,146,293	3,728,000	2.14%	18.49%
Transfer from 2005 Bond Reserve	24,839	70,000	49,280	258,000	268.57%	423.54%
Total Additions	**$ 3,768,689**	**$ 3,720,000**	**$ 3,245,573**	**$ 4,036,000**	**8.49%**	**24.35%**
Total Sources of Funds	**4,378,297**	**3,820,000**	**3,921,000**	**4,036,000**	**5.65%**	**2.93%**
Uses of Funds						
Expenditures						
Transfer to Debt Service Fund	$ 3,702,870	$ 3,720,000	$ 3,921,000	$ 4,036,000	8.49%	2.93%
Total Uses of Funds	**$ 3,702,870**	**$ 3,720,000**	**$ 3,921,000**	**$ 4,036,000**	**8.49%**	**2.93%**
Ending Balance	**$ 675,427**	**$ 100,000**	**$ -**	**$ -**	**-100.00%**	**NA**

BROOMFIELD URBAN RENEWAL AUTHORITY (BURA)	Year	Description	
Tax Increment Revenue Bonds	2005	Construction of Broomfield Event Center	
Land Acquisition Note	2005	Land for Broomfield Event Center	

2019 ANNUAL BUDGET

BROOMFIELD HOUSING AUTHORITY

BROOMFIELD HOUSING AUTHORITY

Randy Ahrens - Chairperson

Liz Law-Evans

Stan Jezierski

Mike Shelton

Sharon Tessier

Bette Erickson

Deven Shaff

Kimberly Groom

Kevin Kreeger

David Beacom

Guyleen Castriotta

Charles Ozaki – Executive Director

Kevin Standbridge – Assistant Executive Director

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2019 Budget for the Broomfield Housing Authority

DATE: January 1, 2019

The Broomfield Housing Authority was established in February 2002, to facilitate housing opportunities and improvements for low to moderate income residents of Broomfield in the areas of rental assistance, housing program planning, homeownership, and home maintenance. The 2019 budget reflects revenues of $75,000 for the Tenant-Based Rental Assistance Program (TBRA) which is provided through federal HOME funds, $180,000 from the federal Community Development Block Grant (CDBG) program and $10,000 for administering Housing Choice Vouchers from the Colorado Division of Housing. It also reflects $127,371 for program administration expenses, which includes personnel, office supplies, postage, advertising, public notices, and training. Following is a summary of the housing programs.

Housing Program Planning

In 2006, Broomfield County joined with Boulder County (and the communities within Boulder County) to form the Boulder County/Broomfield County HOME Consortium. This allows the Broomfield/Boulder area to receive HOME funds annually (non-competitive funds from the U.S. Department of Housing and Urban Development). The Consortium prepared a housing plan for funding for 2007 through 2009. In 2009, the Consortium prepared a Five Year Consolidated Housing Plan for Broomfield and Boulder counties containing housing market data, a needs assessment, a strategic plan for the entire Consortium area, and individual Action Plans for Broomfield, the City of Boulder, and the City of Longmont. The planning effort guides the expenditures of HOME and Community Development Block Grant (CDBG) funds. The Five Year Plan was updated for 2015-2019 and was approved by City Council in January 2015. The next update will be in the Fall of 2019 and will utilize the housing needs assessment completed in 2018.

Rental Assistance

In 2002, Broomfield entered into an intergovernmental agreement (IGA) with the Jefferson County Housing Authority to provide for a minimum of 25 Housing Choice vouchers for use in Broomfield. Housing vouchers provide a rent subsidy for income-qualified households. Jefferson County also administers vouchers for families that already have housing assistance who choose to rent within Broomfield. The IGA has been renewing automatically since 2004. Jefferson County Housing receives administrative fees from the U.S. Department of Housing and Urban Development (HUD) to administer the housing vouchers. Currently, there are approximately 35 families living in Broomfield with Housing Choice vouchers administered by Jefferson County. The Boulder County Housing Authority also has approximately 28 existing voucher holders in Broomfield. Colorado Division of Housing, through Imagine!, also has approximately 15 vouchers currently utilized by clients living in Broomfield. In July 2015, the Broomfield Housing Authority entered into an agreement with the Colorado Division of Housing to administer approximately 25 vouchers for the City and County of Broomfield. This

opportunity allows Broomfield Housing Authority to be an approved voucher administrator and open opportunities to apply for future federal funding, if available.

In 2004, the Broomfield Housing Authority and Broomfield Health and Human Services initiated the TBRA Program with funding received from the Colorado Division of Housing. The TBRA Program provides rental assistance and supportive services over a two-year period for up to 15 individuals/families. Starting in 2008 and continuing to the present, funding for the TBRA Program is provided by federal HOME Investment Partnership Funds allocated to the City and County of Broomfield through the Boulder County/Broomfield County Housing Consortium (see description under Housing Program Planning).

In 2005, Broomfield entered into an agreement with a developer to build Broomfield Greens, a 50-unit affordable apartment building for seniors. A $500,000 grant from the state Division of Housing HOME Funds Program was received by the Broomfield Housing Authority to cover a portion of the construction costs. Broomfield Housing Authority maintains a very limited ownership role in the project.

Home Ownership

In 2010, Broomfield received a Neighborhood Stabilization Program (NSP) grant from the Colorado Division of Local Affairs - Division of Housing. Broomfield partnered with Flatirons Habitat for Humanity to purchase and rehabilitate two foreclosed properties. The homes were sold to income-qualified families. The purchase of the properties occurred in 2010. Rehabilitation expenses occurred in 2010 and 2011. Funding for the NSP program has been used in full.

In the past, in order to assist in providing single-family mortgage loans to low- and moderate-income persons and families, Broomfield assigned its Private Activity Bond authority (assigned by the state of Colorado) to the Colorado Housing and Finance Authority (CHFA). The bond proceeds are to be used to specifically assist first-time homebuyers within Broomfield who meet income eligibility and property purchase price limits.

In 2013, Broomfield became a partner community with the Metro Mortgage Assistance Program, administered by the City of Denver's Economic Development Department. This program allows potential Broomfield homeowners to receive down payment grants and low-interest rate mortgages.

Since 2004, several projects have been developed in Broomfield that include designated affordable housing units - Red Leaf, Vantage Pointe, and Emerald Hill. Continued affordability is assured through deed restrictions. AMLI at Flatirons (formerly Summit at Flatirons) also designated affordable units, and as the structure of the development was changed from homeownership to rental, the designated units remained restricted as affordable rentals for ten years.

Home Maintenance

In 2009, Broomfield was granted status as a HUD entitlement community, providing an annual allocation of federal Community Development Block Grant (CDBG) funds to be used for housing and infrastructure projects for low and moderate income residents. A housing rehabilitation program, a mobile home repair program, an urgent repair program, and housing counseling services have received an allocation from the CDBG funding. The rehabilitation programs have processed 135 applications, completed renovations on 124 homes, and currently have three homes in various stages of construction. The housing counseling program has assisted 282 Broomfield families with first-time homebuyer planning, foreclosure prevention, and other budget and financial management services.

In 2013, Broomfield entered into an agreement with FirstBank, to support, by assisting with construction oversight, a home repair program for families earning over the income limit for the CDBG program, but who still met the FirstBank's guidelines for lower rate loans. The agreement has since expired.

In 2013, Broomfield received a one-time grant from Foothills United Way, to aid families in Broomfield who had storm and flood damage to their homes. Ten lower-income families were assisted with repairs from this grant during 2013 and 2014.

A weatherization program is available to income-qualified Broomfield residents through formerly Longs Peak Energy Conservation of Boulder County. The program provides energy audits, furnace repair or replacement, insulation, refrigerator replacement, and storm windows and doors. The program is funded through the Colorado Governor's Energy Office and was supported by Broomfield with CDBG funding in past years. The weatherization program has served 206 Broomfield households through 2017. The program is now being administered by the Energy Resource Center of Loveland and continues even though funding has been reduced.

The chart below summarizes the programs and number of units and available funding for Broomfield residents for 2019.

PROGRAM	Program Availability
RENTAL ASSISTANCE (on-going)	
Vouchers (including supportive service programs)	
Tenant-Based Rental Assistance Program	10
Housing Choice Vouchers – Jefferson County Housing Authority Housing Choice Vouchers - Boulder County Housing Authority Colorado Division of Housing Vouchers through Imagine! Colorado Division of Housing Vouchers through the Broomfield Housing Authority	35 28 15 25
Affordable Apartments - Through agreements with developers. Does not include privately-owned apartments	
Broomfield Greens	50
TOTAL RENTAL ASSISTANCE	**Approx. 163**
AFFORDABLE HOME OWNERSHIP (completed units)	
Red Leaf Affordable Housing Program	10
Vantage Pointe Affordable Housing	2
Emerald Hill (Habitat for Humanity)	14
Neighborhood Stabilization Program	2
TOTAL AFFORDABLE HOME OWNERSHIP	**Approx. 28**
HOUSING WEATHERIZATION/HOME MAINTENANCE (anticipated for 2018/2019 funding)	
Housing Weatherization Program	12
Single-Family Housing Rehabilitation Program	8
Mobile Home Repair Program	7
Urgent Repair Program	12
New/Preservation of Affordable Housing	8
TOTAL HOUSING/ WEATHERIZATION/HOME MAINTENANCE	**Approx.47**

The Broomfield Housing Authority, along with the Housing Advisory Committee, will continue to evaluate possible programs for 2019

Respectfully submitted,

Charles Ozaki
City and County Manager

TABLE 1
BROOMFIELD HOUSING AUTHORITY
REVENUES AND EXPENDITURES

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Intergovernmental Revenues						
Tenant-Based Rental Assistance Program	$ 60,511	$ 50,000	$ 211,306	$ 75,000	50.00%	-64.51%
Community Development Block Grant	197,541	175,000	579,545	200,000	14.29%	-65.49%
Housing Choice Voucher Program	8,157	10,000	10,000	10,000	NA	NA
Total Intergovernmental Revenues	**$ 266,209**	**$ 235,000**	**$ 800,851**	**$ 285,000**	**21.28%**	**-64.41%**
Contributions						
Contributions from General Fund	85,423	94,424	96,567	107,371	13.71%	11.19%
Total Contributions	**$ 85,423**	**$ 94,424**	**$ 96,567**	**$ 107,371**	**13.71%**	**11.19%**
Fines and Other Revenues						
Interest Earnings	$ 5,379	$ -	$ -	$ -	NA	NA
Total Fines and Other Revenues	**$ 5,379**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 357,011**	**$ 329,424**	**$ 897,418**	**$ 392,371**	**19.11%**	**-56.28%**
Total Sources of Funds	**$ 357,011**	**$ 329,424**	**$ 897,418**	**$ 392,371**	**19.11%**	**-56.28%**
Uses of Funds						
Expenditures						
Program Administration	$ 85,423	$ 94,424	$ 96,567	$ 107,371	13.71%	11.19%
TBRA Program	60,511	50,000	211,306	75,000	50.00%	-64.51%
Community Development Block Grant Programs	197,541	175,000	579,545	200,000	14.29%	-65.49%
Housing Choice Voucher Program	8,157	10,000	10,000	10,000	NA	NA
Transfer to Reserves	5,379	-	-	-	NA	NA
Sub Total Expenditures	**$ 357,011**	**$ 329,424**	**$ 897,418**	**$ 392,371**	**19.11%**	**-56.28%**
Total Uses of Funds	**$ 357,011**	**$ 329,424**	**$ 897,418**	**$ 392,371**	**19.11%**	**-56.28%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

TABLE 1A - PAGE 1
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

RED LEAF AFFORDABLE HOUSING RESERVE

Recap - Additions to Reserve	
2007	$ 173,500
Total To Date 12/31/16	$ 173,500

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 173,500**	**$ 170,000**	**$ 170,000**	**$ 173,500**	**2.06%**	**2.06%**
Additions						
Developer Payment Received	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 173,500**	**$ 170,000**	**$ 170,000**	**$ 173,500**	**2.06%**	**2.06%**
Uses of Funds						
Expenditures						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 173,500**	**$ 170,000**	**$ 170,000**	**$ 173,500**	**2.06%**	**2.06%**

In the Memorandum of Understanding regarding affordable housing in the Red Leaf development there was a provision that if a certain number of homes did not sell as affordable the developer would make a cash-in-lieu payment of $5,000 per home. The payment received in 2007 represents the entire cash-in-lieu that was due from the developer.

TABLE 1A - PAGE 2
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

PARKWAY CIRCLE AFFORDABLE HOUSING RESERVE

Recap - Additions to Reserve	
2014	$ 4,225
Total To Date 12/31/16	$ 4,225

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Beginning Balance	**$ 4,225**	**$ -**	**$ -**	**$ 4,225**	**100.00%**	**100.00%**
Additions						
Developer Payment Received	$ -	$ -	$ -	$ -	NA	NA
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Advance from Other Funds	**$ 4,225**	**$ -**	**$ -**	**$ 4,225**	**100.00%**	**100.00%**
Uses of Funds						
Repayment						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Repayment to Other Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 4,225**	**$ -**	**$ -**	**$ 4,225**	**100.00%**	**100.00%**

In the Memorandum of Understanding of Resolution 2007-56 dated 5/2007 regarding affordable housing in the Vantage Pointe Lofts development (aka The East Village Flats) there is a provision for the release of affordability requirements and covenant restrictions. The payment received in 2014 represents the net sales proceeds of the sale price of units sold minus the maximum resale price allowable under the MOU guidelines paid to the City and County of Broomfield for use in the Housing Trust Fund.

TABLE 1A - PAGE 2
CITY OF BROOMFIELD BUDGET
HOUSING AUTHORITY RESERVES

BROOMFIELD GREENS INTEREST

Recap - Additions to Reserve	
2014	$ 8,938
Total To Date 12/31/16	$ 8,938

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 8,938**	**$ -**	**$ -**	**$ 14,317**	**100.00%**	**100.00%**
Additions						
Developer Payment Received	$ 5,379	$ -	$ -	$ -	NA	NA
Total Additions	**$ 5,379**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Sources of Funds	**$ 14,317**	**$ -**	**$ -**	**$ 14,317**	**100.00%**	**100.00%**
Uses of Funds						
Expenditures						
Project Expenses	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Funds	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 14,317**	**$ -**	**$ -**	**$ 14,317**	**100.00%**	**100.00%**

In Resolution 2004-6 dated 6/2004 the agreement regarding affordable housing in the Broomfield Greens Apartment development contains a provision that the Broomfield Greens Associates Limited Partnership pay 1% interest annually to the City and County of Broomfield on the outstanding balance of the original $500,000 promissory note when cash is available. The payments received in 2014 and 2016 represent the interest payments made to date.

TABLE 2
COUNTY OF BROOMFIELD BUDGET
BROOMFIELD HOUSING AUTHORITY
HOUSING AUTHORITY - PROGRAM SUMMARY

Function/Activity	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Program Administration						
Revenues						
Interest Earnings	$ 5,379	$ -	$ -	$ -	NA	NA
Contribution from General Fund	85,423	94,424	96,567	107,371	13.71%	11.19%
Total Revenues	$ 90,802	$ 94,424	$ 96,567	$ 107,371	13.71%	11.19%
Expenditures						
Personnel	$ 79,032	$ 88,444	$ 90,587	$ 100,751	13.92%	11.22%
Supplies and Services	6,391	5,980	5,980	6,620	10.70%	10.70%
Transfer to Reserve	5,379	-	-	-	NA	NA
Total Expenditures	$ 90,802	$ 94,424	$ 96,567	$ 107,371	13.71%	11.19%
Difference	$ -	$ -	$ -	$ -	NA	NA
Tenant-Based Rental Assistance Program						
Revenues						
Federal HOME Fund - 2017	$ 60,511	$ -	$ -	$ -	NA	NA
Federal HOME Fund - 2018	-	50,000	211,306	-	-100.00%	-100.00%
Federal HOME Fund - 2019	-	-	-	75,000	100.00%	100.00%
Total Revenues	$ 60,511	$ 50,000	$ 211,306	$ 75,000	50.00%	-64.51%
Expenditures						
Home Consortium Boulder Administration	$ -	$ 5,000	$ 5,000	$ 7,500	50.00%	50.00%
Tenant-Based Rental Assistance Program	60,511	45,000	206,306	67,500	50.00%	-67.28%
Total Expenditures	$ 60,511	$ 50,000	$ 211,306	$ 75,000	50.00%	-64.51%
Difference	$ -	$ -	$ -	$ -	NA	NA
Housing Choice Voucher Program						
Revenues						
Housing Choice Voucher Program - 2017	$ 8,157	$ 10,000	$ -	$ -	-100.00%	NA
Housing Choice Voucher Program - 2018	-	-	10,000	-	NA	-100.00%
Housing Choice Voucher Program - 2019	-	-	-	10,000	100.00%	100.00%
Total Revenues	$ 8,157	$ 10,000	$ 10,000	$ 10,000	NA	NA
Expenditures						
Housing Choice Voucher Program - 2017	$ 8,157	$ 10,000	$ -	$ -	-100.00%	NA
Housing Choice Voucher Program - 2018	-	-	10,000	-	NA	-100.00%
Housing Choice Voucher Program - 2019	-	-	-	10,000	100.00%	100.00%
Total Expenditures	$ 8,157	$ 10,000	$ 10,000	$ 10,000	NA	NA
Difference	$ -	$ -	$ -	$ -	NA	NA
Community Development Block Grant Programs						
Revenues						
Community Development Block Grant - 2017	$ 171,863	$ -	$ -	$ -	NA	NA
Community Development Block Grant - 2018	-	157,500	562,045	-	-100.00%	-100.00%
Community Development Block Grant - 2019	-	-	-	180,000	100.00%	100.00%
CDBG program support 10%	-	17,500	17,500	20,000	300.00%	14.29%
Miscellaneous	25,678	-	-	-	NA	NA
Total Revenues	$ 197,541	$ 175,000	$ 579,545	$ 200,000	14.29%	-65.49%
Expenditures						
CDBG Rehabilitation Program - 2017	$ 197,541	$ -	$ -	$ -	NA	NA
CDBG Rehabilitation Program - 2018	-	157,500	562,045	-	-100.00%	-100.00%
CDBG Rehabilitation Program - 2019	-	-	-	180,000	100.00%	100.00%
CDBG program support 10%	-	17,500	17,500	20,000	14.29%	14.29%
Total Expenditures	$ 197,541	$ 175,000	$ 579,545	$ 200,000	14.29%	-65.49%
Difference	$ -	$ -	$ -	$ -	NA	NA

SUMMARY

	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Beginning Balance	**-**	**-**	**-**	**-**	**NA**	**NA**
Total Revenues	$ 357,011	$ 329,424	$ 897,418	$ 392,371	19.11%	-56.28%
Total Expenditures	357,011	329,424	897,418	392,371	19.11%	-56.28%
Difference	$ -	$ -	$ -	$ -	NA	NA
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

2019 ANNUAL BUDGET

ARISTA LOCAL IMPROVEMENT DISTRICT

ARISTA LOCAL IMPROVEMENT DISTRICT

Randy Ahrens - Chairperson

Liz Law-Evans

Stan Jezierski

Mike Shelton

Sharon Tessier

Bette Erickson

Deven Shaff

Kimberly Groom

Kevin Kreeger

David Beacom

Guyleen Castriotta

Charles Ozaki – Executive Director

Kevin Standbridge – Assistant Executive Director

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2019 Budget for the Arista Local Improvement District

DATE: January 1, 2019

The Arista Local Improvement District (A-LID) was established in August 2005 to facilitate the construction of transportation facilities in the Arista Development. The first project was the parking structure, constructed and owned by the Arista Metropolitan District (AMD), which enhances parking options for the 1STBANK Center and the adjacent commercial development. The A-LID is supported by a 0.2% sales tax on all taxable sales within its boundaries. The revenue generated by the tax has been pledged to support the AMD's debt service on bonds sold to construct the parking structure. Since the only allowable use of the revenue is to support the funding of public transportation services or improvements, the 2019 budget for the A-LID exists solely to authorize payments to the AMD as noted above. In a 2008 election, voters within the A-LID approved a measure that would allow the District to increase the sales tax levy up to 0.55%. This increase has not yet been enacted.

Respectfully submitted,

Charles Ozaki
City and County Manager

TABLE 1
ARISTA LOCAL IMPROVEMENT DISTRICT
REVENUES AND EXPENDITURES

Sources and Uses of Funds	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Sources of Funds						
Beginning Balance	**$ 14**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Intergovernmental Revenues						
Sales Tax	$ 26,600	$ 24,200	$ 24,200	$ 26,000	7.44%	7.44%
Total Intergovernmental Revenues	**$ 26,600**	**$ 24,200**	**$ 24,200**	**$ 26,000**	**7.44%**	**7.44%**
Total Revenues	**$ 26,600**	**$ 24,200**	**$ 24,200**	**$ 26,000**	**7.44%**	**7.44%**
Total Sources of Funds	**$ 26,614**	**$ 24,200**	**$ 24,200**	**$ 26,000**	**7.44%**	**7.44%**
Uses of Funds						
Expenditures						
Payment to Others	$ 26,614	$ 24,200	$ 24,200	$ 26,000	7.44%	7.44%
Sub Total Expenditures	**$ 26,614**	**$ 24,200**	**$ 24,200**	**$ 26,000**	**7.44%**	**7.44%**
Total Uses of Funds	**$ 26,614**	**$ 24,200**	**$ 24,200**	**$ 26,000**	**7.44%**	**7.44%**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

2019 ANNUAL BUDGET

COLORADO BUILDING CORPORATION

BROOMFIELD BUILDILNG CORPORATION MEMBERS

President	**Vacant***
Vice President	**Randy Ahrens**
Secretary	**Charles Ozaki**
Treasurer	**Patricia Soderberg**
Boardmember	**Vacant***
Boardmember	**Kevin Standbridge**

** 2019 Officers to be determined*

CITY AND COUNTY MANAGER
One DesCombes Drive • Broomfield, CO 80020 • 303.438.6300 • www.broomfield.org

BUDGET MESSAGE

TO: Mayor and City Council

FROM: Charles Ozaki, City and County Manager

SUBJECT: 2019 Budget for the City and County of Broomfield, Colorado Building Corporation

DATE: January1, 2019

The City and County of Broomfield, Colorado Building Corporation (Building Corporation) was created in 1999 to allow the City and County to use asset-backed Certificate of Participation (COP) financing for public projects.

From 1999 through 2004, the initial projects financed through COP's issued by the Building Corporation included the renovation of the building located at #6 Garden Center, construction of several buildings (including a library and auditorium, a police and court facility, a detention center and a recreation center), open space acquisitions (317 acres) and acquisition and development of athletic fields (123 acres). In 2008 the Building Corporation also provided funds (approximately $12 million) to facilitate the construction of the detention center expansion project. The Building Corporation receives annual lease payments for these assets from the City and County of Broomfield which are then utilized to fund the annual debt service payments on the COP's.

In 2017, the Building Corporation Board of Directors approved the refunding of all outstanding COP's. Due to lower interest rates, savings realized by the refinancing will amount to approximately $7.0 million in gross savings over the remaining term. These savings will be recognized annually in the County General Fund, City General Fund, Sales and Use Tax Capital Improvements Fund, and the Open Space and Parks fund as their lease payments to the Building Corporation are reduced from original levels.

The 2019 Budget for the Building Corporation includes $7,683,500 in revenues from annual lease payments collected by the Building Corporation from the City and County of Broomfield. This, together with projected interest earnings of the fund, provides the funding source for the 2019 COP debt service payments of $7,680,000, and the payment of other debt service fees.

Respectfully submitted,

Charles Ozaki
City and County Manager

TABLE 1 - PAGE 1
CITY AND COUNTY OF BROOMFIELD
COLORADO BUILDING CORPORATION

Revenues and Expenditures	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Beginning Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Revenues						
Lease Payment & Other Revenues						
Lease Payment from City of Broomfield	$ 331,370	$ 338,201	$ 346,240	$ 349,593	3.37%	0.97%
Lease Payment from City of Broomfield - CIP	4,022,678	3,739,907	4,064,976	4,054,658	8.42%	-0.25%
Lease Payment from County of Broomfield	3,325,393	3,603,330	3,274,034	3,279,249	-8.99%	0.16%
Interest Earnings on Reserve - 2010 COPs	5,909	600	-	-	-100%	NA
Interest Earnings	379	300	2,000	2,100	600.00%	5.00%
Total Lease Payment & Other Revenues	$ 7,685,729	$ 7,682,338	$ 7,687,250	$ 7,685,600	0%	0%
Bond Proceed & Other Financing Sources						
Certificates of Participation , Series 2017	$ 52,928,594	$ -	$ -	$ -	NA	NA
Total Bond Proceed & Other Financing Sources	**$ 52,928,594**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Transfer from Reserves						
Transfer from Debt Services Reserve	$ 8,415,000	$ -	$ -	$ -	NA	NA
Total Bond Proceed & Other Financing Sources	**$ 8,415,000**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Total Revenues	**$ 69,029,323**	**$ 7,682,338**	**$ 7,687,250**	**$ 7,685,600**	**0.04%**	**-0.02%**
Total Sources of Funds	**$ 69,029,323**	**$ 7,682,338**	**$ 7,687,250**	**$ 7,685,600**	**0.04%**	**-0.02%**
Expenditures						
COP Series 2010						
Retirement of COPs - Principal	$ -	$ -	$ -	$ -	NA	NA
Retirement of COPs - Interest (6/1 & 12/1)	1,331,869	-	-	-	NA	NA
COP Series 2017						
Retirement of COPs - Principal	$ 5,490,000	$ 5,650,000	$ 5,635,000	$ 5,915,000	4.69%	4.97%
Retirement of COPs - Interest (6/1 & 12/1)	857,573	2,023,500	2,046,750	1,765,000	-12.77%	-13.77%
Other Expenditures						
Cost of Issuance	$ 464,048	$ -	$ -	$ -	NA	NA
Paying Agent Fees	2,917	3,500	3,500	3,500	NA	NA
Payment to Refunding Escrow	60,876,337	-	-	-	NA	NA
Reserve for Arbitrage	6,579	4,738	2,000	2,100	-55.68%	5.00%
Total Uses of Funds	**$ 69,029,323**	**$ 7,681,738**	**$ 7,687,250**	**$ 7,685,600**	**0.05%**	**-0.02%**
Ending Balance	**$ -**	**$ 600**	**$ -**	**$ -**	**-100.00%**	**NA**

Certificates of Participation - City General Fund	2017	Completion of City Center Facilities: Parking lots at library & police/court buildings; remodeling of One DesCombes (org. 2000 series). This debt was refinanced in 2010 and 2017.
Certificates of Participation - County General Fund	2017	Construct city and county facilities (Library, Detention Center, Police/Courts, HHS); fund county start-up costs (org. 1999 series).This debt was refinanced in 2010 and 2017.
Certificates of Participation - CIP	2017	Construction of Paul Derda Recreation Center and Athletic Fields (BIP, Broomfield County Commons)(org. 2000 series).This debt was refinanced in 2010 and 2017.

TABLE 1 - PAGE 1A
CITY AND COUNTY OF BROOMFIELD
COLORADO BUILDING CORPORATION

Reserve for Arbitrage						
Certificate of Participation Reserve Fund	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Beginning Balance	**$ 257,063**	**$ 263,578**	**$ 263,642**	**$ 265,642**	**0.78%**	**0.76%**
Additions						
Transfer from Building Corp	$ 6,579	$ 4,738	$ 2,000	$ 2,100	-55.68%	5.00%
Total Additions	**$ 6,579**	**$ 4,738**	**$ 2,000**	**$ 2,100**	**-55.68%**	**5.00%**
Uses						
Transfer to Building Corp for Debt Services	$ -	$ -	$ -	$ -	NA	NA
Total Uses of Reserve	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ 263,642**	**$ 268,316**	**$ 265,642**	**$ 267,742**	**-0.21%**	**0.79%**

Reserve for Debt Services						
Debt Services Reserve Fund	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019	Budget % Chg 18 Original 2019	Budget % Chg 18 Revised 2019
Beginning Balance	**$ 8,415,000**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Additions						
Total Additions	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Uses						
Transfer from Reserves	$ 8,415,000	$ -	$ -	$ -	NA	NA
Total Uses of Reserve	**$ 8,415,000**	**$ -**	**$ -**	**$ -**	**NA**	**NA**
Ending Balance	**$ -**	**$ -**	**$ -**	**$ -**	**NA**	**NA**

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Appendix A

Administrative Charges and Internal Service Allocations

Facility Maintenance		2019 Budget
Allocations are charged to each major fund for Facility Maintenance services based on the square footage of the buildings maintained for each fund.		
GENERAL FUND	$	2,355,437
Municipal Center, Police Building, Depot Hill Museum, #12 Garden Center, Shops/Maintenance Building, Recycling Center, Library, Auditorium		
WATER FUND		85,950
Water Treatment Plant on 144th, Water Treatment Plant on 112th		
SEWER FUND		61,100
Wastewater Treatment Plant		
RECREATION FUND		744,300
Community Center, The Bay (Aquatics Park), Skate Park, Derda Recreation Center		
COUNTY FUND		1,345,750
Detention Center, Courts Building, and Senior Services		
Total Charges	**$**	**4,592,537**

General Services for County Fund		
Allocations are charged to the County Genereal Fund for centralized services provided by the City such as finance, human resources, legal, information technology and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.		
COUNTY FUND	$	2,356,906
Total Charges	**$**	**2,356,906**

General Services for Utility Funds		
Allocations are charged to each utility fund (Water, Sewer and Water Reclamation) for centralized services provided by the City such as finance, human resources, legal, information technology, and fleet maintenance. The amounts are based on the indirect cost allocation report prepared each year.		
WATER FUND	$	2,386,020
SEWER FUND		1,670,210
WATER RECLAMATION FUND		143,160
Total Charges	**$**	**4,199,390**

General Services for Urban Renewal Authority		
Allocations are charged to the Broomfield Urban Renewal Authority for centralized services provided by the City such as project administration, finance, human resources, legal, and planning. The amounts are based on the indirect cost allocation report perpared each year.		
BURA	$	3,240,710
Total Charges	**$**	**3,240,710**

APPENDIX B

SCHEDULE OF CAPITAL EQUIPMENT PURCHASES

DEPARTMENT	Division	DESCRIPTION OF ITEM	COST
Replacement Vehicles and Equipment			
Public Works	Park Services	Small 4x4 extended cab Pickup and detachable plow unit	$ 34,600
Public Works	Park Services	Small 4x4 extended cab Pickup and detachable plow unit	34,600
Public Works	Park Services	16" rotary turf mower	95,000
Public Works	Park Services	1/2 Ton two-wheel drive Pickup with service body	38,400
Public Works	Park Services	1/2 Ton two wheel drive Pickup with service body	38,400
Public Works	Park Services	1/2 Ton two wheel drive Pickup with service body	38,400
Public Works	Park Services	Zero-turn Mower 36.8 hp diesel engine, 72" side-discharge deck	48,400
Public Works	Park Services	Zero-turn Mower 36.8 hp diesel engine, 72" side-discharge deck	48,400
Public Works	Park Services	Zero-turn Mower 36.8 hp diesel engine, 72" side-discharge deck	48,400
Public Works	Park Services	Zero-Turn turf mower with 72" side-discharge rotary mowing deck.	48,400
Public Works	Park Services	6' Aerator	7,750
Public Works	Park Services	6' Aerator	7,750
Public Works	Park Services	25' equipment trailer	8,500
Public Works	Park Services	25' equipment trailer	8,500
Public Works	Park Services	Cross Conveyor & Swivel Interchangeable Top Dresser	22,000
Public Works	Street - Traffic Control	Thermoplastic Applicator	9,000
Public Works	Streets - Maintenance of Condition	2.5 Ton Diesel 4x4 Flatbed truck with sander and plow	89,500
Public Works	Streets - Maintenance of Condition	1 Ton gas engine Pickup with sander and plow	50,600
Public Works	Streets - Maintenance of Condition	Pivot knuckle	13,500
Public Works	Facility Services	Small SUV, seat covers and floor mats	24,560
Public Works	Facility Services	Driveable 2 person manlift	14,000
Public Works	Environmental Monitoring	Mid-size Passenger Utility Vehicle	29,000
Recreation and Senior Services	Recreation Services	Mid-size SUV	28,000
Recreation and Senior Services	Senior Services	Mini-van	23,000
Community Development	Engineering	1/2 Ton full size extended cab, short bed 4x4 pickup	31,200
Community Development	Engineering	1/2 Ton full size crew cab, short bed 4x4 pickup	36,300
Community Development	Building	2019 four wheel drive pickup truck	24,300
Community Development	Building	2019 four wheel drive pickup truck	24,300
Community Development	Code Compliance	2019 pickup truck	20,300
Assessor	Assessor	Small SUV	22,000
Health and Human Services	Children, Adult and Family Services	Small SUV	24,300
Police	Patrol	Mid-size SUV	45,300
Police	Patrol	Mid-size SUV	49,950
Police	Patrol	Mid-size SUV	50,470
Police	Special Operations / Flatiron Services	Mid-size SUV	56,570
Police	Patrol	Mid-size SUV	49,950
Police	Patrol	Mid-size SUV	49,950
Police	Patrol	Mid-size SUV	49,950
Police	Special Operations / Traffic	Mid-size SUV	50,000
Police	Special Operations / Flatiron Services	Mid-size SUV	49,950
		Replacement Vehicles and Equipment Total	**$ 1,443,450**

APPENDIX B

SCHEDULE OF CAPITAL EQUIPMENT PURCHASES -continued

Replacement Other Equipment			
Public Works	Street - Traffic Control	Portable Variable Message sign	$ 17,800
Public Works	Street - Traffic Control	Portable Variable Message sign	17,800
Public Works	Water Treatment	Rotork Valve Actuators	25,000
Public Works	Utilities	Tier 4 Mobile Power Generator Ratings Range: 60HZ (3 phase / .8 power factor) Prime: 275 kW / 343 kVA Standby: 300 kW / 375 kVA Width: 100" Length: 248" Height: 105" Dry weight: 12865 lbs Fueled weight: 15450 lbs.	195,000
Public Works	Environmental Monitoring	Gas Chromatograph/Mass Spectrometer with Automated Headspace Analysis by Purge and Trap and by Solid-Phase Mass Extraction	196,000
Public Works	Wastewater Treatment	Flow Meter Replacement - RAS #1, #2 and WAS	42,000
Public Works	Wastewater Treatment	Influent Screening Building 5 ton Explosion Proof Hoist/Trolley/Bridge Extension	58,000
Police	Detention Operations	Key Card Reader Migration Project	20,600
Police	Patrol/K9	Canine specifically bread for selected police service including acquisition costs	24,500
		Replacement Other Equipment Total	**$ 596,700**

New Vehicles and Other Equipment*			
Public Works	Park Services	Green Club Carryall with dump bed	$ 10,900
Public Works	Park Services	Enclosed Trailer - 24'x8.5'x6.6'	11,400
Public Works	Park Services	1/2 Ton 2WD Pickup	29,045
Public Works	Park Services	Heavy duty turf roller	5,100
Public Works	Facility Services	Transit Van with 3.5 liter Ecoboost	36,600
Public Works	Water Treatment & Supply	Monochloramine/ammonia analyzer	30,000
Public Works	Sewer Operations and Maintenance	3/4 ton pickup with towing package, 4WD and overhead light bar	30,650
Community Development	Engineering	1/2 Ton 4x4 Extended Cab Pickup	31,175
Police	Patrol	3 - Mid Size SUVs	199,775
Police	Investigations	2 - Mid Size SUVs	72,765
Police	Patrol/Flatiron Services Unit	3 - Ballistic Rifle Shields	24,960
Police	Patrol	1 - Stationary License Plate Reader	19,150
Police	Detention/Inmate Programs	5 - Video Visitation Terminals	24,575
		New Vehicles and Equipment Total	**$ 526,095**

New /Replacement IT Software and Equipment			
Police	Detention Operations	Security System Upgrade - Computer components and software upgrade	$ 58,900
Assessor	Assessor	Eagle Software Test Environment	19,600
		Replacement IT Equipment Total	**$ 78,500**
GRAND TOTAL			**$ 2,644,745**

*Operating Budget Purchase

Appendix C
INTERGOVERNMENTAL & COMMUNITY GRANTS

Organization	Actual 2017	Original Budget 2018	Revised Budget 2018	Original Budget 2019
HEALTH & HUMAN SVCS STATE FUNDED/MANDATED:				
Imagine!	$ 425,338	$ 1,224,744	$ 1,224,744	$ 1,410,924
Mental Health Center of Boulder County, Inc.	389,000			
Misc. HHS Direct Service Providers	307,735			
Mental Health Center of Boulder County, Inc. - Lease Payments	105,384	48,175	48,175	0
TOTAL HHS AGENCY OUTLAYS	**$ 1,227,457**	**$ 1,272,919**	**$ 1,272,919**	**$ 1,410,924**
COMMUNITY OUTLAY:				
Misc. Cultural Organization Outlays	$ 12,686	$ 11,045	$ 11,045	$ 14,655
Broomfield FISH - Lease Payments	23,761	0	0	0
TOTAL COMMUNITY AGENCY OUTLAYS	**$ 36,447**	**$ 11,045**	**$ 11,045**	**$ 14,655**
ORGANIZATION DUES:				
Broomfield Area Chamber of Commerce	$ 3,400	$ 3,400	$ 3,400	$ 3,400
Colorado Counties, Inc.	20,000	20,000	20,000	20,000
Colorado Municipal League	34,656	34,656	34,656	38,200
Denver Regional Council of Governments	19,700	17,900	17,900	17,900
Metro Mayors Caucus/ Civic Results	5,183	5,183	5,183	5,200
North Metro Chamber of Commerce	0	505	505	505
National Association of Counties	860	860	860	860
National League of Cities	4,467	4,467	4,467	4,500
Regional Air Quality Council	1,500	1,500	1,500	1,500
North Area Transportation Alliance	2,400	2,400	2,400	2,400
U.S. 36 Commuting Solutions	11,924	11,924	11,924	12,000
TOTAL ORGANIZATION DUES	**$ 104,090**	**$ 102,795**	**$ 102,795**	**$ 106,465**
TOTAL OUTSIDE AGENCY FUNDING	**$ 1,367,994**	**$ 1,386,759**	**$ 1,386,759**	**$ 1,532,044**

***Note White=City Contribution**
***Note Shaded=County Contribution**

INTERGOVERNMENTAL & COMMUNITY OUTLAYS- cont.

CITY COUNCIL SPECIAL EVENT FUNDING:	2019Budget
Council Annual Allowance for Community Relations	5,000
Mayor Annual Allowance for Community Relations	1,000
A Precious Child Gala	1,500
Chamber Annual Summer BBQ Sponsorship	1,000
Metro North Event	1,000
Adams 12 Five Star	1,500
Bal Swan	1,500
Dancing with the Broomfield Stars	1,000
DRCOG Awards Reception Sponsorship	800
Smart Community Annual Forumn	500
HOB Awards	800
Treats for 4th of July	3,200
Broomfield Days - Table Rental	200
Sister City - Host Expenses	8,000
North Metro Chamber Dinner Sponsorship	1,000
Humane Sociaty of Boulder Event	1,000
Healty Learning Paths Event	2,000
Misc Expenses	5,000
TOTAL	**$ 36,000**

APPENDIX D

EXPLANATION OF INTERFUND ACTIVITY

Receiving Fund	Expending Fund	Amount	Transaction Description
City General	Water	2,386,020	General government services provided by the General Fund based on an estimate of the amount of time invested in Water-related functions.
City General	Wastewater	1,670,210	General government services provided by the General Fund based on an estimate of the amount of time invested in Wastewater-related functions.
City General	Water Reclamation	143,160	General government services provided by the General Fund based on an estimate of the amount of time invested in Water Reclamation-related functions.
City General	Lodging Tax	625,000	100% of tax collected is designated for the maintenance of street landscapes for specific retail developments. Parks Maintenance activities are recorded in the General Fund.
City General	County General	2,356,906	General government services provided by the General Fund based on an estimate of the amount of time invested in County-related functions.
Total City General Fund		**7,181,296**	
Facility Maintenance	City General	2,355,437	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Water	85,950	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Wastewater	61,100	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	Recreation	744,300	Facility specific costs and sq. ft. allocation of general costs.
Facility Maintenance	County General	1,345,750	Facility specific costs and sq. ft. allocation of general costs.
Total Facility Maintenance Fund		**4,592,537**	
Recreation	City General	1,211,289	Subsidy for operations to cover costs above participation fees.
Total Recreation Fund		**1,211,289**	
Library	City General	385,768	Covers expenditures in excess of revenues.
Total Library Fund		**385,768**	
Street	County General	2,092,450	Replacement of the Road and Bridge Tax collected from predecessor counties.
Total Street Fund		**2,092,450**	
Capital Improvement	City General	2,000,000	Covers new capital improvements projects.
Capital Improvement	County General	1,353,334	Covers new capital improvements projects.
Total CIP Fund		**3,353,334**	
Development Agreements	Service Expansion Fee	461,900	Share of Service Expansion Fee based on Development Agreements.
Total Development Agreements Fund		**461,900**	
Debt Service	Capital Improvements	8,166,581	Portion of principal and interest payments due related to sales tax capital improvements.
Debt Service	Open Space & Parks	1,193,189	Portion of principal and interest payments due related to Open Space purchases.
Debt Service	Development Agreements	4,247,204	Debt service on Westcor obligation refinancing.
Total Debt Service Fund		**13,606,974**	
Wastewater	Water Reclamation	1,403,178	Share of the debt service related to sewer improvements paid for with the 2001 revenue bond issuance.
Total Wastewater Fund		**1,403,178**	
Cemetery	City General	97,939	Covers expenditures in excess of revenues.
Total Cemetery Fund		**97,939**	
County Detention Center	City General	70,000	Transfer of Court Surcharge to fund Alternative Sentencing Unit.
Total County Detention Center		**70,000**	
Human Services	County General	1,763,171	Workforce Center - covers expenditures in excess of revenues.
Total Human Services Fund		**1,763,171**	
Grand Total Interfund Activity		**36,219,836**	

APPENDIX E

CITY AND COUNTY OF BROOMFIELD STRATEGY MAP

Guiding Statements and Plans

Mission Statement

Working in partnership with the community, the City and County of Broomfield provides excellent services in an efficient, respectful, and courteous manner to enhance and protect the environment and quality of life of Broomfield citizens.

Guiding Values

- We are here to **serve** our **citizens** as advocates and problem solvers.
- We always treat our citizens and employees with **dignity, respect,** and **equity.**
- We are **fiscally responsible.**
- We are here to help Broomfield be a **safe** and **enjoyable** community filled with opportunity for citizens and employees.
- We **care** and we **show** it through our **positive manner.**
- We **respond** quickly and we **follow-up.**
- We value **vision, diversity,** and **progressive thinking.**
- We encourage **new ideas** and **suggestions.**
- We **maximize opportunities** to advance the interest of the community as a whole.

2018 Council Priorities

A. Provide Water for the Community as it Continues to Grow
B. Assure that Broomfield Oil & Gas Regulations & Comprehensive Plan Mitigate to Greatest Extent Possible Impacts on Community
C. Pursue Transportation Improvements, Completion of Dillon Road
D. Support Open Space Parks and Recreation
E. Expand Housing Opportunities
F. Economic Development
G. Broomfield Community Center Reconstruction
H. Civic Center

Comprehensive Plan

1. Community Form & Identity
2. Growth, Population & Change
3. Land Use
4. Transportation
5. Open Space, Parks, Recreation & Trails
6. Economic Development
7. Community Services & Facilities
8. Environmental Stewardship
9. Housing
10. Utilities
11. Oil and Gas

Outcomes

Safe Community

Safety for residents businesses, visitors, and the City and County workforce

Economic Vitality

A diverse & sustainable economy through housing, employment, and shopping opportunities

Health, Leisure & Educational Opportunities

Healthy community with a broad spectrum of opportunities for recreation, culture, education, and entertainment

Facilities & Transportation Infrastructure

Safe, well-maintained, effective and attractive facilities, streets, parks, and utilities

Self-Sufficiency

Support for individuals and households requiring basic and temporary health and financial assistance leading to self-sufficiency

Environmental Stewardship

A regional leader in environmental stewardship, open space preservation, water and other natural resource management

Engaged & Fiscally Responsible Government

Innovative, responsive, efficient, and fiscally responsible government with an engaged community and workforce

APPENDIX F

COMPREHENSIVE PLAN

Introduction

Broomfield's current Comprehensive Plan was adopted in 2016, following an extensive community information gathering and feedback process. An advisory Task Force, comprised of residents from each of Broomfield's five wards, was heavily involved in making recommendations and updating the Plan. The Plan is a dynamic 20-year policy document intended to be periodically reviewed and updated to remain valid and effective. It serves as the principal planning document addressing Broomfield's goals and policies related to land use and other key community issues. These key issues and goals are summarized in the ten functional elements below. These broad Comprehensive Plan goals have been tied to the more specific goals of each Department.

Vision Statement

Broomfield: a City and County of diverse neighborhoods that inspire identity and unity; where its culture of excellence, leadership, self-determination, and innovation is nurtured and practiced; and where its businesses thrive and its citizens of all ages are proud to live.

1. Community Form & Identity

Vision Statement

Broomfield is both destination and place to call home. Inclusive, creative and safe, we skillfully connect people with each other, services, the environment, and historical roots. Beautiful landscapes, gainful employment, and attainable housing are complemented by evolving transportation options, trail systems, recreational opportunities, and the arts. A spirit of generosity and collaboration makes us a sought after place to live, work, and play.

Goals

CF-A: Community Form and Identity	*Build on the established physical framework to strengthen Broomfield's sense of community identity by identifiably connecting neighborhoods, open lands, and residential and commercial areas, and by enhancing natural and human-made features.*
CF-B: Community Character	*As Broomfield grows, encourage community unity and interaction to maintain and enhance a sense of identity as a friendly and vibrant small city that includes a diversity of people and responds to a diversity of needs.*
CF-C: Community Form and Identity Implementation	*Implement the vision and the policies relating to Broomfield's physical form and identity.*

2. Growth, Population & Change

Vision Statement

Broomfield supports a trajectory for sustainable and desirable residential and commercial growth that is relevant to and inclusive of its citizens, enhances and promotes Broomfield's transportation network advantages, and elevates and celebrates our unique physical characteristics and amenities.

Goals

GPC-A: Balanced Rate of Growth	*Support population growth that ensures continuity of Broomfield's desired community identity and characteristics, while recognizing that trends and changes in net migration, transportation networks, household compositions, and economic growth may require flexibility in adapting and approving future residential and commercial development.*
GPC-B: Jobs	*Create a quality working atmosphere to include amenities such as urban villages, telecommunications and transportation infrastructure, mobility options, urban agriculture gardens, open space, and recreational opportunities.*
GPC-C: Municipal Services	*Provide public services and support private services throughout Broomfield in a timely manner.*
GPC-D: Pace of Growth	*Encourage a pace of growth that parallels the appropriate rate of investment in desirable attributes such as parks, open spaces, and other identifiable characteristics of Broomfield as a community.*

Comprehensive Plan - cont.

2. Growth, Population & Change – Continued

GPC-E: Regionalism	*Actively direct and influence regional plans for growth and development.*

3. Land Use

Vision Statement

Broomfield continues an appropriate and sustainable land use pattern anchored by great neighborhoods and vibrant community activity centers that are linked to create an economic and environmentally sustainable community.

Goals

LU-A: Mix of Land Uses	*Plan for an appropriate mix of land uses that ensures connectivity, livability, flexibility, environmental sustainability, and economic vitality.*
LU-B: Mixed Use Developments	*Encourage and support mixed use developments that provide the benefits of more compact, denser development with a mix of living, shopping, and working environments.*
LU-C: Neighborhoods	*Continue to encourage and support community of neighborhoods containing a variety of housing types, while maintaining existing single-family residential areas of Broomfield.*
LU-D: Transit Oriented Development	*Encourage and support development focused around major transportation areas that form vibrant pedestrian-oriented urban centers.*
LU-E: Commercial Areas	*Encourage and support commercial development that contributes to a diverse community image and to a vibrant character that provides increased choices and services.*
LU-F: Industrial Areas	*Encourage and support a variety of industrial land use types and intensities in designated areas that are both supported by and compatible with surrounding land uses.*
LU-G: Civic Center District	*Create a Civic Center District that serves as a key focal point for community and civic activities.*
LU-H: Town Center District	*Create a Town Center District in the northeast area of Broomfield to serve as an entertainment, cultural, business, and auxiliary civic services hub.*
LU-I: Development Standards	*Use development standards and guidelines to help realize the community's overall vision and goals.*
LU-J: Impact of Development	*Evaluate and mitigate the impact of each development project on the system at the time of build.*

4. Transportation

Vision Statement

Broomfield provides a well-connected and well maintained multimodal transportation system that safely and effectively accommodates all modes (pedestrian, bicycle, automobile, bus, rail and freight) providing mobility for goods and people of all ages and abilities while supporting economic development, reducing dependence on the single occupant vehicle, and minimizing environmental impacts.

Goals

TS-A: People and Goods Moving Capacity	*Optimize the capacity of the multimodal transportation system to handle existing and projected travel demands associated with moving people and goods.*
TS-B: Alternative Modes	*Promote and develop transportation alternatives to provide travel choices and mobility for people of all ages and abilities.*
TS-C: A Connected Transportation System	*Create and collaborate on an interconnected transportation system that facilitates safe travel for all modes, allows for seamless connections between modes, and provides linkages between neighborhoods and to neighboring communities.*
TS-D: Livable Streets	*Encourage livable streets that are accessible, safe, efficient, and enjoyable for all people.*
TS-E: Regional Transportation Planning	*Participate in and influence regional transportation planning efforts and Broomfield's accessibility to the regional multimodal network, while coordinating with neighboring communities to promote an efficient and integrated transportation system.*

Comprehensive Plan - cont.

4. Transportation - Continued

TS-F: Land Use and Transportation	*Integrate the multimodal transportation system to support and complement Broomfield's economic development plans and policies.*
TS-G: Sustainability	*Maintain and improve existing transportation infrastructure in a socially, environmentally, and fiscally sustainable manner.*

5. Open Space, Parks, Recreation & Trails

Vision Statement

Broomfield Preserves and enhances those natural and recreational places that reflect the heart and soul of the community.

Goals

OP-A: 40% Open Lands	*Provide approximately 40 percent of Broomfield's planning area as open lands.*
OP-B: Interconnected Public Open Lands System	*Connect public spaces with paths and greenways within and between existing and new areas of the community in order to provide continuous green space throughout the community benefiting wildlife, enhancing recreational experiences, and increasing Broomfield's walkability.*
OP-C: Community Image and Identity	*Use open space, parks, trails, and recreational facilities to reinforce a strong community image and identity and to improve quality of life.*
OP-D: Stewardship	*Careful and responsible management of open space and stewardship of natural resources.*
OP-E: Future Needs	*Develop a proactive approach to meeting future open space, parks, and recreation needs.*
OP-F: Distribution of Facilities	*Promote the equitable distribution of open space, parks, recreational and trail facilities.*

6. Economic Development

Vision Statement

Broomfield continues to evolve into a vibrant and economically diversified community with competitive advantages that support new and established businesses and entrepreneurs with a strategic mix of uses and industry sectors that support jobs and a sustainable long-term tax base. Broomfield enthusiastically partners with local businesses and community organizations to attract, retain, and support business expansions. Residents, as well as those living outside the city, have opportunities to work at jobs in the public and private sectors and to participate in the emerging nontraditional sectors of the global economy.

Goals

ED-A: Economic Growth	*Maintain, monitor, and revise as necessary economic and tax policies to strengthen and enlarge Broomfield's economic growth engines that have significant positive economic multiplying impacts throughout the community.*
ED-B: Commercial Vitality	*Maintain and enhance the vitality of commercial, industrial, and retail sectors in order to provide employment and tax base.*
ED-C: Residential Vitality	*Maintain and enhance the vitality of residential neighborhoods in order to provide housing for local employees as well as future housing to draw quality retail opportunities.*
ED-D: Local and Regional Shopping	*Enhance and expand local and regional shopping, dining, and entertainment opportunities in Broomfield. The terms "local" and "regional" apply both to ownership (e.g., local versus nonlocal ownership) as well as "draw" (e.g., Flatirons mall is a regional draw to Broomfield).*
ED-E: Amenities, Events, and Activities	*Enhance and expand local and regional amenities, events, and activities.*
ED-F: Streamline and Simplify Development Processes	*Review land development regulations to eliminate the piecemeal nature of layered review standards in order to reduce bureaucratic barriers to quality development.*
ED-G: Adequate Tax Base	*Ensure an adequate property and sales tax base to support quality community services, facilities, and amenities as identified within the Long-Range Financial Plan, and without placing an undue tax burden on citizens.*
ED-H: Benefits and Future Land Use Amendments	*Evaluate the economic benefit of designating developable land into open space.*
ED-I: Continue to Enhance Workforce Development in Broomfield	*Work with public- and private-sector partners to support the connection between people and jobs.*

Comprehensive Plan - cont.

7. Community Services & Facilities

Vision Statement

Broomfield provides quality services and facilities that reflect our commitment to making worthy investments in our community and our neighborhoods, that are examples of proactive, innovative and responsible government, and that empower citizens to maximize their quality of life while ensuring that we care for those in need.

Goals

CS-A: Facility and Service Inventory and Renewal.	*Strengthen neighborhood and community assets to include facilities, organizations, and programs to sustain neighborhood and overall community health and to encourage maintenance and investment.*
CS-B: Communication	*Facilitate a culture of open and effective communication of ideas and information within Broomfield.*
CS-C: Public Safety	*Create an environment in which the people of Broomfield feel safe by providing effective fire, police, and emergency services.*
CS-D: Justice System	*Promote an integrated justice system that focuses on prevention, early intervention, diversion, personal accountability, and reduced recidivism in order to promote community involvement and to reduce the costs of providing a safer community.*
CS-E: Health Care, Public Health and Human Services	*In partnership with community agencies, promote innovative and exceptional health care, public health, and human services.*
CS-F: Library System	*Support a library system that fulfills community interest in books and other media, addresses needs to acquire information and skills, and functions as a community gathering place.*
CS-G: Recreational Facilities and Services	*Support a recreation system that provides safe, year-round access to facilities, programs, and services that support and fulfill community interests in recreation and health across multiple disciplines, experiences, and skill sets.*
CS-H: Cultural Facilities and Services	*Ensure citizens have access to a variety of venues for participating in the arts, both as an audience and as artists.*
CS-I: Education	*Support a diverse range of educational opportunities to ensure that Broomfield continues a legacy of lifelong learning and a highly skilled workforce.*
CS-J: Resource Conservation in Public Facilities	*Lead by example and exhibit sustainable practices, construction techniques, and innovative technology within all City and County of Broomfield facilities.*

8. Environmental Stewardship

Vision Statement

Broomfield is a leader in implementing environmental stewardship policies that help create a desirable and sustainable community now and for future generations.

Goals

ES-A: Resource Conservation	*Protect the environment through preservation of plant and wildlife habitats; reduction of waste; conservation of water; and enhancement of land, water, and air quality.*
ES-B: Energy Conservation and Efficiency	*Utilize technological solutions, building practices, education, and incentives to encourage conservation and efficient use of energy.*
ES-C: Use of Renewable Energy	*Serve as a role model to the community by evaluating and utilizing renewable energy and emerging technologies.*
ES-D: Community Practices of Environmental Stewardship	*Inform and encourage community participation in environmental stewardship practices by individuals and businesses.*

Comprehensive Plan - cont.

9. Housing

Vision Statement

Broomfield promotes a range of housing options that will meet both current and future residents' changing needs and conditions, and that support the community.

Goals

HO-A: Existing Housing	*Encourage public and private investment aimed at maintaining, rehabilitating, and enhancing Broomfield's older existing housing.*
HO-B: Maintaining Housing Affordability/Attainability	*Encourage an adequate supply of affordable/attainable housing for lower-income households.*
HO-C: Diversity of Housing Types and Ownership Options	*Encourage a diversity of populations within developed areas by providing a variety of housing types that serve a broad spectrum of households.*
HO-D: Special Needs and Services Housing	*Increase the supply of housing that is accessible and functional for seniors, single-parent households, and other residents with special needs.*
HO-E: Residential Housing Design	Promote quality in terms of design, livability, aesthetics, sustainability, and construction in all housing types.

10. Utilities

Vision Statement

Broomfield provides a utility infrastructure system representing state-of-the-art equipment, construction, management, and conservation techniques to serve the needs of Broomfield through and after buildout.

Goals

U-A: Utility Planning	*Adequately plan and coordinate so that all utilities within the City and County are reliable and support existing developed areas and future growth.*
U-B: Financing Utilities for Buildout	*Ensure that the long-term cost of developing utility infrastructure to serve Broomfield can be met.*
U-C: Sustainable Utilities Contributing to Overall Quality of Life	*Provide environmentally sustainable and efficient utility systems that protect Broomfield's and the region's natural resources and that contribute to overall quality of life.*
U-D: Community Aesthetics	*Utility infrastructure should contribute to overall positive community aesthetics.*
U-E: Communications Infrastructure	*Facilitate the construction of state-of-the-art communications infrastructure.*
U-F: Public Health and Provisions of Utilities	*Enhance the public health of the community through the provision of adequate, clean, safe, and reliable utilities.*
U-G: Regional Coordination	*Influence and implement regional utility planning efforts to be environmentally, economically, and functionally advantageous to Broomfield.*

Comprehensive Plan - cont.

11. Oil and Gas

Vision Statement

Recognizing the many challenges facing our community as technological advances in oil and gas exploration and production evolve, Broomfield desires to focus on the health, safety, welfare and environment of our community as our top priority

Goals

OGD: Safeguard Broomfield Residents	*Protect the public health, safety, welfare, and environment of the citizens of Broomfield. Regulate oil and gas development to the extent necessary to provide these protections by minimizing the impact of oil and gas operations on the community and by maintaining the qualities that make Broomfield such a desirable place to live, work, enjoy the outdoors, and raise a family.*

More information regarding the Comprehensive Plan can be found at:
https://www.broomfield.org/2273/Comprehensive-Plan

APPENDIX G
2018 CITIZEN SURVEY

SURVEY BACKGROUND AND METHODS

The City and County of Broomfield contracted with National Research Center, Inc. (NRC) to conduct a survey that provided residents with the opportunity to rate the quality of life in Broomfield, as well as the quality and importance of community amenities, local government performance and service and community priorities. The 2018 Broomfield Citizen Survey is the sixth community-wide survey that Broomfield has conducted since 2002. The survey allows City and County officials to have a finger on the pulse of their constituents, to examine trends and changes in citizen opinion over time, to compare Broomfield's performance to benchmarks from communities across the nation and in Colorado's Front Range and to take citizen perspectives into account in strategic planning decisions.

Surveys were mailed to 3,000 randomly selected resident households in June 2018 and completed surveys were collected over a seven-week period. A total of 674 surveys were completed, yielding a response rate of 23%. The margin of error is plus or minus three percentage points around any given percentage point reported for the entire sample (867 completed surveys).

Survey results were weighted so that respondent gender, age, race and ethnicity, housing unit type (attached or detached) and housing tenure (rent or own), and council ward were represented in proportions reflective of the entire city.

Because Broomfield has administered resident surveys before, some comparisons could be made between 2018 responses and those from 2015, 2012, 2007, 2004, and 2002. Broomfield also elected to have its results compared to those of other jurisdictions around the nation and those of other communities in the Front Range, comparisons made possible through a national benchmark database created and maintained by NRC. This database contains resident perspectives gathered in citizen surveys from over 500 communities across the United States.

KEY FINDINGS

Ratings of quality of life in Broomfield and services provided by the City and County of Broomfield compared favorably to ratings from other communities.

- There were 56 items on the Broomfield 2018 Citizen Survey evaluated by respondents that could be compared to national benchmarks. Of these, 47 items were higher than the benchmark comparison, 7 were similar and only two were lower. The two items that were lower were access to affordable quality housing and curbside recycling services.
- There were 50 items that could be compared to Front Range benchmarks; of these, 45 received ratings higher than the benchmark, four were similar and only one was lower than the benchmark – access to affordable quality housing.

While transportation, particularly vehicle travel, was a top priority for residents, ease of travel in Broomfield by car was rated positively by most respondents.

APPENDIX G
2018 CITIZEN SURVEY

- Respondents were asked to describe in their own words what they thought should be the top priority for the City and County of Broomfield. Of the 674 surveys completed, 370 residents chose to write in their own words their main priority. These responses were categorized into themes. The most frequently mentioned issues were roads and transportation, growth and fracking, mentioned by 12% to 17% of respondents. In 2015, growth and transportation were the top themes, and fracking was not even brought up.
- Of the 57 items given importance ratings, ease of car travel was one of the top three priorities for residents, with 96% considering it essential or very important.
- The ease of travel in Broomfield by car was considered excellent or good by over 70% of respondents. Gains have been seen over time in the percent of respondents rating ease of travel by car positively, however, this rating did decline in 2018 compared to 2015, returning to the level seen in 2012.
- Compared to the national benchmark, ease of travel in Broomfield by car was higher, and was much higher than the Front Range comparison.

Two utility services were rated as essential or very important by nearly all respondents, but the quality ratings of these services were higher than the benchmark comparisons.

- Drinking water was considered essential or very important by 99% of respondents; 87% rated this service as excellent or good, a rating that was much higher than the national or Front Range benchmark comparisons.

- Sewer services was considered essential or very important by 96% of respondents; 89% rated this service as excellent or good, a rating that was also much higher than the national or Front Range benchmark comparisons.

When importance assessments and quality ratings were plotted, there were nine items that had relatively lower quality ratings but on which relatively higher importance was placed.

- There were 57 items that were given a quality rating and an importance rating by those participating in the survey. The median proportion of respondents rating these 57 items as essential or very important was 80%. Items were sorted as being of higher or lower importance based on whether they were considered essential or very important by more than 80% of respondents (higher importance) or by 80% or fewer respondents (lower importance). The median proportion of respondents rating these 57 items as excellent or good was 78%. Items were considered to be higher quality if they were rated by more than 78% of respondents as excellent or good, and of lower quality if they were rated by 78% or fewer respondents as excellent or good.

- There nine items that were considered to be of higher importance, but lower quality, to which special attention might be paid. These nine items were:
    - Job opportunities
    - Healthcare services
    - Mental healthcare services
    - Ease of car travel

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2018 CITIZEN SURVEY

  - Ease of walking
  - Child Protection Services
  - Public Assistance
  - City Recycling events (Haz Waste, Paper Shred)
  - Property tax assessments and collection

- It should be noted that some items are generally rated lower than others in nearly all communities, which is why the benchmark comparisons can be so helpful. Note that ease of car travel is one of the nine items of higher importance but relatively lower quality – this item received ratings above the average observed in communities across the nation and in the Front Range.

- Not all 57 items that were given importance ratings by respondents had a benchmark comparison. Nearly all of the items that did have benchmark comparisons were rated higher by Broomfield residents relative to communities across the nation. However, two items in the list above had ratings that were similar to the benchmark, and which could be a focus area for the community – these were healthcare services and mental healthcare services.

- When asked what was the most important public health issue for Broomfield to address in the next few years, the item selected most often by respondents was mental health (selected by 29% of respondents from a list of 9 items).

As in previous years, Broomfield residents thought highly of their community.

- Residents gave exceptionally high marks to the overall quality of life in Broomfield, with more than 9 in 10 awarding “excellent” or “good” ratings in 2018; only one percent of respondents felt that the quality of life was “poor.” When compared over time, ratings have remained stable.
- Other aspects of Broomfield as a place to live were also given near unanimous positive grades: 9 in 10 considered Broomfield an excellent or good place to raise children and felt Broomfield and their neighborhood was an excellent or good place to live.

- About 7 in 10 thought Broomfield was an excellent or good place to work or to retire. Nearly three-quarters rated the overall sense of community as excellent or good, and two-thirds rated the openness and acceptance of diverse positively.

- Ratings for most of these items generally remained stable over time. When compared to other communities, all of the eight aspects of quality of life were rated “higher” or “much higher” than the national and Front Range comparisons.

The overall quality of services provided the City and County of Broomfield were given high marks.

- About 8 in 10 respondents (78%) rated the overall quality of services provided by the City

APPENDIX G
2018 CITIZEN SURVEY

and County of Broomfield as excellent or good. About 8 in 10 awarded high marks to the ease of accessing the services of the City and County of Broomfield.

- About 7 in 10 respondents regarded the value of service for the taxes paid to Broomfield, the overall direction that Broomfield is taking, how Broomfield government provides opportunities for citizen involvement and communicates information as excellent or good, while about 6 in 10 felt that the City and County of Broomfield does an excellent or good job listening to citizens.

- About 6 in 10 respondents reported having had contact in-person, by email or by phone with an employee of the City and County within the previous 12 months.

- Impressions were very favorable among those who had had contact with an employee; 9 in 10 reported having an excellent or good overall impression of the employee, and 9 in 10 also rated the knowledge, responsiveness and courtesy of the employee as excellent or good. Many of these ratings had seen small increases over time, and ratings were much higher compared to the Front Range and national benchmarks.

This appendix is a summary of the 2018 Citizen Survey prepared by National Research Center, Inc. The full version can be found on the City and County of Broomfield's website at http://www.broomfield.org.

APPENDIX H

2013 LONG RANGE FINANCIAL PLAN - SUMMARY

2013 Financial Plan Update

The Financial Plan is designed to be a living, dynamic tool to provide the City and County of Broomfield with clear information with which to make policy decisions and provide clarity to the overall direction of the City and County and the various factors that influence, inhibit, and enhance that direction.

The Financial Plan links land use planning, demographic modeling, and financial planning. This linkage is achieved by coordinating financial planning with Broomfield's 2005 Comprehensive Plan (Comprehensive Plan) general land use categories. The purpose for this integration is to understand the potential financial implications of future land uses and plan accordingly to ensure that Broomfield remains a financially sustainable community that can afford to maintain existing levels of service at build-out.

Although Broomfield has achieved good financial health, continued positive economic and revenue results are not guaranteed. Several factors can affect the continuation of positive results, including:

- Deviations from projected land uses detailed in the Comprehensive Plan
- Unforeseen effects of aging infrastructure
- Short-term and long-term economic conditions
- Broomfield's population demographics
- Changes in tax and revenue policy
- Increases in service levels and demands
- Changes in retail competition from Broomfield's neighboring communities

In order to continue to monitor Broomfield's financial health, the Financial Plan incorporates a model that can be used to evaluate the financial impacts of land use decisions on an ongoing basis.

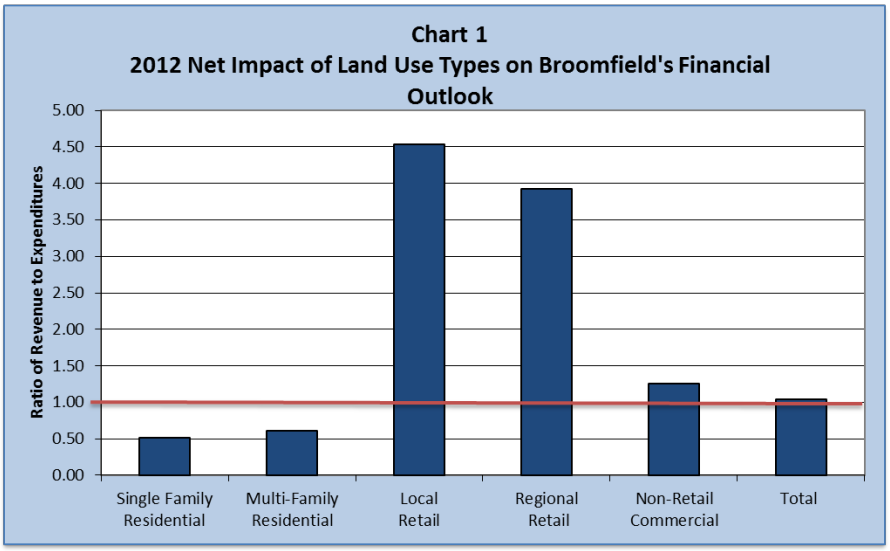
Approach

This financial model is intended to enable the City Council and staff to step back from the short-term incremental process of the annual budget to study the current and long-term financial impacts of land use development and related strategies. The updated Financial Plan will also assist in developing and communicating strategic revenue and expenditure goals beyond the one-year budget cycle, and even the five-year forecast planning cycle.

The Financial Plan links land use and financial planning by coordinating financial planning with the Comprehensive Plan's land use categories. This integration allows prudent planning for existing and future land use needs, and associated costs of providing services, and ensures Broomfield remains a financially healthy and sustainable community that can afford to maintain existing levels of service at land use build-out.

Land use affects finances. Residential land use has a mixed net impact on Broomfield's financial outlook. That is, residential areas cost more to provide services to than Broomfield receives in taxes and revenues generated by those areas. In the following chart, the single-family and multi-family residential provide 51 cents and 61 cents, respectively, of revenue for every dollar Broomfield spends on the cost of services for these land use categories. Yet the residential land use is an important component for growth in the retail and commercial land uses that have positive net impacts on Broomfield's financial outlook. Retail and commercial areas generate more in taxes and revenues than it costs Broomfield to provide services to those areas. It is the combination of these net impacts that determines Broomfield's overall financial outlook.

A ratio of 1.00 (shown by the red line on the chart to the right) indicates that revenues generated by the land use are equal to the cost of services allocated to the same land use. Ratios greater than 1.00 indicate a net positive ratio of revenues to expenditures; ratios less than 1.00 indicate services cost more than revenues generated.

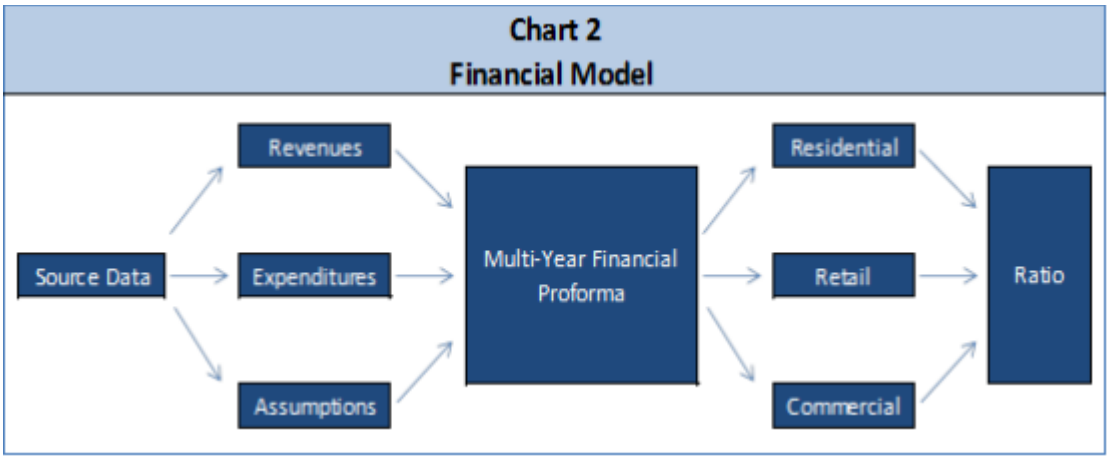


The total land use ratio in 2004 was 1.02, and in 2008 it was 1.11. In 2012, it was 1.04. This means that in 2012, for every $1.00 of expenditures, Broomfield received $1.04 in revenues. At build-out, the 2013 Financial Plan projects the ratio to be 1.08. (Build-out ratios for the 2004 and 2009 Financial Plans were 1.11 and 1.08, respectively.)

For the 2013 Update, additional analysis distinguished the cost of service differences between single-family and multi-family residential units. This was done to accommodate changes in the type of housing units demanded by the market and to determine how demographics indirectly affect Broomfield's financial health.

Financial Model

In order to continuously monitor Broomfield's financial health as land use decisions are made by City Council, the Financial Plan contains an interactive model that can be used to evaluate the financial impacts of the land use decisions. The model includes general governmental-type fund operating and capital revenues and expenditures, staffing projections, and long-range financial projections. Revenue and expenditure data included in the models include: 2012 (actual numbers), 2013 and 2014 (budget numbers), and projections until build-out. The key output of the model is the annual *Revenue to Expenditure Ratio* explained earlier. An illustration of how the financial model is built is shown below in Chart 2.



Broomfield's Financial Health

The Financial Model indicates that Broomfield is financially healthy and, barring any significant deviations from planned uses of land or other major assumptions in the Financial Plan, is expected to maintain and sustain this health. This is largely due to sound fiscal practices, including:

- Projecting revenues conservatively
- Providing affordable service levels
- Funding ongoing, operating expenditures with ongoing, operating revenues
- Funding maintenance and replacement of capital equipment and infrastructure adequately
- Promoting a diversified mix of revenues
- Promoting a desired mix of land uses
- Ensuring growth pays for its own way
- Maintaining healthy levels of operating and debt service reserves
- Maintaining reserves for specific purposes, such as transportation improvements and facility expansion

Land Use Projections

Land use has been projected based on the Comprehensive Plan and Community Development's projections. Each development area was analyzed for potential revenue and the cost of providing the same service level as Broomfield currently provides. Chart 22 projects the land use by the five categories used in the ratio charts. The growth in the projected land use categories are associated with current plans and is, generally, located in developments in Arista, Interlocken, and the northeast quadrant of Broomfield (North Park, Palisade, Northlands, and the areas east of I-25).

Chart 22
Square Feet by Land Use Type
Projection to Build-Out

	Major Land Use Categories						
Year	Single Family Residential	Multi-Family Residential	Total Residential	Commercial Local Retail	Commercial - Regional Retail - Malls	Commercial - Non retail	Total Residential & Commercial
2015	36,969,750	10,593,000	47,562,750	2,222,500	2,949,130	13,730,200	66,464,580
2020	40,662,000	13,658,000	54,320,000	2,902,500	4,333,130	20,852,200	82,407,830
2025	42,912,000	16,124,000	59,036,000	3,137,500	5,220,130	26,471,200	93,864,830
2030	44,190,000	17,624,000	61,814,000	3,177,500	5,895,130	31,302,200	102,188,830
2035	44,865,000	18,724,000	63,589,000	3,177,500	7,018,130	37,587,616	111,372,246
Projected Build-out	44,865,000	18,724,000	63,589,000	3,177,500	7,018,130	47,169,283	120,953,913

The largest period of growth in the residential land use category is projected to occur from 2016 through 2025 (over eleven million square feet of new residential property). Development forecasts for projects in the Interlocken, Anthem, North Park, Lambertson Farms, Great Western Park, and Sheridan Highlands areas account for this increase.

Commercial land use development projected through build-out is more evenly split in the incremental periods shown above – with the 2016 through 2020 time frame showing the largest increase in commercial

square feet of development. The largest contributors to this development forecast include North Park, Arista, Interlocken, and several other development areas in the northeast quadrant of Broomfield.

Chart 23
Broomfield's Land Use Types and Acreage Amounts

Major Land Uses	Current		Projected Build-Out	
	Acres	% of Total	Acres	% of Total
Residential	8,138	34%	8,727	37%
Office/Industrial/Non-Retail	1,098	5%	4,521	20%
Local Retail	152	1%	447	2%
Regional Retail/Malls	267	1%	340	1%
Open Lands*	7,680	32%	9,866	40%
Undeveloped Private Lands	6,566	27%	-	0%
Total	23,901	100%	23,901	100%

*Includes Boulder County IGA Open Lands

As shown above, the allocation of land use by build-out is expected to grow mainly in the Retail/Commercial and Open Lands designations, consistent with the Comprehensive Plan. Residential land use is expected to grow from 34% to 37% of total land use, Retail/Commercial is expected to increase from 7% to 23% of total land use, and Open Lands are projected to reach the goal of 40% of total land use.

Revenue and Expenditure Projections

In Broomfield, a diverse revenue base, consistent economic growth, and conservative budget practices have all contributed to revenue growth that exceeds the rate of expenditure growth. As noted in Chart 25, Broomfield's actual ratio of revenues to expenditures meets or exceeds 1.0 every year – an indicator of consistently solid overall financial health. The ratio fluctuations over time are mostly due to the timing of capital investments.

Chart 25
Summary of Revenues and Expenditures
Governmental Funds, 2004 to Projected Build-out

	Total Revenues	Total Expenditures	Ratio
2004	$ 103,280,208	$ 101,029,598	**1.02**
2008	$ 131,265,112	$ 118,196,896	**1.11**
2012	$ 126,843,708	$ 121,610,229	**1.04**
2015	$ 141,524,546	$ 141,524,546	**1.00**
2020	$ 191,112,517	$ 184,693,317	**1.03**
2025	$ 232,295,113	$ 232,295,113	**1.00**
2030	$ 340,482,185	$ 319,982,185	**1.06**
2035	$ 369,619,719	$ 317,606,629	**1.16**
Projected Build-out	$ 409,512,774	$ 379,921,006	**1.08**

Revenue to Expenditure Ratio

The Financial Model projects the ratio of revenues to expenditures at build-out, as shown in Chart 27 on the following page. Based on the amended Comprehensive Plan, it is projected that Broomfield can maintain a ratio of revenues to expenditures of 1.08. This is the same ratio that was projected at build-out in the 2009

Update. It is higher than the 2012 Actual ratio of 1.04, because land use at build-out includes a higher percentage of commercial and retail usage.

Chart 27 Financial Model For General Government Fund Types Projected Build-out							
	Major Land Use Categories						
SUBJECT	Single Family Residential	Multi-Family Residential	Commercial Local Retail	Combined Residential plus Local Retail	Commercial - Regional Retail - Malls	Commercial - Non retail	Total
Base Data							
Population	57,461	38,039		95,500			95,500
Square feet of Buildings	44,865,000	18,724,000	3,177,500	66,766,500	7,018,130	47,169,283	120,953,913
Revenues							
Sales Tax	$0	$0	$66,241,958	$66,241,958	$87,809,106	$0	$154,051,064
Property Tax	$32,663,280	$5,862,640	$3,350,080	$41,876,000	$9,212,720	$32,663,280	$83,751,999
Other Revenues	$102,439,967	$28,948,242	$5,282,162	$136,670,371	$10,459,556	$24,579,784	$171,709,711
2012 Per Capita Base	$135,103,247	$34,810,882	$0	$169,914,129	$0	$0	$169,914,129
2012 Per Square Foot of Building Base	$0	$0	$74,874,199	$74,874,199	$107,481,382	$57,243,063	$239,598,645
Total Revenues	$135,103,247	$34,810,882	$74,874,199	$244,788,328	$107,481,382	$57,243,063	$409,512,774
% of Total	33%	9%	18%	60%	26%	14%	100%
Units							
Revenue Per Capita	$2,351	$915	$0	$1,779	$0	$0	$1,779
Revenue Per Square Foot of Buildings	$0	$0.00	$23.56	$23.56	$15.31	$1.21	$4.18
Expenditures							
Operating	$158,609,496	$45,212,362	$11,762,595	$215,584,453	$17,814,680	$27,392,283	$260,791,416
Debt	$5,109,450	$1,216,536	$324,410	$6,650,396	$567,717	$892,126	$8,110,239
CIP	$63,470,176	$13,943,292	$5,126,339	$82,539,806	$8,179,415	$20,300,130	$111,019,351
Total Expenditures	$227,189,122	$60,372,190	$17,213,343	$304,774,655	$26,561,812	$48,584,539	$379,921,006
% of Total	60%	16%	5%	80%	7%	13%	100%
Units							
Expenditures Per Capita	$3,954	$1,587	$0	$3,191	$0	$0	$3,191
Expenditures Per Square Foot	$0	$0.00	$5.42	$5.42	$3.78	$1.03	$1.61
Revenues Less Expenditures							
@ 2012/Capita Base (Residential)	($92,085,875)	($25,561,308)	$0	($117,647,183)	$0	$0	($117,647,183)
@ 2012/Square Foot of Buildings Base (Commercial/Retail)	$0	$0	$57,660,857	$57,660,857	$80,919,570	$8,658,524	$147,238,951
Total Revenues Less Expenditures	($92,085,875)	($25,561,308)	$57,660,857	($59,986,326)	$80,919,570	$8,658,524	$29,591,768
Ratio of Revenues to Expenditures	**0.59**	**0.58**	**4.35**	**0.80**	**4.05**	**1.18**	**1.08**

Utility/Enterprise Fund Plan

The Utility Funds include the Water Fund, Sewer Fund, and Water Reclamation (Reuse Water) Fund. These funds are referred to as the Enterprise Funds. The revenues generated by these funds, such as service fees and connection fees, pay for the expenditures incurred by these funds. No tax dollars are used to support these funds. Connection fee revenues pay for the cost of expanding the utility infrastructure system, thus enabling growth to pay its own way.

The Financial Plan for the Enterprise Funds is similar to business plans in the private sector. The plan contains projections for future years based on incremental increases in revenues and expenditures to meet the projected build-out in the Utilities Master Plan, similar to the General Government funds discussed earlier in the report.

A utility capital improvement plan has been developed to coordinate Broomfield's Utilities Master Plan (Master Plan) and serve the utility needs of Broomfield. Each utility fund has a Master Plan that identifies the resources planning that have been conducted to ensure that Broomfield has the resources to meet its anticipated demands and identifies the water, sewer, and reclaimed water infrastructure that is projected to meet the City and County's needs. Without major investments in the utility systems to meet customer demands through build-out, the Master Plan cannot be completed.

In order to serve Broomfield's water needs at build-out, five significant projects are necessary:

- Acquisition of additional water rights
- A reservoir and pump station in the vicinity of the water treatment plant
- A reservoir to store water received from Windy Gap
- Construction of the local Broomfield reservoir
- Expansions of the water treatment plant

In order to serve Broomfield's *sewer* needs at build-out, construction of sub-basin infrastructure in northeast Broomfield and expansions of the treatment plant will be necessary. New clean water standards for temperature and nutrients will also require Broomfield to construct additional sewer treatment facility improvements.

This appendix is a summary of the Long Range Financial Plan. The full version can be found on the City and County of Broomfield's website at http://www.broomfield.org.

APPENDIX I

2019 ANNUAL BUDGET - FTE SUMMARIES

Legislative

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-11100 City Council	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
City Council	FT	PT	FT	PT	FT	PT	FT	PT
City Council Members	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Mayor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

City and County Manager

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-13100 Executive Management	6.00	0.80	7.00	0.80	7.00	0.80	7.00	0.80
01-13300 Citizen's Assistance Center	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions	11.00	0.80	12.00	0.80	12.00	0.80	12.00	0.80

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Executive Management	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Assistant City and County Manager	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy City and County Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Strategic Initiatives	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Executive Office Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.00	0.80	7.00	0.80	7.00	0.80	7.00	0.80

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Citizen's Assistance Center	FT	PT	FT	PT	FT	PT	FT	PT
Citizen Assistant	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Citizen Assistant Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Citizen Assitant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

Economic Development

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-84100 Economic Development	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

APPENDIX I

2019 ANNUAL BUDGET - FTE SUMMARIES

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Economic Development	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Director of Economic Development	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Economic Development Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

Internal Audit

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-85100 Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Internal Audit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Director Performance & Internal Audit	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

City and County Clerk

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-14100 City Clerk	3.00	1.60	3.00	1.60	3.00	1.60	3.00	1.60
02-14100 County Clerk	1.00	0.00	1.00	0.00	3.00	0.00	3.00	0.00
02-14200 Elections	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-14300 Motor Vehicle	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-14600 Recorder	2.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Total Positions	16.00	1.60	16.00	1.60	16.00	1.60	16.00	1.60

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
City Clerk	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	0.00	1.60	0.00	1.60	0.00	1.60	0.00	0.80
Administrative Technician II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.80
Deputy City Clerk/Records Management	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Deputy City and County Clerk	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Records and License Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Total Positions	3.00	1.60	3.00	1.60	3.00	1.60	3.00	1.60

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Clerk and Recorder - Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
City and County Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Recording Administrator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Recording Specialist	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	3.00	0.00	3.00	0.00

APPENDIX I

2019 ANNUAL BUDGET - FTE SUMMARIES

Elections	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Election Operations Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Elections Technician I	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Elections Technician II	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Management Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

Motor Vehicle	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Motor Vehicle Title/Registration Lead Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Motor Vehicle Title/Registration Specialist	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Motor Vehicle Title/Registration Specialist II	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Motor Vehicle Title/Registration Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

Recorder	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Recorder Administrator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Records Specialist	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00

City and County Attorney

Department Summary	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
01-12100 City Attorney	3.15	0.00	3.15	0.00	4.15	0.00	3.70	0.00
02-12100 County Attorney	1.20	0.00	1.20	0.00	1.20	0.00	3.30	0.00
Total Positions	4.35	0.00	4.35	0.00	5.35	0.00	7.00	0.00

Position Detail by Division

City Attorney	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Assistant City and County Attorney	0.00	0.00	0.00	0.00	1.00	0.00	2.00	0.00
City and County Attorney	0.80	0.00	0.80	0.00	0.80	0.00	0.35	0.00
Deputy City and County Attorney	0.35	0.00	0.35	0.00	0.35	0.00	0.35	0.00
Legal Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Attorney	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Total Positions	3.15	0.00	3.15	0.00	4.15	0.00	3.70	0.00

County Attorney	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Attorney	0.00	0.00	0.00	0.00	0.00	0.00	0.65	0.00
City and County Attorney	0.20	0.00	0.20	0.00	0.20	0.00	0.65	0.00
Deputy City and County Attorney	0.65	0.00	0.65	0.00	0.65	0.00	0.65	0.00
Legal Administrative Assistant	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Senior Attorney	0.35	0.00	0.35	0.00	0.35	0.00	0.35	0.00
Total Positions	1.20	0.00	1.20	0.00	1.20	0.00	3.30	0.00

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Communications and Governmental Affairs

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-17100 Communications and Governmental Affairs	8.00	0.00	7.00	0.00	7.00	0.65	8.00	0.65
Total Positions	8.00	0.00	7.00	0.00	7.00	0.65	8.00	0.65

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Communications	FT	PT	FT	PT	FT	PT	FT	PT
Assistant City County Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Citywide Volunteer Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Director of Communications	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Communications Engagement Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Communications Engagement Specialist	1.00	0.00	1.00	0.00	1.00	0.65	1.00	0.65
Communications Engagement Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Project Manager	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Senior Communications Engagement Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	8.00	0.00	7.00	0.00	7.00	0.65	8.00	0.65

Human Resources

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-16100 Human Resources	8.00	0.72	8.00	0.72	9.35	0.00	10.00	0.00
Total Positions	8.00	0.72	8.00	0.72	9.35	0.00	10.00	0.00

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Human Resources	FT	PT	FT	PT	FT	PT	FT	PT
Benefits/HRIS Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Benefits Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Human Resources	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Director of Human Resources	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Analyst Limited Appt.	0.00	0.00	0.00	0.00	0.35	0.00	0.00	0.00
Human Resources Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Manager	2.00	0.00	2.00	0.00	1.00	0.00	2.00	0.00
Human Resources Technician I	1.00	0.72	1.00	0.72	2.00	0.00	2.00	0.00
Total Positions	8.00	0.72	8.00	0.72	9.35	0.00	10.00	0.00

Municipal Courts

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-15100 Municipal Court	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65
Total Positions	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65

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Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Municipal Court	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Director of Court Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Court Clerk	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Deputy Municipal Judge	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Municipal Judge	0.00	0.60	0.00	0.60	0.00	0.60	0.00	0.60
Total Positions	3.00	0.65	3.00	0.65	3.00	0.65	3.00	0.65

Assessor

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
02-50700 Assessor	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Assessor	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Appraiser I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Appraiser II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Appraiser III	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Assessment Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Assessor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Appraiser	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Property Transfer Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

Finance

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
01-50100 Fiscal Services	11.40	1.73	12.40	1.94	13.40	2.04	13.40	2.04
01-50200 Budget & Compliance	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00
01-50300 Risk Management	1.10	0.16	1.00	0.16	1.00	0.16	1.00	0.16
01-50400 Purchasing	2.90	0.21	4.00	0.00	4.00	0.00	4.00	0.00
01-50500 Revenue Management-City	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-50500 Revenue Management-County	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
40-50600 Utility Billing-Water	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98
45-50600 Utility Billing-Sewer	1.00	0.32	1.00	0.33	1.00	0.33	1.00	0.33
Total Positions	30.00	3.40	32.00	3.41	33.00	3.51	33.00	3.51

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2019 ANNUAL BUDGET - FTE SUMMARIES

Position Detail by Division

Fiscal Services	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Accountant	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Accounting Clerk	0.00	0.60	0.00	0.64	0.00	0.64	0.00	0.64
Accounting Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Supervisor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Accounting Technician	3.00	1.13	3.00	1.30	3.00	1.40	3.00	1.40
Administrative Analyst	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Deputy Director	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Finance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Finance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Payroll Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Accountant	4.00	0.00	4.00	0.00	3.00	0.00	3.00	0.00
Total Positions	11.40	1.73	12.40	1.94	13.40	2.04	13.40	2.04

Budget	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Analyst	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Budget and Financial Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Budget Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Budget Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Budget and Financial Analyst	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.60	0.00	4.60	0.00	4.60	0.00	4.60	0.00

Risk Management	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Accounting Clerk	0.00	0.16	0.00	0.16	0.00	0.16	0.00	0.16
Risk Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Procurement Agent	0.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.10	0.16	1.00	0.16	1.00	0.16	1.00	0.16

Purchasing	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Accounting Clerk	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Technician	0.00	0.17	0.00	0.00	0.00	0.00	0.00	0.00
Contract & Procurement Specialist	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Procurement Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Procurement Agent	0.90	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.90	0.21	4.00	0.00	4.00	0.00	4.00	0.00

Revenue Management- City	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Sales Tax Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Sales Tax Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

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Revenue Management- County	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Audit and Compliance Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Property Tax Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Trustee Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Revenue Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Utility Billing- Water	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Billing and Accounts Administrator	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Lead Water Meter Reader	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Revenue Technician	0.75	0.57	0.75	0.57	0.75	0.57	0.75	0.57
Senior Revenue Technician	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Water Meter Reader Worker	0.00	0.41	0.00	0.41	0.00	0.41	0.00	0.41
Total Positions	3.00	0.98	3.00	0.98	3.00	0.98	3.00	0.98

Utility Billing- Sewer	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Billing and Accounts Administrator	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Lead Water Meter Reader	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Revenue Technician	0.25	0.18	0.25	0.19	0.25	0.19	0.25	0.19
Senior Revenue Technician	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Water Meter Reader Worker	0.00	0.14	0.00	0.14	0.00	0.14	0.00	0.14
Total Positions	1.00	0.32	1.00	0.33	1.00	0.33	1.00	0.33

Information Technology

Department Summary	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
01-18000 IT- Administration	4.00	0.50	6.00	0.50	5.00	0.50	5.00	0.50
01-18700 IT-Operations	18.00	0.00	18.00	0.00	19.00	0.00	20.00	0.00
Total Positions	22.00	0.50	24.00	0.50	24.00	0.50	25.00	0.50

Position Detail by Division IT Administration	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician I	0.00	0.50	1.00	0.50	1.00	0.00	1.00	0.00
Business Analyst	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT Operations Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
IT Security Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
IT Security Specialist	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50
Office Business Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.50	6.00	0.50	5.00	0.50	5.00	0.50

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IT Operations	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
IT Business Analyst	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Customer Infrastructure Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Hardware Specialist	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
Customer Success Specialist I	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Customer Success Specialist II	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Customer Success Specialist III	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Customer Success Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Development Operations Engineer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
GIS Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Data Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Integrations Engineer	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
IT Operations Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Lead Development Operations Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Network Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Systems Administrator/Linux	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Telecommunications Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	18.00	0.00	18.00	0.00	19.00	0.00	20.00	0.00

Community Development

Department Summary

		2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
01-19100	Administration	3.00	0.80	3.00	0.40	3.40	0.00	2.40	0.63
01-19200	Planning	6.50	0.80	8.00	0.80	7.50	0.80	9.00	0.80
01-19300	Engineering	10.50	1.38	9.00	1.38	9.50	1.38	11.00	0.75
01-19400	Building Inspections	12.00	0.75	12.00	0.75	14.00	0.00	14.00	0.00
01-19600	GIS - City	1.50	1.55	3.00	1.95	3.40	1.55	3.40	1.55
02-19600	GIS - County	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-19700	Code Compliance	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-19800	Capital Improvements Admin.	7.50	0.80	8.00	0.80	8.00	0.80	8.00	0.80
Total Positions		47.00	6.08	47.00	6.08	49.80	4.53	51.80	4.53

Position Detail by Division

Community Development Admin	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Support Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Admin Technician I	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.63
Administrative Technician II	0.00	0.80	0.00	0.40	0.40	0.00	0.40	0.00
Director of Community Development	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Transportation Planner	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.80	3.00	0.40	3.40	0.00	2.40	0.63

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	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Planning	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Coordinator - Planning	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	0.50	0.00	1.00	0.00	0.50	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Director of Planning	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Planner I	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Principal Planner	1.00	0.80	1.00	0.80	1.00	0.80	1.00	0.80
Senior Planner	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Senior Transportation Planner	0.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00
Transportation Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.50	0.80	8.00	0.80	7.50	0.80	9.00	0.80

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Engineering	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Coordinator Agreements	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	0.50	0.63	0.00	0.63	0.50	0.63	1.00	0.00
Civil Engineer (PE)	2.00	0.75	2.00	0.75	2.00	0.75	2.00	0.75
Civil Engineer (PE)/Floodplain Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Construction Inspection Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Construction Inspector	3.00	0.00	2.00	0.00	2.00	0.00	3.00	0.00
Traffic Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Traffic Engineering Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	10.50	1.38	9.00	1.38	9.50	1.38	11.00	0.75

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Building	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Chief Building Official	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector I	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Combination Inspector I Limited Term	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Combination Inspector II	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Combination Inspector III	1.00	0.00	1.00	0.00	3.00	0.00	3.00	0.00
Permit Technician	0.00	0.75	0.00	0.75	1.00	0.00	1.00	0.00
Permit Technician II	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Plans Analyst	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Senior Plans Analyst/Combination Insp. Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	12.00	0.75	12.00	0.75	14.00	0.00	14.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
GIS- City	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.00	0.00	0.00	0.40	0.40	0.00	0.40	0.00
Administrative Coordinator	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GIS Production Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
GIS Specialist	0.00	1.55	2.00	1.55	2.00	0.80	2.00	0.80
GIS Technician	0.00	0.00	0.00	0.00	0.00	0.75	0.00	0.75
Total Positions	1.50	1.55	3.00	1.95	3.40	1.55	3.40	1.55

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2019 ANNUAL BUDGET - FTE SUMMARIES

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
GIS- County	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
GIS Specialist	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Code Compliance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Code Compliance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Code Compliance Officer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Capital Improvements Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Coordinator	0.50	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CIP Field Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CIP Project Manager	5.00	0.80	5.00	0.80	5.00	0.80	5.00	0.80
City and County Engineer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.50	0.80	8.00	0.80	8.00	0.80	8.00	0.80

Housing Authority

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
65-83100 Housing Authority	1.00	0.00	1.00	0.00	1.20	0.00	1.20	0.00
Total Positions	1.00	0.00	1.00	0.00	1.20	0.00	1.20	0.00

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Housing Authority	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Housing Program Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	0.00	0.00	0.00	0.00	0.20	0.00	0.20	0.00
Total Positions	1.00	0.00	1.00	0.00	1.20	0.00	1.20	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

Police

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-21100	Administration - Police	8.00	0.00	8.00	0.00	7.00	0.00	7.00	0.00
01-22200	Investigations	17.00	0.75	18.00	0.75	19.00	0.75	21.00	0.75
01-22300	Patrol	56.00	1.60	56.00	1.60	56.00	1.60	64.00	1.60
02-23400	Training Unit	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-23700	Records and Communications	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00
01-22500	Special Operations	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22700	Traffic Unit	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00
01-23800	Communications - N. Metro Fire	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
01-22800	FlatIron Services Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
01-22600	Northwest Parkway Unit	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
01-21200	North Metro Task Force	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-22400	Animal Services	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
01-24200	Event Center	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23100	Detention Administration	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23300	Detention Operations	41.00	0.00	41.00	0.00	39.00	0.00	39.00	0.00
02-22900	Court Security	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
02-23200	Transport Unit	4.00	0.00	4.00	0.00	6.00	0.00	6.00	0.00
02-23900	Building Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-23500	Emergency Management	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
02-22100	Civil Unit	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
02-24100	Property/Evidence	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
02-23310	Alternative Sentencing Unit	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Total Positions		214.00	2.35	216.00	2.35	216.00	2.35	226.00	2.35

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Police Administration	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Budget & Financial Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief of Police	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Crime Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Deputy Chief of Police	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	8.00	0.00	8.00	0.00	7.00	0.00	7.00	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Investigations	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.00	0.75	0.00	0.75	0.00	0.75	0.00	0.75
Crime Analyst	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Crime Scene Investigator	1.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Criminalist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	10.00	0.00	10.00	0.00	10.00	0.00	12.00	0.00
Police Sergeant	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Victim Advocate	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Victim Assistance Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	17.00	0.75	18.00	0.75	19.00	0.75	21.00	0.75

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Patrol	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	0.00	1.60	0.00	1.60	0.00	1.60	0.00	1.60
Police Commander	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Police Officer	46.00	0.00	46.00	0.00	46.00	0.00	54.00	0.00
Police Officer Trainee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Sergeant	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Digital Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	56.00	1.60	56.00	1.60	56.00	1.60	64.00	1.60

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Traffic	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	9.00	0.00	9.00	0.00	9.00	0.00	9.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Traffic/Northwest Parkway	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Flatiron Services Unit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Event Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Civil Unit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Civil Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Animal Control Unit	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Animal Services Officer	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Total Positions	3.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Special Operations	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Maintenance Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Officer	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Court Security	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Court Security Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Officer	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Property/Evidence	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Property/Evidence Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Detention Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	7.00	0.00	7.00	0.00	7.00	0.00	7.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Detention Operations	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer - Detention	37.00	0.00	37.00	0.00	35.00	0.00	35.00	0.00
Police Sergeant	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Total Positions	41.00	0.00	41.00	0.00	39.00	0.00	39.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Transport	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Police Officer - Detention	3.00	0.00	3.00	0.00	5.00	0.00	5.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	6.00	0.00	6.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Emergency Management	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Emergency Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Education Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Records & Communications Police	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Communications Specialist	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Communications Specialist Supervisor	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Records Specialist	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Records Specialist Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	18.00	0.00	18.00	0.00	18.00	0.00	18.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Communications Fire	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Comm. Specialist - Limited Appt.	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00
Comm. Specialist Supervisor -Limited Appt.	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

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Training	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Background Investigator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Commander	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Training Coordinator	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Total Positions	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00

Building Maintenance	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Building Maintenance Tech - Detention	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

North Metro Task Force	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician I - Limited Appt.	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Administrative Technician II - Limited Appt.	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Police Officer	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Police Sergeant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00

Alternative Sentencing Unit	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Police Officer Detention	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Police Sergeant Detention	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	5.00	0.00	5.00	0.00	5.00	0.00	5.00	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

Public Works

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
01-30100	Administration - Public Works	2.75	0.00	2.75	0.00	2.75	0.00	2.75	0.00
01-30200	Fleet Maintenance	8.00	1.40	9.00	0.80	9.00	0.80	9.00	0.80
01-30300	Park Maint. - Athletic Facilities	4.50	0.00	4.50	0.00	5.50	0.00	5.20	0.00
01-30310	Park Maint. - Forestry	3.22	0.00	3.22	0.00	3.22	0.00	3.22	0.00
01-30320	Park Maint. - Horticulture	7.57	0.00	7.57	0.00	7.57	0.00	8.57	0.00
01-30330	Park Maint. - Irrigation	8.66	0.00	8.66	0.00	8.66	0.00	8.66	0.00
01-30340	Park Maint. - Open Space	3.40	0.00	3.40	0.00	3.40	0.00	3.40	0.00
01-30350	Park Maint. - Structures/Playgrd.	3.95	0.00	3.95	0.00	3.95	0.00	4.25	0.00
01-30360	Park Maint. - Turf Mowing	5.70	0.00	5.70	0.00	5.70	0.00	5.70	0.00
07-30400	Cemetery Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
01-30500	Solid Waste & Recycling	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
03-32100	Facilities Maintenance	30.00	6.83	30.00	6.83	31.00	6.83	33.00	6.83
06-34100	Maintenance of Condition	8.56	0.00	8.56	0.00	8.56	0.00	8.56	0.00
06-34200	Snow and Ice Control	1.38	0.00	1.38	0.00	1.38	0.00	1.38	0.00
06-34300	Traffic Control	8.76	0.00	8.76	0.00	8.76	0.00	8.76	0.00
06-34500	Street Cleaning	2.42	0.00	2.42	0.00	2.42	0.00	2.42	0.00
06-34800	Stormwater Streets	1.88	0.00	1.88	0.00	1.88	0.00	1.88	0.00
40-35100	Water Resources/Planning	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00
40-35200	Water Treatment/Supply	9.95	0.00	9.95	0.00	9.95	0.00	9.95	0.00
40-35300	Water System Operation/Maint.	11.50	0.00	12.50	0.00	12.50	0.00	12.50	0.00
40-35400	Environmental Monitoring	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00
45-37300	WW System Operation/Maint.	8.50	0.00	7.50	0.00	7.50	0.00	8.50	0.00
45-37100	Wastewater Treatment Plant	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00
45-37200	Industrial Pretreatment	2.50	0.00	2.00	0.00	2.00	0.00	2.00	0.00
45-37400	Laboratory Operations	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80
45-38600	Stormwater Sewer	2.50	0.00	3.00	0.00	3.00	0.00	3.00	0.00
45-38900	Stormwater Environmental Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
47-39000	Water Reclamation Resources & Planning	1.25	0.00	2.25	0.00	2.25	0.00	2.25	0.00
47-39100	Water Reclamation	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions		163.75	9.03	166.75	8.43	168.75	8.43	172.75	8.43

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Public Works Administration	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Deputy Director	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Director of Public Works	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.75	0.00	2.75	0.00	2.75	0.00	2.75	0.00

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	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Fleet Maintenance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.80
Auto/Equipment Technician	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Fleet Maintenance Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Fleet Worker	0.00	0.60	1.00	0.00	1.00	0.00	1.00	0.00
Lead Auto/Equipment Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Management Analyst	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parts Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Fleet Maintenance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	8.00	1.40	9.00	0.80	9.00	0.80	9.00	0.80

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Facilities Maintenance	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Building Maintenance Technician	3.00	0.00	3.00	0.00	3.00	0.00	4.00	0.00
Custodial Foreman	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Custodian I	16.00	6.83	16.00	6.83	2.00	1.82	2.00	3.63
Custodian II	0.00	0.00	0.00	0.00	14.00	5.01	14.00	3.20
Facilities Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
HVAC Technician	2.00	0.00	2.00	0.00	1.00	0.00	2.00	0.00
Journeyman Electrician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Master Electrician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Pool Operations Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior HVAC Technician	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Facilities	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	30.00	6.83	30.00	6.83	31.00	6.83	33.00	6.83

Park Maintenance

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Park Maintenance- Athletic Facilities	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Operations Worker/Tech/Senior Tech	3.00	0.00	3.00	0.00	4.00	0.00	4.00	0.00
Park Operations Foreman	0.80	0.00	0.80	0.00	0.80	0.00	0.50	0.00
Park Operations Supervisor	0.35	0.00	0.35	0.00	0.35	0.00	0.35	0.00
Superintendent of Park Operations	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Total Positions	4.50	0.00	4.50	0.00	5.50	0.00	5.20	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Park Maintenance- Forestry	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.07	0.00	0.07	0.00	0.07	0.00	0.07	0.00
City and County Forester	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Contract Administrator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Operations Worker/Tech/Senior Tech	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Superintendent of Park Operations	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	3.22	0.00	3.22	0.00	3.22	0.00	3.22	0.00

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Park Maintenance- Horticulture	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	0.17	0.00	0.17	0.00	0.17	0.00	0.17	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Landscape Planner/Horticulture	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Lead Parks Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	4.00	0.00	4.00	0.00	4.00	0.00	5.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Park Operations	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Total Positions	7.57	0.00	7.57	0.00	7.57	0.00	8.57	0.00

Park Maintenance- Irrigation	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	0.21	0.00	0.21	0.00	0.21	0.00	0.21	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Operations Worker/Tech/Senior Tech	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Park Irrigation Systems Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Superintendent of Park Operations	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	8.66	0.00	8.66	0.00	8.66	0.00	8.66	0.00

Park Maintenance- Open Space	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Contract Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Open Space Noxious Weed Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Park Operations Supervisor	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Superintendent of Park Operations	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	3.40	0.00	3.40	0.00	3.40	0.00	3.40	0.00

Park Maint.- Structural/Playgrounds	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Lead Parks Technician	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Operations Worker/Tech/Senior Tech	2.00	0.00	2.00	0.00	3.00	0.00	3.00	0.00
Park Operations Foreman	0.20	0.00	0.20	0.00	0.20	0.00	0.50	0.00
Park Operations Supervisor	0.45	0.00	0.45	0.00	0.45	0.00	0.45	0.00
Superintendent of Park Operations	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	3.95	0.00	3.95	0.00	3.95	0.00	4.25	0.00

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Park Maintenance- Turf Mowing	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Contract Administrator	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Lead Parks GIS/Mapping Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Operations Worker/Tech/Senior Tech	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Park Operations Foreman	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Park Operations Supervisor	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Superintendent of Park Operations	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	5.70	0.00	5.70	0.00	5.70	0.00	5.70	0.00

Cemetery Maintenance	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Cemetery Ops Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Solid Waste & Recycling	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Environmental Educator Limited Appt.	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Street Maintenance Maintenance of Condition	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Pavement Mgt System Administrator	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Senior Streets Technician	3.76	0.00	3.76	0.00	4.70	0.00	4.70	0.00
Streets Technician	0.94	0.00	0.94	0.00	1.88	0.00	1.88	0.00
Streets Worker	1.88	0.00	1.88	0.00	0.00	0.00	0.00	0.00
Streets Foreman	0.54	0.00	0.54	0.00	0.54	0.00	0.54	0.00
Superintendent of Streets	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Total Positions	8.56	0.00	8.56	0.00	8.56	0.00	8.56	0.00

Snow and Ice Control	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Pavement Mgt System Administrator	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Senior Streets Technician	0.36	0.00	0.36	0.00	0.60	0.00	0.60	0.00
Streets Foreman	0.12	0.00	0.12	0.00	0.12	0.00	0.12	0.00
Streets Technician	0.12	0.00	0.12	0.00	0.30	0.00	0.30	0.00
Streets Worker	0.60	0.00	0.60	0.00	0.18	0.00	0.18	0.00
Superintendent of Streets	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Traffic Signal Technician	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Total Positions	1.38	0.00	1.38	0.00	1.38	0.00	1.38	0.00

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Traffic Control	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Senior Streets Technician	1.88	0.00	1.88	0.00	2.82	0.00	2.82	0.00
Streets Foreman	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Streets Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Superintendent of Streets	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Street Worker	3.76	0.00	3.76	0.00	2.82	0.00	2.82	0.00
Traffic Signal Technician	0.94	0.00	0.94	0.00	0.94	0.00	0.94	0.00
Total Positions	8.76	0.00	8.76	0.00	8.76	0.00	8.76	0.00

Street Cleaning	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Senior Streets Technician	0.00	0.00	0.00	0.00	0.94	0.00	0.94	0.00
Streets Foreman	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Streets Technician	0.00	0.00	0.00	0.00	0.94	0.00	0.94	0.00
Streets Worker	1.88	0.00	1.88	0.00	0.00	0.00	0.00	0.00
Superintendent of Streets	0.14	0.00	0.14	0.00	0.14	0.00	0.14	0.00
Total Positions	2.42	0.00	2.42	0.00	2.42	0.00	2.42	0.00

Stormwater Streets	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Senior Streets Technician	0.00	0.00	0.00	0.00	0.94	0.00	0.94	0.00
Streets Technician	0.00	0.00	0.00	0.00	0.94	0.00	0.94	0.00
Streets Worker	1.88	0.00	1.88	0.00	0.00	0.00	0.00	0.00
Total Positions	1.88	0.00	1.88	0.00	1.88	0.00	1.88	0.00

Water Fund

Water Resources and Planning	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Water Resources Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resource Manager	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Total Positions	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00

Water Treatment and Supply	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief Plant Operator	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Plant Operator A, B, C, D	6.00	0.00	6.00	0.00	6.00	0.00	6.00	0.00
Superintendent of Water	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Total Positions	9.95	0.00	9.95	0.00	9.95	0.00	9.95	0.00

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Water - Systems Operations and Maintenance	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Analyst	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Cross Connection/Backflow Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Electro/Mechanic System Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utilities Locator	0.50	0.00	0.00	0.00	0.50	0.00	0.50	0.00
Senior Utilities Technician	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Senior Utilities Mapping/GIS Tech	1.00	0.00	1.00	0.00	0.50	0.00	0.50	0.00
Superintendent of Utilities	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Utilities Foreman	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Utilities Technician	1.75	0.00	2.75	0.00	3.00	0.00	3.00	0.00
Utilities Worker	0.75	0.00	0.75	0.00	1.00	0.00	1.00	0.00
Utility Systems Coordinator	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00
Total Positions	11.50	0.00	12.50	0.00	12.50	0.00	12.50	0.00

Water - Environmental Monitoring	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Chemist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Superintendent	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Lab Supervisor Water	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Water Quality Analyst	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Analyst	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Water Quality Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	7.75	0.00	7.75	0.00	7.75	0.00	7.75	0.00

Sewer Fund

Wastewater Operations & Maint.	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Analyst	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Electro Mechanic System Coordinator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utility Locator	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Senior Utilities Mapping/GIS Technician	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00
Senior Utilities Technician	2.00	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Superintendent of Utilities	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Utilities Technician	4.25	0.00	2.25	0.00	2.00	0.00	3.00	0.00
Utilities Worker	0.25	0.00	1.25	0.00	1.00	0.00	1.00	0.00
Total Positions	8.50	0.00	7.50	0.00	7.50	0.00	8.50	0.00

Wastewater Treatment Plant	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Chief Plant Operator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Electro -Mechanic Systems Coordinator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Equipment Technician	3.00	0.00	3.00	0.00	2.00	0.00	2.00	0.00
Lead Equipment Technician	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Plant Operator A, B, C, D	4.00	0.00	4.00	0.00	4.00	0.00	4.00	0.00
Superintendent of Wastewater	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	11.00	0.00	11.00	0.00	11.00	0.00	11.00	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Industrial Pretreatment	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Industrial Pretreatment Technician/Specialist	1.50	0.00	2.00	0.00	2.00	0.00	1.00	0.00
Stormwater Technician	1.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00
Total Positions	2.50	0.00	2.00	0.00	2.00	0.00	2.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Laboratory Operations	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Chemist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Services Superintendent	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Lab Supervisor Wastewater	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Quality Analyst	1.00	0.00	1.00	0.00	1.00	0.00	2.00	0.00
Water Quality Technician	1.00	0.80	1.00	0.80	1.00	0.80	0.00	0.80
Total Positions	4.25	0.80	4.25	0.80	4.25	0.80	4.25	0.80

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Stormwater Sewer	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Industrial Pretreatment Technician	0.50	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Stormwater Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Strmwater Technician	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Stormwater Worker	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.50	0.00	3.00	0.00	3.00	0.00	3.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Stormwater - Environmental Monitoring	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Water Quality Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

Reuse Water Fund

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Water Reclamation - Resources & Planning	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Senior Water Resources Technician	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resource Analyst	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water Resources Manager	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Total Positions	1.25	0.00	2.25	0.00	2.25	0.00	2.25	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Water Reclamation - Treatment & Supply	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Superintendent of Water	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00

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Library & Cultural Affairs

Department Summary	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
	FT	PT	FT	PT	FT	PT	FT	PT
01-61100 Cultural Affairs	3.55	0.70	3.55	0.70	3.10	0.70	3.10	0.70
01-61500 Museum	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-63800 CSU Extension	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50
05-63100 Library	13.45	15.54	14.45	15.39	15.90	15.45	15.90	15.45
Total Positions	18.00	16.24	19.00	16.09	20.00	16.65	20.00	16.65

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Cultural Affairs	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Technician II	1.30	0.00	1.30	0.00	0.00	0.00	0.00	0.00
Auditorium Lead Technician	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Auditorium Production Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Cultural Affairs Manager	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Cultural Affairs Operations Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Library and Cultural Affairs	0.00	0.00	0.00	0.00	0.30	0.00	0.30	0.00
Director of Library and Cultural Affairs	0.25	0.00	0.25	0.00	0.30	0.00	0.30	0.00
Education and Cultural Enrichment Manager	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00
Total Positions	3.55	0.70	3.55	0.70	3.10	0.70	3.10	0.70

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Museum	FT	PT	FT	PT	FT	PT	FT	PT
Museum Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
CSU Extension	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Technician I	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50
Total Positions	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.50

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2019 ANNUAL BUDGET - FTE SUMMARIES

Library	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Analyst	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician I	0.00	0.00	0.00	0.00	0.00	0.70	0.00	0.70
Administrative Technician II	0.70	0.00	0.70	0.00	0.00	0.00	0.00	0.00
Circulation Clerk	0.00	3.81	0.00	3.81	0.00	3.12	0.00	3.12
Creative Technologist	0.00	0.00	0.00	0.00	0.00	1.40	0.00	1.40
Deputy Director of Library and Cultural Affairs	0.00	0.00	0.00	0.00	0.70	0.00	0.70	0.00
Director of Library and Cultural Affairs	0.75	0.00	0.75	0.00	0.70	0.00	0.70	0.00
Education and Cultural Enrichment Manager	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00
Lead Circulation Clerk	0.00	0.80	1.00	0.00	1.00	0.00	1.00	0.00
Librarian Aide	0.00	1.83	0.00	1.83	0.00	1.83	0.00	1.83
Librarian I	0.00	0.50	0.00	0.70	2.00	5.35	2.00	5.35
Librarian II	5.00	1.60	5.00	1.60	6.00	0.00	6.00	0.00
Librarian III	3.00	0.80	3.00	0.80	0.00	0.00	0.00	0.00
Manager Library Circulation Services	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Office Business Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Operations Manager Library Services	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Patron Services Associate	2.00	6.20	2.00	6.65	1.00	3.05	1.00	3.05
Steam Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	13.45	15.54	14.45	15.39	15.90	15.45	15.90	15.45

Open Space and Trails

Department Summary	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
01-62100 Open Space and Trails Admin.	2.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00
Total Positions	2.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

Position Detail by Division Open Space and Trails Administration	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Analyst	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Director of Open Space and Trails	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Open Space & Trails Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Open Space & Trails Technician	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Open Space/Trails Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	2.15	0.00	3.15	0.00	3.15	0.00	3.15	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

Recreation

Department Summary		2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
		FT	PT	FT	PT	FT	PT	FT	PT
07-64200	County Commons Cemetery	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
04-66100	Rec. Services Administration	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00
04-66200	Paul Derda Recreation Center	6.22	22.29	6.27	22.29	6.27	22.29	6.27	22.29
04-66300	Community Center	4.62	8.91	4.81	8.52	4.81	8.52	4.81	8.52
04-66410	Aquatic Programs	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95
04-66420	Flexible Programs	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
04-66430	Senior Programs	1.09	0.74	1.14	0.74	1.14	0.74	1.14	0.74
04-66440	Special Events	1.76	0.26	1.71	0.26	1.71	0.26	1.71	0.26
04-66450	General Programs	2.00	5.19	1.95	5.19	1.95	5.19	1.95	5.19
04-66460	Athletic Programs	5.62	4.90	5.62	4.90	5.62	4.90	5.62	4.90
04-66470	Teen Center	1.15	0.39	0.96	0.39	0.96	0.39	0.96	0.39
04-66480	Aquatic Center (The Bay)	1.37	3.34	1.37	3.73	1.37	3.73	1.37	3.73
04-66500	Special Needs Programs	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21
04-66510	Skate Park/Batting Cages	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65
02-65100	Seniors - Administration	0.00	0.00	0.00	0.00	3.00	0.00	3.00	0.00
02-65200	Seniors - Community Services	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
02-65300	Seniors - Easy Ride	0.00	0.00	0.00	0.00	3.00	0.80	3.00	0.80
02-65400	Seniors - Nutrition	0.00	0.00	0.00	0.00	2.00	1.48	2.00	1.48
Total Positions		27.10	48.90	27.10	48.90	36.10	51.18	36.10	51.18

Position Detail by Division	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
County Commons Cemetery	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Supervisor	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Director of Recreation Services	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Recreation Services Administration	FT	PT	FT	PT	FT	PT	FT	PT
Administrative Analyst	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Director of Recreation Services	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Recreation Facility Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	1.20	0.00	1.20	0.00	1.20	0.00	1.20	0.00

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Recreation Services	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Paul Derda Recreation Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	0.00	1.35	0.00	1.00	0.00	1.00	0.00	1.00
Administrative Supervisor	0.45	0.00	0.45	0.00	0.45	0.00	0.45	0.00
Administrative Technician I	0.00	0.40	0.00	0.40	0.00	0.40	0.00	0.40
Administrative Technician II	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Child Care Provider	0.00	2.20	0.00	2.20	0.00	2.20	0.00	2.20
Child Sitting Director	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Community Events Coordinator	0.05	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Facility Attendant	0.00	0.83	0.00	0.83	0.00	0.83	0.00	0.83
Facility Coordinator	2.35	0.00	2.35	0.00	2.35	0.00	2.35	0.00
Facility /Program Supervisor	0.00	1.88	0.00	1.88	0.00	1.88	0.00	1.88
Facility Specialist	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Fitness Specialist/Instructor	0.00	2.54	0.00	2.54	0.00	2.54	0.00	2.54
Pool Manager	0.00	2.60	0.00	2.60	0.00	2.60	0.00	2.60
Program Instructor/Coach/ Lifeguard	0.00	5.72	0.00	5.72	0.00	5.72	0.00	5.72
Recreation Clerk	0.00	3.28	0.00	3.63	0.00	3.63	0.00	3.63
Recreation Coordinator	0.32	0.00	0.32	0.00	0.42	0.00	0.42	0.00
Recreation Facility Manager	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Program Manager	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Recreation Specialist	0.10	0.80	0.10	0.80	0.00	0.80	0.00	0.80
Recreation Supervisor	0.75	0.00	0.75	0.00	0.75	0.00	0.75	0.00
Total Positions	6.22	22.29	6.27	22.29	6.27	22.29	6.27	22.29

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Community Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Clerk	0.00	0.80	0.00	0.80	0.00	0.80	0.00	0.80
Administrative Supervisor	0.30	0.00	0.30	0.00	0.30	0.00	0.30	0.00
Administrative Technician I	0.35	0.40	0.35	0.40	0.35	0.40	0.35	0.40
Administrative Technician II	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Community Events Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility Coordinator	1.45	0.00	1.45	0.00	1.45	0.00	1.45	0.00
Facility Program Supervisor	0.00	0.43	0.00	0.43	0.00	0.43	0.00	0.43
Facility Specialist	0.00	0.70	0.00	0.70	0.00	0.70	0.00	0.70
Fitness instructor	0.00	0.74	0.00	0.74	0.00	0.74	0.00	0.74
Pool Manager	0.00	1.72	0.00	1.72	0.00	1.72	0.00	1.72
Program Instructor/Coach/ Lifeguard	0.00	1.62	0.00	1.23	0.00	1.23	0.00	1.23
Recreation Clerk	0.00	2.50	0.00	2.50	0.00	2.50	0.00	2.50
Recreation Coordinator	0.90	0.00	0.90	0.00	0.90	0.00	0.90	0.00
Recreation Facility Manager	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Program Manager	0.32	0.00	0.32	0.00	0.32	0.00	0.32	0.00
Recreation Supervisor	0.25	0.00	0.44	0.00	0.44	0.00	0.44	0.00
Total Positions	4.62	8.91	4.81	8.52	4.81	8.52	4.81	8.52

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	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Aquatic Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Pool Manager	0.00	0.24	0.00	0.24	0.00	0.24	0.00	0.24
Program Instructor/Coach/ Lifeguard	0.00	1.71	0.00	1.71	0.00	1.71	0.00	1.71
Recreation Program Manager	0.29	0.00	0.29	0.00	0.29	0.00	0.29	0.00
Recreation Coordinator	0.47	0.00	0.47	0.00	0.47	0.00	0.47	0.00
Total Positions	0.78	1.95	0.78	1.95	0.78	1.95	0.78	1.95

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Flexible Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Program Instructor/Coach/ Lifeguard	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07
Total Positions	0.00	0.07	0.00	0.07	0.00	0.07	0.00	0.07

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Senior Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Community Events Coordinator	0.05	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Facility/Program Supervisor	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.72	0.00	0.72	0.00	0.72	0.00	0.72
Recreation Coordinator	0.85	0.00	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Program Manager	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Recreation Supervisor	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Total Positions	1.09	0.74	1.14	0.74	1.14	0.74	1.14	0.74

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Special Events	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Community Events Coordinator	0.75	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Facility Coordinator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Facility/Program Supervisor	0.00	0.13	0.00	0.13	0.00	0.13	0.00	0.13
Pool Manager	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Recreation Clerk	0.00	0.08	0.00	0.08	0.00	0.08	0.00	0.08
Recreation Coordinator	0.30	0.00	0.30	0.00	0.35	0.00	0.35	0.00
Recreation Facility Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Program Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Specialist	0.05	0.00	0.05	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Recreation Worker	0.00	0.01	0.00	0.01	0.00	0.01	0.00	0.01
Total Positions	1.76	0.26	1.71	0.26	1.71	0.26	1.71	0.26

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General Programs	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Community Events Coordinator	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Trainer	0.00	1.45	0.00	1.45	0.00	1.45	0.00	1.45
Preschool Director	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Preschool Inst/Aide	0.00	3.52	0.00	3.52	0.00	3.52	0.00	3.52
Program Instructor/Coach/ Lifeguard	0.00	0.22	0.00	0.22	0.00	0.22	0.00	0.22
Recreation Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Recreation Facility Manager	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Recreation/Program/Facility Supervisor	0.70	0.00	0.70	0.00	0.70	0.00	0.70	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	2.00	5.19	1.95	5.19	1.95	5.19	1.95	5.19

Athletic Programs	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Administrative Technician I	0.65	0.00	0.65	0.00	0.65	0.00	0.65	0.00
Community Events Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Facility/Program Supervisor	0.00	0.85	0.00	0.85	0.00	0.85	0.00	0.85
Program Instructor/Coach/ Lifeguard	0.00	2.97	0.00	2.97	0.00	2.97	0.00	2.97
Recreation Coordinator	1.70	0.00	1.70	0.00	2.55	0.00	2.55	0.00
Recreation Program Manager	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Recreation Specialist	0.85	0.80	0.85	0.80	0.00	0.80	0.00	0.80
Recreation Supervisor	1.75	0.00	1.75	0.00	1.75	0.00	1.75	0.00
Recreation Worker	0.00	0.28	0.00	0.28	0.00	0.28	0.00	0.28
Total Positions	5.62	4.90	5.62	4.90	5.62	4.90	5.62	4.90

Teen Center	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Child Care Provider	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.04
Community Events Coordinator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility/Program Supervisor	0.00	0.31	0.00	0.31	0.00	0.31	0.00	0.31
Program Instructor/Coach/ Lifeguard	0.00	0.04	0.00	0.04	0.00	0.04	0.00	0.04
Recreation Coordinator	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Recreation Facility Manager	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Recreation Supervisor	0.20	0.00	0.01	0.00	0.01	0.00	0.01	0.00
Total Positions	1.15	0.39	0.96	0.39	0.96	0.39	0.96	0.39

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	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Aquatic Center (The Bay)	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.04	0.00	0.04	0.00	0.04	0.00	0.04	0.00
Administrative Technician II	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Pool Manager	0.00	0.38	0.00	0.38	0.00	0.38	0.00	0.38
Program Instructor/Coach/ Lifeguard	0.00	2.91	0.00	3.30	0.00	3.30	0.00	3.30
Recreation Clerk	0.00	0.05	0.00	0.05	0.00	0.05	0.00	0.05
Recreation Coordinator	0.71	0.00	0.71	0.00	0.71	0.00	0.71	0.00
Recreation Program Manager	0.22	0.00	0.22	0.00	0.22	0.00	0.22	0.00
Total Positions	1.37	3.34	1.37	3.73	1.37	3.73	1.37	3.73

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Special Needs Programs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Facility Coordinator/Supervisor	0.00	0.02	0.00	0.02	0.00	0.02	0.00	0.02
Program Instructor/Coach/ Lifeguard	0.00	0.10	0.00	0.10	0.00	0.10	0.00	0.10
Recreation Coordinator	0.85	0.00	0.85	0.00	0.85	0.00	0.85	0.00
Recreation Program Manager	0.06	0.00	0.06	0.00	0.06	0.00	0.06	0.00
Recreation Specialist	0.00	0.09	0.00	0.09	0.00	0.09	0.00	0.09
Total Positions	0.93	0.21	0.93	0.21	0.93	0.21	0.93	0.21

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Skate Park/Batting Cages	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Supervisor	0.02	0.00	0.02	0.00	0.02	0.00	0.02	0.00
Facility/Program Supervisor	0.00	0.65	0.00	0.65	0.00	0.65	0.00	0.65
Recreation Coordinator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Recreation Program Manager	0.09	0.00	0.09	0.00	0.09	0.00	0.09	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Positions	0.16	0.65	0.16	0.65	0.16	0.65	0.16	0.65

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Seniors - Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Program Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Senior Services Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.00	0.00	0.00	3.00	0.00	3.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Seniors - Community Services	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Program Coordinator	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00

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Seniors - Easy Ride Transportation	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Driver II	0.00	0.00	0.00	0.00	1.00	0.80	1.00	0.80
Driver/Administrative Technician	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Program Supervisor	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.00	0.00	0.00	3.00	0.80	3.00	0.80

Seniors - Nutrition	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Dishwasher	0.00	0.00	0.00	0.00	0.00	0.68	0.00	0.68
Food Services Techician	0.00	0.00	0.00	0.00	0.00	0.80	0.00	0.80
Meals on Wheels Technician	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Program Supervisor - Food Services	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	0.00	0.00	0.00	0.00	2.00	1.48	2.00	1.48

Health and Human Services

Department Summary

		2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
08-40100	HS - Operations & Admin.	7.49	0.00	7.49	0.00	6.52	0.30	6.58	0.30
02-40120	HS - Support	2.65	0.00	2.65	0.00	2.65	0.00	0.00	0.00
08-40200	HS - Child Welfare	21.62	0.00	21.62	0.00	21.76	0.00	21.71	0.00
08-40250	HS - Child Care Assistance	1.12	0.00	1.12	0.00	1.21	0.00	1.26	0.00
08-40300	HS - Public Assistance	18.70	0.63	18.70	0.63	18.13	0.63	19.23	0.00
08-40150	HS - Adult Services	1.00	0.00	1.00	0.00	1.00	0.00	1.10	0.00
08-40320	HS - Child Support Enforcement	2.96	1.00	2.96	1.00	2.90	1.00	2.70	1.00
08-40350	HS - TANF Administration	2.28	0.00	2.28	0.00	2.33	0.00	2.38	0.00
08-42100	HS - Workforce Center	10.36	1.33	10.36	1.33	12.47	0.80	11.35	0.80
02-45100	PH - Administration	2.08	0.00	2.08	0.00	3.61	0.00	3.62	0.00
02-45200	PH - Reproductive Health	1.65	0.50	1.65	0.50	1.65	0.50	1.15	1.00
02-45300	PH - Women, Infants & Children	1.30	0.50	1.30	0.50	1.20	0.50	1.20	0.50
02-45210	PH - Immunizations	4.65	0.00	4.65	0.00	4.65	0.00	4.65	0.00
02-45400	PH - Environmental Health	4.60	0.50	5.60	0.50	5.90	0.50	5.90	0.50
02-45500	PH - Health Promotions	4.35	0.00	4.35	0.00	3.15	0.50	3.15	0.50
02-45600	PH - Vital Statistics	0.82	0.00	0.82	0.00	0.72	0.00	0.72	0.00
02-45800	PH - CSU Extension	0.02	0.50	0.02	0.50	0.00	0.00	0.00	0.00
02-45220	PH - Children w/Special Needs	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
02-19900	PH- Oil Gas Inspections	1.00	0.00	1.00	0.00	3.80	0.00	3.80	0.00
08-48100	Seniors - Administration	3.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
08-48200	Seniors - Community Services	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
08-48300	Seniors - Easy Ride Transport.	3.00	0.80	3.00	0.80	0.00	0.00	0.00	0.00
08-48400	Seniors - Senior Nutrition	1.00	2.28	2.00	1.48	0.00	0.00	0.00	0.00
Total Positions		97.65	8.04	99.65	7.24	94.65	4.73	91.50	4.60

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Position Detail by Division

Human Services	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Human Services Operations & Admin.	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Accounting Technician	1.50	0.00	1.50	0.00	1.24	0.30	1.24	0.30
Case Manager Supervisor	0.08	0.00	0.08	0.00	0.17	0.00	0.00	0.00
Director of Health and Human Services	0.55	0.00	0.55	0.00	0.65	0.00	0.65	0.00
Deputy Director of HHS	0.94	0.00	0.94	0.00	0.40	0.00	0.40	0.00
Federal Funding Specialist	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Fiscal Operations Supervisor	0.78	0.00	0.78	0.00	0.79	0.00	0.75	0.00
Office Manager	1.00	0.00	1.00	0.00	0.90	0.00	0.90	0.00
Operations Manager	0.96	0.00	0.96	0.00	1.00	0.00	1.00	0.00
Policy & Contract Administrator	0.61	0.00	0.61	0.00	0.55	0.00	0.60	0.00
Self-Sufficiency/Employment Manager	0.22	0.00	0.22	0.00	0.00	0.00	0.22	0.00
Systems Support Specialist	0.45	0.00	0.45	0.00	0.42	0.00	0.42	0.00
Total Positions	7.49	0.00	7.49	0.00	6.52	0.30	6.58	0.30

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Support	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Human Resources Manager	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Legal Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Senior Attorney	0.65	0.00	0.65	0.00	0.65	0.00	0.00	0.00
Total Positions	2.65	0.00	2.65	0.00	2.65	0.00	0.00	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Adult Services	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
CAFS Division Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.05	0.00
Casework Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.05	0.00
Caseworker II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.10	0.00

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Child Welfare	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Accounting Technician	0.25	0.00	0.25	0.00	0.43	0.00	0.43	0.00
Administrative Technician II	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
CAFS Division Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.95	0.00
Caseworker Supervisor	2.00	0.00	2.00	0.00	2.00	0.00	1.95	0.00
Child & Adult Support Specialist	2.00	0.00	2.00	0.00	1.00	0.00	1.00	0.00
Client Support Technician	0.02	0.00	0.02	0.00	0.00	0.00	0.00	0.00
Clinical Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Deputy Director of Health and Human Services	0.06	0.00	0.06	0.00	0.20	0.00	0.25	0.00
Director of Health and Human Services	0.21	0.00	0.21	0.00	0.10	0.00	0.10	0.00
Family and Children's Services Manager	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Federal Funding Specialist	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Operations Manager	0.04	0.00	0.04	0.00	0.00	0.00	0.00	0.00
Policy & Contract Administrator	0.26	0.00	0.26	0.00	0.25	0.00	0.25	0.00
Senior Attorney	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Senior Child & Adult Support Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Social Caseworker II	11.00	0.00	11.00	0.00	12.00	0.00	12.00	0.00
Systems Support Specialist	0.18	0.00	0.18	0.00	0.18	0.00	0.18	0.00
Total Positions	21.62	0.00	21.62	0.00	21.76	0.00	21.71	0.00

Child Care Assistance	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Accounting Technician	0.02	0.00	0.02	0.00	0.09	0.00	0.09	0.00
Case Manager- Eligibility	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager Supervisor	0.04	0.00	0.04	0.00	0.07	0.00	0.12	0.00
Self-Sufficiency/Employment Manager	0.06	0.00	0.06	0.00	0.05	0.00	0.05	0.00
Total Positions	1.12	0.00	1.12	0.00	1.21	0.00	1.26	0.00

Public Assistance	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Accounting Technician	0.01	0.00	0.01	0.00	0.02	0.00	0.02	0.00
Administrative Technician I	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Assist Payment/Child Support	0.60	0.00	0.60	0.00	0.60	0.00	0.60	0.00
Case Manager CBMS Recovery	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Case Manager - Eligibility	10.00	0.00	10.00	0.00	10.00	0.00	10.00	0.00
Case Manager Supervisor	2.34	0.00	2.34	0.00	2.23	0.00	2.28	0.00
Client Support Technician	2.19	0.00	2.19	0.00	2.25	0.00	3.25	0.00
Deputy Director of Health & Human Services	0.00	0.00	0.00	0.00	0.20	0.00	0.25	0.00
Health Care Reform-Coverage Guide - LM Appt.	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Lead Case Manager (Eligibility)	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Self-Sufficiency/Employment Manager	0.20	0.00	0.20	0.00	0.55	0.00	0.55	0.00
Systems Support Specialist	0.36	0.00	0.36	0.00	0.28	0.00	0.28	0.00
Veteran's Officer	0.00	0.63	0.00	0.63	0.00	0.63	1.00	0.00
Total Positions	18.70	0.63	18.70	0.63	18.13	0.63	19.23	0.00

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	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Child Support Enforcement	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Accounting Technician	0.02	0.50	0.02	0.50	0.00	0.50	0.00	0.50
Assist Payment/Child Support	0.40	0.00	0.40	0.00	0.40	0.00	0.40	0.00
Case Manager - Legal	2.00	0.50	2.00	0.50	2.00	0.50	2.00	0.50
Case Manager Supervisor	0.40	0.00	0.40	0.00	0.35	0.00	0.15	0.00
Self-Sufficiency/Employment Manager	0.14	0.00	0.14	0.00	0.15	0.00	0.15	0.00
Total Positions	2.96	1.00	2.96	1.00	2.90	1.00	2.70	1.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
TANF Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Case Manager - Eligibility	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Case Manager - Self Sufficiency/Colorado Works	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Case Manager - Rental Assistance	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Case Manager Supervisor	0.14	0.00	0.14	0.00	0.18	0.00	0.23	0.00
Self-Sufficiency/Employment Manager	0.14	0.00	0.14	0.00	0.15	0.00	0.15	0.00
Total Positions	2.28	0.00	2.28	0.00	2.33	0.00	2.38	0.00

Workforce	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Workforce Center	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Technician II	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Client Support Technician	1.00	0.80	1.00	0.80	1.00	0.80	0.00	0.80
Director of Health and Human Services	0.03	0.00	0.03	0.00	0.05	0.00	0.05	0.00
Deputy Director of Health and Human Services	0.00	0.00	0.00	0.00	0.20	0.00	0.10	0.00
Fiscal Operations Supervisor	0.07	0.00	0.07	0.00	0.07	0.00	0.10	0.00
Policy & Contract Administrator	0.02	0.00	0.02	0.00	0.05	0.00	0.00	0.00
Self-Sufficiency/Employment Manager	0.24	0.00	0.24	0.00	0.10	0.00	0.10	0.00
Workforce Administrator	1.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00
Workforce Manager	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Workforce Specialist	7.00	0.48	7.00	0.48	7.00	0.00	8.00	0.00
Workforce Specialist - Limited Appt.	0.00	0.05	0.00	0.05	0.00	0.00	0.00	0.00
Total Positions	10.36	1.33	10.36	1.33	12.47	0.80	11.35	0.80

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Public Health	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Public Health Administration	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Accounting Technician	0.10	0.00	0.10	0.00	0.11	0.00	0.11	0.00
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Client Support Technician	0.32	0.00	0.32	0.00	0.39	0.00	0.39	0.00
Director of Health and Human Services	0.19	0.00	0.19	0.00	0.10	0.00	0.10	0.00
Fiscal Operations Supervisor	0.15	0.00	0.15	0.00	0.14	0.00	0.15	0.00
Office Manager	0.00	0.00	0.00	0.00	0.10	0.00	0.10	0.00
Policy & Contract Administrator	0.11	0.00	0.11	0.00	0.15	0.00	0.15	0.00
Public Health Director	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Public Health Educator	0.40	0.00	0.40	0.00	0.70	0.00	0.70	0.00
Public Health Nurse - Limited Appt.	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Public Health Planning and Comm. Admin.	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
System Support Specialist	0.01	0.00	0.01	0.00	0.12	0.00	0.12	0.00
Total Positions	2.08	0.00	2.08	0.00	3.61	0.00	3.62	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Reproductive Health	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Administrative Technician II	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Nurse - Limited Appt.	0.50	0.00	0.50	0.00	0.50	0.00	0.00	0.50
Public Health Director	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Reproductive Health Administrator	0.95	0.00	0.95	0.00	0.95	0.00	0.95	0.00
Total Positions	1.65	0.50	1.65	0.50	1.65	0.50	1.15	1.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Immunizations	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Public Health Nurse	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
Public Health Nurse Administrator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Reproductive Health Administrator	0.05	0.00	0.05	0.00	0.05	0.00	0.05	0.00
Total Positions	4.65	0.00	4.65	0.00	4.65	0.00	4.65	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Children with Special Needs	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Case Manager (Public Health)	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Positions	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00

APPENDIX I

2019 ANNUAL BUDGET - FTE SUMMARIES

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Women, Infants and Children	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Public Health Promotions Administrator	0.20	0.00	0.20	0.00	0.20	0.00	0.20	0.00
Nutritionist - RD	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Nutrition Educator	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.00	0.00	0.00	0.00
Total Positions	1.30	0.50	1.30	0.50	1.20	0.50	1.20	0.50

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Environmental Health	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician II	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Disease Control Specialist	0.00	0.50	0.00	0.50	0.00	0.50	0.00	0.50
Emergency Preparedness Coordinator	0.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Environmental Health Specialist II	3.00	0.00	3.00	0.00	3.00	0.00	3.00	0.00
PH Protection Administrator	1.00	0.00	1.00	0.00	1.50	0.00	1.50	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.05	0.00	0.05	0.00
Public Health Educator	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	4.60	0.50	5.60	0.50	5.90	0.50	5.90	0.50

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Health Promotions	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Public Health Promotions Administrator	0.80	0.00	0.80	0.00	0.80	0.00	0.80	0.00
Public Health Director	0.25	0.00	0.25	0.00	0.25	0.00	0.25	0.00
Public Health Educator	0.30	0.00	0.30	0.00	0.10	0.00	0.10	0.00
Public Health Educator-Lmtd Appt	3.00	0.00	3.00	0.00	1.00	0.50	1.00	0.50
Regional Health Connector - Lmtd Appt	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Total Positions	4.35	0.00	4.35	0.00	3.15	0.50	3.15	0.50

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
Vital Statistics	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Accounting Technician	0.10	0.00	0.10	0.00	0.11	0.00	0.11	0.00
Administrative Technician II	0.15	0.00	0.15	0.00	0.15	0.00	0.15	0.00
Client Support Technician	0.47	0.00	0.47	0.00	0.36	0.00	0.36	0.00
Public Health Director	0.10	0.00	0.10	0.00	0.10	0.00	0.10	0.00
Total Positions	0.82	0.00	0.82	0.00	0.72	0.00	0.72	0.00

	2017 Actual		2018 Original Budget		2018 Revised Budget		2019 Original Budget	
CSU Extension	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**
Administrative Technician I	0.00	0.50	0.00	0.50	0.00	0.00	0.00	0.00
Director of Health and Human Services	0.02	0.00	0.02	0.00	0.00	0.00	0.00	0.00
Total Positions	0.02	0.50	0.02	0.50	0.00	0.00	0.00	0.00

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2019 ANNUAL BUDGET - FTE SUMMARIES

Oil & Gas Inspections	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Director of Health and Human Services	0.00	0.00	0.00	0.00	0.10	0.00	0.10	0.00
Oil & Gas Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Oil and Gas Monitoring Specialist	0.00	0.00	0.00	0.00	2.00	0.00	2.00	0.00
Public Health Director	0.00	0.00	0.00	0.00	0.20	0.00	0.20	0.00
Public Health Protection Administrator	0.00	0.00	0.00	0.00	0.50	0.00	0.50	0.00
Total Positions	1.00	0.00	1.00	0.00	3.80	0.00	3.80	0.00

Senior Services

Seniors Administration	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Administrative Technician II	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Program Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Senior Services Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00

Seniors Community Services	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Program Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00

Seniors Easy Ride Transportation	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Driver II	1.00	0.80	1.00	0.80	0.00	0.00	0.00	0.00
Driver/Administrative Technician	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Program Coordinator	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	3.00	0.80	3.00	0.80	0.00	0.00	0.00	0.00

Seniors Nutrition	2017 Actual FT	2017 Actual PT	2018 Original Budget FT	2018 Original Budget PT	2018 Revised Budget FT	2018 Revised Budget PT	2019 Original Budget FT	2019 Original Budget PT
Dishwasher	0.00	0.68	0.00	0.68	0.00	0.00	0.00	0.00
Food Services Technician	0.00	0.80	0.00	0.80	0.00	0.00	0.00	0.00
Meals on Wheels Technician	0.00	0.80	1.00	0.00	0.00	0.00	0.00	0.00
Program Manager Food Services	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Total Positions	1.00	2.28	2.00	1.48	0.00	0.00	0.00	0.00

APPENDIX J

GLOSSARY OF TERMS AND ACRONYMS

Words in ***italicized bold*** print contained within the following definitions are defined separately within the Glossary.

Accounting Period — A period at the end of which, and for which, financial statements are prepared.

Accounting System — The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of a government's operations or any of its ***funds***, ***fund types***, balanced account groups, or organization components.

Accrual Basis — The method of accounting in which transactions are recognized when they occur, regardless of the timing of related cash flows. Under this method, ***revenue*** is recognized when it is earned, regardless of when cash is received and expenses are recognized when liabilities are incurred, regardless of when cash is paid. This method of accounting is used for ***Enterprise Funds***.

Allocation — A method of dividing ***expenditures*** and ***revenues*** among various organizational units of a government, which are set aside for specific purposes.

Appropriation — A legal authorization granted by City Council permitting ***expenditures*** and ***obligations*** for specific purposes. An appropriation is usually limited in amount and by time when it may be expended.

Assessed Valuation — The value of real and personal property established by the County Assessor, which is used as a basis for levying ***property taxes***.

Asset — A resource owned or controlled by a government, which has monetary value. An asset is either current or fixed. A ***current asset*** is typically consumed within one year, such as cash, accounts receivable, and office supply inventories. A ***fixed asset*** provides benefit for more than one year, such as equipment, buildings, and open space properties.

Audit — A methodical examination conducted by a private accounting firm, of the utilization of a government's resources. An audit tests the accounting system to determine the extent to which internal accounting controls are both available and being used. The audit concludes with a written report of findings called the Auditor's Opinion.

Balanced Budget — A budget in which current operating revenues cover current operating expenditures.

Base Budget — An estimate of funding to continue existing programs at current ***levels of service*** prepared by each department during the ***budget development process***.

GLOSSARY OF TERMS AND ACRONYMS continued

Bond	An instrument used to obtain long-term financing for capital projects. A bond is a promise to repay borrowed money (principal amount) at a future specified date (maturity date) plus interest.
Bonded Debt	That portion of indebtedness represented by outstanding ***bonds***.
Broomfield Economic Development Corporation (BEDC)	A non-profit corporation which provides economic development services for the City and County.
Broomfield Urban Renewal Authority (BURA)	An Urban Renewal Authority that was established by resolution in 1996 by the Broomfield City Council to stimulate development within certain areas of the City and County.
Budget	An annual policy document, financial plan, operations guide, and communications device, containing estimated ***revenues*** and ***expenditures***. The budget appropriation ordinance, as approved by the City Council, is the legal basis for expenditures in the budget year.
Budget Calendar	A timetable showing when particular tasks must be completed in order for the City Council to approve the annual ***budget*** before the beginning of the next ***fiscal year***.
Budget Development Process	The annual cycle in which Broomfield prepares, adopts and implements the ***budget***.
Budget Message	The City and County Manager's written overview of the budget addressed to the Mayor and City Council. The budget message contains an explanation of principal ***budget*** items, significant changes from the previous ***fiscal year***, summaries of major issues impacting the budget, and challenges facing the City and County.
Budgetary Comparisons	Annual financial statements prepared to meet set standards and requirements, which must include comparisons of approved budgeted amounts with actual operating results. Such reports should be subjected to an independent ***audit***, so that all parties involved in the annual ***budget*** and ***appropriation*** process are provided with assurances that government monies are spent in accordance with the mutually agreed-upon budgetary plan.
Budgetary Control	The control or management of a government or enterprise in accordance with an approved ***budget*** for the purpose of keeping ***expenditures*** within the limitations of available ***appropriation***s and ***revenues***.

GLOSSARY OF TERMS AND ACRONYMS continued

Capital Budget — A plan of proposed capital expenditures for buildings, drainage, parks, streets, trails, utilities, etc., and their funding sources. The Capital Budget is enacted as part of the City and County's annual ***budget*** and is based on the first year of the ***Capital Improvement Program (CIP)***. Project ***appropriations*** are normally for the amount necessary to complete an entire project, with the remaining balance rolled into future years until project completion.

Capital Improvement Program (CIP) — An annually updated schedule of ***capital project*** expenditures for public facilities and infrastructure, containing estimated project costs, funding sources, and anticipated timelines, for a five-year period. The first year of the five-year CIP serves as the basis for the annual capital budget.

Capital Outlays — ***Expenditures*** which result in the acquisition of ***fixed assets***, such as equipment and vehicles. Capital outlay items cost more than $5,000 and are expected to last longer than one year.

Capital Projects — Major capital construction and improvement projects, such as those related to buildings, drainage, parks, streets, trails, utilities, etc., included in the ***Capital Improvement Program (CIP)***. Capital projects tend to have significant costs and have useful lives of many years.

Capital Projects Fund — A ***fund*** created to account for the ***revenues*** and ***expenditures*** related to ***capital projects***.

Cash Basis — A method of accounting in which transactions are recognized only when cash changes hands. This method can present an inaccurate picture of a fund's financial condition, since payments can be delayed into the next fiscal year. Broomfield does not use this method of accounting in order to conform to ***generally accepted accounting principles***.

Certificate of Participation (COP) — A financing instrument representing a share in a pledged ***revenue*** stream, usually lease payments made by the issuer (government) that are subject to annual ***appropriation***. The certificate entitles the holder to receive a share, or participation, in the lease payments relating to the acquisition or construction of specific equipment, land, or facilities.

Citizen Survey — An assessment tool conducted by the City and County of Broomfield every three to five years. The survey serves as a consumer report card by providing residents the opportunity to rate their satisfaction with the quality of life in Broomfield, the community's amenities, and satisfaction with local government.

Community Development Block Grant (CDBG) — A U.S. Department of Housing and Urban Development grant program. The program was first enacted in 1974 to provide funds to state and local agencies to support housing, economic development, health and human services, and planning and administration.

GLOSSARY OF TERMS AND ACRONYMS continued

Community Services Block Grant (CSBG) A U.S. Department of Health and Human Services grant program. The program was first enacted in 1981 to provide funds to state and local agencies to support efforts that reduce poverty, revitalize low-income communities, and lead to self-sufficiency among low-income families and individuals.

Comprehensive Annual Financial Report (CAFR) An annual financial report issued by state and local governments. The CAFR has three parts: an introductory section, a financial section, and a statistical section. CAFR requirements are largely shaped by the ***Governmental Accounting Standards Board (GASB)***, which is the authoritative source for governmental ***Generally Accepted Accounting Principles (GAAP)***.

Comprehensive Plan Adopted in 2016, Broomfield's Comprehensive Plan is a 20-year (2016 – 2036) policy document designed to meet state regulatory requirements and to articulate a vision of the City and County. The Plan contains many policies and action steps addressing topics such as transportation, community form and identity, economic development, and community services and facilities, intended to guide control of Broomfield's future.

Consumer Price Index (CPI) An index of prices used to measure the change in the cost of basic goods or services compared to a fixed base period. Broomfield monitors the Denver-Boulder Consumer Price Index.

Contingency An ***appropriation*** of funds to cover unforeseen events that may occur during the budget year.

Cost Accounting A method of accounting which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Council Focus Session An annual planning session held by City Council in January where priorities are identified and set for the coming year.

Current Assets Those ***assets*** which are available or can be made readily available to finance current operations or to pay current ***liabilities***. Those assets which will be used up or converted into cash within one year.

Debt An ***obligation*** resulting from the borrowing of money or from the purchase of goods and services. A government's debts can include ***bonds***, leases, and notes. Debt instruments are used to finance projects with high capital costs and long useful lives.

Debt Limit The maximum amount of gross or net ***debt*** which is legally permitted.

Debt Service The annual payment of principal and interest on the City and County's indebtedness.

Debt Service Fund A ***fund*** established to account for the accumulation of resources for, and the payment of, general long-term ***debt*** principal and interest.

GLOSSARY OF TERMS AND ACRONYMS continued

Decision Package — A ***budget*** proposal for items, programs, or services beyond what is included in the ***base budget***. Decision packages may include large increases in routine items, increased hours for existing part-time staff, new programs, new staff, and new equipment. Decision package proposals are prioritized by department heads and may or may not be ultimately approved during the budget development process.

Deficit — The amount by which expenditure outlays exceed revenue receipts in a given accounting period.

Delinquent Taxes — ***Taxes*** remaining unpaid on and after the date on which a penalty for nonpayment is attached. Although the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid, or converted into tax liens.

Depreciation — A financial mechanism to allocate the cost of a capital item over its service life. A decrease in an asset's value due to wear and tear, decay, or decline in price. Through this process, the entire cost on an asset is ultimately charged off as an expense over its service life.

Development Agreement — An agreement entered into between the City and another person or entity associated with the development of land. There are two main purposes of such an agreement: 1) to share the cost of infrastructure improvements with the developer, so that Broomfield is not solely paying for these improvements, or 2) to provide an incentive for the developer to do business in Broomfield, in the form of reimbursed sales, use, or property tax generated by the new development. Such agreements help ensure Broomfield's sales tax base.

Earmarked Funds — Funds dedicated for a specific program or purpose, such as state or federal ***grants*** earmarked for particular types of projects or programs.

Electronic Benefit Transfers (EBT) — An electronic system that allows a recipient to authorize transfer of their government benefits from a Federal account to a retailer account to pay for products received. In Colorado, this system is used to issue food stamp and other benefits to qualifying county residents.

Encumbrance — An amount of money committed and reserved but not yet expended for the purchase of a specific good or service, when a ***purchase order*** or contract is approved.

Enterprise Fund — A ***fund*** to account for operations financed and operated in a manner similar to private business enterprises, where the intent is to recover all or part of the costs of providing goods or services from those that use the goods or services, through user charges; e.g., Water Fund, Wastewater Fund, and Water Reclamation Fund. As in private business, the emphasis is on ***net income*** determination.

GLOSSARY OF TERMS AND ACRONYMS continued

Expenditure — A decrease in net financial resources due to payments made by the City and County for goods or services, such as personnel, supplies, and equipment.

Fee — A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include water and sewer taps, restaurant inspection fees, user charges, and building permits.

Fiduciary Fund — A fund consisting of resources received and held by a governmental unit as trustee or as an agent for other governmental units, private organizations, or individuals, to be expended or invested in accordance with the conditions of the trust.

Fiscal Policy — Broomfield's policies with respect to ***taxes***, spending, and ***debt*** management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for budgetary planning and programming.

Fiscal Year — A 12-month period to which the annual operating ***budget*** applies and at the end of which a government determines its financial position. Broomfield's fiscal year is the calendar year.

Fixed Assets — ***Assets*** that cost a considerable amount of money and that are expected to last a long time, such as buildings, land, roads, infrastructure, and equipment.

Full-Time Equivalent (FTE) — A unit of measure of Broomfield employees. An FTE refers to the equivalent of one person working full-time for one year (2,080 hours).

Fund Accounting — An accounting method using self-balancing sets of accounts, set up to record all financial transactions related to specific activities or functions. Fund accounting enables the division and grouping of financial records into useful sets. The aim is to control the handling of money to ensure that it will be spent only for the purpose intended. Fund accounting, in a broad sense, is required by the government to demonstrate agency compliance with requirements of existing legislation for which funds have been appropriated or otherwise authorized.

Fund Balance — The difference between a fund's sources of funds and its uses of funds for ***governmental-type funds*** and ***fiduciary funds***; also known as fund equity. Portions of fund balances can be designated for specific purposes.

Fund Type — In governmental accounting, ***funds*** are classified into three major fund types: ***governmental***, ***enterprise***, and ***fiduciary***.

General Fund — The major ***fund*** of a governmental unit, it accounts for all activities not accounted for in other funds. Broomfield has two general funds, the City General Fund and the County General Fund, both of which are financed mainly by ***taxes***, ***charges for services***, and ***transfers*** from other funds.

GLOSSARY OF TERMS AND ACRONYMS continued

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

General Obligation Bond A ***bond*** secured by the full faith and credit and taxing authority of the City and County.

Geographic Information System (GIS) A computer-based graphical mapping and analytical system used for capturing, managing, analyzing, and displaying various forms of geographically referenced information, such as roads, streams, utility lines, land-use, soil types, etc. GIS technology integrates common database operations such as query and statistical analysis with the unique visualization and geographic analysis benefits offered by maps.

Governmental Accounting Standards Board (GASB) The body that sets accounting standards specifically for state and local governments.

Governmental-Type Fund Those ***funds*** through which most governmental functions are typically financed. The governmental fund measurement focus is on a "financial flow" basis, accounting for sources and uses of available expendable financial resources, not on net income determinations. Governmental-type funds include the two ***General Funds***, Special Revenue Funds, ***Capital Projects Funds***, and the ***Debt Service Fund***.

Grant A contribution from one governmental unit or funding source to another to be used or expended for a specified purpose, activity, or facility, e.g., human service program, police equipment, capital project, or other purpose designated by the grantee.

Housing Authority The Broomfield Housing Authority was organized in 2002 to facilitate improved housing conditions for low-income residents within the City and County of Broomfield.

Intergovernmental Agreement (IGA) A signed agreement between two or more governmental units, and approved by their governing bodies, that provides for the exchange of goods or services between the governments.

Intergovernmental Revenues Revenues collected by one government and disbursed to another government, including ***grants***, entitlements, shared revenues, or payments in lieu of taxes.

GLOSSARY OF TERMS AND ACRONYMS continued

Internal Control — Internal control comprises organizational and operational methods adopted within a government to safeguard its ***assets***, check the accuracy and reliability of its accounting data, promote operational efficiency, and encourage adherence to prescribed managerial policies. A primary method of internal control is segregation of employee duties to ensure that no single employee performs a complete cycle of operations.

Internal Service Allocations — A cost-reimbursement method used to account for services provided by one department/fund to other departments/funds; e.g., allocations are charged to each major fund for services rendered by the Facilities Fund, based on the square footage of buildings maintained for each fund. See Appendix A for additional detail.

Investments — Cash and securities held for the production of revenues in the form of interest or dividends.

Leasehold — The right to the use of real estate by virtue of a lease, usually for a specified term of years, for which consideration is paid.

Level of Service — Generally defines the current or existing services, programs, and facilities provided by a government. Level of service may be increased, decreased, or remain the same, depending upon needs, alternatives, available resources, and mandates. To continue a given level of service into future years assumes that objectives, type, and quality will remain unchanged.

Levy — To impose ***taxes***, ***special assessments***, or ***user fees*** for the support of governmental activities (verb). The total amount of taxes, special assessments, or user fees imposed by a government (noun).

Liability — Something for which the City and County is liable; an ***obligation***, responsibility, or ***debt***.

Limited Appointment FTE — A *Full-Time Equivalent* employee that is employed for a limited time, due to being tied to a specific outside funding source, such as a program ***grant***, or a temporary increase in workload, such as building inspections related to development. Limited appointment positions have specific ending dates to coincide with the end of the grant or workload increase.

Long-Range Financial Plan (LRFP) — Adopted in 2005 and last updated in 2013, the primary purpose of the Financial Plan is to provide a method to assist in achieving the goal of economic sustainability for Broomfield now and at Broomfield's build-out.

Mill Levy — The rate of property taxation. A mill is one-tenth of a cent ($.001). A mill levy is expressed as one dollar per one thousand dollars of ***assessed valuation***.

GLOSSARY OF TERMS AND ACRONYMS continued

Modified Accrual Basis — A method of accounting in which ***revenues*** are recognized when they become both measurable and available and ***expenditures*** are recognized when ***liabilities*** are incurred. This method of accounting is used for ***governmental-type funds***.

Net Income — An ***Enterprise Fund's*** excess of ***sources of funds*** over ***uses of funds***.

Obligation — An amount Broomfield may be legally required to meet out of its resources; any ***debt***, written promise, or duty. Obligations include not only actual ***liabilities***, but also un-liquidated ***encumbrances***.

Operating Budget — A financial plan of current operations that encompasses both estimated revenues and estimated expenditures for a fiscal year. The operating budget includes estimates of the non-capital programs and services comprising the City's operation; the resultant expenditure requirements; and the resources available for their support.

Ordinance — A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute, it has the full force and effect of law within Broomfield. The difference between an ordinance and a ***resolution*** is that the latter requires less legal formality and has lower legal status. ***Revenue*** raising measures, such as the imposition of ***taxes***, ***special assessments*** and ***user fees***, usually require ordinances.

Pay-As-You-Go Financing — A financing method that relies on current ***tax*** and ***grant*** revenues rather than on ***debt***, to pay for ***capital projects***.

Projection — An estimation of future ***revenues*** and ***expenditures*** based on past trends, current economic conditions, and financial forecasts.

Property Tax — An annual tax levied by Broomfield on owners of real property, based on ***assessed valuation*** and the ***mill levy***. A Broomfield resident's total ***property taxes*** are comprised of Broomfield's portion as well as school, fire, and any other special districts, such as metropolitan districts.

Purchase Order — A document which authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

Reimbursements — (1) Repayments of amounts remitted on behalf of another party or in accordance with a contractual agreement, e.g., Broomfield gets reimbursed from the Northwest Parkway Authority for expenses related to providing police services along the Parkway. (2) Interfund transactions relating to repayment to a department or fund for services provided or payments made, such as ***internal service allocations***.

GLOSSARY OF TERMS AND ACRONYMS continued

Reserve — An account for funds set aside in past and current years for some future purpose, such as paying for capital projects, providing for ***obligations*** and ***liabilities*** in periods of economic downturn, and meeting unforeseen or emergency needs. City Council approval is required before expending any reserves.

Reserve for Debt Service — An account used to segregate a portion of ***fund balance*** for ***debt service fund*** resources legally restricted to the payment of long-term ***debt*** principal and interest amounts maturing in future years.

Resolution — An order of a legislative body requiring less legal formality than an ***ordinance*** or statute.

Retained Earnings — The difference between a fund's ***assets*** (***sources of funds***) and its ***liabilities*** (***uses of funds***) for ***enterprise funds***; also known as fund equity.

Revenue — An item or source of income, such as income from ***taxes***, licenses, permits, ***user fees***, ***grants***, and interest earnings.

Revenue Bond — A ***bond*** secured by a specific source of revenue from a fund, rather than the full faith and credit of the issuer. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the fund's property.

Sales Tax — A tax based on the sales price of retail goods and services. The buyer pays the tax at the time of the sale, and the outlet remits it to the state or other taxing authority. Total sales tax paid by a buyer represents shares that are remitted to the State of Colorado, the City and County of Broomfield, school district, fire district, and other special districts, such as the Regional Transportation District (RTD). Broomfield's share of the total sales tax paid represents 4.15%.

Services Expansion Fee Fund — A fund used to account for revenues derived from a $1 fee per square foot of new residential construction. The purpose of the fee is to provide funds for future capital costs associated with residential growth.

Sinking Fund — A ***fund*** or account in which money is deposited at regular intervals to provide for a future financial obligation, such as the retirement of bonded ***debt***.

Special Assessment — A compulsory ***levy*** made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Special District — An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur ***debt*** and ***levy taxes***; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special

GLOSSARY OF TERMS AND ACRONYMS continued

districts are water and sewer districts, flood control districts, fire protection districts, and metropolitan districts.

Supplemental Appropriation — An appropriation by the City Council when there is a need to transfer budgeted and appropriated moneys from one ***fund*** to another fund, or add unanticipated or unconfirmed revenues to the current ***budget*** that were not received prior to the adoption of the budget.

Taxes — Compulsory charges levied by a government for the purpose of financing services performed for the common benefit, such as ***property tax*** and ***sales tax***. This term does not include ***special assessments*** or ***user fees***.

Transfers — The transfer of money from one fund to another, for a specific purpose. Transfers are treated as ***sources of funds*** in the receiving fund and as ***uses of funds*** in the originating fund.

User Fee — A charge to the benefiting party for the direct receipt of a public service, such as fees for water and sewer services and recreation services.

Zero-Based Budgeting — A budget process that requires each program to be justified from the ground up each fiscal year. Rather than using prior year funding levels automatically adjusted for growth or inflation, departments prepare base budget and decision package proposals.

GLOSSARY OF TERMS AND ACRONYMS continued

A/V	Audio/Visual
AA	Alterations and Additions
ACS	Arts Culture and Science
ADA	Americans with Disabilities Act
ADP	Average Daily Population
ALID	Arista Local Improvement District
ARRA	American Recovery and Reinvestment Act
ASTM	American Society for Testing and Materials
AVL	Auto Vehicle Location
AF	Acre Feet
BCC	Broomfield Community Center
BEDC	Broomfield Economic Development Corporation
BHA	Broomfield Housing Authority
BOE	Board of Equalization
BSAFE	Broomfield Substance and Alcohol Free Environment
BURA	Broomfield Urban Renewal Authority
CAC	Citizen's Assistance Center
CAFR	Comprehensive Annual financial Report
CASA	Court Appointed Special Advocates
CDBG	Community Development Block Grant
CDOT	Colorado Department of Transportation
CHRP	Children's Habilitation Residential Program
CIP	Capital Improvement Program
CMO	City and County Manager's Office
CO	Certificate of Occupancy
COBRA	Consolidated Omnibus Budget Reconciliation Act
HOPE	Helping our Families by Promoting Empowerment
HS	Human Services
HUD	U.S. Department of Housing and Urban Development
IGA	Intergovernmental Agreement
IPP	Industrial Pretreatment Program
IT	Information Technology
COHID	Colorado Health Information Dataset
COPs	Certificates of Participation
CPSC	Consumer Product Safety Commission
CRO	Central Records Office
CSBG	Community Services Block Grant
CSU	Colorado State University
DA	District Attorney
DOH	Colorado Department of Housing
DRCOG	Denver Regional Council of Governments
DUI	Driving Under the Influence
EFT	Electronic Funds Transfer
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
EPSDT	Early Periodic Screening Diagnosis and Treatment
ET	Evap-Transpiration
FCS	Family and Children's Services
FMLA	Family and Medical Leave Act
FTE	Full-Time Equivalent Positions
FTP	File Transfer Protocol
GAAP	Generally Accepted Accounting Principles and Standards
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GWTP	Great Western Treatment Plant
HCP	Healthcare Program for Children with Special Needs
HHS	Health and Human Services
PUD	Planned Unit Development
RFP	Request for Proposals
RTC	Residential Treatment Center
RTD	Regional Transportation District
SCFD	Scientific and Cultural Facilities District
SDP	Site Development Plan

GLOSSARY OF TERMS AND ACRONYMS continued

LEAP	Low Income Energy Assistance Program
LEED	Leadership in Energy and Environmental Design
LRFP	Long-Range Financial Plan
MFH	Multi-Family Homes
MG	Million Gallons
MGD	Millions Gallons Daily
MOW	Meals on Wheels
NATA	North Area Transportation Alliance
NCWCD	Northern Colorado Water Conservation District
NMTF	North Metro Task Force
NPDES	National Pollutant Discharge Elimination System
NSP	Neighborhood Stabilization Program
OSPB	Office of State Planning and Budgeting
OSPRT	Open Space, Parks, and Trails Master Plan
OSTAC	Open Space and Trails Advisory Committee
PBX	Private Branch Exchange
PDRC	Paul Derda Recreation Center
PH	Public Health
PRVs	Pressure Regulating Valves
PSSF	Promoting Safe and Stable Families
SDWA	Safe Drinking Water Act
SEF	Service Expansion Fee
SFH	Single-Family Homes
SH	State Highway
SHRP	Strategic Highway Research Program
SIU	Significant Industrial Users
SRO	School Resource Officer
SSI	Social Security Income
STD	Sexually Transmitted Disease
SWAT	Special Weapons and Tactics
SWR	Service Work Request
TABOR	Taxpayers' Bill of Rights
TANF	Temporary Assistance to Needy Families
TBRA	Tenant-Based Rental Assistance
TE	Tap Equivalent
USR	Use by Special Review Plans
WIC	Women, Infants, and Children
WW	Wastewater
WWTP	Wastewater Treatment Plan