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<tr>
<td>August 13, 2013</td>
<td>Manager's Report</td>
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**Agenda Title:** Monthly City and County Manager's Report

**Summary**

- The report is a monthly summary of staff activities, projects and events.

**Prior Council Action**

N/A

**Financial Considerations**

N/A

**Alternatives**

N/A

**Proposed Actions/Recommendations**

N/A
FYI

Wastewater gets $1 million from state

The Wastewater Division of Public Works received word in July that the City and County of Broomfield’s Wastewater Treatment Plant has been selected as one of 13 wastewater providers in Colorado to receive a $1 million state Grant for the engineering and construction of treatment facilities needed to meet more stringent effluent limits for nutrients. The state indicated that 19 wastewater providers had applied for the engineering/construction grants.

In 2012, the Colorado Water Quality Control Commission established Regulation 85 - Nutrients Management Control requiring larger public domestic wastewater treatment facilities to meet more stringent effluent limits for nutrients. These new limits will apply to all wastewater discharge permits issued by the state after July 1, 2013, for facilities that have a treatment capacity of 2.0 million gallons per day or larger.

The Colorado General Assembly passed HB 13-1191, Nutrients Grant Fund to provide grant funding to assist with compliance with Regulation 85. Total funding allocation for Fiscal Year 2013-14 includes $15 million of which $13.522 million was awarded for design and construction projects, $1.178 million for planning projects, and the remaining $300,000 for program administration.

While Broomfield’s wastewater treatment plant (12.0 million gallons per day capacity) has consistently met all effluent requirements, including during two significant stages of construction over the last 12 years, the facility cannot meet the new requirements associated with Regulation 85 on a consistent basis and will be subject to the higher limits when the current discharge permit expires in 2015.

Broomfield recently conducted several studies to evaluate how operational changes could improve its wastewater treatment performance. The studies determined that additional capital improvements totaling approximately $3.8 million would be needed to meet the new requirements.

Although the new Regulation 85 requirements will not become effective for Broomfield until the next permit cycle begins in 2015, HB 13-1191 provided an opportunity to leverage local funds to meet the new limits ahead of schedule. If Broomfield accepts the grant and proceeds with the project, it is anticipated that permitting and design will be completed by August 2014 and final construction by December 2015.

Broomfield wins 19th budget award

For the 19th year, the City and County of Broomfield has received the Government Finance Officers Association (GFOA) Distinguished Budget Preparation Award for its 2013 Budget.

The award represents a significant achievement because it reflects commitment of the governing body and staff to meet the highest principles of governmental budgeting. To receive the award, Broomfield had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- A policy document
- A financial plan
- An operations guide
- A communications device

Budget documents must be rated "proficient" in all four categories, and the 14 mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to the Budget Division, Finance Department.

For budgets including fiscal period 2013, more than 1,340 entities are expected to receive the award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.
GFOA is a nonprofit professional association serving over 17,800 government finance professionals throughout North America including the U.S. and Canada. GFOA’s distinguished budget presentation awards program is the only national awards program in governmental budgeting.

Tiffany Clendenin, Mamie Doud Eisenhower librarian; Christina Tillitz-Egtvedt, Broomfield resident and museum volunteer; and Megan Huelman, textile consultant, pose at the library program featuring 1800s travel clothing.

Textile consultant presents history program on dressing for travel on Overland Trail

The Broomfield Depot Museum and the Mamie Doud Eisenhower Library cosponsored a talk by textile consultant Megan Huelman on Thursday, August 1, in the library. More than 70 history lovers attended Huelman’s presentation, “Dressed to Head West: Clothing of the Overland Trails.”

Huelman recently finished a project at the museum funded by a grant from the Broomfield Rotary Club. She worked with volunteers to identify, describe, photograph, catalogue, and properly rehouse the 35 plus quilts in the museum’s collection.

Annual maintenance closure dates set

Broomfield’s recreation facilities will close for annual maintenance at the end of August. Information has and will continue to be disseminated to the patrons of these buildings and the community at large through press releases and the recreation column in the Broomfield Enterprise, posters, flyers at the front desks, B in the Loop, the website, Facebook, recreation's eNewsletter, the employee newsletter, and on Channel 8.

The Derda Center will be closed from August 19 through August 25, re-opening Monday, August 26, and the Broomfield Community Center will close August 28 through August 30, re-opening Saturday, August 31. The Community Center pool will re-open Tuesday, Sept. 3.

The closures are important for both facilities, allowing projects that cannot be completed with customers present (lighting work, pool draining and maintenance, painting, gym/studio floor sanding and refinishing, etc), can be safely done.

Besides the regular maintenance activities that are completed each year, a few specialized projects this year include replacement of the alligator tot slide and replacement of the rope railing on the slide platforms at the Derda Center, and installation of an aquatics sound system and possible replacement or resurfacing of the pool deck at the Community Center.

Full-time recreation and facilities staff will be in the respective buildings Monday through Sunday cleaning, scrubbing and painting within the building. To keep costs of the project down and year round operations at the high standards that staff and patrons expect, outside contractors and part time staff are used only on a limited basis.

The late August dates have been chosen over the years, as the timeframe for the maintenance closures because there is a break in Recreation classes and programs from mid-August through Labor Day. This means the closures have the smallest impact on the programs offered to the public.

Also, facility usage is normally slower during this time because families are preparing for the upcoming school year and getting in those last-of-the-season summer vacations. The Broomfield Bay remains open through Labor Day during these scheduled closures, off-setting some of the demand for pool amenities.

So there is always a recreation option available for patrons, only one facility is closed at a time for maintenance. All passes for both facilities are honored at the open facility while the other is closed. Although passes for only the Community Center generally require an extra fee for entrance to the Derda Center, during the closures, Community Center patrons can use their previously-purchased passes at the Derda Center at no additional cost.

Additionally, the front desk is staffed at each facility from 8 a.m. to 7 p.m. during its closure to answer phone calls and questions, and to assist with registrations. So while they cannot use the facility, patrons are still able to get information and sign up for classes during the closure, by coming to the front desk or by calling.
Broomfield 4-H Member competes nationally

Dallas Dryden, below, takes aim at a 3-D target at the National 4-H Shooting Sports Invitational in Grand Island, Neb. Dryden is a member of the Red and Yellow Lions 4-H Club of Broomfield. He was a member of the 4-person Recurve Archery team representing Colorado. The team placed first in the 3-D Round of competition and fourth overall after three days of competition. Dryden earned his spot on the Invitational team by competing at the Colorado 4-H State Archery Competition last summer. He is 16 years old and will be a junior at Legacy High School. He is the son of Lawson and Laura Dryden.

Colorado Freedom Girls Softball Invitational

The annual Colorado Freedom Girls Softball Invitational took place in Broomfield at the end of June and the first few days of July. A concentrated and cooperative effort between several departments makes this tournament possible each year in Broomfield.

This year 11 teams participated in the 12 years and under category, six of them from out-of-state. In the 14 years and under category, 33 teams participated, 26 from out-of-state. Practices and games were played on fields around Broomfield.

The Colorado Freedom Invitational (formerly the Colorado Fireworks Girls Softball Tournament) is a National caliber tournament. It began in 1973 as a local tourney in Arvada and operated as the Colorado Firecracker for 19 years. In 1990, the tournament changed its name to "Colorado Fireworks."

In 2012, the name was again changed to the "Colorado Freedom Invitational." Broomfield has hosted this event since 1988. The Colorado Freedom Invitational tournament attracts the top teams from around the nation. More than 300 college coaches come to scout the talent. Many teams use this tournament as a recruiting tool.

Looking ahead

Save the date!

The Paul Derda Recreation Center will celebrate its tenth anniversary on Saturday, Nov. 2, 2013, from 1 to 4 p.m. Early planning to recognize the milestone is under way by Recreation Services. Plans include (among other things):

- 10K Fun Run ($10 entrance fee)
- Possible visits and/or participation from Kroenke Sports mascots (dependent upon game schedules), the Denver Roller Dolls and the 1STBANK Center.
- Teen Game Room wall art contest
- Fitness class demonstrations
- Guided Tours of the building
- Inflatable in the gymnastics area
- Chair massages
- Pilates Reformer demonstrations
- Acupuncture
- Concessions
- Face painting
- Balloon animals
- Give-a-Ways

Invitations will be sent out at a future date. According to planners, City Council members and Mayor Quinn should expect to receive a personal invite.

At the Library

- The Children's Library and the Boulder Museum of Contemporary Art have teamed up to bring an art-making workshop each month in 2013. Join visiting
artist Heather Cherry and work in a variety of art media, with the emphasis on creativity and fun. The program is the fourth Tuesday of each month. For ages 6 - 12. Registration required - call 720.887.2315. This program is made possible by a grant from the Scientific Cultural Facilities District. (SCFD).

Mark the calendar:

**August 20:** With his new book, “Hell on Wheels,” Dick Kreck will tell the epic story of westward expansion, from the great wagon trails, to the track layers, and those Hell on Wheels towns where the West was at its wildest. 7 p.m., Eisenhower Room at the Mamie Doud Eisenhower Public Library. RSVP at the Reference Desk, or call 720.887.2350.

**August 25:** Artist Reception. Meet the Artist ~ Ruth Soller. 2 to 4 p.m. in the Gallery of the Broomfield Auditorium, 3 Community Park Road. Soller’s art Old West: Relics and Memories celebrates her tenth anniversary of living and working in Colorado.

**August 27:** Adults are invited to learn about toxic chemicals used in the home and useful alternatives. 7:30 p.m. Eisenhower Room at the Mamie Doud Eisenhower Public Library. RSVP at the Reference Desk, or call 720.887.2350.

**August 29:** Adults can learn how to restore their credit score. Learn steps to take from a local lending expert. Eisenhower Room at the Mamie Doud Eisenhower Public Library. RSVP at the Reference Desk, or call 720.887.2350.

**Sept. 5:** “Above the Din of War” author Peter Eichstaedt will discuss what he learned in 2004 in Afghanistan working for the nonprofit Institute for War and Peace Reporting and helping build Afghanistan’s first independent news agency and when he later returned to Kabul in 2010. 7 p.m., Eisenhower Room at the Mamie Doud Eisenhower Public Library. RSVP at the Reference Desk, or call 720.887.2350.

**Sept. 7:** Dog Daze! 9 a.m. to 3 p.m. at the Bay. It’s a day gone to the dogs! Bring Fido down to the Bay for a day of excitement just for dogs to beat the summer heat with a cool dip. Just a little reminder, the activity is for the dogs and does not include owners to be in the pool.

**At the 1STBANK Center**

- **August 24:** Roller Dolls bout 4, 7 p.m.
- **Sept. 11:** A Day to Remember’s House Party with All Time Low, Pierce the Veil and The Wonder Years, 6:30 p.m.
- **Sept. 14:** Roller Dolls bout 5, 7 p.m.
- **Sept. 18:** Channel 93.3 presents Fall Out Boy, “Panic at the Disco,” and twenty one pilots. 7 p.m.
- **Sept. 20:** The Weeknd with Banks, 8 p.m.

For tickets visit www.tickethorse.com or call 1.866.461.6556.

**Departmental updates ...**

**FINANCE**

Rosemary Novotny, purchasing and risk management specialist, recently was notified by the Universal Public Procurement Certification Council that she has earned Certified Public Procurement Buyer (CPPB) designation. She was among 240 pre-qualified professionals, nationwide and throughout Canada, who successfully completed the CPPB examination in May.

Novotny also had to complete formal education, procurement related course work/training and demonstrate public procurement experience prior to taking the comprehensive exam. These requirements confirm the candidate’s mastery of the body of knowledge for public procurement professionals. The CPPB certification recognizes those professionals who have fulfilled prescribed standards of competency in public procurement. Novotny dedicated considerable personal time to achieve this goal. Her family has confirmed it is nice to get the dining room table back.

Currently 9,325 procurement officials throughout the U.S. and Canada have achieved this status. The process was established in 1978 jointly by the National Association of State Procurement Officials (NASPO) and the National institute of Governmental Procurement (NIGP).

**HEALTH AND HUMAN SERVICES (HHS)**

**CSU Extension** – For the fourth year running, 4-H through CSU Extension and Broomfield Recreation Services have
partnered to offer educational programming to all Camp Explorer summer camp participants. With an average of 85 campers per week, the summer's programming focused on STEM topics. Kids learned about topics such as spiders and spider webs, bubbles, flight, pollination, recycling and ice cream making. They ended the year with a fun "Minute-To-Win-It" game show experience.

Micaela Truslove recently joined the CSU Extension staff as the Horticulture and Master Gardener Coordinator. She will be working with staff and volunteers to continue to offer horticulture programming to Broomfield residents through the CSU Extension Master Gardener Program. Truslove is currently working to complete her associate's degree in Horticulture at Front Range Community College. She also holds a bachelor’s degree in Anthropology from the University of Nevada at Reno.

The Colorado Master Gardeners of Broomfield have been called upon once again to provide an educational "Ask A Master Gardener" booth at the Broomfield Farmer's Market throughout the summer. Master Gardeners have been on hand for the June, July and August markets, and will also staff the booth on the first Tuesday in September.

Workforce Center – Hiring events, classes and job club events continued in July. The following tables give a snapshot of these activities and the number of people served. Also in July, twice weekly workforce orientations were presented to 193 attendees.

### Classes

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<thead>
<tr>
<th>Date</th>
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<tr>
<td>7-11-13</td>
<td>Resume Class</td>
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<tr>
<td>7-11-13</td>
<td>Cover Letter Class</td>
<td>5</td>
</tr>
<tr>
<td>7-18-13</td>
<td>Self-Image Workshop</td>
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<td>Conflict Resolution</td>
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<td>7-19-13</td>
<td>Resume Class</td>
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<td>Myers-Briggs Workshop</td>
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<td>7-25-13</td>
<td>Interview Class</td>
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<td>7-25-13</td>
<td>Stress Management</td>
<td>7</td>
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<tr>
<td>7-30-13</td>
<td>Computers 101</td>
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### Job Club

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<td>07/09/2013</td>
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<td>07/16/2013</td>
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<td>07/23/2013</td>
<td>30 Mistakes</td>
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<tr>
<td>07/30/2013</td>
<td>Winning Resume</td>
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### MUSEUMS

The Broomfield Veterans Memorial Museum continues to host its biweekly speaker series “Coffee and Conversation” on the second and fourth Saturdays of the month from 9 to 11 a.m. at the museum. Topics in July were the Battle of Gettysburg and the history of the Medal of Honor.

On August 10 Uwe Grapengeter, who served with Patton’s 3rd Army, shared his experiences in battles of the Ardennes, Rhine Valley, and Central Europe and the post-war occupation of Germany.

Stuart Lawrence, who was assigned to a reconstruction team in Afghanistan from June 2008 to July 2009, will speak on August 24.

The museum will have a special program “Korean War Remembrance” on August 17. Speakers include Broomfield residents and Korean War veterans Lou Barrientos, Marv Eakes, and Bob Greeno.

### RECREATION SERVICES

#### Athletics

- a large portion of the summer programs wrapped up at the end of July. Boys’ and Girls’ Recreational Baseball, Boys’ and Girls’ T-Ball, Little Sluggers, C.A.R.A. Youth Tennis and Track, Lil’ Champ Camp, and Ultimate Frisbee and regular Gymnastics programs all came to an end.

#### Childsitting

- The new online childsitting reservation system went live on June 3 for child care at the Paul Derda Recreation Center. Staff was trained to help patrons with this system, which continues to work very well.
Early Learning – The preschool classes at the Broomfield Community Center and the Paul Derda Recreation Center pleased parents and patrons of the facilities with a display of their artwork completed throughout the school year. The displays were so colorful and eye-catching that people stopped and took time to look at them. It was fun for the kids to see such a reaction as they came in to the facilities.

Gymnastics – Broomfield Gymnastics hosted the C.A.R.A. regional gymnastics meet on July 12 and 13 at Thornton High School. There were 16 teams from around Colorado participating. On the first day, the Optional Division had about 200 competitors and 500 spectators. The second day, competition had the Level 4 Division in the morning, with about 190 competitors, and the Level 5 division competed in the afternoon with about 110 gymnasts. Total meet host time was about 28 hours in the gym in two days. The local team, the Broomfield Flyers, had approximately 90 gymnasts compete in the meet, and 75 percent of those girls are going on to the state competition in Aurora.

Summer Camp – Camp Awesome finished at the end of July with an annual talent show. Camp clubs performed their finished dances, choir songs, and art projects. As is usually the case, Camp Awesome was mostly full for 2013. New youth/teen recreation coordinators hired for this program did a great job of “hitting the road running,” by training new staff, organizing the daily activities and field trips that pleased both participants and parents.

At the Audi...

In the gallery...

The artist Ruth Soller shares her collection, entitled Old West: Relics and Memories, through August 30.

The gallery is located in the lobby of the Broomfield Auditorium, 3 Community Park Road. Gallery hours are Thursdays 2 to 6 p.m. and Fridays 2 to 5 p.m., Sundays 1 to 5 p.m. and during auditorium events.

2014 Art for Awhile call for entries

The Broomfield Public Art Committee and Cultural Affairs have issued a call for entries for the 2014 Art for Awhile loan sculpture program. Deadline to apply is August 19, 2013.

Art for Awhile is an art on loan program created by the Public Art Committee. Artists apply to have their sculptures selected to be displayed and offered for sale for a year. Nine selections are chosen to be placed at three locations in Broomfield. Artists get a $750 honorarium for each sculpture selected for display and a chance to win the $1,000 cash award for the Broomfield’s Choice competition.

Applications are available at www.callforentry.org and information is available at www.broomfieldpublicart.com.

CU Jazz concerts return on first Wednesdays

CU Jazz returns to the Broomfield Auditorium this fall on the first Wednesdays of the month beginning Sept. 4. This popular program brings performers from the CU College of Music to Broomfield. Tickets are $5 for general admission with seats on a first-come, first-served basis. Visit www.brownpapertickets.com.

On Sept. 4, the theme is “South of the Border” and an evening of Latin jazz favorites. On Oct. 2, it’s “Blues in the Night” bringing the sound of blues in a jazz style. On Nov. 6, “Isn’t It Romantic?” will feature the music of Rodgers and Hart.

Auditorium calendar

August 18: The Colorado Fine Arts Association presents South Indian Classical Music, 2 p.m. Free.

Sept. 5: Danse Etoile Ballet presents “Celebrate Dance and Music,” 7:30 p.m. Tickets $10 all ages 5 and older from www.brownpapertickets.com/event/412915.

Sept. 6: Danse Etoile Ballet presents “Celebrate Dance and Music,” 7:30 p.m. Tickets $10 all ages 5 and older from www.brownpapertickets.com/event/412915.