




April 2017

100 Spader Way
 Broomfield, CO 80020
 Ph. 303.464.5894 Hours: M-F 8a–5p

All classes/events are held here unless noted.
 To sign-up call or see front desk (if required).
 Classes start promptly at the time stated.

Sun.	Monday	Tuesday	Wednesday	Thursday	Friday	Sat.
						1 April Fool's Day
2	3	4 Resume & Cover Letter Workshop 9 a.m.–1 p.m.	5	6	7 Resume Critique 9:30–11 a.m. (Open hours)	8
9	10 Developing Your 30 Second Speech 1–4 p.m. (Please sign-up)	11 The Interview Workshop 9 a.m.–1 p.m.	12 WFC Services and Job Search Tools 9–11 a.m.	13	14 Career Corner Topic: Too Much or Too Little 9–10:30 a.m.	15
16 Easter 	17	18 Workplace Professionalism Workshop 9 a.m.–1 p.m. Social Security Disability Benefits Planner 9:30 a.m.–12:30 p.m. (One-on-one, sign-up required)	19	20	21	22 Earth Day 
23 30	24 Exploring Possibilities 1–4 p.m. (Please sign-up)	25 Resume & Cover Letter Workshop 9 a.m.–1 p.m.	26 Multi-Industry Career Fair 2–4 p.m. Administrative Professional's day	27	28 Career Corner Cancelled Resume Critique 9:30–11 a.m. (Open hours)	29

www.BroomfieldWorkforce.org

Please note: Calendar is subject to change

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