To: Mayor and City Council
From: Charles Ozaki, City and County Manager
Prepared by: Rosann Doran, Public Information Director

<table>
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<th>Meeting Date</th>
<th>Agenda Category</th>
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<td>December 10, 2013</td>
<td>Manager’s Report</td>
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**Agenda Title:** Monthly City and County Manager’s Report

**Summary**

- The report is a monthly summary of staff activities, projects and events.

**Prior Council Action**

N/A

**Financial Considerations**

N/A

**Alternatives**

N/A

**Proposed Actions/Recommendations**

N/A
FYI

Early Learning staff serves seniors at Silver Crest a Thanksgiving dinner

On Monday, Nov. 25, the Early Learning staff from Recreation Services served a Thanksgiving dinner to more than 50 residents at the Silver Crest Salvation Army senior living apartments in Broomfield. Staff was very accommodating and made sure that diners had as much water, coffee or tea to drink and as much delicious food as they wanted.

Staff donated the food, cooked it, and then served it to the residents (above). Parents of Early Learning students donated items to fill a large “goodie bag” (shown at right) for each resident at the dinner. The residents enjoyed and appreciated this act of kindness, making it a very special occasion for everyone there.

Looking ahead

School’s Out winter break activities: fun for kids

Recreation Services is offering winter break activities for kids ages 6 to 17 during time off from school.

“Operation Snowflake” offers age appropriate activities and trips from Dec. 20 to Jan. 6.

Kids ages 6 to 14 can sign up to go to Boondocks, Jump City at Dave and Busters, Mid Air Adventure and Skate, Xtreme Challenge and bowling, the Museum and IMAX theater, the Family Sports and more. Those ages 11 to 17 can choose Boondocks, Big Time Tramp, the Aquarium, Indoor Sky Dive, Indoor Paintball, snow tubing, Family Sports Center and more.

Each field trip will depart the Paul Derda Recreation Center at 9:30 a.m. and return by 4 p.m. Kids do not need to be at School’s Out the entire time. Sign-in will be downstairs in the party rooms. Each trip is supervised by trained Day Camp Staff.
Each day, kids will need to pack two snacks, lunch, a swimsuit, towel, and a water bottle. Visit http://www.ci.broomfield.co.us/DocumentCenter/View/1290 (page 46) for trip and sign-up details. Trips are subject to change and weather permitting.

**Street Services prepared for winter weather**

The Public Works Street Services Division reports that its annual preparation for winter weather is complete. All Street Services snow and ice control equipment has been prepped and serviced and is ready for snow. The 2012/2013 residential snow and ice contract has been amended to include the 2013/2014 winter season and the contractor is ready to go to work. Deicing material is stocked for 2013 and the council approved a request for additional materials for the 2014 season at its Nov. 26 meeting.

Public Works has made some improvements to the Snow and Ice Control Program over the past four years. Since 2009 all Street Services snow plows are satellite tracked using an Auto Vehicle Location system (AVL). This system provides staff with the ability to track snow and ice control efforts in real time and provides staff with archived historical data and instant replay of past activities.

Contractual services, for residential streets were added to the program in 2012. This contract provides snow and ice control on residential streets for storms that produce four inches of accumulation or more, or storms with any measurable accumulation that are followed by 72 hours of temperatures only reaching a high of 20 degrees or colder. Public Works supplies each contractor with AVL units so that contractors can be tracked during operations and contractual billing can be justified.

**Closures:**

Broomfield offices, the library and Broomfield Recreation Center are closed Christmas Eve, Dec. 24. The Paul Derda Recreation Center will be open from 5 a.m. to 2 p.m. All facilities are closed Dec. 25, Christmas Day.

**At the Library**

University of Colorado Historian and faculty director of the Center for the American West, Patty Limerick, will discuss “New Western History and the Idea of the West.” She will present history as an active presence in the West, including its dramatic past and contentious present. Time is 7 p.m. on Thursday, Jan. 9. The presentation is free.

**Mark the calendar:**

**Dec. 11:** Library food drive continues through Dec. 18 to benefit FISH, Broomfield’s food bank. All day. Bring donations to the Children’s Library.

**Dec. 13:** Film screening at the library in the Eisenhower Room. Call the reference desk at 720.887.2350 for this month’s film title.

**Dec. 14:** Coffee with a Cop, 8:30 a.m., Starbucks, 1170 U.S. 287 (at Miramonte)

**Dec. 16:** deadline for active adults to sign up for snow shoeing at Eldora’s Mountain Resort’s Nordic Center and a day of scenic snowshoeing for snowshoers of all abilities. Trails cross beautiful alpine clearings and pass through peaceful forests. After a fun day in the snow and sun, have lunch at The Lodge at the base of Eldora Mountain. Registration using code 57325 costs $17 for residents, $20 for non residents. Snowshoe trip date is Dec. 19, 8:30 a.m. to 3 p.m.

**Dec. 31:** “Happy Noon Year!” for children. Entertainment by Salida Circus. Two opportunities: 11 a.m. to noon and 2 to 3 p.m. Free tickets available at the Audi Box Office at 10 a.m. for the first show and 1 p.m. for the second show.

**Jan. 9:** deadline for active adults to sign up for a bus tour of Denver’s famous Colfax Avenue from Golden to Aurora. On this five-hour history tour, learn about the evolution of Colfax from a neighborhood street to its highway designation as U.S. 40. Fee includes transportation and tour guide. Lunch is on your own. Cost is $20 for residents and $25 for non residents. Use code 57329 to register for this trip, scheduled Jan. 23, 10 a.m. to 3 p.m.

**At the 1STBANK Center**

- **Dec. 28, 29:** String Cheese Incident, 7 p.m.
- **Dec. 31:** String Cheese Incident, 7:30 p.m.
- **Jan. 25, 2014:** Disco Biscuits, 7:30 p.m.
- **Jan. 26:** Mega JAM Cheer competition
- **March 3:** Hall and Oates, 8 p.m.
- **March 29:** Harlem Globetrotters, 7:30 p.m.

For tickets visit www.tickethorse.com or call 1.866.461.6556.
Departmental updates..

HEALTH AND HUMAN SERVICES (HHS)

Workforce Center – Hiring events, classes and job club events continued in November. The following tables give a snapshot of these activities and the number of people served. Also in November, twice weekly workforce orientations were presented to 164 attendees.

### Hiring Events

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<thead>
<tr>
<th>Employer</th>
<th>Position(s)</th>
<th>Attendees</th>
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<tr>
<td>ServiceMASTER Clean</td>
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<tr>
<td>Kelly Services</td>
<td>FedEx Ground Delivery Drivers</td>
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</tr>
<tr>
<td>Air Care CO Envirotest</td>
<td>Lead Lane Inspector - Emissions</td>
<td>5</td>
</tr>
<tr>
<td>Kelly Services</td>
<td>FedEx Ground Delivery Drivers</td>
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<tr>
<td>Apollo Retail Specialists</td>
<td>Remodel and Reset Reps</td>
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### Classes

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<th>Date</th>
<th>Title</th>
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<tr>
<td>11-15-13</td>
<td>Exploring Possibilities</td>
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<tr>
<td>11-12-13</td>
<td>Computer Basics 101</td>
<td>3</td>
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<tr>
<td>11-14-13</td>
<td>Everyone Sells or Else</td>
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<td>11-14-13</td>
<td>Resume Class</td>
<td>5</td>
</tr>
<tr>
<td>11-19-13</td>
<td>Myers-Briggs Workshop</td>
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<tr>
<td>11-25-13</td>
<td>Resume Class</td>
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### Job Club

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<tr>
<td>11-5-2013</td>
<td>Winning Applications</td>
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<td>11-12-2013</td>
<td>Experienced Workers</td>
<td>20</td>
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<tr>
<td>11-19-2013</td>
<td>Interview Skills</td>
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<tr>
<td>11-26-2013</td>
<td>30 Mistakes</td>
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Reflections on Derda Center’s first 10 years

**Climbing Wall** - When the Paul Derda Recreation Center opened in 2003, setting new routes on the climbing wall was done by an outside contractor. This responsibility is now done by internal staff at a considerable cost savings. Then, there was really no way to track climbing wall participation, aside from pen and paper and tally marks.

In 2013, with help from the IT Department, a database system was put in place that tracks all climbers, how often they climb, which climbers have privileges to use the wall when staff is not present and more. It is a key system, integral to running the climbing wall efficiently. There are currently more than 18,000 names in this system. It shows an average of 550 drop-in climbing wall visits each month. Over the past 10 years, staff has created comprehensive and quality programs for all ages and ability levels to teach all who want to learn how to climb safely and enjoy the experience.

**Child Sitting** - This very necessary part of the Derda Center had 22,314 participations in 2005. Over the years, that number has increased to 26,748, or 4,434 more visits in 2013 than in 2005.

**Early Learning** - Early Learning is a preschool program for children ages 2 ½ through 5 years licensed 10 years ago by the State of Colorado. The program started in 2003 with 30 kids supervised by an Early Learning coordinator and one aid. In 10 years it has grown to 170 children and 20 staff members. Early Learning classes have been very successful in sending Broomfield’s little ones to kindergarten well prepared.

Additional programs have been added to the Early Learning program:

- **Lunch Brigade**, an extended day program designed to give children the chance to eat lunch with friends and help them expand their creativity, large motor and social skills.
- **Summer Camp** which enjoys a healthy enrollment and great adventures.
- **Expedition into Phonics**, a one-hour class that explores the world of phonics! Children study letter sounds with “zoo phonics” activities by using visual, auditory and large motor skills to practice letters, sounds and word information.

RECREATION SERVICES

**Thanksgiving Day workout benefits FISH**

The Thanksgiving Day morning workout at the Broomfield Community Center brought out 156 people who donated 437 pounds of food and $130 to FISH.
**Aquatics** - In the past 10 years, the number of participants in aquatics programs has increased from 4,200 participants to 12,500 participants. Several new programs have been developed; based on customer requests, including:

- A complete overhaul of the swimming lesson program to offer smaller class sizes and more class offerings to younger children.
- Expanded swimming lesson programs to include more information about water safety, outreach programs to the schools with the information taught to children during swim classes.
- Private swim lesson program giving additional one-on-one instruction to participants.
- Merit badge testing to boy and girl scouts.
- Flippity Fun classes designed to help keep kids healthy and active in a fun way.
- Opportunities for adults to learn how to swim and progress to a training level with Aquatic Conditioning classes
  - More water aerobics classes have been added, increasing from 13 classes a week to 27 classes. New programs offered include pre-natal and post natal water aerobics classes and Baby and Me classes for parents and babies.

**Gymnastics** - The gymnastics program has experienced gigantic growth with the state-of-the-art equipment combined with the great programming, keeping gymnasts from many of the surrounding cities coming to Broomfield’s program instead of those at their local recreation centers. When the U.S.Olympic gymnastics team won gold in 2012, staff saw growth in the gymnastics program. With the training center at the Derda Center, staff no longer has to set up the equipment before and after every practice. Gymnastics is such an evolving and rapidly-growing sport that staff members consider themselves very lucky to be able to offer a variety of classes for all ages in such a fantastic facility.

**Fitness** - Fitness programming has exploded in Broomfield since the Derda Center opened 10 years ago. Fitness participants know their fitness needs and tell staff of the need for classes that parallel the trends of the private fitness industry. Additionally, classes have been developed to help individuals from the different demographic groups in the community reach their fitness goals. New fitness programming developed in the past 10 years includes:

- Private team training for three different teams that have hired personal trainers to keep players in shape during the off-season. Trainers work with them on team building, trust, agility, conditioning, and endurance. Each team has its own time and the sessions are not open to girls and boys outside of the team. Trainers communicate with the coaches to find out where the players are falling short and work on specific areas before their competition season begins.
- Great Pumpkin Workout is in its third year asking participants to bring a pumpkin to use as their resistance during workouts. The cost of the class is donated to FISH to assist with its families during the holidays. It is a fun way for people to work out together in a unique way.
- Fit Families is a new program that will launch after the New Year to involve the whole family in taking steps to healthier lifestyles. Families commit to three sessions with workouts in the facility covering the key components of a well-rounded workout, understanding limits and pushing cardiovascular limits. One training session is geared to home life and creating healthy habits through discussions around nutrition, hydration and rest to establish healthy habits for life.

New fitness classes begun since the Derda Center opened include:

- Active Adult Yoga Workshop at the Broomfield Community Center gives participants a chance to work with an instructor in an environment that generates more comfort about yoga in regular classes.
- Body Pump, Body Step, Body Vive, Pilates and Turbo Kick, Pilates Reformer
- Preschool/Youth/Teen Yoga
- TABATA, Spin, Holiday Meltdown, Boot Camp
- Poses, Postures and Modification to Yoga Clinics including Introduction to Yoga, Active Adult Yoga Workshops, Private Yoga Instruction, Yoga for Golf, Yoga for Athletes
- Introduction to Pilates, Spin for Weight Loss, Couch to 5K, 5K to 10K Training
- Just for Girls
- Spring Fitness Challenge
- Rebuilding After Baby
- Extreme Teen Boot Camp, Youth Sports Performance private team training, Youth Conditioning Clinic
- Great Pumpkin Workout

In addition to programming fitness courses, staff is also able to offer successful group fitness drop-in classes included with the Recreation Pass that were not available prior to the opening of the Derda Center.
At the Audi...

In the gallery...

The Broomfield Art Guild’s holiday show hangs through Dec. 22.

The gallery is located in the lobby of the Broomfield Auditorium, 3 Community Park Road. Gallery hours are Thursdays 2 to 6 p.m. and Fridays 2 to 5 p.m., Sundays 1 to 5 p.m. and during auditorium events.

There’s a festive holiday season in store at the Broomfield Auditorium this year!

This holiday season, don’t miss all the incredible offerings at the Broomfield Auditorium, 3 Community Park Road.

Singing and dancing by students in preschool through eighth grade from Broomfield Academy will be Dec. 11 at 7 p.m. and Dec. 12 at 7 p.m.

On Friday, Dec. 13, the St. Martin’s Chamber Choir will present “A Salzburg Christmas: Echoes of Christmas Past” at 7:30 p.m. Tickets are $35/$24/$5 from http://stmartinschamberchoir.tix.com/. This is a not-to-be-missed concert. The story of Franz Gruber penning “Stille Nacht” on Christmas Eve for guitar and voice at a small Salzburg church because the organ was not working is well known. But contrast this small village Christmas scene with the much grander musical celebrations in Salzburg’s cathedral by Mozart, Albinoni and Haydn’s Weihnachtsresponsorien for Matins on Christmas Day, and the full gamut of Christmas music is there. St. Martin’s will be joined by members of the Baroque Chamber Orchestra of Colorado in this festive performance.

Colcannon joins the Broomfield Symphony Orchestra on Saturday, Dec. 14, at 7:30 p.m. and Sunday, Dec. 15, at 3 p.m. for a Celtic Christmas and a special Christmas celebration. Tickets are $15/$12/$6 from www.broomfieldsymphony.org.

Broomfield Youth Symphony’s inaugural Winter Festival Concert is Dec. 18 at 6:30 p.m. Tickets are $5 for adults and $3 for seniors and children. Group rates are available. Call 720.887.2371 for details.

On Saturday, Dec. 21, Rocky Mountain Brassworks presents “A Christmas Fantasy for Brass and Voices” with the Brass Elite small ensemble and the Evergreen Chorale at 7:30 p.m. Tickets are $15/$10/$5 from http://www.rockymountainbrassworks.org/

Enjoy the Boulder Chamber Orchestra’s “A Gift of Music” on Sunday, Dec. 22, at 7:30 p.m. David Korevaar is featured on the piano. Tickets are $25/$18/$12 from http://boulderchamberorchestra.org/tickets.html

Next year:

Jan. 17: Sphere Ensemble, 7:30 p.m. Colorado’s self-conducted string ensemble performs its signature blend of musical styles including Debussy and Ravel along with custom arrangements and plenty of musical surprises. Tickets $15/$10/$5 from http://www.SphereBroomfield.brownpapertickets.com

Jan. 18: Colorado Bluegrass Music Society, 7 p.m. Tickets $15/$12 from www.coloradobluegrass.org

Jan. 31: Danse Etoile presents “The Adventures of Pippi Longstocking,” 7:30 p.m. Tickets $15 general admission and $10 students, seniors and children from www.brownpapertickets.com/event/478324

Feb. 1: Danse Etoile presents “The Adventures of Pippi Longstocking,” 2 p.m. and 7:30 p.m. Tickets $15 general admission and $10 students, seniors and children from www.brownpapertickets.com/event/478324