



## Rules of Conduct

All people in the Library can expect a safe, clean, and pleasant library environment. In order to make the library a welcoming place for everyone, you agree to abide by the following rules when you use the Broomfield Library.

### Be considerate of other people

- Talk quietly. Ask for a study room if you are working in a group.
- Use appropriate language. No offensive, threatening, or abusive language.
- Supervise your children so they do not disturb other people.
- Use headphones when listening to music or using sound on the computers.
- Avoid offensive personal hygiene that can cause discomfort to others.
- Follow time limits and guidelines for computers and use of study rooms.
- Please do not take photographs or videos of library users without their permission.

### Be safe (for your safety and the safety of others)

- Parents and caregivers - stay with your children and keep them in sight.
- Walk and behave calmly. Avoid disruptive behavior.
- Carry your wheels or lock them up outside (i.e. bikes or scooters).
- Keep personal items with you at all times.
- Leave pets at home. Identified service animals are allowed.
- Shoes and shirts are required.

### Respect Library materials and Facility

- Beverages are allowed in the library if in a covered and secure container and reasonable food items are allowed when not at the computers.
- Smokeless tobacco products (including vaping) and smoking are prohibited in the library or within 20 feet of the building.
- Handle all library materials, equipment, furniture, and facilities with care and respect. Do not write on, vandalize, abuse, or otherwise damage any library property.
- Place litter or recycling in the baskets provided.

*Library staff members may remind you to follow the above rules. For severe or repeated offenses, staff has the authority to ask you to leave the building for the rest of that day or longer. Ongoing problems may result in the loss of library privileges. Engaging in any illegal activity as defined by any applicable federal, state and local law, including the Broomfield Municipal Code, is prohibited.*