



Volunteer Position: Open Space and Trails Advisory Committee (OSTAC)

Reports to:

Staff liaison: Director of Open Space and Trails, Kristan Pritz.

Position Description:

The Open Space and Trails Advisory Committee (OSTAC) was established to advise the city council on amendments to the open space element of the master plan. OSTAC is charged with the responsibility of making recommendations to the city council regarding the following:

- The acquisition of open space parcels.
- The location, type, and timing of trail segments and crossings.
- A long-range plan for open space use and management.
- Guiding Open Space and Trails Plans and Policies.
- Open Space, Parks, Recreation and Trails Master Plan.
- Prairie Dog Conservation and Management Policy.
- Coexistence with Wildlife Policy.
- Site-Specific Open Space Plans.

Duties and Responsibilities:

- Attend meetings as scheduled, either virtually or in-person.
- Complete necessary paperwork, orientation and training.
- Update information and regularly input hours into your VolunteerHub profile and other reporting documents as necessary.
- Represent City and County of Broomfield in a professional manner in keeping with Broomfield policies, including the [Board Member Conduct Policy](#).

Qualifications:

- No experience necessary.
- Must be a resident of Broomfield.
- Youth specific positions are open to residents grades 9-11.
- Volunteer must exhibit a strong command of the English language.
- Ability to work with minimal guidance.
- Must have a patient and understanding demeanor.
- Must have your own means of transportation.

Meeting Information:

Meetings are typically the fourth Thursday of the month at 6 p.m. in the Lakeshore Room at the Broomfield Community Center.

Benefits for the Volunteer:

Contribute to making Broomfield a great place to work, live and play. Be a part of the local government supporting critical services to Broomfield residents.

To Apply:

Visit [Broomfield.org/BandC](https://www.broomfield.org/BandC) for more information.